

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, DECEMBER 15, 2016
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:37 P.M.

Commissioners in attendance: J. Broda, L. Crawford, R. Furstenau, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: J. Fennell, R. Gans, and D. Loftus

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, T. McGhee, F. Frelka, J. Schori, M. Weed, and P. Luetkehans representing Gorski & Good

PRESENTATION OF PLAQUES

Chairman Zay presented Commissioner Crawford with a Plaque thanking her for her service, hard work and dedication and wished her all the best. Commissioner Crawford thanked Chairman Zay for the opportunity noting it had been an honor.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Broda moved to approve the Minutes of the November 17, 2016 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the November 2016 Treasurer's Report consisting of 13 pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Fates pointed out the \$156.4 million of cash and investments on page 4, which reflected an increase of about \$0.9 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$141.1 million and the market yield on the total portfolio showed 1.08% basis points which remained the same from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$20.1 million and operating activities increased cash by approximately \$8.5 million, and roughly \$12.4 million of sales tax was received. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Minutes of the 12/15/16 Commission Meeting

Commissioner Russo moved to accept the November 2016 Treasurer's Report. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed all items listed on the Finance Committee Agenda. Although there were no action items for consideration, Commissioner Suess noted that Illinois American Water had finished paying off the remaining balance on their subsequent customer cost (approximately \$2.6 million) and that the General Manager would be making a recommendation as to how to distribute those funds within the various reserve accounts.

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, Commissioner Crawford moved to authorize the General Manager to enter into a Consulting Agreement with John J. Millner and Associates, Inc., subject to negotiation of acceptable terms, in an amount not to exceed \$24,000.00. Seconded Commissioner Saverino.

General Manager Spatz noted that going forward Mr. Millner would be providing monthly status reports regarding any legislation pertaining to the Commission. With no further discussion, the motion was unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, and D. Loftus

Engineering & Construction Committee – Reported by Commissioner Furstenau

Commissioner Furstenau reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary, Commissioner Furstenau moved to suspend the purchasing procedures of the Commission's By-Laws and authorize the General Manager to approve Requisition No. 44031 (Infor Enterprise Asset Management System Annual Software Maintenance Agreement – \$42,911.01). Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Minutes of the 12/15/16 Commission Meeting

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, and D. Loftus

ACCOUNTS PAYABLE

Commissioner Broda moved to approve the Accounts Payable in the amount of \$7,675,589.44 subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$2,553,410.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, and D. Loftus

CHAIRMAN'S REPORT

Chairman Zay reported that the Commission had been selected by the Village of Bartlett to supply them with Lake Michigan water and that staff was currently working with representatives from Bartlett along with the Commission's attorney to develop a draft agreement. Chairman Zay informed that the process was moving very quickly as Bartlett's Village Manager would be retiring soon and would like everything finalized and signed by the end of January 2017.

Chairman Zay and General Manager Spatz reassured the Board that they would have a chance, at the January 2017 Board meeting, to review the draft agreement before it was submitted to the Village.

Commissioner Suess asked when the Village anticipates receiving the Commission's water service and General Manager Spatz replied that water service should be in by May of 2019.

After Chairman Zay noted the benefits of expanding the Commission's customer base, he wished everyone a Happy and Healthy Holiday and thanked the Commissioners and staff for their continued hard work and dedication.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

Minutes of the 12/15/16 Commission Meeting

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

General Manager Spatz referred to the Commission's Annual Holiday Gift Giving Program and thanked everyone for their participation noting that with all the generous donations the Commission was able to help out three families this year.

EXECUTIVE SESSION

None

Commissioner Russo moved to adjourn the meeting at 7:00 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Board/Minutes/Commission/2016/Rcm161215docx