



# DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642  
(630) 834-0100 Fax: (630) 834-0120

## AGENDA

### DUPAGE WATER COMMISSION

THURSDAY, APRIL 20, 2017  
6:30 P.M.

600 EAST BUTTERFIELD ROAD  
ELMHURST, IL 60126

- I. Call to Order and Pledge of Allegiance
- II. Roll Call  
(Majority of the Commissioners then in Office—minimum 7)
- III. Public Comments (limited to 3 minutes per person)
- IV. Approval of Minutes  
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To approve the Minutes of the March 16, 2017 Regular Meeting and the Minutes of the March 16, 2017 Executive Session Meeting of the DuPage Water Commission (Voice Vote).**

- V. Charter Customer Hearing Regarding Management Budget Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018  
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To open the Charter Customer Hearing regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018 (Voice Vote).**

**RECOMMENDED MOTION: To close the Charter Customer Hearing regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018 (Voice Vote).**

VI. Public Hearing Regarding Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To open the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018 (Voice Vote).**

**RECOMMENDED MOTION: To close the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018 (Voice Vote).**

VII. Treasurer's Report – March 2017

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To accept the March 2017 Treasurer's Report (Voice Vote).**

VIII. Committee Reports

A. Finance Committee

1. Report of 4/20/17 Finance Committee

2. Ordinance No. O-4-17: An Ordinance Approving and Adopting an Annual Management Budget for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018

(Concurrence of a Majority of the Appointed Commissioners—7)

3. Ordinance No. O-5-17: An Ordinance Establishing Fixed Costs to be Payable by Each Contract Customer for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018 – **(\$0.00)**

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

4. Ordinance No. O-6-17: An Ordinance Approving and Adopting the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

5. Request For Board Action: To approve the Renewal of Financial Services Contract between the DuPage Water Commission and Baker Tilly Virchow Krause, LLP for one year **(in an amount up to \$66,000.00 for a one year period).**

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

**RECOMMENDED MOTION: To adopt item numbers 2 through 5 under the Finance Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).**

6. Actions on Other Items Listed on 4/20/17 Finance Committee Agenda

B. Administration Committee

1. Report of 4/20/17 Administration Committee

2. Resolution No. R-12-17: A Resolution Approving Travel Requests and Expense Reimbursement Policy

(Concurrence of a Majority of the Appointed Commissioners - 7)

**RECOMMENDED MOTION: To adopt Resolution No. R-12-17: A Resolution Approving Travel Requests and Expense Reimbursement Policy (Roll Call)**

3. Actions on Other Items Listed on 4/20/17 Administration Committee Agenda

C. Engineering & Construction Committee

1. Report of 4/20/17 Engineering & Construction Committee

2. Resolution No. R-10-17: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 at the April 20, 2017, DuPage Water Commission Meeting (**Windy City Electric Company – Estimated Cost of \$2,500.00**)

(Concurrence of a Majority of the Appointed Commissioners - 7)

3. Resolution No. R-11-17: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with AECOM Technical Services, Inc., at the April 20, 2017, DuPage Water Commission Meeting (**Task Order No. 5 – Electrical Safety Studies - \$67,900.00**)

(Concurrence of a Majority of the Appointed Commissioners - 7)

4. Request For Board Action – To Authorize the General Manager to execute a two (2) year Work Wear Supply unit price contract with **Villa Park Electrical Supply Co., Inc.** for employee uniforms at the DuPage Water Commission for the estimated two-year amount of **\$27,156.95.**

(Concurrence of a Majority of the Appointed Commissioners - 7)

**RECOMMENDED MOTION: To adopt item numbers 2 through 4 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).**

5. Actions on Other Items Listed on 4/20/17 Engineering & Construction Committee Agenda

IX. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

**RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$7,608,669.06 subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).**

**RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$792,330.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).**

X. Chairman's Report

XI. Omnibus Vote Requiring Majority Vote

XII. Omnibus Vote Requiring Super-Majority or Special Majority Vote

XIII. Old Business

XIV. New Business

XV. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).**

**RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).**

XVI. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY, MARCH 16, 2017  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyne, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: R. Gans

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, J. Rodriguez, T. McGhee, F. Frelka, J. Schori, M. Weed, R.C. Bostick, E. Kazmierczak, and P. Luetkehans representing Gorski & Good

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Healy moved to approve the Minutes of the February 16, 2017 Regular Meeting and the Minutes of the February 16, 2017 Special Committee of the Whole Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**TREASURER'S REPORT**

Treasurer Fates presented the February 2017 Treasurer's Report consisting of 12 pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Fates pointed out the \$158.9 million of cash and investments on page 4, which reflected an increase of about \$1.5 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$144.1 million and the market yield on the total portfolio showed 1.18% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$22.6 million and operating activities increased cash by approximately \$25.8 million, and roughly \$12.5 million of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Healy moved to accept the February 2017 Treasurer's Report. Seconded by Commissioner Suess and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**COMMITTEE REPORTS**

**Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee reviewed all items list on the Finance Committee Agenda with no action items for consideration. Commissioner Suess noted that the Finance Committee would be reviewing the Commission’s specific reserve requirements and offer recommendations at the April Board meeting.

**Administration Committee**

No Meeting

**Engineering & Construction Committee – Reported by Commissioner Loftus**

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary, Commissioner Loftus moved to adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Fennell.

Commissioner Suess referred to Resolution No. R-7-17 and questioned the significant price differential between the lowest bidder compared to the rest of the bidders. Commissioner Loftus noted that he had the same concern, but was informed that all consultants had received the same bid proposal and that the significant difference in cost was due to the way each consultant bid the project; some proposals were more in depth while other proposals reflected the same as any other construction project. General Manager Spatz added that staff had met with AECOM to verify the work and all costs.

With no further discussion, the motion was unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

Item 2: Resolution No. R-7-17: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with AECOM at the March 16, 2017 DuPage Water Commission Meeting (Task Order No. 4 – Design of Transmission Main to serve the Village of Bartlett - \$325,000.00

Item 3: Resolution No. R-8-17: A Resolution Directing Advertisements for Quick Response Contract QR-11/17 (No Cost)

Minutes of the 3/16/17 Commission Meeting

Item 4: Resolution No. R-9-17: A Resolution Approving and Authorizing the Execution of a Master Agreement with HBK Engineering LLC. for Professional Engineering Services (No Cost)

Item 5: Request For Board Action – To Authorize Approval of Requisition No. 45349 to Friendly Ford for the purchase of one Ford F-150 Supercab Pick Up Truck in the amount of \$26,050.00.

**ACCOUNTS PAYABLE**

Commissioner Loftus moved to approve the Accounts Payable in the amount of \$7,106,116.68 subject to submission of all contractually required documentation, for invoices that have been received and the revised Accounts Payable in the amount of \$1,046,125.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Scheck and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

**CHAIRMAN'S REPORT**

Chairman Zay reported that the Village of Bartlett's supply line project was underway and added that he, General Manager Spatz and staff would be meeting with both the Village of Hanover Park and the Village of Roselle to discuss the details of the project.

Chairman Zay also reported that he and General Manager Spatz had met with the Village of Oswego regarding the possibility of supplying water to their community and felt that the meeting went well.

**OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

**OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

**OLD BUSINESS**

General Manager Spatz reminded Board members to complete the online annual Ethics Training.

Minutes of the 3/16/17 Commission Meeting

**NEW BUSINESS**

None

**EXECUTIVE SESSION**

Commissioner Russo moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Healy and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

The Board went into Executive Session at 6:45 P.M.

Commissioner Broda moved to come out of Executive Session at 7:05 P.M. Seconded by Commissioner Healy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Broda moved to adjourn the meeting at 7:06 P.M. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.



## DUPAGE WATER COMMISSION INTEROFFICE MEMORANDUM

**TO:** Chairman and Commissioners  
**FROM:** Bill Fates, Treasurer  
**DATE:** April 11, 2017  
**SUBJECT:** TREASURER'S REPORT – March 31, 2017

I am pleased to report that I have reviewed and approved all journal entries and bank reconciliations for the month of March. I have also reviewed the monthly financial statements and budget status reports, and found them to be in order.

### **Summary of Cash & Investments (Page 4)**

1. Cash and investments totaled \$162.0 million at March 31<sup>st</sup>, an increase of \$3.1 million over the previous month.
2. The balance in the BMO Harris checking account was \$17.9 million at March 31<sup>st</sup>, an increase of approximately \$3.0 million compared to the \$14.9 million reported last month. The majority of the increase, \$1.9 million is from collections from customers.
3. The BMO Harris money market accounts had \$15.0 million at month-end, unchanged from the preceding month.
4. During the month of March, the IIT money market accounts increased by approximately \$0.6 million from the prior month.
5. In March, our holdings of U.S. Treasury increased by \$1.7 million, and commercial paper and U.S. Agency investments decreased by approximately \$1.5 million and \$0.8 million, respectively.
6. The current holdings of cash and investments are in compliance with the approved investment policy.
7. During the first eleven months of the year, the Commission's cash and investments increased a total of \$25.7 million.
  - The Operating & Maintenance Account increased by \$10.8 million, for an ending balance of \$32.9 million.
  - The General Account increased by \$3.7 million, for an ending balance of \$19.7 million.
  - The Sales Tax Account decreased by \$2.1 million due to the Board approved transfer from the Sales Tax Account to the Long-Term Water Capital Reserve in January.
  - The Capital Reserve Fund increased \$272,485 for a balance of \$29.8 million.
  - The Operating Reserve Account increased \$10.8 million for a balance of \$67.2 million.

- The Long-Term Capital Reserve Account increased by \$2.3 million for a balance of \$12.4 million.

The following table presents a summary of the changes in cash position by account.

**Cash and Investments by Account**

Account	Balance 4/30/2016	Balance 03/31/2017	Increase (Decrease)
Operations & Maintenance	\$22,137,284	\$32,949,053	\$10,811,769
General Account	15,977,169	19,701,573	3,724,404
Sales Tax	2,131,597	275	(2,131,322)
Operating Reserve	56,389,449	67,162,531	10,773,082
Capital Reserve	29,541,577	29,814,062	272,485
Long-Term Cap. Reserve	10,113,085	12,410,456	2,297,371
<b>Total Cash &amp; Investments</b>	<b>\$136,290,161</b>	<b>\$162,037,950</b>	<b>\$25,747,789</b>

**Schedule of Investments (Pages 5-10)**

1. The average yield to maturity on the Commission's investments was 1.21%, an increase from the prior month average yield to maturity of 1.18%.
2. The portfolio is showing estimated unrealized losses of \$705,000 at March 31, 2017, compared to \$537,500 in unrealized gains at April 30, 2016.
3. The amortized cost of our investments was \$144.1 million at March 31<sup>st</sup>, relatively unchanged from the previous month.

**Statement of Cash Flows (Page 11)**


1. The statement of cash flows shows a breakdown of the \$25.7 million increase in cash and investments since the beginning of the fiscal year.
2. Operating activities increased cash by \$28.8 million. The increase was due to the receipt of slightly over \$13 million in deferred revenue related to Bartlett's cost recovery charges. This increase was offset by a \$13 million cash outflow related to the loan to Bartlett to help finance the cost recovery charges.
3. \$12.5 million of sales tax revenue was received.
4. Capital Assets purchased totaled \$3.8 million year-to-date.
5. Cash flow from investment activity generated \$1.5 million.

**Reserve Analysis (Page 12)**

1. The reserve analysis report shows the commission has met or exceeded all recommended reserve balances at March 31<sup>st</sup>.
2. The Operating and Maintenance Account was \$32.9 million which is a balance currently sufficient enough to cover an estimated 120 days of normal operation and maintenance costs.

3. The Operating Reserve account was \$67.2 million which is approximately 204 days, this amount meets the minimum balance per the reserve policy.

Respectfully submitted,

  
\_\_\_\_\_  
Bill Fates, CPA  
Treasurer

DU PAGE WATER COMMISSION  
 TREASURER'S REPORT  
 SUMMARY OF CASH AND INVESTMENTS  
 March 31, 2017

FUNDS CONSIST OF:	March 31, 2017	February 28, 2017	INCR. - (DECR.)
PETTY CASH	1,200.00	1,200.00	0.00
CASH AT HARRIS BANK	17,921,054.79	14,879,233.92	3,041,820.87
<b>TOTAL CASH</b>	<b>17,922,254.79</b>	<b>14,880,433.92</b>	<b>3,041,820.87</b>
IIIT MONEY MARKET FUNDS	6,033,542.48	5,384,653.57	648,888.91
BMO HARRIS MONEY MARKET FUNDS	15,026,798.47	15,016,723.69	10,074.78
U. S. TREASURY INVESTMENTS	34,283,460.16	32,568,376.92	1,715,083.24
U. S. AGENCY INVESTMENTS	55,023,816.10	55,774,303.59	(750,487.49)
MUNICIPAL BONDS	6,402,526.66	6,402,896.73	(370.07)
COMMERCIAL PAPER	17,228,542.75	18,710,240.43	(1,481,697.68)
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG	6,645,009.02	6,728,590.22	(83,581.20)
CERTIFICATES OF DEPOSIT	3,472,000.00	3,472,000.00	0.00
<b>TOTAL INVESTMENTS</b>	<b>144,115,695.64</b>	<b>144,057,785.15</b>	<b>57,910.49</b>
<b>TOTAL CASH AND INVESTMENTS</b>	<b>162,037,950.43</b>	<b>158,938,219.07</b>	<b>3,099,731.36</b>
	March 31, 2017	February 28, 2017	% CHANGE
IIIT MONEY MARKET FUNDS	4.2%	3.8%	12.1%
BMO HARRIS MONEY MARKET FUNDS	10.4%	10.4%	0.1%
U. S. TREASURY INVESTMENTS	23.8%	22.6%	5.3%
U. S. AGENCY INVESTMENTS	38.2%	38.7%	-1.3%
MUNICIPAL BONDS	4.4%	4.4%	0.0%
COMMERCIAL PAPER	12.0%	13.0%	-7.9%
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG	4.6%	4.7%	-1.2%
CERTIFICATES OF DEPOSIT	2.4%	2.4%	0.0%
<b>TOTAL INVESTMENTS</b>	<b>100.0%</b>	<b>100.0%</b>	<b>0.0%</b>

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 March 31, 2017

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 03/31/17
Water Fund Oper. & Maint. Acct. (01-121103)										
BMO Harris - Money Market	0.800%	03/31/17	04/01/17	1	0.800%	\$ 15,026,798.47	\$ 15,026,798.47	\$ -	\$ 15,026,798.47	-
Water Fund General Account (01-121700)										
IIIT - Money Market	0.880%	03/31/17	04/01/17	1	0.880%	5,752,521.06	5,752,521.06	-	5,752,521.06	-
JP Morgan Securities LLC CP	0.000%	10/04/16	04/04/17	4	1.010%	1,500,000.00	1,499,875.01	7,458.34	1,492,416.67	-
BNP Paribas NY Branch CP	0.000%	12/08/16	06/06/17	67	1.170%	750,000.00	748,405.00	2,755.00	745,650.00	-
BNP Paribas NY Branch CP	0.000%	12/13/16	06/06/17	67	1.160%	1,250,000.00	1,247,364.59	4,352.44	1,243,012.15	-
Credit Agricole CIB NY CP	0.000%	12/07/16	06/07/17	68	1.150%	2,000,000.00	1,995,756.66	7,283.33	1,988,473.33	-
Bank Tokyo-MIT UFJ NY CP	0.000%	12/08/16	06/08/17	69	1.280%	2,000,000.00	1,995,202.22	8,043.33	1,987,158.89	-
Bank Tokyo-MIT UFJ NY CP	0.000%	12/19/16	06/19/17	80	1.300%	1,500,000.00	1,495,753.76	5,536.26	1,490,217.50	-
Toyota Motor Credit Corp CP	0.000%	12/19/16	07/17/17	108	1.200%	1,500,000.00	1,494,694.58	5,107.08	1,489,587.50	-
CD-United Security Bank, CA	0.000%	11/16/16	05/15/17	45	0.950%	248,000.00	248,000.00	-	248,000.00	785.45
CD-Quontic Bank, NY	0.000%	11/16/16	05/15/17	45	0.850%	248,000.00	248,000.00	-	248,000.00	877.85
CD-Cfg Community Bank, MD	0.000%	10/31/16	05/31/17	61	0.800%	248,000.00	248,000.00	-	248,000.00	826.21
CD-Patriot Bank, OK	0.000%	10/31/16	05/31/17	61	0.800%	248,000.00	248,000.00	-	248,000.00	826.21
CD-Enerbank USA, UT	0.000%	10/31/16	05/31/17	61	0.700%	248,000.00	248,000.00	-	248,000.00	722.94
CD-Bank of the Ozarks, AR	0.000%	10/31/16	05/31/17	61	0.870%	248,000.00	248,000.00	-	248,000.00	774.58
CD-First Commons Bank, MA	0.000%	10/31/16	05/31/17	61	0.800%	248,000.00	248,000.00	-	248,000.00	764.24
CD-Bofi Federal Bank, CA	0.000%	10/31/16	05/31/17	61	0.750%	248,000.00	248,000.00	-	248,000.00	898.51
CD-USameribank, FL	0.000%	10/31/16	05/31/17	61	0.740%	248,000.00	248,000.00	-	248,000.00	826.21
CD-Financial Federal Savings Bank, TN	0.000%	10/31/16	05/31/17	61	0.750%	248,000.00	248,000.00	-	248,000.00	774.58
CD-Landmark Community Bank, TN	0.000%	10/31/16	05/31/17	61	0.800%	248,000.00	248,000.00	-	248,000.00	826.21
CD-Bank of China, NY	0.000%	10/31/16	05/31/17	61	0.750%	248,000.00	248,000.00	-	248,000.00	774.58
CD-Prudential Savings Bank, PA	0.000%	10/31/16	05/31/17	61	0.700%	248,000.00	248,000.00	-	248,000.00	722.94
CD-Bank Leumi Usa, NY	0.000%	10/31/16	06/29/17	90	0.850%	248,000.00	248,000.00	-	248,000.00	877.85
			Weighted Avg Maturity	43	1.020%	\$ 19,724,521.06	\$ 19,701,572.88	\$ 40,535.78	\$ 19,661,037.10	\$ 11,278.36
Sales Tax Funds (01-123000)										
IIIT - Money Market	0.880%	03/31/17	04/01/17	1	0.880%	275.04	275.04	-	275.04	-
			Weighted Avg Maturity	1	0.880%	\$ 275.04	\$ 275.04	\$ -	\$ 275.04	\$ -

DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 March 31, 2017

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 03/31/17
Water Fund Operating Reserve (01-121800)										
IIIT - Money Market	0.880%	03/31/17	04/01/17	1	0.880%	170,533.24	170,533.24	-	170,533.24	-
US Treasury Notes	1.625%	11/14/16	04/30/19	760	1.060%	1,705,000.00	1,724,740.01	(3,570.54)	1,728,310.55	11,633.56
US Treasury Notes	1.000%	08/25/15	11/30/19	974	1.340%	850,000.00	842,476.21	4,396.13	838,080.08	2,848.90
US Treasury Notes	1.250%	10/08/15	02/29/20	1,065	1.320%	25,000.00	24,952.98	23.29	24,929.69	27.17
US Treasury Notes	1.250%	11/05/15	02/29/20	1,065	1.550%	1,050,000.00	1,041,034.02	4,159.02	1,036,875.00	1,141.30
US Treasury Notes	2.000%	12/04/15	07/31/20	1,218	1.580%	1,075,000.00	1,089,674.43	(5,607.80)	1,095,282.23	3,563.54
US Treasury Notes	2.125%	12/30/15	08/31/20	1,249	1.740%	575,000.00	582,357.95	(2,592.25)	584,950.20	1,062.50
US Treasury Notes	1.750%	02/03/16	10/31/20	1,310	1.350%	740,000.00	750,434.37	(3,267.19)	753,701.56	5,437.57
US Treasury Notes	2.625%	05/03/16	11/15/20	1,325	1.210%	2,400,000.00	2,519,799.34	(29,075.66)	2,548,875.00	23,842.54
US Treasury Notes	2.000%	03/24/16	11/30/20	1,340	1.380%	2,000,000.00	2,044,124.74	(11,890.89)	2,056,015.63	13,406.59
US Treasury Notes	2.375%	03/31/16	12/31/20	1,371	1.280%	775,000.00	805,922.13	(8,009.51)	813,931.64	4,626.99
US Treasury Notes	2.000%	07/06/16	02/28/21	1,430	0.920%	775,000.00	807,026.77	(5,875.57)	812,902.34	1,347.83
US Treasury Notes	1.250%	06/27/16	03/31/21	1,461	0.980%	1,265,000.00	1,278,598.14	(2,510.85)	1,281,108.99	43.20
US Treasury Notes	2.000%	01/05/17	05/31/21	1,522	1.870%	1,300,000.00	1,306,650.63	(357.18)	1,307,007.81	8,714.29
US Treasury Notes	2.000%	09/01/16	05/31/21	1,522	1.220%	1,950,000.00	2,011,756.15	(8,321.98)	2,020,078.13	13,071.43
US Treasury Notes	2.000%	10/05/16	08/31/21	1,614	1.210%	1,275,000.00	1,318,206.28	(4,656.02)	1,322,862.30	2,217.39
US Treasury Notes	2.000%	12/05/16	08/31/21	1,614	1.930%	2,150,000.00	2,155,990.87	(391.94)	2,156,382.81	3,739.13
US Treasury Notes	1.250%	02/01/17	10/31/21	1,675	1.940%	855,000.00	829,135.23	853.98	828,281.25	4,487.57
US Treasury Notes	1.250%	03/13/17	10/31/21	1,675	2.110%	1,120,000.00	1,077,951.60	389.10	1,077,562.50	5,878.45
Inter-American Development Bank	1.000%	04/12/16	05/13/19	773	1.100%	790,000.00	788,365.00	735.00	787,630.00	3,028.33
African Development Bank Note	1.125%	09/14/16	09/20/19	903	1.160%	505,000.00	504,558.03	93.33	504,464.70	173.59
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	1,439	1.730%	925,000.00	921,491.62	894.62	920,597.00	918.58
MS ST Taxable GO Bonds	1.472%	02/18/15	10/01/18	549	1.470%	150,000.00	150,000.00	-	150,000.00	1,104.00
NYC, NY Taxable GO Bonds	1.650%	03/31/15	10/01/18	549	1.650%	565,000.00	565,000.00	-	565,000.00	4,661.25
CT ST Taxable GO Bonds	1.974%	03/25/15	03/15/19	714	1.970%	300,000.00	300,000.00	-	300,000.00	263.20
UNIV OF CAL Taxable Rev Bonds	2.003%	03/25/15	05/15/19	775	2.000%	135,000.00	135,000.00	-	135,000.00	1,021.53
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	822	2.160%	925,000.00	925,000.00	-	925,000.00	5,001.94
CT ST Taxable GO Bonds	1.300%	08/03/16	08/15/19	867	1.230%	710,000.00	711,219.26	(314.34)	711,533.60	1,179.39
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	914	1.680%	310,000.00	310,000.00	-	310,000.00	2,602.45
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	1,037	1.880%	375,000.00	383,950.58	(5,865.67)	389,816.25	1,718.75
NY Trans Fin Auth, NY Txbi Rev Bonds	1.500%	07/14/16	05/01/21	1,492	1.500%	600,000.00	600,000.00	-	600,000.00	3,750.00
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	3,471	2.270%	382,038.22	404,531.90	(1,383.70)	405,915.60	1,114.28
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	3,622	2.270%	444,247.64	471,338.46	(952.32)	472,290.78	1,295.72
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	4,659	2.620%	285,341.61	299,914.89	(2,190.54)	302,105.43	832.25
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	4,871	2.350%	420,050.36	436,629.14	(1,864.05)	438,493.19	1,050.13
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,963	2.550%	450,365.41	476,365.19	(3,203.61)	479,568.80	1,313.57



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FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 03/31/17
Water Fund L-T Water Capital Reserve (01-121900)										
IIIT - Money Market (PFM Asset Management)	0.880%	03/31/17	04/01/17	1	0.880%	41,550.01	41,550.01	-	41,550.01	-
US Treasury Notes	0.750%	12/31/13	02/28/18	334	1.380%	485,000.00	482,256.69	9,495.36	472,761.33	316.30
US Treasury Notes	0.625%	05/13/13	04/30/18	395	0.820%	105,000.00	104,776.89	785.88	103,991.01	275.55
US Treasury Notes	0.625%	05/15/13	04/30/18	395	0.820%	180,000.00	179,622.01	1,330.60	178,291.41	472.38
US Treasury Notes	1.125%	04/24/15	04/30/20	1,126	1.350%	300,000.00	297,981.33	1,227.42	296,753.91	1,417.13
US Treasury Notes	1.750%	02/03/16	10/31/20	1,310	1.350%	250,000.00	253,525.13	(1,103.78)	254,628.91	1,837.02
US Treasury Notes	2.000%	03/28/16	11/30/20	1,340	1.380%	265,000.00	270,875.96	(1,566.81)	272,442.77	1,776.37
US Treasury Notes	1.625%	11/14/16	11/30/20	1,340	1.400%	320,000.00	322,543.60	(256.40)	322,800.00	1,752.49
US Treasury Notes	2.000%	03/28/16	10/31/21	1,675	1.520%	275,000.00	280,791.30	(1,223.35)	282,014.65	2,309.39
US Treasury Notes	1.875%	01/12/15	11/30/21	1,705	1.780%	260,000.00	261,159.23	(516.55)	261,675.78	1,633.93
US Treasury Notes	1.500%	12/30/15	01/31/22	1,767	2.040%	75,000.00	73,148.76	451.49	72,697.27	186.46
US Treasury Notes	1.500%	09/03/15	01/31/22	1,767	1.870%	350,000.00	344,058.34	1,823.96	342,234.38	870.17
US Treasury Notes	1.625%	02/26/15	08/15/22	1,963	1.820%	175,000.00	173,286.34	624.23	172,662.11	353.50
US Treasury Notes	1.625%	12/04/15	11/15/22	2,055	1.930%	200,000.00	196,813.44	704.06	196,109.38	1,229.97
US Treasury Notes	1.500%	02/01/17	03/31/23	2,191	2.210%	425,000.00	408,220.93	420.15	407,800.78	17.42
US Treasury Notes	1.750%	04/24/15	05/15/23	2,236	1.790%	390,000.00	389,059.61	278.36	388,781.25	2,582.94
US Treasury Notes	1.375%	01/03/17	08/31/23	2,344	2.240%	200,000.00	189,675.22	354.91	189,320.31	239.13
US Treasury Notes	1.375%	09/01/16	08/31/23	2,344	1.470%	275,000.00	273,397.86	138.09	273,259.77	328.80
US Treasury Notes	2.750%	12/05/16	11/15/23	2,420	2.260%	60,000.00	61,796.52	(80.82)	61,877.34	624.45
US Treasury Notes	2.750%	03/28/16	11/15/23	2,420	1.720%	150,000.00	159,603.90	(1,370.71)	160,974.61	1,561.12
US Treasury Notes	2.750%	10/09/15	11/15/23	2,420	1.910%	155,000.00	163,094.12	(1,672.09)	164,766.21	1,613.16
US Treasury Notes	2.750%	05/26/16	11/15/23	2,420	1.650%	275,000.00	293,861.88	(2,235.78)	296,097.66	2,862.05
US Treasury Notes	2.750%	10/05/16	02/15/24	2,512	1.460%	75,000.00	81,315.94	(422.34)	81,738.28	256.39
US Treasury Notes	2.500%	03/16/17	05/15/24	2,602	2.450%	300,000.00	300,956.82	(4.12)	300,960.94	2,838.40
US Treasury Notes	2.375%	03/28/16	08/15/24	2,694	1.810%	200,000.00	207,704.76	(974.93)	208,679.69	590.47
US Treasury Notes	2.125%	05/03/16	05/15/25	2,967	1.760%	150,000.00	154,134.24	(424.35)	154,558.59	1,206.32
US Treasury Notes	2.250%	07/06/16	11/15/25	3,151	1.320%	105,000.00	112,977.35	(635.93)	113,613.28	894.10
US Treasury Notes	2.250%	08/27/16	11/15/25	3,151	1.450%	115,000.00	122,428.62	(607.90)	123,036.52	979.25
Inter-American Development Bank	1.000%	04/12/16	05/13/19	773	1.100%	140,000.00	139,710.25	130.25	139,580.00	536.67
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	1,439	1.730%	150,000.00	149,431.07	145.07	149,286.00	148.96
Asian Development Bank Note	1.625%	03/16/16	03/16/21	1,446	1.640%	150,000.00	149,907.79	23.29	149,884.50	101.56
NYC, NY Taxable GO Bonds	1.650%	03/31/15	10/01/18	549	1.650%	95,000.00	95,000.00	-	95,000.00	783.75
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	822	2.160%	150,000.00	150,000.00	-	150,000.00	811.13
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	914	1.680%	40,000.00	40,000.00	-	40,000.00	335.80
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	1,037	1.880%	75,000.00	76,790.12	(1,173.13)	77,963.25	343.75
CT ST Taxable GO Bonds	2.294%	03/25/15	03/15/20	1,080	2.290%	70,000.00	70,000.00	-	70,000.00	71.37
UNIV OF CAL Taxable Rev Bonds	2.253%	03/25/15	05/15/20	1,141	2.250%	50,000.00	50,000.00	-	50,000.00	425.57
NY Trans Fin Auth, NY Txbi Rev Bonds	1.500%	07/14/16	05/01/21	1,492	1.500%	100,000.00	100,000.00	-	100,000.00	625.00
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	3,471	2.270%	61,192.28	64,795.16	(221.63)	65,016.79	178.48
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	3,622	2.270%	81,182.31	86,132.92	(174.03)	86,306.95	236.78
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	4,659	2.620%	70,496.17	74,096.63	(541.19)	74,637.82	205.61
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	4,871	2.350%	63,007.54	65,494.35	(279.62)	65,773.97	157.52
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,963	2.550%	74,332.17	78,623.40	(528.76)	79,152.16	216.80



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FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 03/31/17
Water Fund L-T Water Capital Reserve (01-121900) Continued...										
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	641	1.200%	45,000.00	45,220.71	(229.29)	45,450.00	71.18
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	884	1.080%	78,892.32	79,349.11	(333.23)	79,682.34	108.21
Fannie Mae Series 2016-M1 ASQ2	2.132%	01/29/16	02/01/21	1,403	1.680%	175,000.00	176,279.45	(467.47)	176,746.92	310.92
FNMA SERIES 2015	2.013%	03/31/15	07/01/22	1,918	1.710%	19,960.44	20,096.57	(63.11)	20,159.68	33.48
Fannie Mae Global Notes	0.875%	05/15/14	05/21/18	416	1.300%	425,000.00	422,949.22	5,050.97	417,898.25	1,342.88
FHLB Notes	0.625%	08/11/16	08/07/18	494	0.820%	235,000.00	234,397.97	281.57	234,116.40	220.31
Fannie Mae Global Notes	1.625%	12/31/13	11/27/18	606	1.780%	475,000.00	473,823.59	2,215.09	471,608.50	2,658.68
Fannie Mae Benchmark Notes	1.875%	05/15/14	02/19/19	690	1.550%	400,000.00	402,404.63	(3,539.37)	405,944.00	875.00
FHLB Global Note	1.125%	06/02/16	06/21/19	812	1.140%	375,000.00	374,884.33	41.83	374,842.50	1,171.88
FNMA Notes	1.000%	10/19/16	08/28/19	880	1.040%	2,135,000.00	2,133,017.05	365.55	2,132,651.50	1,838.47
FHLB Global Note	1.125%	07/13/16	07/14/21	1,566	1.230%	250,000.00	248,938.99	171.49	248,767.50	601.56
FNMA Notes	2.125%	04/26/16	04/24/26	3,311	2.210%	210,000.00	208,495.84	138.04	208,357.80	1,946.15
			Weighted Avg Maturity	1.488	1.540%	\$ 12,350,613.24	\$ 12,410,455.95	\$ 5,550.97	\$ 12,404,904.98	\$ 47,382.13
Capital Reserve (01-122000)										
IIT - Money Market (PFM Asset Management)	0.880%	03/31/17	04/01/17	1	0.880%	68,663.13	68,663.13	-	68,663.13	-
US Treasury Notes	1.500%	12/04/15	12/31/18	640	1.220%	975,000.00	979,740.61	(3,524.04)	983,264.85	3,676.45
US Treasury Notes	1.625%	11/14/16	04/30/19	760	1.060%	915,000.00	925,593.62	(1,916.15)	927,509.77	6,243.23
US Treasury Notes	1.500%	12/05/16	11/30/19	974	1.450%	1,775,000.00	1,777,480.99	(292.45)	1,777,773.44	8,923.76
US Treasury Notes	1.250%	01/05/17	01/31/20	1,036	1.520%	150,000.00	148,889.89	91.06	148,798.83	310.77
US Treasury Notes	1.375%	02/01/17	02/29/20	1,065	1.570%	1,500,000.00	1,491,820.02	433.30	1,491,386.72	1,793.48
US Treasury Notes	1.125%	03/14/17	03/31/20	1,096	1.700%	600,000.00	590,036.39	161.39	589,875.00	18.44
Intl Bank of Recons and Dev Notes (World Bank)	0.875%	04/12/16	07/19/18	475	0.950%	600,000.00	599,382.86	444.86	598,938.00	1,050.00
African Development Bank Note	1.625%	10/31/16	10/02/18	550	1.120%	200,000.00	201,506.80	(407.20)	201,914.00	1,615.97
Inter-American Development Bank	1.000%	04/12/16	05/13/19	773	1.100%	420,000.00	419,130.76	390.76	418,740.00	1,610.00
African Development Bank Note	1.125%	09/14/16	09/20/19	903	1.160%	235,000.00	234,794.33	43.43	234,750.90	80.78
UNIV OF CAL Taxable Rev Bonds	0.934%	03/25/15	05/15/17	45	0.930%	175,000.00	175,000.00	-	175,000.00	617.48
MS ST Taxable GO Bonds	1.090%	02/18/15	10/01/17	184	1.090%	35,000.00	35,000.00	-	35,000.00	190.75
Regional Trans Auth, IL Rev Bonds	1.250%	04/26/16	05/04/18	399	1.250%	600,000.00	600,000.00	-	600,000.00	3,750.00
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	822	2.160%	600,000.00	600,000.00	-	600,000.00	3,244.50
CT ST Taxable GO Bonds	1.300%	08/03/16	08/15/19	867	1.230%	330,000.00	330,566.70	(146.10)	330,712.80	548.17

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FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 03/31/17
Capital Reserve (01-122000) Continued...										
FNMA SERIES 2015 M1	1.626%	01/30/15	02/01/18	307	1.260%	75,138.01	75,266.86	(621.97)	75,888.83	101.81
FNMA SERIES 2015 M7	1.550%	04/30/15	04/01/18	366	1.260%	105,000.00	105,256.67	(792.95)	106,049.62	135.63
FNMA Series 2014-M1 ASQ2	2.323%	09/01/16	11/01/18	580	1.150%	224,200.43	227,518.19	(1,446.52)	228,964.71	434.01
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	641	1.200%	130,000.00	130,637.60	(662.39)	131,299.99	205.63
FNMA Series 2016-M9 ASQ2	1.785%	06/09/16	06/01/19	792	1.050%	230,000.00	231,608.76	(691.13)	232,299.89	342.13
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	884	1.080%	271,192.35	272,762.56	(1,145.48)	273,908.04	371.99
Freddie Mac Series 4459 NB	4.500%	06/11/15	01/01/20	1,006	0.770%	88,311.16	90,680.70	(1,908.03)	92,588.73	331.17
FNMA Series 2015-M12 FA	0.540%	09/30/15	04/25/20	1,121	0.540%	364,279.58	364,279.58	131.13	364,148.45	280.61
FNMA Series 2010-18 LV	4.500%	07/21/15	04/01/21	1,462	2.030%	202,961.84	202,961.84	(14,080.49)	217,042.33	761.11
Tennessee Valley Authority Notes	6.250%	08/19/15	12/15/17	259	1.010%	480,000.00	497,634.60	(39,953.88)	537,588.48	8,833.33
FHLMC Reference Note	0.750%	04/06/16	04/09/18	374	0.830%	725,000.00	724,417.47	555.72	723,861.75	2,597.92
Federal Home Loan Banks Agcy	0.875%	08/11/16	06/29/18	455	0.850%	450,000.00	450,113.94	(57.06)	450,171.00	1,006.25
Federal Home Loan Banks Agcy	0.875%	05/26/16	06/29/18	455	0.990%	785,000.00	783,867.77	759.62	783,108.15	1,755.35
FHLB Notes	0.625%	07/07/16	08/07/18	494	0.730%	750,000.00	748,984.86	544.86	748,440.00	703.13
FHLB Notes	0.625%	08/10/16	08/07/18	494	0.810%	870,000.00	867,877.96	992.56	866,885.40	815.63
FHLB Global Note	0.875%	08/25/16	10/01/18	549	0.910%	550,000.00	549,731.17	105.17	549,626.00	2,406.25
FNMA Benchmark Note	1.125%	09/01/15	10/19/18	567	1.180%	1,475,000.00	1,473,804.69	1,194.19	1,472,610.50	7,467.19
FHLB Notes	1.250%	12/08/16	01/16/19	656	1.250%	700,000.00	699,974.20	2.20	699,972.00	1,822.92
FNMA Benchmark Note	1.375%	01/08/16	01/28/19	668	1.400%	1,255,000.00	1,254,529.61	307.71	1,254,221.90	3,019.84
FNMA Benchmark Note	1.000%	02/23/16	02/26/19	697	1.080%	1,475,000.00	1,472,785.21	1,266.21	1,471,519.00	1,434.03
Freddie Mac Notes	1.125%	03/31/16	04/15/19	745	1.050%	925,000.00	926,484.10	(717.40)	927,201.50	4,798.44
FHLB Global Note	1.125%	06/27/16	06/21/19	812	0.820%	1,125,000.00	1,132,632.19	(2,564.23)	1,135,196.42	3,515.63
FHLMC Reference Note	0.875%	07/19/16	07/19/19	840	0.960%	650,000.00	648,789.03	362.03	648,427.00	1,137.50
FNMA Benchmark Note	0.875%	07/29/16	08/02/19	854	0.930%	750,000.00	749,015.92	275.92	748,740.00	1,075.52
FNMA Notes	0.875%	08/31/16	08/28/19	880	1.050%	1,675,000.00	1,672,883.96	496.96	1,672,387.00	1,442.36
FHLB Global Note	1.000%	10/03/16	09/26/19	909	1.010%	750,000.00	749,780.48	42.98	749,737.50	104.17
FNMA Notes	1.500%	02/24/17	02/28/20	1,084	1.520%	750,000.00	749,533.67	13.67	749,520.00	968.75
Bank of Montreal Chicago	0.000%	06/16/16	03/03/17	-28	1.040%	600,000.00	597,624.00	3,564.00	594,060.00	-
BNP Paribas NY CP	0.000%	10/21/16	07/18/17	109	1.330%	600,000.00	597,478.50	1,168.50	596,310.00	-
Cooperative Rabobank U. A. CP	0.000%	02/16/17	10/23/17	206	1.290%	800,000.00	794,168.89	1,223.11	792,945.78	-
Bank of Montreal Chicago CP	0.000%	02/16/17	11/13/17	227	1.330%	800,000.00	793,370.66	1,261.33	792,109.33	-
Weighted Avg Maturity			680		1.166%	\$ 29,809,746.50	\$ 29,814,061.74	\$ (55,094.80)	\$ 29,869,156.54	\$ 81,542.08
TOTAL ALL FUNDS					1.205%	\$143,663,867.74	\$ 144,115,695.64	\$ (111,385.76)	\$144,227,081.40	\$ 371,929.19
Less: Net Unsettled Trades										
							<u>\$ 144,115,695.64</u>			
March 31, 2017					90 DAY US TREASURY YIELD	0.76%		Longest Maturity	3,311	\$ 210,000.00
					3 month US Treasury Bill Index	0.71%				
					0-3 Year US Treasury Index	1.14%				
					1-3 Year US Treasury Index	1.26%				
					1-5 Year US Treasury Index	1.46%				
					1-10 Year US Treasury Index	1.67%				

DUPAGE WATER COMMISSION  
 ELMHURST, ILLINOIS  
 TREASURER'S REPORT  
 STATEMENT OF CASH FLOWS  
 For the Period from May 1, 2016 to March 31, 2017

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CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 132,327,105
Cash payments to suppliers	(100,879,205)
Cash payments to employees	<u>(2,657,605)</u>
Net cash from operating activities	28,790,295

CASH FLOWS FROM NONCAPITAL  
FINANCING ACTIVITIES

Cash received from sales taxes	12,518,102
Cash received/paid from long term loans	(12,981,589)
Cash payments for net pension activity	<u>(300,000)</u>
Net cash from noncapital financing activities	(763,487)

CASH FLOWS FROM CAPITAL AND  
RELATED FINANCING ACTIVITIES

Interest paid	(43)
Principal Paid	(3,240)
Construction and purchase of capital assets	<u>(3,786,215)</u>
Net cash from capital and related financing activities	(3,789,498)

CASH FLOWS FROM INVESTING ACTIVITIES

Investment income	<u>1,510,479</u>
Net cash from investing activities	1,510,479

Net Increase (Decrease) in cash and investments 25,747,789

CASH AND INVESTMENTS, MAY 1, 2016 136,290,161

CASH AND INVESTMENTS, MARCH 31, 2017 \$ 162,037,950

March 31, 2017  
 TREASURER'S REPORT  
 DPWC MONTHLY CASH/OPERATING REPORT



	3/31/2017		
	YEAR END TARGETED Reserve or Monthly Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Target
	A	B	C
<b>TABLE 1</b>			
<b>RESERVE ANALYSIS</b>			
A. Operating Reserve	\$ 39,602,480	\$ 67,162,532	\$ 27,560,052
<i># of days per current fiscal year management budget</i>	120	204	
B. Capital Reserve	\$ 29,361,790	\$ 29,795,263	\$ 433,473
C. Long Term Water Capital Reserve	\$ 9,925,000	\$ 12,410,456	\$ 2,485,456
D. O+M Account (1)	\$ 8,627,481	\$ 32,949,053	\$ 24,321,572
E. Current Construction Obligation and Customer Construction Escrows	\$ 18,799	\$ 18,799	\$ -
<b>TOTAL SUMMARY CASH + RESERVE ANALYSIS</b>	<b>\$ 87,535,550</b>	<b>\$ 142,336,103</b>	<b>\$ 54,800,552</b>

<b>TABLE 2</b>	
<b>OTHER CASH</b>	
F. General Fund	\$ 19,701,573
G. Sales Tax	\$ 275
<b>TOTAL TABLE 2-OTHER CASH</b>	<b>\$ 19,701,848</b>
<b>TOTAL MONTH END FUNDS CASH BALANCE-Table1+2</b>	<b>\$ 162,037,950</b>

Note 1: The O&M Account target varies from month to month. The cash balance should be enough to cover the current months operating cash outflows.

DATE: April 1, 2017

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Finance Committee	<b>ORIGINATING DEPARTMENT</b>	Finance
<b>ITEM</b>	An Ordinance Approving and Adopting an Annual Management Budget for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018  Ordinance No. O-4-17	<b>APPROVAL</b>	  
<p>Ordinance No. O-4-17 would approve and adopt the Annual Management Budget for the Fiscal Year Commencing May 1, 2017, and Ending April 30, 2018.</p>			
<b>MOTION:</b> To adopt Ordinance No. O-4-17.			

## DuPAGE WATER COMMISSION

## ORDINANCE NO. O-4-17

AN ORDINANCE APPROVING AND ADOPTING  
AN ANNUAL MANAGEMENT BUDGET  
FOR THE FISCAL YEAR COMMENCING  
MAY 1, 2017 AND ENDING APRIL 30, 2018

WHEREAS, the General Manager and Administrative Staff of the DuPage Water Commission (the "Commission") prepared and submitted a tentative annual Management Budget for the fiscal year commencing May 1, 2017 and ending April 30, 2018, as and when required by Article X, Section 2 of the Commission's By-Laws, as amended from time to time; and

WHEREAS, due notice having been given, a hearing was held on the tentative annual Management Budget prior to any final action being taken thereon, at which time the Charter Customers were heard; and

WHEREAS, after full review and consideration, the Commission has determined that it is reasonable, necessary and desirable for the Commission to approve and adopt the budget set forth in Exhibit 1 attached hereto and by this reference incorporated herein and made a part hereof as and for its Management Budget for the fiscal year commencing May 1, 2017 and ending April 30, 2018; and

WHEREAS, it appearing to the Commission that all things required for the approval and adoption of said Management Budget have been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the Board of Commissioners of the DuPage Water Commission.

Ordinance No. O-4-17

SECTION TWO: The Budget attached hereto as Exhibit 1 and by this reference incorporated herein and made a part hereof shall be and hereby is approved and adopted as and for the Management Budget of the DuPage Water Commission for the fiscal year commencing May 1, 2017 and ending April 30, 2018.

SECTION THREE: This Ordinance shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Board/Ordinances/2017/O-4-17.docx

EXHIBIT 1



**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-511100	<b>O&amp;M PAYMENTS- GOVERNMENTAL</b>				<b>117,710,070.08</b>
	May 2017 - April 2018 \$4.88	97.6	24120916	117,710,070.08	
01-511200	<b>O&amp;M PAYMENTS- PRIVATE</b>				<b>2,845,103.44</b>
	May 2017 - April 2018 \$4.88	2.4	583013	2,845,103.44	
01-512100	<b>FIXED COST PAYMENTS- GOVT</b>				<b>0.00</b>
	Funded by Sales Tax			0.00	
01-512200	<b>FIXED COST PAYMENTS-PRIVATE</b>				<b>0.00</b>
	Funded by Sales Tax			0.00	
01-513100	<b>SUBSEQUENT CUSTOMER - GOVT</b>				<b>344,157.00</b>
	Winfield			100,409.00	
	Oakbrook Terrace			31,708.00	
	Du Page County			212,040.00	
01-513200	<b>SUBSEQUENT CUSTOMER - PRIVATE</b>				<b>509,465.00</b>
	IAWC			346,892.00	
	Argonne Labs			162,573.00	
01-514100	<b>EMERGENCY WATER SERVICE- GOVT</b>				<b>20,090.00</b>
	Annual Fee	1	7,890.00	7,890.00	
	Water Use	2500	4.88	12,200.00	
01-514200	<b>EMERGENCY WATER SERVICE</b>				<b>0.00</b>
01-520000	<b>PROPERTY TAX</b>				<b>0.00</b>
01-530000	<b>SALES TAX</b>				<b>0.00</b>
01-530010	<b>SALES TAXES - WATER REVENUE</b>				<b>0.00</b>
	All receipts until budget met			-	
01-530030	<b>WATER FUND - GENERAL</b>				<b>0.00</b>
	Remaining Receipts until FYE			-	
01-540000	<b>RENTAL INCOME</b>				<b>0.00</b>
01-581000	<b>INVESTMENT INCOME</b>				<b>560,000.00</b>
01-590000	<b>OTHER INCOME</b>				<b>0.00</b>
01-590100	<b>SALE OF EQUIPMENT</b>				<b>0.00</b>
01-592000	<b>CONTRIBUTIONS</b>				<b>0.00</b>
<b>PAGE TOTAL</b>					<b>121,988,885.52</b>
<b>TOTAL REVENUES</b>					<b>121,988,885.52</b> (Credit)

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-611100	<b>ADMIN SALARIES</b>				<b>1,319,962.04</b>
	Administration	1	1,297,062.00	1,297,062.00	
	Treasurer	12	1,458.34	17,500.04	
	Commissioner	9	600.00	5,400.00	
01-60-611200	<b>OPERATIONS SALARIES</b>				<b>1,627,908.00</b>
	Operations Department	1	562,224.00	562,224.00	
	Pipeline Department	1	657,923.00	657,923.00	
	Instrum/Remote Fac Dept	1	407,761.00	407,761.00	
01-60-611300	<b>SUMMER INTERNS</b>				<b>27,000.00</b>
	Interns	3	9,000.00	27,000.00	
01-60-611600	<b>ADMIN OVERTIME</b>				<b>7,400.00</b>
	less than 1% of Admin Employees	1	7,400.00	7,400.00	
01-60-611700	<b>OPERATIONS OVERTIME</b>				<b>179,069.88</b>
	11% of Oper Payroll	1	179,069.88	179,069.88	
01-60-612100	<b>PENSION</b>				<b>253,855.60</b>
	2017 IMRF rate = 8.03%			253,855.60	
01-60-612200	<b>MEDICAL/LIFE BENEFITS</b>				<b>766,320.00</b>
	Blue Cross Blue Shield	7	54,000.00	378,000.00	
	15% Increase for 2018	5	62,100.00	310,500.00	
	Metlife Dental/Vision	7	5,500.00	38,500.00	
	15% Increase for 2018	5	6,325.00	31,625.00	
	Principle Life & ADD	7	1,000.00	7,000.00	
	10% Increase for 2018	5	1,100.00	5,500.00	
	Healthiest You	12	350.00	4,200.00	
	Envision Healthcare	12	60.00	720.00	
	Employee Contribution 20%			(151,725.00)	
	Employer H.S.A Contribution	1	142,000.00	142,000.00	
01-60-612300	<b>FEDERAL PAYROLL TAXES</b>				<b>241,842.51</b>
	Social Security			196,003.08	
	Medicare			45,839.43	
01-60-612800	<b>STATE UNEMPLOYMENT</b>				<b>13,780.00</b>
	Illinois Estimated 2.65% for 2018			13,780.00	
01-60-613100	<b>TRAVEL</b>				<b>10,800.00</b>
	GM Auto Allowance	12	500.00	6,000.00	
	ISTHA Tolls	12	300.00	3,600.00	
	Parking	12	50.00	600.00	
	Non Commission Vehicles			600.00	

PAGE TOTAL

4,447,938.03

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-613200	<b>TRAINING</b>				<b>33,150.00</b>
	Instrumentation Classes	6	250.00	1,500.00	
	Admin Training	10	250.00	2,500.00	
	O&M Classes	12	250.00	3,000.00	
	Infor 7i Training	1	2,000.00	2,000.00	
	Mgr/Supv Training	1	3,000.00	3,000.00	
	Sharepoint	1	1,800.00	1,800.00	
	Electrical/GIS Training	3	1,500.00	4,500.00	
	Hach Lab Training	1	2,000.00	2,000.00	
	Incode Training	2	2,000.00	4,000.00	
	Operator/Pipeline Training	3	500.00	1,500.00	
	Webinars	3	250.00	750.00	
	Supervisor Training	3	500.00	1,500.00	
	Underground Storage Tank	2	800.00	1,600.00	
	Corrosion Protection Training	1	2,500.00	2,500.00	
	OSHA Public Sector Certification	1	500.00	500.00	
	AUTOCAD	1	500.00	500.00	
01-60-613301	<b>CONFERENCES</b>				<b>29,250.00</b>
	AMWA Conference	1	3,000.00	3,000.00	
	AWWA ACE (Philadelphia)	2	3,000.00	6,000.00	
	Misc Conference	2	2,500.00	5,000.00	
	ILGISA Conference	1	300.00	300.00	
	ISAWWA Annual Mtg	4	900.00	3,600.00	
	IRTHNET User Conference	1	1,850.00	1,850.00	
	Facilities Management	1	2,000.00	2,000.00	
	National Safety Conference	2	1,800.00	3,600.00	
	ILGFOA Conference	1	1,500.00	1,500.00	
	IPSI Conference	2	1,200.00	2,400.00	
01-60-613302	<b>TUITION REIMBURSEMENT</b>				<b>0.00</b>
01-60-619100	<b>OTHER PERSONNEL COSTS</b>				<b>26,300.00</b>
	Annual Physicals	30	300.00	9,000.00	
	Pre-employment Physicals	3	400.00	1,200.00	
	Employment Ads	3	2,500.00	7,500.00	
	Background Checking	10	500.00	5,000.00	
	Employee Assistance	12	150.00	1,800.00	
	Security at Commission Mtg	12	150.00	1,800.00	
01-60-621000	<b>WATER CONSERVATION PROGRAM</b>				<b>20,000.00</b>
	Resources	1	13,500.00	13,500.00	
	Consulting	1	6,500.00	6,500.00	
01-60-623200	<b>BOND ISSUE ADVISORY SERVICES</b>				<b>0.00</b>
01-60-623300	<b>INVESTMENT FEES &amp; BANK CHARGE</b>				<b>95,200.00</b>
	Investment Fees	1	94,000.00	94,000.00	
	Banking Fees	12	100.00	1,200.00	
<b>PAGE TOTAL</b>					<b>203,900.00</b>

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-625100	<b>LEGAL SERVICES- GENERAL</b>				<b>90,000.00</b>
	General	1	65,000.00	65,000.00	
	Litigation	1	25,000.00	25,000.00	
01-60-625200	<b>BOND COUNSEL</b>				<b>0.00</b>
	Certificate of Debt	1	0.00	0.00	
01-60-625300	<b>LEGAL SERVICES- SPECIAL</b>				<b>50,000.00</b>
	As Required			50,000.00	
01-60-625800	<b>LEGAL NOTICES</b>				<b>37,500.00</b>
	Admin Legal Notices	1	8,500.00	8,500.00	
	Project Legal Notices	10	1,200.00	12,000.00	
	Operations Legal Notices	4	2,000.00	8,000.00	
	Treasurers Report	1	8,000.00	8,000.00	
	HR Notices	2	500.00	1,000.00	
01-60-625900	<b>OTHER LEGAL SERVICES</b>				<b>0.00</b>
01-60-626000	<b>AUDIT SERVICES</b>				<b>32,000.00</b>
	Audit FY 2017	1	32,000.00	32,000.00	
01-60-628000	<b>CONSULTING SERVICES</b>				<b>218,000.00</b>
	Network Consultants	1	40,000.00	40,000.00	
	Incode Finance Programming	1	10,000.00	10,000.00	
	Unidentified Services	1	50,000.00	50,000.00	
	Application Develop.	1	30,000.00	30,000.00	
	Electrical Supply Consult	1	10,000.00	10,000.00	
	Insurance Consultant	1	10,000.00	10,000.00	
	Stand Operating Procedures	1	3,000.00	3,000.00	
	Document Management	1	5,000.00	5,000.00	
	Engineering Consult	1	40,000.00	40,000.00	
	HR Consultants	1	20,000.00	20,000.00	
01-60-629000	<b>CONTRACTUAL SERVICES</b>				<b>489,900.00</b>
	Accounting Service	12	5,500.00	66,000.00	
	Annual UPS Maintenance	1	12,000.00	12,000.00	
	IRTHNET Service / Storage	1	20,200.00	20,200.00	
	Custodial Service	12	2,500.00	30,000.00	
	Landscaping Services	7	5,000.00	35,000.00	
	Landscape Conversion	1	13,000.00	13,000.00	
	Window Cleaning Service	12	800.00	9,600.00	
	Elevator Service Contract	12	200.00	2,400.00	
	Fire Alarm Panel Service	12	1,300.00	15,600.00	
	Exterminator Service	12	200.00	2,400.00	
	Refuse Service	12	700.00	8,400.00	
	Floor Mat Service	12	600.00	7,200.00	
	Server Hardware Agreement	1	3,500.00	3,500.00	
	Temporary Personnel Services	1	30,000.00	30,000.00	
	Network Support/Monitoring	12	8,300.00	99,600.00	
<b>PAGE TOTAL</b>					<b>917,400.00</b>

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-629000	<b>CONTRACTUAL SERVICES (CONT.)</b>				
	HVAC Service and Controls Contract	1	15,000.00	15,000.00	
	Overhead Door Service Contract	1	7,000.00	7,000.00	
	Hydro Excavation Services	1	50,000.00	50,000.00	
	dpwc.org Web Hosting	12	150.00	1,800.00	
	Annual Freq Protection	1	500.00	500.00	
	HSQ Maintenance Contract	1	10,000.00	10,000.00	
	Cloud Backup Service	1	1,000.00	1,000.00	
	Hach Maintenance	1	6,700.00	6,700.00	
	Terrazzo Floor Maintenance	1	10,000.00	10,000.00	
	Generator Service and PM	12	2,000.00	24,000.00	
	Email Threat Protection	1	4,200.00	4,200.00	
	GPS Vehicle Tracking	12	400.00	4,800.00	
01-60-641100	<b>GENERAL LIABILITY INSURANCE</b>				<b>51,500.00</b>
	General Liability	1	35,000.00	35,000.00	
	UST	1	1,500.00	1,500.00	
	Crime	1	5,000.00	5,000.00	
	Pollution (1/3 of Premium)	1	10,000.00	10,000.00	
01-60-641200	<b>PUBLIC OFFICIAL LIABILITY</b>				<b>22,300.00</b>
	Treasurer's Bond	1	5,300.00	5,300.00	
	General Manager's Bond	1	15,000.00	15,000.00	
	Commissioners' Bond	1	2,000.00	2,000.00	
01-60-641300	<b>TEMPORARY BONDS</b>				<b>0.00</b>
01-60-641500	<b>WORKER'S COMPENSATION</b>				<b>105,000.00</b>
	Illinois Public Risk Fund	1	105,000.00	105,000.00	
01-60-641600	<b>EXCESS LIABILITY COVERAGE</b>				<b>35,000.00</b>
	Umbrella	1	35,000.00	35,000.00	
01-60-642100	<b>PROPERTY INSURANCE</b>				<b>381,000.00</b>
	Property	1	345,000.00	345,000.00	
	Insurance Fees	1	36,000.00	36,000.00	
01-60-642200	<b>AUTOMOBILE INSURANCE</b>				<b>15,000.00</b>
	Auto Insurance	1	15,000.00	15,000.00	
01-60-649100	<b>SELF INSURANCE PROPERTY</b>				<b>50,000.00</b>
	Above & Below Ground 1 Incident	1	50,000.00	50,000.00	
01-60-651200	<b>GENERATOR DIESEL FUEL</b>				<b>112,500.00</b>
	Diesel Fuel	25,000	4.50	112,500.00	
01-60-651300	<b>NATURAL GAS</b>				<b>33,000.00</b>
	Natural Gas Service	1	33,000.00	33,000.00	
01-60-651401	<b>TELEPHONE</b>				<b>28,080.00</b>
	MIS - IP Flex	12	870.00	10,440.00	
	POTS Lines	12	500.00	6,000.00	
	Long Distance Usage	12	100.00	1,200.00	
<b>PAGE TOTAL</b>					<b>833,380.00</b>

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-651401	<b>TELEPHONE (CONT.)</b>				
	ComCast Internet	12	225.00	2,700.00	
	Ipad Internet Services	12	500.00	6,000.00	
	GPS Correction Signal	1	840.00	840.00	
	U-Verse Internet	12	75.00	900.00	
01-60-651402	<b>CELL PHONE &amp; CORR. TELEMTRY</b>				<b>28,800.00</b>
	Cellular Service	12	2,000.00	24,000.00	
	Cellular RTU Charge	12	150.00	1,800.00	
	Phones and supplies	1	3,000.00	3,000.00	
01-60-651403	<b>RADIOS</b>				<b>9,360.00</b>
	STARCOM21	12	780.00	9,360.00	
01-60-651404	<b>REPAIRS &amp; EQUIPMENT</b>				<b>4,800.00</b>
	Cellular Repair	1	1,000.00	1,000.00	
	Vehicle Radio Removal/Replacement	2	800.00	1,600.00	
	Radio Maintenance	12	100.00	1,200.00	
	450 MHZ Radio Replacements	2	500.00	1,000.00	
01-60-652100	<b>OFFICE SUPPLIES</b>				<b>29,360.00</b>
	General Office Supplies	12	2,210.00	26,520.00	
	Print supplies	1	600.00	600.00	
	Check Stock	1	1,000.00	1,000.00	
	Printer & Plotter Paper	1	1,000.00	1,000.00	
	Tapes for computer backup	2	120.00	240.00	
01-60-652200	<b>BOOKS &amp; PUBLICATIONS</b>				<b>4,396.00</b>
	Blue Book Subscription	1	1,650.00	1,650.00	
	Training References	2	1,000.00	2,000.00	
	Standards & References	1	250.00	250.00	
	Eng News Record	1	90.00	90.00	
	Best's Key Rating Guide	1	165.00	165.00	
	Rothstein OSHA Law	1	116.00	116.00	
	GIS Books	1	125.00	125.00	
01-60-653100	<b>PRINTING- GENERAL</b>				<b>8,650.00</b>
	Large Print Jobs	1	750.00	750.00	
	Photos	1	500.00	500.00	
	Letterhead	1	800.00	800.00	
	Forms	1	200.00	200.00	
	Business Cards	4	100.00	400.00	
	Construction Plan Printing	1	2,000.00	2,000.00	
	Annual Reports	1	2,000.00	2,000.00	
	Printing & Mounting	1	2,000.00	2,000.00	

PAGE TOTAL

85,366.00

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-653200	<b>POSTAGE &amp; DELIVERY</b>				6,600.00
	US Postal Service	12	200.00	2,400.00	
	Overnight Service Board	12	100.00	1,200.00	
	Overnight Delivery Misc	10	300.00	3,000.00	
01-60-654000	<b>PROFESSIONAL DUES</b>				22,605.00
	NACE Dues (2 yrs)	4	250.00	1,000.00	
	Operators License	12	40.00	480.00	
	ISA Membership Dues	2	250.00	500.00	
	GFOA Dues	1	250.00	250.00	
	IL GFOA Dues	1	500.00	500.00	
	AWWA & AMWA Commission Dues	1	13,500.00	13,500.00	
	AWWA Research Fund	1	2,500.00	2,500.00	
	Mid Central Water Works	2	125.00	250.00	
	ILGISA Membership Dues	1	100.00	100.00	
	Alliance for Water Efficiency	1	3,200.00	3,200.00	
	Membership IFMA	1	325.00	325.00	
01-60-655000	<b>REPAIRS &amp; MAINT- OFFICE EQUIP</b>				13,620.00
	Copier Maint	12	500.00	6,000.00	
	Copier Usage	12	350.00	4,200.00	
	Postage Meter Rental	4	630.00	2,520.00	
	Postage Meter Repairs	1	900.00	900.00	
01-60-656000	<b>REPAIRS &amp; MAINT- BLDGS &amp; GRNDS</b>				212,500.00
	Custodial Supplies	12	800.00	9,600.00	
	Fire Alarm Monitor Service	1	1,500.00	1,500.00	
	Police & Fire Protection	1	59,500.00	59,500.00	
	City Elevator Inspection	2	500.00	1,000.00	
	Building Supplies	12	1,500.00	18,000.00	
	HVAC Systems & Modifications	1	10,000.00	10,000.00	
	Rock Salt & Icemelt	1	11,000.00	11,000.00	
	Fire Ext Recharge	1	2,000.00	2,000.00	
	Quick Response Electrical Work	1	40,000.00	40,000.00	
	Security Syst Maintenance	1	17,000.00	17,000.00	
	Forklift Truck Repair	2	1,200.00	2,400.00	
	Elevator Repairs	2	2,500.00	5,000.00	
	Underground Storage Testing	1	2,500.00	2,500.00	
	Battery Repair & Service	4	1,500.00	6,000.00	
	Generator Repairs	1	10,000.00	10,000.00	

PAGE TOTAL

255,325.00

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-656000	<b>REPAIRS &amp; MAINT- BLDGS &amp; GRNDS (CONT.)</b>				
	Aerial Lift Service	1	2,000.00	2,000.00	
	Chillers	1	10,000.00	10,000.00	
	Crane Inspections & Repairs	1	5,000.00	5,000.00	
01-60-658000	<b>COMPUTER SOFTWARE</b>				<b>27,300.00</b>
	Network Upgrades	1	20,000.00	20,000.00	
	Misc. GIS software	1	300.00	300.00	
	Document Management System	1	2,000.00	2,000.00	
	Misc Software Programs	1	5,000.00	5,000.00	
01-60-659000	<b>COMPUTER/SOFTWARE MAINTENANCE</b>				<b>96,550.00</b>
	ESRI Software Maint.	1	10,100.00	10,100.00	
	Infor 7i Software Maint	1	44,000.00	44,000.00	
	Incode Software	1	12,000.00	12,000.00	
	AUTOCAD License	1	800.00	800.00	
	Maplogic Layout Manager	1	250.00	250.00	
	Google SketchUp Pro	1	500.00	500.00	
	Google Earth Pro	1	400.00	400.00	
	Document Management Maint.	1	2,000.00	2,000.00	
	Misc Hardware and Repairs	1	4,000.00	4,000.00	
	Software License Renewals	1	12,000.00	12,000.00	
	HP Maintenance Agreement	1	1,500.00	1,500.00	
	Office 365 Government	1	9,000.00	9,000.00	
01-60-659100	<b>OTHER ADMINISTRATIVE EXPENSE</b>				<b>13,900.00</b>
	Misc Meeting Expenses	1	3,000.00	3,000.00	
	Retirement Plaques	3	200.00	600.00	
	Scanning Service	1	4,000.00	4,000.00	
	HR Plus Background Checks	6	1,000.00	6,000.00	
	Notary Public Renewals	3	100.00	300.00	
01-60-661101	<b>WATER BILLING</b>				<b>100,485,690.33</b>
	Water Purchase (May-April) \$3.89		25,831,797	100,485,690.33	
01-60-661102	<b>ELECTRICITY</b>				<b>1,300,000.00</b>
	LPS Electrical Charges	1	1,300,000.00	1,300,000.00	

PAGE TOTAL

101,923,440.33



**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-661103	<b>OPERATIONS &amp; MAINTENANCE</b>				<b>504,000.00</b>
	LPS 50% O&M Charges	12	42,000.00	504,000.00	
01-60-661104	<b>MAJOR MAINTENANCE</b>				<b>150,000.00</b>
	HVAC Upgrade	1	100,000.00	100,000.00	
	Generator Maintenance	1	50,000.00	50,000.00	
01-60-661105	<b>MAJOR MAINTENANCE BILLED</b>				<b>0.00</b>
01-60-661200	<b>ELECTRIC- DuPAGE</b>				<b>0.00</b>
01-60-661201	<b>PUMP STATION</b>				<b>1,900,000.00</b>
	DPS Electrical Charges	1	1,900,000.00	1,900,000.00	
01-60-661202	<b>METER STATION, ROV, TANK SITE</b>				<b>147,000.00</b>
	COMED Accts	1	136,000.00	136,000.00	
	Naper Accts	1	11,000.00	11,000.00	
01-60-661300	<b>WATER CHEMICALS</b>				<b>26,700.00</b>
	Sodium Hypochlorite	6	3,750.00	22,500.00	
	De-Chlor Chemicals	6	700.00	4,200.00	
01-60-661400	<b>WATER TESTING</b>				<b>24,750.00</b>
	Analyzers, Supplies & Equipment	1	18,000.00	18,000.00	
	IEPA Lab Testing Program	1	2,750.00	2,750.00	
	Suburban Lab (Misc)	1	4,000.00	4,000.00	
01-60-661403	<b>WATER TESTING - COR CONTROL</b>				<b>0.00</b>
01-60-662000	<b>PUMP STATION - OPERATING</b>				
01-60-662100	<b>PUMPING SERVICES</b>				<b>187,800.00</b>
	Highlift Pump Repair	1	80,000.00	80,000.00	
	Small Tools / Equipment	12	600.00	7,200.00	
	Electrical Switchgear	1	5,000.00	5,000.00	
	Valves & Actuators	12	300.00	3,600.00	
	Compressor Repair	3	1,500.00	4,500.00	
	Electrical Supplies	12	450.00	5,400.00	
	Pumps Footing/Sump	12	400.00	4,800.00	
	Oil/Lubricants	12	300.00	3,600.00	
	Chlorine Feed Sys Repair	2	2,500.00	5,000.00	
	Backflow Preventor Service	1	5,000.00	5,000.00	
	Thermoscaning Service	1	3,500.00	3,500.00	
	Spare Motors	12	200.00	2,400.00	
	Compressed gases	12	75.00	900.00	
	Waste Oil Disposal	2	250.00	500.00	
	Pump Vibration Testing	1	5,000.00	5,000.00	
	Breaker Maintenance	1	30,000.00	30,000.00	
	Relay Calibration	1	10,000.00	10,000.00	
	Mechanical Seals	1	5,000.00	5,000.00	
	Multilin Replacement	4	1,600.00	6,400.00	

PAGE TOTAL

2,940,250.00

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-662300	<b>METER TESTING &amp; REPAIRS</b>				<b>18,300.00</b>
	Test Bench Repairs	1	8,000.00	8,000.00	
	Meter Parts	1	5,000.00	5,000.00	
	Annual Scale Calibration	1	2,800.00	2,800.00	
	Compound Meter Testing	1	500.00	500.00	
	PLC Repairs & Programming	1	2,000.00	2,000.00	
01-60-662400	<b>SCADA / INSTRUMENTATION</b>				<b>41,900.00</b>
	SCADA Antenna Maintenance	1	2,500.00	2,500.00	
	Backup Telemetry Repairs	1	1,000.00	1,000.00	
	Instrumentation	1	7,000.00	7,000.00	
	Repair Circuit Boards	1	3,000.00	3,000.00	
	Annual Test Equipment Cal	1	3,000.00	3,000.00	
	SCADA Radio Repairs	1	2,000.00	2,000.00	
	Scada Backhaul	12	1,950.00	23,400.00	
01-60-662500	<b>EQUIPMENT RENTAL</b>				<b>11,700.00</b>
	Tools & Equipment	1	5,000.00	5,000.00	
	Manlift & Misc Tools	1	1,000.00	1,000.00	
	Traffic Lane Closure Setup	6	950.00	5,700.00	
01-60-662600	<b>UNIFORMS</b>				<b>25,000.00</b>
	Uniform Replacements	1	18,000.00	18,000.00	
	Work Boot	1	7,000.00	7,000.00	
01-60-662700	<b>SAFETY</b>				<b>62,345.00</b>
	Contract Training	1	10,395.00	10,395.00	
	Equipment/Supplies	1	7,500.00	7,500.00	
	Consultant Services	1	30,000.00	30,000.00	
	NSC Dues and Subscriptions	1	2,650.00	2,650.00	
	Professional Development	1	5,600.00	5,600.00	
	In-House Training Material	1	2,000.00	2,000.00	
	Safety & First Aid	12	350.00	4,200.00	

PAGE TOTAL

159,245.00

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-663100	<b>PIPELINE REPAIRS</b>				<b>375,000.00</b>
	Major Pipe Repair	1	325,000.00	325,000.00	
	Manhole Repairs and Adjustments	1	50,000.00	50,000.00	
10-60-663200	<b>COR TESTING &amp; MITIGATION</b>				<b>7,500.00</b>
	Misc COR Testing	1	7,500.00	7,500.00	
01-60-663300	<b>REMOTE FACILITIES MAINTENANCE</b>				<b>129,500.00</b>
	Fencing Repairs	1	1,000.00	1,000.00	
	Quick Response Electrical Work	1	75,000.00	75,000.00	
	Minor Facility Repairs	1	10,000.00	10,000.00	
	Repair Parts	12	2,500.00	30,000.00	
	Landscaping Maintenance /Tanksites	1	5,000.00	5,000.00	
	Tool Replacement	1	1,000.00	1,000.00	
	Hoist Inspections	1	5,000.00	5,000.00	
	CP System Maintenance	1	2,500.00	2,500.00	
01-60-663400	<b>PLAN REVIEW- PIPELINE CONFLICT</b>				<b>91,500.00</b>
	JULIE Notification	4	19,000.00	76,000.00	
	Paint for JULIE Locating	1	3,000.00	3,000.00	
	Locating Transmitter/Receiver	2	5,500.00	11,000.00	
	Locating Flags	1	1,500.00	1,500.00	
01-60-663500	<b>PIPELINE EQUIPMENT RENTAL</b>				<b>0.00</b>
01-60-663700	<b>PIPELINE SUPPLIES</b>				<b>54,250.00</b>
	Pipe and Fittings	1	20,000.00	20,000.00	
	Misc. Supplies	1	34,250.00	34,250.00	
01-60-664000	<b>MACHINERY &amp; EQUIPMENT NON-CAP</b>				<b>14,650.00</b>
	Utility Vehicle Tools	1	3,900.00	3,900.00	
	Arrow Board with Attenuator	1	5,500.00	5,500.00	
	Traffic Barricade Batteries	1	250.00	250.00	
	Office Upgrades / Furniture	1	5,000.00	5,000.00	
01-60-664100	<b>REPAIRS &amp; MAINT- VEHICLES</b>				<b>39,500.00</b>
	Vehicle Maintenance	12	3,000.00	36,000.00	
	Oil Changes	1	3,500.00	3,500.00	
01-60-664200	<b>FUEL- VEHICLES</b>				<b>37,200.00</b>
	Bulk Fuel Purchase	24	1550.00	37,200.00	

PAGE TOTAL

749,100.00

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-664300	<b>LICENSES- VEHICLES</b>				<b>2,150.00</b>
	City of Elmhurst	1	2,000.00	2,000.00	
	State of IL	1	150.00	150.00	
01-60-672100	<b>BOND INTEREST- GO BONDS</b>				<b>0.00</b>
01-60-672200	<b>BOND INTEREST- REV BONDS</b>				
	2013 Bond Int Pmts	1	-	-	
	2013 Premium Amortization	1	-	-	
01-60-672300	<b>NOTE INTEREST - DEBT CERT.</b>				<b>0.00</b>
01-60-672400	<b>CAPITAL LEASE INTEREST</b>				<b>0.00</b>
	Copier Lease Interest	1	-	-	
01-60-681000	<b>LEASES</b>				<b>1,000.00</b>
	ISTHA Pipe Crossings	1	500.00	500.00	
	ISTHA SCADA Antenna Use	1	500.00	500.00	
01-60-682000	<b>PERMITS &amp; FEES</b>				<b>14,450.00</b>
	Cook County Maywood Easemt	1	3,500.00	3,500.00	
	IEPA APC Annual Fee	1	2,500.00	2,500.00	
	LPS Title Transfer Insur.	1	1,500.00	1,500.00	
	LPS Title Transfer Insur.	17	250.00	4,250.00	
	Highway Permits	5	100.00	500.00	
	DPCH Permit Fees	1	2,200.00	2,200.00	
01-60-683000	<b>EASEMENTS</b>				<b>0.00</b>
01-60-685100	<b>COMPUTERS</b>				<b>29,600.00</b>
	Replacement Computers	8	1,000.00	8,000.00	
	Replacement Laptops	3	1,200.00	3,600.00	
	High Availability Firewall	1	3,000.00	3,000.00	
	Tablet Devices	12	1,000.00	12,000.00	
	Scanners	5	600.00	3,000.00	
01-60-685200	<b>OFFICE FURNITURE &amp; EQUIPMT</b>				<b>0.00</b>
		0	-	-	
01-60-685600	<b>MACHINERY &amp; EQUIPMENT</b>				<b>0.00</b>
01-60-685800	<b>CAPITALIZED EQUIP PURCHASES</b>				<b>0.00</b>
01-60-686000	<b>VEHICLES</b>				<b>35,000.00</b>
	Ford F150 XL Supercab	1	35,000.00	35,000.00	
01-60-686800	<b>CAPITALIZED VEHICLE PURCHASES</b>				<b>(35,000.00)</b>
01-60-688000	<b>CAPITALIZED FIXED ASSETS</b>				<b>0.00</b>

PAGE TOTAL

47,200.00

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND**

<b>ACCOUNT NO#</b>	<b>ACCOUNT NAME</b>	<b>UNITS</b>	<b>UNIT COST</b>	<b>ITEM ANNUAL TOTAL</b>	<b>ANNUAL BUDGET</b>
01-60-692000	<b>DEPRECIATION- TRANS MAINS</b>				<b>4,573,000.00</b>
	DEPRECIATION FY2017/18			4,573,000.00	
01-60-693000	<b>DEPRECIATION- BUILDINGS</b>				<b>2,755,000.00</b>
	DEPRECIATION FY2017/18			2,755,000.00	
01-60-694000	<b>DEPRECIATION-PUMPING EQUIPMENT</b>				<b>1,607,000.00</b>
	DEPRECIATION FY2017/18			1,607,000.00	
01-60-695200	<b>DEPRECIATION- OFFICE FURN &amp; EQUIP</b>				<b>99,000.00</b>
	DEPRECIATION FY2017/18			99,000.00	
01-60-696000	<b>DEPRECIATION- VEHICLES</b>				<b>60,000.00</b>
	DEPRECIATION FY2017/18			60,000.00	

PAGE TOTAL

9,094,000.00

**BUDGET REPORT**  
**2017-2018 Budget Year**  
**01 WATER FUND - CAPITAL IMPROVEMENTS BUDGET**

ACCOUNT NO#	ACCOUNT NAME	UNITS	UNIT COST	ITEM ANNUAL TOTAL	ANNUAL BUDGET
01-60-711500	<b>BARTLETT CONNECTION FACILITIES</b>				10,000,000.00
	Connection Facilities	1	10,000,000.00	10,000,000.00	
01-60-770701	<b>STANDPIPE PAINTING-CONSTR</b>				1,700,000.00
	Standpipe Painting Construction	1	1,700,000.00	1,700,000.00	
01-60-770801	<b>STANDPIPE MIXING SYSTEM-CONSTR</b>				35,000.00
	Standpipe Mixing System Eng	1	35,000.00	35,000.00	
01-60-771100	<b>METER REPLACEMENT</b>				550,000.00
	Meter Replacement	1	550,000.00	550,000.00	
01-60-771200	<b>CONDITION ASSESSMENT</b>				250,000.00
	Condition Assess & Related Projects	1	250,000.00	250,000.00	
01-60-771700	<b>REPLACEMENT OF SCADA SYSTEM</b>				3,500,000.00
	Replacement of SCADA System	1	3,500,000.00	3,500,000.00	
01-60-771900	<b>HIGHLIFT PUMP REHAB</b>				250,000.00
	Highlift Pump Rehab	1	250,000.00	250,000.00	
01-60-772000	<b>SECURITY SYSTEM UPGRADES</b>				400,000.00
	Security System Upgrades	1	400,000.00	400,000.00	
01-60-772100	<b>METER STATION REHAB</b>				800,000.00
	Meter Station Rehab	1	800,000.00	800,000.00	



01-60-798000 **CAPITALIZED FIXED ASSETS** (17,485,000.00)

**PAGE TOTAL** 0.00

**TOTAL EXPENDITURES(pages2-14):** 121,656,544.36

**NET REVENUES/EXPENDITURES:** 332,341.16  
(Credit)

# REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b> Finance Committee	<b>ORIGINATING DEPARTMENT</b> Finance
<b>ITEM</b> An Ordinance Establishing Fixed Costs to be Payable by Each Contract Customer for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018  Ordinance No. O-5-17	<b>APPROVAL</b>    
Account No. 01-512000  Ordinance No. O-5-17 would establish a rate for Fixed Costs for FY 2017/2018 a Charter Customer rate of \$0.00 per 1,000 gallons in accordance with the Annual Management Budget that appears on the agenda as Ordinance No. O-4-17.	
<b>MOTION:</b> To adopt Ordinance No. O-5-17.	

## DUPAGE WATER COMMISSION

## ORDINANCE NO. O-5-17

AN ORDINANCE ESTABLISHING FIXED COSTS TO  
BE PAYABLE BY EACH CONTRACT CUSTOMER  
FOR THE FISCAL YEAR COMMENCING  
MAY 1, 2017 AND ENDING APRIL 30, 2018

WHEREAS, pursuant to Section 11-135-5 of the Illinois Municipal Code, 65 ILCS 5/11-135-5, the Commission is required to establish, by ordinance, rates and charges for water which are sufficient at all times to pay, among other things, Fixed Costs; and

WHEREAS, pursuant to that certain Water Purchase and Sale Contract dated as of June 11, 1986, by and between the Commission and its Charter Customers (the "Charter Customer Contract"), Fixed Costs payable by the Charter Customers in each Fiscal Year are determined and assessed by the Commission proportionately in accordance with the provisions of Subsection 6(b) of the Charter Customer Contract; and

WHEREAS, the Commission prepared and submitted to the Charter Customers a tentative budget for the Fiscal Year commencing May 1, 2017, and ending April 30, 2018 (the "Covered Fiscal Year"), as required by Subsection 7(l) of the Charter Customer Contract (the "Tentative Budget"); and

WHEREAS, the Tentative Budget contained an estimate of Fixed Costs to be payable by Contract Customers, in the aggregate, for the Covered Fiscal Year in a stated aggregate dollar amount of \$0.00, which amount is generally allocated among Contract Customers based upon each Contract Customer's proportionate share of such Fixed Costs that such Contract Customer's Full Water Requirements or Minimum Take or Pay Requirements, as applicable, bears to the sum of the Full Water Requirements or



Minimum Take or Pay Requirements, as applicable, of all Contract Customers for the period between January 1, 2015, and December 31, 2016; and

WHEREAS, the Tentative Budget contained an estimate of Fixed Costs, in the aggregate, for the Covered Fiscal Year in a stated aggregate dollar amount of \$0.00; and

WHEREAS, due notice having been given, a hearing was held on the Tentative Budget at which time the Charter Customers were heard; and

WHEREAS, after full review and consideration, the Commission has determined that it is reasonable, necessary, and sufficient for the Commission to approve and adopt the stated aggregate dollar amount of \$0.00 as and for the amount of Fixed Costs to be payable by Contract Customers, in the aggregate, for the Covered Fiscal Year.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: Capitalized terms not otherwise defined in this Ordinance shall have the meanings ascribed to them in the Charter Customer Contract.

SECTION THREE: The Fixed Costs to be payable by Contract Customers, in the aggregate, for the Covered Fiscal Year shall be and they hereby are established in the aggregate dollar amount of \$0.00, which amount is generally allocated among Contract Customers based upon each Contract Customer's proportionate share of such Fixed Costs that such Contract Customer's Full Water Requirements bears to the sum of the Full Water Requirements or Minimum Take or Pay Requirements, as applicable, of all Contract Customers for the period between January 1, 2015, and December 31, 2016. Each Contract Customer's proportionate share of Fixed Costs established pursuant to this

Ordinance No. O-5-17

Ordinance for the Covered Fiscal Year shall be in addition to, and not in lieu of or as a credit against, any and all other costs, fees, or charges imposed by the Charter Customer Contract or applicable Subsequent Contract.

SECTION FOUR: The Fixed Costs established pursuant to this Ordinance for the Covered Fiscal Year shall be subject to change by amendatory ordinance approved in the same manner as this Ordinance.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its adoption by a majority affirmative vote of all of the Commissioners including the affirmative votes of at least 1/3 of the Commissioners appointed by the County Board Chairman and 40% of the Commissioners appointed by the Mayors; provided, however, that Section Three of this Ordinance shall be of no force or effect until May 1, 2017.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairman



ATTEST:

\_\_\_\_\_  
Clerk

Board/Ordinances/2017/O-5-17.docx

DATE: April 1, 2017

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Finance Committee	<b>ORIGINATING DEPARTMENT</b>	Finance
<b>ITEM</b>	Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018  Ordinance No. O-6-17	<b>APPROVAL</b>	  
Account No.: N/A			
<p>Ordinance No. O-6-17 would approve and adopt the Combined Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018 as required by the Commission's By-Laws and the Illinois Municipal Budget Law (50 ILCS 330/1 <i>et seq.</i>).</p> <p>The ordinance is based on the fiscal year 2017-18 Management Budget plus a factor designed to allow the Board of Commissioners the ability to expend all funds available to it during the fiscal year even though the Management Budget does not contemplate so doing. Personnel costs have been appropriated at 105% of budget. All other operating expenditures and all construction expenditures were appropriated at 135% of budget with the exception of cost of water purchases and depreciation expense, which were appropriated at 125%. The fiscal year 2017-18 Management Budget still provides the criteria for management analysis.</p>			
<b>MOTION:</b> To adopt Ordinance No. O-6-17.			

## DUPAGE WATER COMMISSION

## ORDINANCE NO. O-6-17

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE  
FISCAL YEAR COMMENCING MAY 1, 2017 AND ENDING APRIL 30, 2018

BE IT ORDAINED by the Board of Commissioners of the DuPage Water Commission, Counties of DuPage, Cook and Will, Illinois, as follows:

SECTION ONE: That the following sums are authorized by law and the same are hereby appropriated for the Water Fund, the Revenue Bond Construction Fund, the Corporate Fund and the Arbitrage Rebate Fund of the DuPage Water Commission, for the objects and purposes hereinafter specified during the fiscal year commencing May 1, 2017 and ending April 30, 2018 and that the sums of money hereinafter set forth are deemed necessary to defray all necessary expenses and liabilities of the DuPage Water Commission for said period:

Ordinance No. O-6-17  
DU PAGE WATER COMMISSION  
BUDGET AND APPROPRIATION ORDINANCE  
MAY 1, 2017 TO APRIL 30, 2018

ACCT #	ACCOUNT TITLE	BUDGET/ APPROPRIATION AMOUNT
WATER FUND RESOURCES		
01-511000	OPERATIONS & MAINTENANCE PAYMENTS	120,555,174
01-512000	FIXED COST PAYMENTS	-
01-513000	SUBSEQUENT CUSTOMER RATE DIFFERENTIAL	853,622
01-514000	EMERGENCY WATER SERVICE	20,090
01-530000	SALES TAXES	-
01-581000	INTEREST INCOME FROM INVESTMENTS	560,000
01-590000	OTHER INCOME	-
	TOTAL WATER FUND REVENUES	<u>121,988,886</u>
WATER FUND EXPENDITURES		
01-234000	REVENUE BOND PRINCIPAL PAYMENTS	0
01-232200	CAPITAL LEASE PRINCIPAL PAYMENTS	0
01-60-611000	SALARIES OF COMMISSION PERSONNEL	3,319,407
01-60-612000	PERSONNEL - PENSION, INSURANCE AND TAXES	1,339,589
01-60-613000	PERSONNEL - TRAINING, DEVELOPMENT AND TRAVEL	76,860
01-60-619000	OTHER PERSONNEL EXPENSES	27,615
01-60-621000	WATER CONSERVATION	27,000
01-60-623000	COST OF INVESTMENT FEES AND BANK CHARGES	128,520
01-60-625000	LEGAL SERVICES AND NOTICES	239,625
01-60-626000	AUDIT SERVICES	43,200
01-60-628000	CONSULTING SERVICES	294,300
01-60-629000	CONTRACTUAL SERVICES	661,365
01-60-640000	INSURANCE COVERAGES	890,730
01-60-651000	OCCUPANCY COSTS	292,329
01-60-652000	OFFICE SUPPLIES AND PUBLICATIONS	45,571
01-60-653000	PRINTING AND POSTAGE EXPENSES	20,588
01-60-654000	PROFESSIONAL DUES	30,517
01-60-655000	COST OF REPAIRS AND MAINT. OF OFFICE EQUIPMENT	18,387
01-60-656000	REPAIRS AND MAINTENANCE OF BUILDINGS	286,875
01-60-658000	COMPUTER SOFTWARE	36,855
01-60-659000	SOFTWARE MAINTENANCE	130,343
01-60-659100	OTHER ADMINISTRATIVE EXPENSES	18,765
01-60-661100	COST OF WATER PURCHASES	128,049,613
01-60-661200	ELECTRIC UTILITY EXPENSES	2,763,450
01-60-661300	PURCHASE OF WATER CHEMICALS	36,045
01-60-661400	COST OF WATER TESTING	33,413
01-60-662000	PUMP STATION OPERATIONS	468,511
01-60-663000	COST OF REPAIRS AND MAINTENANCE OF PIPELINES	887,963
01-60-664000	COST OF REPAIRS AND MAINT. OF VEHICLES & EQUIPMENT	126,225
01-60-680000	LAND AND RIGHT-OF-WAY ACQUISITION COSTS	20,858

01-60-685000	COST OF FURNITURE & EQUIPMENT PURCHASES	39,960
01-60-686000	COST OF MOTOR VEHICLES PURCHASES	47,250
01-60-690000	DEPRECIATION EXPENSES	11,367,500
01-60-700000	COMMISSION CAPITAL PROJECTS	23,604,750
01-60-798000	COST OF CAPITALIZED FIXED ASSETS	0
01-60-799000	CONTINGENCY	94,483,989
		<hr/>
	TOTAL WATER FUND EXPENDITURES	269,857,968
		<hr/>
	WATER FUND REVENUE OVER (UNDER) EXPENDITURES	(147,869,082)
	ESTIMATED AVAILABLE WATER FUND BALANCES 05/01/2017	147,869,082
	AVAILABLE WATER FUND BALANCES 04/30/2018	(0)
		<hr/>
	ESTIMATED AVAILABLE WATER FUND BALANCES	05/01/17
		<hr/>
	Cash and Cash Equivalents	13,586,535
	Investments	143,861,206
	Accounts Payable	(9,578,659)
	TOTAL ESTIMATED AVAILABLE WATER FUND BALANCES	147,869,082
		<hr/>

Ordinance No. O-6-17

SECTION TWO: This Ordinance shall be in full force and effect from and after its adoption.

SECTION THREE: This Ordinance shall be available for public inspection at the office of the DuPage Water Commission.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Board/Ordinances/2017/O-6-17.docx

(SEAL)

STATE OF ILLINOIS    )  
                                  ) SS  
COUNTY OF COOK     )

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified Clerk of the DuPage Water Commission, Counties of DuPage, Cook, and Will, Illinois, and as such Clerk, I am the keeper of the official journal of proceedings, books, records, minutes, and files of the DuPage Water Commission and of the Board of Commissioners thereof.

I do further certify that the attached is a full, true and complete copy of Ordinance No. O-6-17: Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2017 and Ending April 30, 2018.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the DuPage Water Commission this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

(SEAL)

\_\_\_\_\_  
Carolyn Johnson  
Clerk



CERTIFICATION OF BUDGET/APPROPRIATION IN  
ACCORDANCE WITH CHAPTER 35 SECTION  
200/18-50 ILLINOIS COMPILED STATUES

The undersigned, being Clerk and Treasurer of the Taxing District below named, do hereby certify that attached hereto is a true and correct copy of the Budget/Appropriation of said District for its 2017/2018 fiscal year, adopted April 20, 2017.

We further certify that the estimate of revenues, by source, anticipated to be received by said Taxing District, either set forth in said document or attached hereto separately, is a true statement of said estimate.

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Carolyn Johnson  
Clerk  
DuPage Water Commission



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William Fates  
Treasurer  
DuPage Water Commission

(SEAL)


DATE: April 10, 2017

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Omnibus Vote Requiring Super-Majority or Special Majority Vote Majority Vote	<b>ORIGINATING DEPARTMENT</b>	General Manager's Office
<b>ITEM</b>	To Approve the Renewal of the Financial Services Contract between the DuPage Water Commission and Baker Tilly Virchow Krause, LLP	<b>APPROVAL</b>	 
Account Number: 01-60-629000			
<p>Due to the continued requirements of the Commission for part-time assistance and the possibility of additional consulting services in the finance department, the Commission is requesting to renew the Financial Services Contract with Baker Tilly Virchow Krause, LLP for another one year term upon the same terms and conditions.</p> <p>The previously signed contract gave the Commission the option to extend the contract one additional year upon delivery of a letter to Baker Tilly from the General Manager electing to renew.</p> <p>The Commission has been very satisfied with the services from Baker Tilly. In addition, the Commission has been able to control costs and maintain professional coverage with working knowledge of the Commission by continuing to use Baker Tilly on a limited basis.</p> <p>Baker Tilly is able to provide experienced support for the Finance Department as the Commission continues to work on improving processes, while maintaining the needed level of segregation of duties. The Commission would also have immediate access to the resources needed should the Finance Department be without an employee for a short or prolonged period of time with this contract.</p> <p>This expense has been budgeted for up to \$66,000.00 in the Fiscal Year 2017/2018 Management Budget.</p>			
<b>MOTION:</b> To retain the services of Baker Tilly Virchow Krause for a one year term.			

DATE: April 13, 2017

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Administration Committee	<b>ORIGINATING DEPARTMENT</b>	General Manager's Office
<b>ITEM</b>	A Resolution Approving Travel Requests and Expense Reimbursement Policy Resolution No. R-12-17	<b>APPROVAL</b>	
<p>Please see attached memorandum from Phillip Luetkehans and Brian Armstrong regarding the Travel Expense Policy.</p>			
<b>MOTION:</b> To adopt Resolution No. R-12-17.			

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**MEMORANDUM**

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**TO:** DuPage Water Commission Board of Commissioners

**FROM:** Phillip A. Luetkehans  
Brian J. Armstrong

**SUBJECT:** Local Government Travel Expense Control Act

**DATE:** April 3, 2017

**FILE:** DuPage Water Commission  
Our File No. 4156

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The Governor recently signed into law Public Act 99-0604, the Local Government Travel Expense Control Act (50 ILCS 150/1 *et seq.*) (the "Act"), imposing new statutory requirements on local governments' approval of travel expense reimbursement and recordkeeping for travel expenses. The new law became effective January 1, 2017. The following is a summary of important aspects of the statute.

A. The Act applies to all units of local government except home rule units. Thus, the Act applies to the DuPage Water Commission (the "Commission"). The Act covers reimbursement of travel expenditures directly incident to official travel by employees and officers of the local public agency, including members of the Board of Commissioners. It also applies to direct payments by local governmental agencies to private agencies providing transportation or related services.

B. All local public agencies must enact a resolution or ordinance regulating the reimbursement of all travel, meal and lodging expenses of officers and employees including, but not limited to:

(1) the types of official business for which travel, meal and lodging expenses are allowed;

(2) the maximum allowable reimbursement for travel, meal and lodging expenses;  
and

(3) provision of a standardized form for submission of travel, meal and lodging expenses, which must be supported by the following types of documentation:

(a) an estimate of the cost of travel, meals or lodging expenses if those expenses have not yet been incurred;

(b) a receipt for the cost of travel, meals or lodging expenses if the expenses have already been incurred;

(c) the name of the individual who received or is requesting the travel, meal or lodging expense;

(d) the job title or office of the individual who received or is requesting the travel, meal or lodging expense; and

(e) the date or dates and nature of the official business in which the travel, meal or lodging expense will be expended.

Note that the Act does not set maximum reimbursement amounts; it is up to the public agency to set the maximum reimbursement amounts. Additionally, the policy itself and all of the reimbursement records are public records pursuant to the Freedom of Information Act.

C. Effective June 30, 2017, a local public agency may not approve a travel, meal or lodging expense unless it has adopted a resolution or ordinance promulgating regulations under the Act.

D. Effective March 3, 2017, expenses for travel, meals and lodging of: (1) any officer or employee that exceeds the maximum expenses allowed under the local public agency's ordinance or resolution; or (2) any member of the governing board or corporate authorities of a local public agency, may only be approved by roll call vote at an open meeting of the governing board of the local public agency.

E. Finally, no public agency may reimburse a governing board member, employee or officer for any entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events or any other place of public or private entertainment or amusement unless ancillary to the purpose of the program or event.

In our opinion, the proposed Travel Requests and Expense Reimbursement Policy conforms with the requirements of the Act and we recommend enactment of this Policy.

## DUPAGE WATER COMMISSION

## RESOLUTION NO. R-12-17

A RESOLUTION APPROVING TRAVEL REQUESTS AND  
EXPENSE REIMBURSEMENT POLICY

WHEREAS, the DuPage Water Commission (the "Commission") was formed and exists pursuant to the Water Commission Act of 1985 (70 ILCS 3720/1 *et seq.*) and Division 11 of Article 135 of the Illinois Municipal Code (65 ILCS 5/11-135-1 *et seq.*) for the purpose of financing, constructing, and operating a water supply system to serve its Charter Customers and other customers in DuPage County with a common source of supply of water from Lake Michigan; and

WHEREAS, the State of Illinois has recently enacted Public Act 99-0604, the Local Government Travel Expense Control Act (50 ILCS 150/1 *et seq.*) (the "Act") imposing new requirements on local governments' approval of travel expense reimbursement and recordkeeping for travel expenses which must be in place before June 30, 2017; and

WHEREAS, the Board of Commissioners deems it in the best interest of the Commission to enact the Travel Requests and Expense Reimbursement Policy in the form attached hereto as Exhibit A in compliance with the Act.

Agreement.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: Policy. The Travel Requests and Expense Reimbursement Policy in the form attached hereto as Exhibit A is hereby enacted as the Policy of the Commission and the General Manager, is hereby authorized to take whatever steps necessary to effectuate the terms of this Policy.

SECTION THREE: Effective Date. This resolution shall be in full force and effect from and after its adoption by a majority affirmative vote of those Commissioners present.

AYES:

NAYS:

ABSENT:

ADOPTED this 20th day of April, 2017

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

**EXHIBIT A**



# DRAFT

## DUPAGE WATER COMMISSION

### TRAVEL REIMBURSEMENT POLICY

#### A. Purpose.

The DuPage Water Commission ("Commission") will reimburse employee and officer (including Commissioners) travel, meal and lodging expenses incurred in connection with approved travel, meal and lodging expenses incurred on behalf of the Commission. Employees and officers are expected to exercise the same care in incurring expenses for official business as a prudent person would in spending personal funds.

#### B. Definitions.

"Entertainment" includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purposes of the program or event.

"Maximum allowable reimbursement" means the maximum amount that may be reimbursed for travel, meal, and lodging expenses, which is set at \$2,500 per event.

"Travel" means any expenditure directly incident to official travel by employees and officers of the Commission or by wards or charges of the Commission involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

#### C. Authorized Types of Official Business.

Travel, meal and lodging expenses shall be reimbursed for employees and officers of Commission only for purposes of official business conducted on behalf of the Commission, which includes but is not limited to off-site or out-of-town meetings related to official business and pre-approved seminars, conferences and other educational events related to the employee's or officer's official duties. If you are unsure whether an expense is reimbursable, please contact the General Manager.

#### D. Categories of Expenses.

1. **Airfare** – Travelers are expected to obtain the lowest available airfare that reasonably meets business travel needs. Travelers are encouraged to book flights at least thirty (30) days in advance to avoid premium airfare pricing. Only coach or economy tickets will be paid or reimbursed. The traveler will pay for the difference between higher-priced tickets and coach or economy tickets with his or her personal funds. The Commission will also reimburse baggage fees up to one bag each way, if not already included in the airfare.

2. **Personal Automobiles** – Mileage reimbursement will be based on mileage from the work location office to the off-site location of the official business, not from the employee's or officer's residence. When attending a training event or other off-site official business directly from an employee's or officer's residence, no reimbursement will be made if the distance is less than the mileage of a normal commute to the workplace. If the distance is higher than the employee's or officer's normal commute, reimbursement will be paid based on the differential of the commute less the mileage of a normal commute to the workplace. An employee or officer will be reimbursed at the prevailing IRS mileage rate. The traveler will only be reimbursed up to the price of a coach airfare ticket if they drive to a location for which airfare would have been less expensive.
3. **Automobile Rentals** – Travelers will be reimbursed for the cost of renting an automobile including gasoline expense only as provided in this Section. Travelers using rental cares to conduct official business are required to purchase insurance through the rental agency. Car rental insurance will cover the vehicle during personal use, e.g., using the vehicle after the conference has ended; however, employees or officers will not be reimbursed for that portion of the car rental insurance incurred after the conference has ended. Compact or mid-size cars are required for two or fewer employees or officers traveling together and a full-size vehicle may be used for three or more travelers. The travelers must refuel the vehicle before returning it to the rental company.
4. **Public Transportation** – In the case of local training or official business where an employee or officer chooses to use public transportation, reimbursement for use of public transportation is based on mileage from the agency office to the training site (not from the traveler's residence), regardless of the transportation method chosen. When attending training or business directly from an employee's or officer's residence, no reimbursement will be made if the distance is less than the mileage of a normal commute to the workplace. If the distance is higher than the traveler's normal commute, reimbursement will be paid at the differential of the commute less the mileage of a normal commute to the workplace.
5. **Other Transportation** – The traveler should utilize hotel shuttle service or other shuttle services, if available. If none are offered, the use of the most economic transportation is encouraged.
6. **Hotel/Motel Accommodations** – The traveler will be reimbursed for a standard single-room at locations convenient to the business activity. If the accommodations are sponsored by or arranged for by the event sponsor, the cost of the accommodation will be reimbursed at the rate secured/arranged for by the sponsor of the event. Hotel/motel accommodations are to be reserved in advance and secured at a moderate or conference rate. Reimbursement for lodging shall be limited to the number of nights required to conduct the assigned Commission business. If a conference, for example, opens on a Sunday evening and closes at Thursday noon, reimbursement for Sunday through Wednesday night would be

allowed. In the event of a change in plans or a cancellation, the traveler must cancel the hotel/motel reservation so as not to incur cancellation charges. Cancellation charges will not be reimbursed by the Commission unless approved by a vote of the Board of Commissioners.

7. **Meals** – Meals will be reimbursed for actual cost not to exceed the U.S. General Services Administration regulations in place at the time the expense is incurred. Meals provided by the conference or seminar should be deducted from the per diem allowance. Partial reimbursement may be made for departure and return days based on time.
8. **Vacation In Conjunction with Business Travel** – In cases where vacation time is added to a business trip, any cost variance in airfare, car rental, lodging and/or any other expenses must be clearly identified on the Travel, Meal, and Lodging Expense Report form and paid by the traveler.
9. **Accompanied Travel** – When a traveler is accompanied by others not on official business, any lodging, transportation, meals or other expenses above those incurred for the authorized traveler will not be reimbursed by the Commission.
10. **Parking** – Parking fees at a hotel/motel will be reimbursed only with a receipt.
11. **Entertainment Expenses** – No employee or officer of the Commission may be reimbursed for any entertainment expense, unless ancillary to the purpose of the program, event or other official business.

**E. Approval of Expenses.**

1. **Expenses for Members of the Board of Commissioners.** All travel, meal and lodging expenses incurred by any member of the Board of Commissioners must be approved by roll call vote at an open meeting of the Board of Commissioners.
2. **Expenses for Officials or Employees Other than Members of the Board of Commissioners.** Travel, meal and lodging expenses incurred by any official or employee not covered by paragraph 1 of this Section E in excess of the maximum allowable reimbursement as defined in Section B of this Policy, must be approved in an open meeting by a majority roll-call vote of the Board of Commissioners.
3. **Advanced Expenses.** Travel, meal and lodging expenses advanced as a per diem to any employee or official of the Commission must be approved by roll call vote at an open meeting of the Board of Commissioners prior to payment. Documentation of incurred expenses must be provided in accordance with Sections C, D and F of this Policy, and any excess from the per diem must be repaid.
4. **Other Expenses.** All other expenses that do not fall within paragraphs E.1, E.2, or E.3 are subject to the General Manager's approval.

**F. Documentation of Expenses.**

Before an expense for travel, meals or lodging may be approved under Section E of this Policy, the following minimum documentation must first be submitted, in writing, to the General Manager on a DuPage Water Commission Expense Report form:

- (1) an estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred;
- (2) the name of the individual who received or is requesting the travel, meal, or lodging expense;
- (3) the job title or office of the individual who received or is requesting the travel, meal, or lodging expense; and
- (4) the date or dates and nature of the official business for which the travel, meal, or lodging expense was or will be expended.

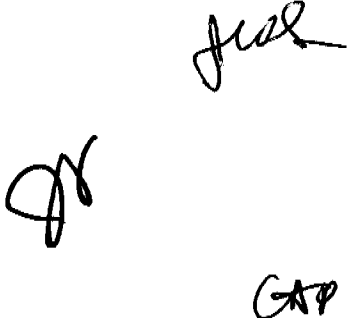
All documents and information submitted under this Section are public records subject to disclosure under the Freedom of Information Act.

**G. Travel, Meal, and Lodging Expense Report Form.**

The Commission hereby adopts as its official standardized form for the submission of travel, meal, and lodging expenses the DuPage Water Commission Expense Report form attached hereto and incorporated herein as Attachment 1.

DATE: April 12, 2017

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Engineering & Construction Committee	<b>ORIGINATING DEPARTMENT</b>	Instrumentation/ Remote Facilities
<b>ITEM</b>	A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 at the April 20, 2017, DuPage Water Commission Meeting (WAO 7.013)  Resolution No. R-10-17	<b>APPROVAL</b>	
Account Numbers: 01-60-663300 (\$2,500)			
<p>The Commission entered into certain agreements dated December 29, 2015, with McWilliams Electric Co. Inc. and with Windy City Electric Co. for quick response electrical work as needed through the issuance of Work Authorization Orders. Resolution No. R-10-17 would approve the following Work Authorization Order under the Quick Response Electrical Contracts:</p> <p><b>Work Authorization Order No. 013:</b> This work authorization is to McWilliams Electric Co. Inc., and the work completed, prior to board approval and was in response to repairing a damaged conduit for SCADA communication antenna cable at Meter Station 7B/8F in Darien. The conduit goes up the side of a light pole base for the antenna near the top of the light pole. Staff technicians found the crushed conduit during a routine inspection of the station. The damage is about bumper height apparently struck by a vehicle. After repair a galvanized steel shroud will be anchored to the light pole base surrounding the conduit to prevent future similar damage.</p> <p>The total cost for this work is not known but is estimated at \$2,500.</p>			
<b>MOTION:</b> To adopt Resolution No. R-10-17.			

## DuPAGE WATER COMMISSION

## RESOLUTION NO. R-10-17

A RESOLUTION APPROVING AND RATIFYING  
CERTAIN WORK AUTHORIZATION ORDERS  
UNDER QUICK RESPONSE ELECTRICAL CONTRACT QRE-7/15  
AT THE APRIL 20, 2017, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated December 29, 2015, with McWilliams Electric Co. Inc. and with Windy City Electric Co., for quick response electrical work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QRE-7/15"); and

WHEREAS, Contract QRE-7/15 is designed to allow the Commission to direct one or more or all of the quick response electrical contractors to perform emergency electrical work, including without limitation electrical work that the Commission is unable to perform through its own personnel and with its own equipment, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for such emergency electrical work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby are

Resolution No. R-10-17

approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff, that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed, and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Exhibit 1



**WORK AUTHORIZATION ORDER**

**SHEET 1 OF 2**

**CONTRACT QRE-7/15: QUICK RESPONSE ELECTRICAL CONTRACT**

**PROJECT: QRE-7.013**

**LOCATION:**

Meter Station 7B/8F, 2101 75<sup>th</sup> St, Darien

**CONTRACTOR:**

McWilliams Electric Co., Inc.

**DESCRIPTION OF WORK:**

Repair crushed conduit for antenna cable going up light pole. Add a galvanized steel shroud anchored to light pole base surrounding conduit to prevent future damage to conduit.

**REASON FOR WORK:**

Heavy wall ridged conduit must have been hit by a vehicle, it is crushed about bumper height. Noticed by staff technician's during inspection of meter station.

**MINIMUM RESPONSE TIME:**

None

**COMMISSION-SUPPLIED MATERIALS, EQUIPMENT  
AND SUPPLIES TO BE INCORPORATED INTO THE WORK:**

None

**THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER**

IS  IS NOT PRIORITY EMERGENCY WORK

**SUBMITTALS REQUESTED:**

None

**SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:**

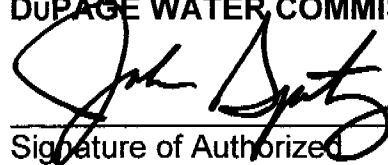
None

**SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS:**

None

**DUPAGE WATER COMMISSION**

By:



Signature of Authorized  
Representative

DATE: 3-13-17

**CONTRACTOR RECEIPT ACKNOWLEDGED AND DESIGNATION OF SAFETY REPRESENTATIVE:**

By:



Signature of Authorized  
Representative

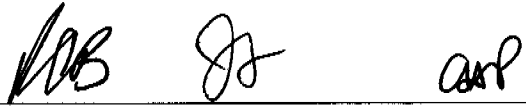
Safety Rep:

Jerry McGlynn, (847)301-2600  
Name and 24-Hr Phone No.

DATE: 4-3-17

DATE: April 13, 2017

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Engineering & Construction Committee	<b>ORIGINATING DEPARTMENT</b>	Safety Coordinator
<b>ITEM</b>	A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with AECOM Technical Services, Inc.  Resolution No. R-11-17	<b>APPROVAL</b>  	
Account No.: 01-60-771200 - \$67,900.00			
<p>OSHA (29CFR1910.269) and the National Electric Code (NFPA 70 and NFPA 70E) require facilities like the DuPage Water Commission to field mark electrical distribution equipment that are likely to require examination, adjustment, service or maintenance while energized; to warn Qualified Persons of potential electric Arc Flash hazards; and, to identify the required Personal Protective Equipment (PPE) that must be worn when operating this equipment. In order to field mark (label) the electrical distribution equipment to protect personnel from the possibility of being injured by an Arc Flash, a Flash Hazard Analysis is required.</p> <p>There are approximately 132 separate DuPage Water Commission owned and operated remote sites that have 120/240V and 120/208V service. In addition, at one remote location known as the DWC/Schaumburg Emergency Interconnection, the service voltage is 480/277V. For this location, a Short Circuit and Protective Curve Coordination Calculations as well as an Arc Flash Hazard analysis must be performed by qualified electrical engineers.</p> <p>The Commission has previously entered into Master Contracts with several firms for professional engineering services. Staff requested proposals from three (3) of these firms which have satisfactorily performed Arc Flash Analysis for the Commission within other construction projects or Task Orders.</p> <p>After the three firms received the initial Request for Qualifications and submitted same, Staff met with each firm individually for each firm to better understand the request; for each firm to submit a detailed scope of work; to submit a proposed timeline schedule; and, submit a cost proposal to complete the task. With all firms being judged as equally qualified to perform the work and the timeline schedules being identical, the cost of the work is left to being the determining factor.</p>			

Resolution No. R-11-17

<b>AGENDA SECTION</b>	Engineering & Construction Committee	<b>ORIGINATING DEPARTMENT</b>	Safety Coordinator						
<b>ITEM</b>	<p>A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with AECOM Technical Services, Inc.</p> <p>Resolution No. R-11-17</p>	<b>APPROVAL</b>							
<p>The proposals received, are as tabulated below; the proposal deemed most favorable to the Commission is the proposal of AECOM Technical Services, Inc.:</p>									
<table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">AECOM Technical Services, Inc.</td> <td style="text-align: right;">\$67,900.00</td> </tr> <tr> <td style="padding-right: 20px;">Greeley and Hansen, LLC</td> <td style="text-align: right;">\$111,987.56</td> </tr> <tr> <td style="padding-right: 20px;">CDM Smith, Inc.</td> <td style="text-align: right;">\$189,938.00</td> </tr> </table>				AECOM Technical Services, Inc.	\$67,900.00	Greeley and Hansen, LLC	\$111,987.56	CDM Smith, Inc.	\$189,938.00
AECOM Technical Services, Inc.	\$67,900.00								
Greeley and Hansen, LLC	\$111,987.56								
CDM Smith, Inc.	\$189,938.00								
<p>The proposed work is included in the 2017/2018 Management Budget.</p>									
<p><b>MOTION:</b> Approve R-11-17 and Task Order No. 5 to the Master Contract with AECOM Technical Services, Inc.</p>									

## DUPAGE WATER COMMISSION

## RESOLUTION NO. R-11-17

A RESOLUTION APPROVING AND RATIFYING CERTAIN  
TASK ORDERS UNDER A MASTER CONTRACT  
WITH AECOM TECHNICAL SERVICES, INC. AT THE  
APRIL 20, 2017, DUPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into a contract with AECOM Technical Services, Inc. (the "Consultant") to provide, from time to time, professional engineering services in connection with various projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, the Consultant has approved the Task Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Orders");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Task Orders attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff and the Consultant, that the circumstances said to necessitate the Task Orders were not

reasonably foreseeable at the time the Master Contract was signed, the Task Orders are germane to the Master Contract as signed, and/or the Task Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

**EXHIBIT 1**

## TASK ORDER NO. 5

In accordance with Section 1.1 of the Master Contract for Professional Engineering Services Owner and Consultant agree as follows:

1. **Project:**

2017 Electrical Safety Studies for the DuPage Water Commission

2. **Services of Consultant:**

**Task 1 — Kick-Off Meeting, Data Gathering and Site Visits:**

- a. Attend Kick-Off Meeting, collect data and drawings on existing facilities from Owner;
- b. Contact and work directly with Owner's Staff, Commonwealth Edison Engineering Staff, the City of Naperville's DPU-E Engineering Staff, the Chicago Transit Authority's Engineering Staff to collect applicable electrical data on the electrical services feeding and installed equipment at Commission facilities;
- c. Conduct remote site visits as necessary to gather sufficient data to perform analyses. Data collection at seventy-three (73) of the remote sites will be gathered by others and made available to AECOM for performing Electrical System Analysis and Software Modelling.

**Task 2 — Electrical System Analysis and Software Modelling:**

- a. Using gathered data, perform computerized analyses of electrical characteristics of the Remote Facilities;
- b. Review the existing SKM model from previous DuPage Pumping Station analyses and update to address all existing electrical equipment previously rated as now de-classified Hazard Risk Category 0 (Zero) with the outcome being an appropriately classified Hazard Risk Category.

**Task 3 — Report Delivery and Owner Meetings:**

- a. After performing analyses and modelling, issue a Preliminary Report and meet with Owner;
- b. Incorporate Owner's comments received from Preliminary Report and meeting into Final Report;
- c. Issue four (4) paper copies and one (1) .pdf copy of the Final Report.

**Task 4 — Provide Adequate Safety Labels:**

- a. After performing analyses and modelling, print and provide Owner with sufficient data, in sufficient quantities and size labels to comply with the Labelling Requirements of NFPA 70E 2015;



- b. Owner's Staff will be responsible for installation of the labels.

**Task 5 – Conduct Training of Owner's Technical Staff:**

- a. Conduct two (2) 4-hour training sessions for DWC staff. Sessions will be led by AECOM and conducted at the DWC facility on separate days.
3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:  
  
None.
  4. **Commencement Date:**  
  
April 24, 2017
  5. **Completion Date:**  
  
12 Weeks from Notice to Proceed, followed by Owner's Staff training at mutually agreeable dates and times.
  6. **Submittal Schedule:**  
  
None.
  7. **Key Project Personnel:**  
  
Michael Winegard, P.E.  
  
Brian Westendorf, P.E.  
  
Dennis Hill, P.E.
  8. **Contract Price:**  
  
For providing, performing, and completing all Services, an amount equal to Consultant's Direct Labor Costs for all Services rendered by principals and employees engaged directly on the Project, plus an amount equal to the actual costs of all Reimbursable Expenses.  
  
Notwithstanding the foregoing, the total Contract Price shall be \$67,900.00. The contract price maybe adjusted by a Change Order issued pursuant to Section 2.1 of the Contract.

9. **Payments:**

Direct Labor Costs shall mean the billing rate of all Consultants personnel including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items.

10. **Modifications to Contract:**

None

11. **Attachments:**

None

Notwithstanding anything hereunder or in the Agreement, Consultant shall provide its services in a manner consistent with a standard provided by similar professionals, in a similar location, at a similar time. It is also understood that Consultant shall not be responsible for any means, methods, techniques, sequences and safety related to construction.

Approval and Acceptance: Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Contract.

The Effective Date of this Task Order is April 21, 2017.

DUPAGE WATER COMMISSION

By: \_\_\_\_\_

John Spatz  
General Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: R. Christopher Bostick

Title: Facilities Construction Supervisor / Safety Coordinator

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

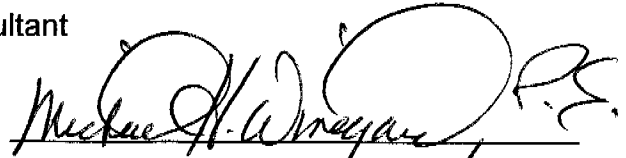
E-mail Address: bostick@dpwc.org

Phone: (630) 834-0100

Fax: (630) 834-0120

Consultant

By:

A handwritten signature in black ink, appearing to read "Michael H. Winegard", written over a horizontal line. The signature is stylized and includes a large, circular flourish at the end.

Name:

Michael H. Winegard

Title:

Vice President

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Michael H. Winegard



Title: Vice President

Address: 303 East Wacker Dr., Suite 1400, Chicago IL 60601

E-mail Address: [mike.winegard@aecom.com](mailto:mike.winegard@aecom.com)

Phone: (312) 373-6631

# REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Engineering and Construction Committee	<b>ORIGINATING DEPARTMENT</b>	Operations
<b>ITEM</b>	Authorization for the General Manager to execute a two (2) year Work Wear Supply unit price contract with Villa Park Electrical Supply Co., Inc. for employee uniforms at the DuPage Water Commission for the estimated two-year amount of \$27,156.95	<b>APPROVAL</b>    	

Account Number: 01-60-6626

This request would authorize the General Manager to execute a two (2) year Work Wear Supply unit price contract with Villa Park Electrical Supply Co., Inc. for non-Arc-Rated and Arc-Rated employee uniforms at the DuPage Water Commission for the estimated two-year amount of \$27,156.95.

This is an approved budgeted item.

The Commission solicited sealed proposals for a Work Wear Supply at the DuPage Water Commission by direct invitation, as well as by notice published in the *Daily Herald* on March 7, 2017 and by posting the notice of the solicitation on the Commission's website starting March 7, 2017 and ending on March 28, 2017. Sealed proposals were received until 1:00 p.m., local time, March 28, 2017, at which time all proposals were publicly opened and read aloud.

Of the five (5) companies that held copies of the bid packet, two (2) proposals were received as well as one (1) unsolicited proposal. Of the three (3) proposals received (see tabulation below), the proposal of Villa Park Electrical Supply Co., Inc. was found to be the lowest responsible bidder and most favorable to the interests of the Commission.

Company	Bid Result
Red Wing Shoes	\$30,852.85
Silk Screens Express, Inc.	\$29,104.50
Villa Park Electrical Supply Co., Inc.	\$27,156.95

**MOTION:** To authorize the General Manager to execute a two (2) year Work Wear Supply unit price contract with Villa Park Electrical Supply Co., Inc. for employee uniforms at the DuPage Water Commission for the estimated two-year amount of \$27,156.95.



# DuPage Water Commission

## MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator *CP*

DATE: April 11, 2017

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the April 20, 2017 Commission meeting:

March 8, 2017 to April 11, 2017 A/P Report	\$7,608,669.06
Accrued and estimated payments required before May 2017 Commission meeting	<u>792,330.00</u>
Total	<u>\$8,400,999.06</u>

cc: Chairman and Commissioners



# Board Open Payable Report

As Of 04/11/2017

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Net Amount
<b>Payable Account:</b> 01-211000 - ACCOUNTS PAYABLE				
<b>Vendor:</b> 1306 INV0001766	<b>AMWA</b> Annual Dues: December 31, 2017	04/05/2017	4,605.00	<b>Payable Count: (1)</b> 4,605.00
<b>Vendor:</b> 1516 8463086	<b>ARAMARK REFRESHMENTS</b> Supplies	04/11/2017	168.64	<b>Payable Count: (1)</b> 168.64
<b>Vendor:</b> 1778 28536	<b>ASSOCIATED TECHNICAL SERVICES, LTD</b> Pipeline locator and transmitter	03/28/2017	5,044.00	<b>Payable Count: (1)</b> 5,044.00
<b>Vendor:</b> 1802 BT1079450	<b>BAKER TILLY VIRCHOW KRAUSE, LLP</b> PROFESSIONAL SERVICES 2/21/17-3/21/17	03/31/2017	3,019.50	<b>Payable Count: (1)</b> 3,019.50
<b>Vendor:</b> 1162 1722271	<b>BEE CLEAN SPECIALTIES, LLC</b> Semi-annual cleaning of computer room air cleaner	04/11/2017	180.00	<b>Payable Count: (1)</b> 180.00
<b>Vendor:</b> 1692 28086	<b>BRIDGEPOINT TECHNOLOGIES</b> Hosting Services: April 2017	04/05/2017	45.00	<b>Payable Count: (1)</b> 45.00
<b>Vendor:</b> 1179 CTCM691587	<b>CHICAGO TRIBUNE</b> Classified Listing	03/31/2017	1,028.00	<b>Payable Count: (1)</b> 1,028.00
<b>Vendor:</b> 2142 187348	<b>CITY OF AURORA</b> Microbial analysis	03/31/2017	50.00	<b>Payable Count: (1)</b> 50.00
<b>Vendor:</b> 1134 INV0001753	<b>CITY OF CHICAGO DEPARTMENT OF WATER</b> LEX PUMP STATION LABOR: February 2017	03/31/2017	28,733.20	<b>Payable Count: (1)</b> 28,733.20
<b>Vendor:</b> 1135 INV0001773	<b>CITY OF CHICAGO SUPERINTENDENT OF WATER COLLECTION</b> WATER BILLING: March 2017	03/31/2017	7,524,545.68	<b>Payable Count: (1)</b> 7,524,545.68
<b>Vendor:</b> 2003 6112	<b>ECO CLEAN MAINTENANCE, INC.</b> JANITORIAL SERVICE: March 2017	03/31/2017	1,552.98	<b>Payable Count: (1)</b> 1,552.98
<b>Vendor:</b> 1674 16375	<b>ECO PROMOTIONAL PRODUCTS, INC</b> Water Conservation Items	04/11/2017	8,337.68	<b>Payable Count: (1)</b> 8,337.68
<b>Vendor:</b> 1097 41312	<b>ELMHURST PLAZA STANDARD INC.</b> Vehicle Maint: M176151	04/05/2017	327.46	<b>Payable Count: (1)</b> 327.46
<b>Vendor:</b> 1570 2472141	<b>FIVE STAR SAFETY EQUIPMENT, INC.</b> Oxygen sensors for gas monitors	04/11/2017	390.00	<b>Payable Count: (1)</b> 390.00
<b>Vendor:</b> 1892 INV0001763	<b>GORSKI &amp; GOOD, LLP</b> ATTORNEY FEE: MARCH 2017	03/31/2017	2,712.50	<b>Payable Count: (1)</b> 2,712.50
<b>Vendor:</b> 2037 1650	<b>GREEN WINDOW CLEANING SERVICES</b> MONTHLY CLEANING: March 2017	03/31/2017	453.50	<b>Payable Count: (1)</b> 453.50
<b>Vendor:</b> 1068 10370291 10392358	<b>HACH COMPANY</b> Monthly chemicals Monthly Chemicals	03/31/2017 04/11/2017	309.89 388.94	<b>Payable Count: (2)</b> 698.83 309.89 388.94
<b>Vendor:</b> 2072 IL0435400	<b>ILLINOIS EPA</b> CWSTP - July 1, 2017 - June 30, 2018	04/05/2017	350.20	<b>Payable Count: (1)</b> 350.20
<b>Vendor:</b> 1184 INV0001772	<b>JOHN SCHORI</b> Expense Report: WaterCon 2017	03/31/2017	626.82	<b>Payable Count: (1)</b> 626.82
<b>Vendor:</b> 1781	<b>JOHN SPATZ</b>			<b>Payable Count: (1)</b> 208.65

## Board Open Payable Report

As Of 04/11/2017

Payable Number	Description	Post Date	Payable Amount	Net Amount
<u>INV0001764</u>	Expense Report: Illinois AWWA Conference	03/31/2017	208.65	208.65
<b>Vendor: 1032</b> <u>2017-0456-02</u>	<b>JULIE, INC.</b> UTILITY LOCATS: April-June 2017	04/05/2017	17,110.99	17,110.99
<b>Payable Count: (1)</b>				<b>17,110.99</b>
<b>Vendor: 1220</b> <u>INV0001756</u>	<b>MICHAEL WEED</b> Expense Report: AWWA Water Conference	03/31/2017	650.19	650.19
<b>Payable Count: (1)</b>				<b>650.19</b>
<b>Vendor: 1194</b> <u>IV731961</u> <u>SC0000057723</u>	<b>MK BATTERY</b> Batteries for computer units Batteries Returned	03/31/2017 03/31/2017	163.80 -166.95	163.80 -166.95
<b>Payable Count: (2)</b>				<b>-3.15</b>
<b>Vendor: 1108</b> <u>212293</u>	<b>NEENAH FOUNDRY COMPANY</b> Meter Station Supplies	03/31/2017	302.15	302.15
<b>Payable Count: (1)</b>				<b>302.15</b>
<b>Vendor: 2154</b> <u>OSV000001040752</u>	<b>Networkfleet, Inc.</b> Monthly Diagnostics - March 2017	03/31/2017	265.30	265.30
<b>Payable Count: (1)</b>				<b>265.30</b>
<b>Vendor: 1395</b> <u>918089031001</u>	<b>OFFICE DEPOT</b> Office Supplies	04/11/2017	341.06	341.06
<b>Payable Count: (1)</b>				<b>341.06</b>
<b>Vendor: 1178</b> <u>T4466040</u> <u>T4466363</u>	<b>PADDOCK PUBLICATIONS, INC.</b> Legal Notice: Uniform RFP Legal Notice	03/28/2017 03/31/2017	47.15 57.50	47.15 57.50
<b>Payable Count: (2)</b>				<b>104.65</b>
<b>Vendor: 1321</b> <u>86191</u>	<b>PERSPECTIVES, LTD.</b> EMPLOYEE ASSISTANCE SVC: 2nd QUARTER 2017	04/05/2017	273.00	273.00
<b>Payable Count: (1)</b>				<b>273.00</b>
<b>Vendor: 1059</b> <u>000000016-S045</u> <u>000000033-C045</u> <u>000000034-C045</u> <u>000000035-C045</u> <u>000000036-C045</u> <u>000000037-C045</u> <u>000000038-C045</u> <u>000000040-C045</u> <u>000000017-S045</u> <u>000000018-S045</u>	<b>RED WING SHOE STORE</b> Safety Shoes: Foushi Uniforms Uniforms Uniforms Uniforms Uniforms Uniforms Uniforms Uniforms Safety Shoes: Rowan Safety Shoes: Nolan	03/31/2017 03/31/2017 03/31/2017 03/31/2017 03/31/2017 03/31/2017 03/31/2017 03/31/2017 03/31/2017 04/11/2017 04/11/2017	191.24 170.00 383.35 905.25 96.05 15.30 68.00 164.05 169.99 195.49	191.24 170.00 383.35 905.25 96.05 15.30 68.00 164.05 169.99 195.49
<b>Payable Count: (10)</b>				<b>2,358.72</b>
<b>Vendor: 1777</b> <u>666202</u>	<b>SCHNEIDER ELECTRIC BUILDINGS AMERICA, INC</b> BAS system support and service	03/31/2017	855.90	855.90
<b>Payable Count: (1)</b>				<b>855.90</b>
<b>Vendor: 1263</b> <u>216211</u> <u>216929</u>	<b>SKARSHAUG TESTING LABORATORY, INC.</b> Electrical glove and boot testing Electrical glove and boot testing	03/31/2017 03/31/2017	170.29 157.31	170.29 157.31
<b>Payable Count: (2)</b>				<b>327.60</b>
<b>Vendor: 1043</b> <u>283756</u> <u>284336</u> <u>284362</u> <u>284391</u>	<b>SOOPER LUBE</b> Vehicle Maint: M79697 Vehicle Maint: M169815 Vehicle Maint: M175659 Vehicle Maint: M166601	03/31/2017 04/11/2017 04/11/2017 04/11/2017	43.95 60.94 70.93 36.95	43.95 60.94 70.93 36.95
<b>Payable Count: (4)</b>				<b>212.77</b>
<b>Vendor: 1040</b> <u>860929</u> <u>861017</u> <u>862013</u> <u>863126</u> <u>864211</u> <u>865330</u>	<b>SPECIALTY MAT SERVICE</b> MAT SERVICE: 3/2/17 Rags MAT SERVICE: 3/9/17 MAT SERVICE: 3/16/17 MAT SERVICE: 3/23/17 MAT SERVICE: 3/30/17	03/31/2017 03/31/2017 03/31/2017 03/31/2017 03/31/2017 03/31/2017	156.24 525.00 156.24 156.24 156.24 156.24	156.24 525.00 156.24 156.24 156.24 156.24
<b>Payable Count: (6)</b>				<b>1,306.20</b>
<b>Vendor: 1126</b> <u>1212434</u>	<b>TRANSCAT INC.</b> Annual Cal and Data	03/31/2017	236.04	236.04
<b>Payable Count: (1)</b>				<b>236.04</b>
<b>Vendor: 2096</b>	<b>William A. Fates</b>			
<b>Payable Count: (1)</b>				<b>1,250.00</b>



**Board Open Payable Report**

**As Of 04/11/2017**

<b>Payable Number</b>	<b>Description</b>	<b>Post Date</b>	<b>Payable Amount</b>	<b>Net Amount</b>
<u>INV0001767</u>	Service as Treasurer: April 2017	04/05/2017	1,250.00	1,250.00
<b>Payable Account 01-211000</b>			<b>Payable Count: (56)</b>	<b>Total: 7,608,669.06</b>

**Payable Account Summary**

Account	Count	Amount
01-211000 - ACCOUNTS PAYABLE	56	7,608,669.06
<b>Report Total:</b>	<b>56</b>	<b>7,608,669.06</b>

**Payable Fund Summary**

Fund	Count	Amount
01 - WATER FUND	56	7,608,669.06
<b>Report Total:</b>	<b>56</b>	<b>7,608,669.06</b>

**DUPAGE WATER COMMISSION  
ITEMS TO BE PAID BY 5-18-17  
Board Meeting Date: April 20, 2017**

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
52,000.00	Blue Cross Blue Shield - Health Insurance			
6,000.00	Euclid Managers - Dental Insurance			
10,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
300.00	Healthiest You			
20,000.00	ComEd - Utility Charges			
300,000.00	Constellation (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
21,000.00	City of Chicago - Repairs & Maintenance			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
250.00	Comcast - Internet Service			
2,000.00	AT & T - Telephone Charges			
2,600.00	AT & T - Scada Backhaul Network			
1,000.00	Fed - Ex - Postage/Delivery			
5,000.00	Procurement Card Charges			
200.00	Anderson - Pest Control			
400.00	Republic Services - Disposal Services			
200.00	Elecsys - Cell Data Services			
1,500.00	Konica Minolta - Copy and Lease Charges			
525.00	Pitney Bowes - Postage			
8,000.00	Grainger - Supplies for Operations			
2,500.00	Verizon - Wireless Service			
1,250.00	William Fates - Treasurer			
5,200.00	Baker Tilly			
2,000.00	Gorski & Good			
1,500.00	Rory Group			
6,000.00	John J. Millner & Assoc			
7,000.00	IT Savvy - Network Support			
200.00	Edward Coughlin/Ken Lafin - Security			
250.00	Storino Ramello & Durkin			
500.00	Local 399 Training courses			
13,000.00	AJ Gallagher - General Manager Bond			
255.00	City of Elmhurst - Wireless Radio			
20,000.00	Irth Solutions			
300.00	CDW - UPS and 5 port switch			
4,000.00	Chicago Tribune - Bid Notice			
2,000.00	Dreisilker - Maintenance Repairs			

**DUPAGE WATER COMMISSION  
ITEMS TO BE PAID BY 5-18-17  
Board Meeting Date: April 20, 2017**

100.00	Ebac - Fan Motor
2,000.00	Esscoe - Fire Alarm Testing
3,050.00	Fastenal - Meter Station Supplies
100.00	Fastenal - Pipeline Supplies
200.00	Five Star - Replace Sensor and Provide Cal Cert
1,500.00	Gas Depot - Gasoline
9,000.00	HSQ Technology - SCADA Telephone Support
50.00	IEPA - Renewal Fee
50.00	JJ Keller - HR Resources
250.00	Orr Safety - Hydrostatic Pressure Testing
300.00	Paddock (Daily Herald) - Bid Notice
52,000.00	Patten - Service Coverage for Cat Generators
100.00	Royal Graphics - Office Supplies
500.00	South Side Controls - Controller Display Module
500.00	Staples - Office Supplies
3,000.00	Villa Park Electric - Replacement Breakers
8,500.00	Whiting Services - Annual Inspection of Hoists
17,000.00	AECOM - Bartlett Transmission Main


792,330.00



# DuPage Water Commission

## MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz  
General Manager 

DATE: April 6, 2017

SUBJECT: March 2017 Invoice

I reviewed the Gorski & Good, LLP (Schrott, Luetkehans & Garner) March 2017 invoice for services rendered during the period March 1, 2017 – March 31, 2017 and recommend it for approval. This invoice should be placed on the April 20, 2017 Commission meeting accounts payable.

March 2017  
 Gorski & Good /  
 (Schrott, Luetkehans & Garner)

CATEGORY	<u>FEEs</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS &amp; PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General	\$2,660.00	13.3	\$200.00	Jones (2.0 @ \$200/hr.) Luetkehans (5.2 @ \$200/hr.) Armstrong (6.1 @ \$200/hr.)	various (meetings, review policies, correspondence, Board packet material and attend Board meeting)
Misc:	<u>\$52.50</u>				
	<u>\$2,712.50</u>	<u>13.3</u>	<u>\$200.00</u>		



# DuPage Water Commission

## MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz  
General Manager

DATE: March 29, 2017

SUBJECT: February 2017 Invoice

I reviewed the Storino Ramello & Durkin February 2017 invoice for services rendered during the period February 1, 2017 – February 28, 2017 and recommend it for approval. This invoice should be placed on the April 20, 2017, Commission meeting accounts payable.

March 2017  
Storino Ramello & Durkin

CATEGORY	<u>FEES</u>	<u>TOTAL HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS &amp; PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
M. Durkin	\$248.60	1.13	\$220.00	M. Durkin (1.13 @ \$220/hr.)	various items relating to Collective Bargaining Unit Local Union 150
A. Durkin	\$50.00	0.25	\$200.00	A. Durkin (0.25 @ \$200/hr.)	
M. Wolf	<u>\$40.00</u>	<u>0.20</u>	<u>\$200.00</u>	M. Wolf (0.20 @ \$200/hr.)	
	<u>\$338.60</u>	1.58			