

**MINUTES OF A RESCHEDULED MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, DECEMBER 14, 2017
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:32 P.M.

Commissioners in attendance: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyne, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: None

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, M. Weed, J. Schori, R.C. Bostick, E. Kazmierczak, F. Frelka, J. Rodriguez, P. Luetkehans of Schirott, Luetkehans & Garner, LLC

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Healy moved to approve the Minutes of the November 16, 2017 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the November 2017 Treasurer's Report consisting of 12 pages each, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Fates pointed out the \$170.2 million of cash and investments on page 4, which reflected an increase of about \$2.9 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$147.3 million and the market yield on the total portfolio showed 1.44% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$8.3 million and operating activities increased cash by approximately \$9.3 million, and roughly \$285,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Healy moved to accept the November 2017 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee reviewed all items list on the Finance Committee Agenda with no action items for consideration.

Administration Committee – Reported by Commissioner Healy

Commissioner Healy reported that the Administration Committee reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary of all items, Commissioner Healy moved adopt item numbers 2 through 5 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess and J. Zay

Nays: None

Absent: None

Item 2: Request for Board Action – To authorize the General Manager to enter into a Consulting Agreement with John J. Millner and Associates, Inc., subject to negotiation of acceptable terms, in an amount not to exceed \$24,000.00.

Item 3: Resolution No. R-43-17: A Resolution Releasing Certain Executive Session Meeting Minutes at the December 14, 2017, DuPage Water Commission Meeting

Item 4: Resolution No. R-46-17: A Resolution Amending Chapter 3 – Diversity Regarding Section 3.3 Anti-Harassment/Sexual Harassment of the Personnel Manual – Revised

Item 5: Resolution No. R-47-17: A Resolution Urging the Governor to Veto Senate Bill 1451

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary of all items, Commissioner Loftus moved to adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Fennell and unanimously approved by a Roll Call Vote.

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Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess and J. Zay

Nays: None

Absent: None

Item 2: Resolution No. R-41-17: A Resolution Awarding a Contract for 36-Month Landscape Maintenance Services at the DuPage Pumping Station (Beary Landscaping in the amount of \$73,984.50)

Item 3: Resolution No. R-42-17: A Resolution Awarding a Contract for Hot Water Heater Replacement at the DuPage Pumping Station (Hill Mechanical in the amount of \$49,896.00)

Item 4: Resolution No. R-44-17: A Resolution Awarding Quick Response Electrical Contracts QRE-8/17 (McWilliams Electric Co. Inc. and Volt Electric, Inc. for the percentages set forth in its Contract Proposal)

Item 5: Request for Board Action: To suspend the purchasing procedures of the Commission's By-Laws and authorize the General Manager to approve Requisition No. 49332 (Irth Solutions LLC - \$20,282.58)

Commissioner Loftus concluded his report by noting that the contract award for the TW-3/17 West Transmission Main Project had been postponed until the January Board Meeting.

ACCOUNTS PAYABLE

Commissioner Loftus moved to approve the Accounts Payable in the amount of \$7,854,178.20 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$1,051,625.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Gans and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess and J. Zay

Nays: None

Absent: None

CHAIRMAN'S REPORT

Chairman Zay began by referring back to Resolution No. R 46-17 regarding the recent amendment of the State Officials and Employees Ethics Act. Chairman Zay noted that in addition to updating the Commission's policy to meet the requirements of Public Act 100-0554, that training would be provided for staff as well as Board members. With that said,

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Chairman Zay noted that for the January Board meeting a Committee of the Whole meeting would be held at 6:00pm to accommodate the training and that all Committee start times would be rescheduled to begin at 5:30pm.

With no further discussion, Chairman Zay thanked Board members and staff for another successful year and wished everyone a Happy and Healthy Holiday Season.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Obarski moved to adjourn the meeting at 6:45 P.M. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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