

**MINUTES OF A RESCHEDULED MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, JULY 26, 2018
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:35 P.M.

Commissioners in attendance: J. Broda, R. Gans, D. Loftus, D. Novotny, J. Pruyn, F. Saverino, M. Scheck, and J. Zay

Commissioners Absent: J. Fennell, J. Healy, R. Obarski, D. Russo, and P. Suess

Also in attendance: J. Spatz, C. Johnson, C. Peterson T. McGhee, D. Cuvalo, F. Frelka, J. Schori, J. Rodriguez, M. Weed, E. Kazmierczak, and B. Armstrong of Schirott, Luetkehans & Garner, LLC

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Loftus moved to approve the Minutes of the May 17, 2018 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

In the absence of Treasurer Fates, Financial Administrator Peterson presented the May and June 2018 Treasurer's Reports each consisting of 12 pages, noting that pages 1, 2 and 3 contained a brief summary of the reports.

May 2018

Financial Administrator Peterson pointed out the \$173.5 million of cash and investments on page 4, which reflected a decrease of about \$1.1 million compared to the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 10 totaling \$153.4 million and the market yield on the total portfolio showed 1.61% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed a decrease in cash and investments by about \$1.1 million and operating activities increased cash by approximately \$0.6 million, and roughly \$69,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Minutes of the 7/26/2018 Rescheduled Commission Meeting

June 2018

Financial Administrator Peterson pointed out the \$172.7 million of cash and investments on page 4, which reflected a decrease of about \$0.8 million compared to the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 10 totaling \$151.3 million and the market yield on the total portfolio showed 1.70% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed a decrease in cash and investments by about \$1.9 million and operating activities were breakeven as of the end of June 2018, and roughly \$76,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Gans moved to accept the May and June 2018 Treasurer's Reports. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee

No Meeting due to lack of a quorum.

Administration Committee – Reported by Commissioner Broda

Commissioner Broda reported that the Administration Committee reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, he welcomed any questions. Hearing none, Commissioner Broda moved to adopt Resolution No. R-19-18: A Resolution Releasing Certain Executive Session Meeting Minutes at the July 26, 2018 DuPage Water Commission Meeting. Seconded by Commissioner Gans and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, R. Gans, D. Loftus, D. Novotny, J. Pruyn, F. Saverino, M. Scheck, and J. Zay

Nays: None

Absent: J. Fennell, J. Healy, R. Obarski, D. Russo, and P. Suess

Commissioner Broda concluded his report by referring to the employee retirement notice incentive plan noting that staff would be presenting full details of the benefit, at the next meeting, and possibly a resolution for Board consideration.

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Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary, he welcomed any questions. Hearing none, Commissioner Loftus moved to adopt item numbers 2 through 10 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Scheck and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, R. Gans, D. Loftus, D. Novotny, J. Pruyn, F. Saverino, M. Scheck, and J. Zay

Nays: None

Absent: J. Fennell, J. Healy, R. Obarski, D. Russo, and P. Suess

Item 2: Resolution No. R-17-18: A Resolution Awarding a Contract for Rehabilitation of Masonry and Pre-Cast Concrete Joint Sealants at 73 Locations Throughout DuPage County (Injection & Waterproofing Systems, Inc. in the amount of \$149,500.00)

Item 3: Resolution No. R-18-18: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response contract QR-11/17 at the July 26, 2018 DuPage Water Commission Meeting (John Neri Construction Co., Inc. at an estimated cost of \$187,500.00)

Item 4: Resolution No. R-20-18: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-8/17 at the July 26, 2018, DuPage Water Commission Meeting (Volt Electric, Inc. in the estimated amount of \$7,500.00)

Item 5: Resolution No. R-21-18: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-8/17 at the July 26, 2018 DuPage Water Commission Meeting (Volt Electric Co., Inc. in an estimated amount of \$17,226.00)

Item 6: Resolution No. R-22-18: A Resolution Directing Advertisement for Bids on a Contract for 36-Month Heavy Machinery and Equipment Rigging, Transportation and Installation Service (no cost)

Item 7: Resolution No. R-23-18: A Resolution Directing Advertisement for Bids on a contract for 36-Month Maintenance, Parts and Repair Service for Large Water Pumps (no cost)

Item 8: Resolution No. R-24-18: A Resolution Approving and Ratifying Certain Contract Change Orders at the July 26, 2018, DuPage Water Commission Meeting (Mecon Industries, Inc. for additional labor and parts totaling \$2,896.39)

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Item 9: Request for Board Action: To Authorize Approval of Requisition No. 53105 for the Purchase of a Ford F-150 XL Super Cab Pickup Truck via the Illinois Department of Central Management Services – Joint Purchasing Program in the amount of \$27,960.00 to Morrow Brothers Ford

Item 10: Request for Board Action: To Authorize the General Manager to Purchase Industrial Electric Training Services through National Technology Transfer, Inc. at the July 26, 2018 DuPage Water Commission Meeting (NTT Training in the amount of \$22,988.00)

ACCOUNTS PAYABLE – (May and June 2018)

Commissioner Loftus moved to approve the Accounts Payable in the amount of \$11,398,629.65 (May 2018, disbursements made with concurrence of Commission's Chairman) and \$9,652,576.69 (June 2018) subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$3,279,875.00 (May 2018, disbursements made with concurrence of Commission's Chairman) and \$957,080.00 (June 2018) subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, R. Gans, D. Loftus, D. Novotny, J. Pruyn, F. Saverino, M. Scheck, and J. Zay

Nays: None

Absent: J. Fennell, J. Healy, R. Obarski, D. Russo, and P. Suess

CHAIRMAN'S REPORT

Chairman Zay reported that the Village of Oswego continues to study all water supply options. In addition, Chairman Zay also reported that the City of St. Charles had recently contacted the Commission as they were also looking into water supply options. Any new developments would be reported at the next meeting.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

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NEW BUSINESS

General Manager Spatz introduced new staff member Denis Cuvalo, the Commission's Coordinating Engineer. Chairman Zay, along with the Board members, welcomed Denis and wished him well.

EXECUTIVE SESSION

None

Commissioner Broda moved to adjourn the meeting at 6:45 P.M. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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