



# DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642  
(630) 834-0100 Fax: (630) 834-0120

## AGENDA

### DUPAGE WATER COMMISSION

THURSDAY, SEPTEMBER 19, 2019  
6:30 P.M.

600 EAST BUTTERFIELD ROAD  
ELMHURST, IL 60126

I. Call to Order and Pledge of Allegiance

II. Roll Call

(Majority of the Commissioners then in Office—minimum 7)

III. Public Comments (limited to 3 minutes per person)

IV. Approval of Minutes

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To approve the Minutes of the August 15, 2019 Regular Meeting of the DuPage Water Commission (Voice Vote).**

V. Treasurer's Report

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To accept the August 2019 Treasurer's Report (Voice Vote).**

VI. Committee Reports

A. Finance Committee

1. Report of 9/19/19 Finance Committee

2. Request for Board Action: To Authorize the General Manager to Exercise the One-Year Option with Sikich LLC for Audit Services at the DuPage Water Commission. **(Sikich not-to-exceed amount of \$30,000.00)**

(Concurrence of a Majority of the Appointed Commissioners - 7)

All visitors must present a valid driver's license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**RECOMMENDED MOTION: To adopt item number 2 under the Finance Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).**

3. Actions on Other Items Listed on 9/19/19 Finance Committee Agenda

B. Administration Committee

1. Report of 9/19/19 Administration Committee
2. Resolution No. R-33-19: A Resolution Suspending the Purchasing Procedures and Authorizing the Execution of a Consulting Agreement with IT Savvy, LLC for Consulting Services at the September 19, 2019 DuPage Water Commission Meeting **(IT Savvy LLC in the amount of \$5,855.90 per month)**

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Concurrence of a Majority of the Appointed Commissioners - 7)

**RECOMMENDED MOTION: To adopt item number 2 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).**

3. Actions on Other Items Listed on 9/19/19 Administration Committee Agenda

C. Engineering & Construction Committee

1. Report of 9/19/19 Engineering & Construction Committee
2. Resolution No. R-30-19: A Resolution Approving and Ratifying Certain work authorization Orders Under Quick Response Contract QR-11/17 at the September 19, 2019 DuPage Water Commission Meeting **(WOA#13 Rossi Contractors Inc. in an estimated cost of \$229,500.00)**

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

3. Resolution No. R-31-19: A Resolution Approving and Ratifying Contract Change Order No. 2 to Task Order 7 TW3/17 Construction Services at the September 19, 2019 DuPage Water Commission Meeting **(AECOM Technical Services increase cost not-to-exceed \$28,200.00)**

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

4. Resolution No. R-32-19: A Resolution Approving and Ratifying Certain Work Authorization Orders under Quick Response Contract QR-11/17 at the September 19, 2019 DuPage Water Commission Meeting **(WAO #12 Rossi Contractors Inc. in an estimated cost of \$25,000.00)**

(Concurrence of a Majority of the Appointed Commissioners - 7)

5. Resolution No. R-34-19: A Resolution Approving and Ratifying Amendment to Task Orders Under a Master Contract with AECOM Technical Services Inc., at the September 19, 2019, DuPage Water Commission Meeting **(AECOM Technical Services Inc., in the amount not-to-exceed \$20,000.00)**

(Concurrence of a Majority of the Appointed Commissioners - 7)

6. Resolution No. R-35-19: A Resolution Suspending the Purchasing Procedures and Authorizing the General Manager to Enter into a Four-year Contract for the Maintenance of the Tank Mixing System at Standpipe 3 with Utility Service Co., Inc., at the September 19, 2019, DuPage Water Commission Meeting **(Utility Service Co., Inc., in an amount not-to-exceed \$51,382.00)**

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Concurrence of a Majority of the Appointed Commissioners - 7)

**RECOMMENDED MOTION: To adopt item numbers 2 through 6 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).**

7. Actions on Other Items Listed on 9/19/19 Engineering & Construction Committee Agenda

#### VII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

**RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$11,141,821.39 subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).**

**RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$1,098,825.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).**

#### VIII. Chairman's Report

#### IX. Omnibus Vote Requiring Majority Vote

#### X. Omnibus Vote Requiring Super-Majority or Special Majority Vote

XI. Old Business

XII. New Business

XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).**

**RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).**

XIV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY, AUGUST 15, 2019  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:31 P.M.

Commissioners in attendance: D. Bouckaert, J. Broda, J. Fennell, R. Gans, D. Novotny, R Obarski, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess and J. Zay

Commissioners Absent: J. Healy

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, J. Rodriguez, A. Stark, M. Weed, F. Frelka, J. Schori, D. Cuvalo, E. Kazmierczak, P. Luetkehans of Schirott, Luetkehans & Garner, LLC. and J. Savio of Sikich LLP

**OATH OF OFFICE**

Chairman Zay welcomed new Commissioner Kathleen Rush noting that she had already taken her Oath of Office.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Obarski moved to approve the Minutes of the June 20, 2019 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**TREASURER'S REPORTS**

Treasurer Fates reported that he had reviewed and approved all journal entries and bank reconciliations for the months of June and July. He then presented the July 2019 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

**July 2019**

Treasurer Fates pointed out the \$173.8 million of cash and investments on page 4, which reflected an increase of about \$1.2 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$154.2 million and the market yield on the total portfolio showed 2.16% which has slightly decreased from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$2.6 million and operating activities generated \$2.2 million, and roughly \$113,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

## Minutes of the 8/15/2019 Commission Meeting

Commissioner Russo moved to accept the June and July 2019 Treasurer's Reports. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

### COMMITTEE REPORTS

#### **Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee reviewed and recommended for approval all action items listed on the Finance Committee Agenda.

With regards to the 2019 Annual Audit Report, Commissioner Suess asked Sikich LLP representative Jim Savio to present the 2019 Annual Audit Report. Mr. Savio provided a favorable summary of the report pointing out that the Commission had no audit adjustments, no past adjustments, no material weaknesses, no significant deficiencies, no deficiencies, and also issued an unmodified opinion to the Commission.

Commissioner Suess thanked Treasurer Fates, General Manager Spatz, Financial Administrator Peterson and staff for their hard work on the audit. There being no further comments, Commissioner Suess moved to accept the draft audit report for the fiscal year ending April 30, 2019, to direct the auditors to print the final report, and to direct staff to distribute the FY2019 Audit Report to the Commission's customers and other interested parties. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, D. Novotny, R. Obarski, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Healy

Commissioner Suess concluded his report by noting that a summary report had been provided pertaining to the Village of Bartlett financials which included what the Commission had loaned the Village and the projected revenues noting that the return was making a nice contribution to the Commission's financials.

#### **Administration Committee – Reported by Commissioner Broda**

Commissioner Broda reported that the Administration Committee reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, he welcomed any questions. Hearing none, Commissioner Broda moved to adopt Resolution No. R-27-19: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. Seconded by Commissioner Obarski and unanimously approved by a Roll Call Vote.

## Minutes of the 8/15/2019 Commission Meeting

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, D. Novotny, R. Obarski, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Healy

### **Engineering & Construction Committee – Reported by Commissioner Fennell**

Commissioner Fennell reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda and welcomed any questions. Hearing none, Commissioner Fennell moved to adopt item numbers 2 through 9 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Bouckaert and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, D. Novotny, R. Obarski, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Healy

Item 2: Ordinance No. O-5-19: An Ordinance Determining the Prevailing Rate of Wages in DuPage County and Cook County (no cost)

Item 3: Resolution No. R-22-19: A Resolution Directing Advertisement for Bids on a contract for 36-month Maintenance, Parts and Repair service for Large Electric Motors (no cost)

Item 4: Resolution No. R-23-19: A Resolution approving a First Amendment to Task Order No. 1 under a Master Contract with Greeley and Hansen (for an additional cost not-to-exceed \$8,000.00)

Item 5: Resolution No. R-24-19: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-11/17 at the August 15, 2019, DuPage Water Commission Meeting (John Neri Construction Co., Inc., in the amount of \$3,100.00)

Item 6: Resolution No. R-25-19: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-8/17 at the August 15, 2019, DuPage Water Commission Meeting (Volt Electric, Inc., in an estimated cost of \$11,221.00)

Item 7: Resolution No. R-26-19: A Resolution to Suspend Purchasing Procedures and Authorize the General Manager to Purchase Spare Medium Voltage Breakers and Power Transformer (Industrial Electric Manufacturing at an estimated cost of \$68,000.00)

Minutes of the 8/15/2019 Commission Meeting

- Item 8: Resolution No. R-28-19: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-8/17 at the August 15, 2019, DuPage Water Commission Meeting (WAO #12 to Volt Electric, Inc. at an estimated cost of \$6,240.00 and WAO #13 to McWilliams Electric, Inc., at an estimated cost of \$9,540.00)
- Item 9: Resolution No. R-29-19: A Resolution Directing Advertisement for Bids on a Contract for the Fabrication of Valve Stem Risers (no cost)

**ACCOUNTS PAYABLE**

Commissioner Gans moved to approve the Accounts Payable in the amount of \$9,001,104.08 (June 2019, disbursements made with concurrence of Commission's Chairman) and \$11,158,828.80 (July 2019) subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$1,147,825.00 (June 2019, disbursements made with concurrence of Commission's Chairman) and \$940,525.00 (July 2019) subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, D. Novotny, R. Obarski, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Healy

**CHAIRMAN'S REPORT**

None

**OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

**OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

**OLD BUSINESS**

General Manager Spatz began by noting that an ad hoc committee had been formed to begin the process of renegotiating the Water Purchase and Sale Contracts between the Commission and its customers with the first meeting scheduled for August 28<sup>th</sup>.



## Minutes of the 8/15/2019 Commission Meeting

Next, General Manager Spatz advised that the Village of Oak Brook is currently seeking requests for proposals to sell part of their Water System (5 zones outside the corporate limits) to a private company. General Manager Spatz shared his concern regarding the legal stipulation of exceeding a 5% water sale limit to a for-profit company resulting in a possible loss of the Commission's tax exemption status. Based upon Oak Brook's actions, General Manager Spatz had suggested that the Commission adopt future policies and procedures regarding water agencies selling parts of their system. Discussed ensued regarding what approvals are currently needed for the sale of any parts of the Commission's customers water systems.

Lastly, General Manager Spatz provided a brief update with regards to the possibility of the Commission supplying water to other communities. For the Villages of Oswego and Montgomery and the City of Yorkville, General Manager Spatz noted that due to the recent changes with their mayors and board members it was uncertain, at this time, whether the Commission was still being considered as an option. As for the City of Joliet, all options are still being considered and that the Village of Shorewood was still interested with more detailed discussions expected.

### **NEW BUSINESS**

General Manager Spatz shared that the Commission had earned a national award for utility performance and specifically recognized the Commission's two Coordinating Engineers Alan Stark and Denis Cuvalo for their hard work in preparing a very thorough 15-page application. General Manager Spatz noted that the award ceremony was being held in October in Rhode Island and that Chairman Zay and both Coordinating Engineers Stark and Cuvalo would be joining him to accept this award.

General Manager Spatz also shared that Manager of Water Operations Terry McGhee would be retiring on November 1, 2019 with 28 years of service. Both Chairman Zay and General Manager Spatz stated that the Commission would like to plan something in recognition of his service.

### **EXECUTIVE SESSION**

None

Commissioner Broda moved to adjourn the meeting at 6:59 P.M. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

## DUPAGE WATER COMMISSION INTEROFFICE MEMORANDUM

**TO:** Chairman and Commissioners  
**FROM:** Bill Fates, Treasurer  
**DATE:** September 10, 2019  
**SUBJECT:** TREASURER'S REPORT – August 31, 2019

I am pleased to report that I have reviewed and approved all journal entries and bank reconciliations for the month of August. I have also reviewed the monthly financial statements and budget status reports, and found them to be in order.

### **Summary of Cash & Investments (Page 4)**

1. Cash and investments totaled \$174.3 million at August 31<sup>st</sup>, an increase of \$0.5 million compared to the previous month.
2. The balance in the BMO Harris checking account was \$19.9 million at August 31<sup>st</sup>, up \$0.3 million compared to the \$19.6 million reported last month.
3. The BMO Harris money market accounts had \$12.6 million at month-end, relatively unchanged from the prior month balance.
4. During the month of August, the IIIT money market accounts decreased by approximately \$1.9 million from the prior month.
5. In August, our holdings of commercial paper investments and asset backed securitizations increased by \$4.2 million and \$1.6 million, respectively. In addition, U.S. Agency investments and municipal bonds decreased by \$3.1million and \$1.0 million each, respectively.
6. The current holdings of cash and investments are in compliance with the approved investment policy.
7. For the four months ended August 31, 2019, the Commission's cash and investments increased a total of \$3.1 million.
  - The Operating & Maintenance Account increased by \$2.2 million for an ending balance of \$32.5 million.
  - The General Account increased by approximately \$99,000 for an ending balance of \$11.7 million.
  - The Sales Tax Account remained unchanged at \$287.
  - The Capital Reserve Fund increased by about \$263,000 for a balance of \$45.9 million.
  - The Operating Reserve Account increased \$421,000 for a balance of \$67.0 million.

- The Long-Term Capital Reserve Account increased by \$116,000 for a balance of \$17.2 million.

The following table presents a summary of the changes in cash position by account.

**Cash and Investments by Account**

Account	Balance 4/30/2019	Balance 08/31/2019	Increase (Decrease)
Operations & Maintenance	\$30,247,871	\$32,476,490	\$2,228,619
General Account	11,602,893	11,701,742	98,849
Sales Tax	285	287	2
Operating Reserve	66,581,413	67,002,889	421,476
Capital Reserve	45,676,743	45,939,727	262,984
Long-Term Cap. Reserve	17,042,753	17,158,536	115,783
<b>Total Cash &amp; Investments</b>	<b>\$171,151,958</b>	<b>\$174,279,671</b>	<b>\$3,127,713</b>

**Schedule of Investments (Pages 5-10)**

1. The average yield to maturity on the Commission's investments was 2.16%, unchanged from the prior month average yield to maturity of 2.16%.
2. The portfolio ended the month of August 2019 with \$2.0 million of unrealized gains, compared to \$0.4 million in unrealized losses at April 30, 2019.
3. The amortized cost of our investments was \$154.4 million at August 31<sup>st</sup>.

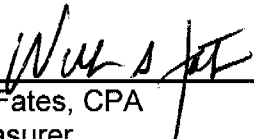
**Statement of Cash Flows (Page 11)**

1. The statement of cash flows shows a breakdown of the \$3.1 million increase in cash and investments for the fiscal year.
2. Operating activities generated \$2.4 million as of the end of August 2019.
3. The increase in Loans Receivable, primarily related to Bartlett activity, decreased cash by approximately \$235,000.
4. Capital Assets purchased were \$279,000.
5. Cash flow from investment activity generated \$1.3 million of income.

**Reserve Analysis (Page 12)**

1. The reserve analysis report shows the Commission has met or exceeded all recommended reserve balances at August 31<sup>st</sup>.
2. The Operating and Maintenance Account was \$32.5 million which is a balance currently sufficient enough to cover an estimated 89 days of normal operation and maintenance costs.
3. The Operating Reserve account was \$67.0 million which is approximately 183 days, this amount meets the minimum balance per the reserve policy.

Respectfully submitted,

  
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Bill Fates, CPA  
Treasurer

DU PAGE WATER COMMISSION  
 TREASURER'S REPORT  
 SUMMARY OF CASH AND INVESTMENTS  
 August 31, 2019

FUNDS CONSIST OF:	August 31, 2019	July 31, 2019	INCR. - (DECR.)
PETTY CASH	1,300.00	1,300.00	0.00
CASH AT HARRIS BANK	19,905,151.07	19,629,650.16	275,500.91
<b>TOTAL CASH</b>	<b>19,906,451.07</b>	<b>19,630,950.16</b>	<b>275,500.91</b>
IIIT MONEY MARKET FUNDS	7,636,702.69	9,574,503.26	(1,937,800.57)
BMO HARRIS MONEY MARKET FUNDS	12,570,038.41	12,544,382.23	25,656.18
U. S. TREASURY INVESTMENTS	75,154,866.16	74,765,020.83	389,845.33
U. S. AGENCY INVESTMENTS	21,928,518.90	24,986,651.79	(3,058,132.89)
MUNICIPAL BONDS	2,766,614.49	3,806,967.02	(1,040,352.53)
COMMERCIAL PAPER	5,933,189.16	1,747,251.52	4,185,937.64
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG CERTIFICATES OF DEPOSIT	28,383,290.31 0.00	26,745,278.72 0.00	1,638,011.59 0.00
<b>TOTAL INVESTMENTS</b>	<b>154,373,220.12</b>	<b>154,170,055.37</b>	<b>203,164.75</b>
<b>TOTAL CASH AND INVESTMENTS</b>	<b>174,279,671.19</b>	<b>173,801,005.53</b>	<b>478,665.66</b>
	<b>August 31, 2019</b>	<b>July 31, 2019</b>	<b>% CHANGE</b>
IIIT MONEY MARKET FUNDS	5.0%	6.3%	-20.2%
BMO HARRIS MONEY MARKET FUNDS	8.1%	8.1%	0.2%
U. S. TREASURY INVESTMENTS	48.7%	48.5%	0.5%
U. S. AGENCY INVESTMENTS	14.2%	16.2%	-12.2%
MUNICIPAL BONDS	1.8%	2.5%	-27.3%
COMMERCIAL PAPER	3.8%	1.1%	239.6%
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG CERTIFICATES OF DEPOSIT	18.4% 0.0%	17.3% 0.0%	6.1% N/A
<b>TOTAL INVESTMENTS</b>	<b>100.0%</b>	<b>100.0%</b>	<b>0.1%</b>

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 August 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 08/31/19
<b>Water Fund Oper. &amp; Maint. Acct. (01-121103)</b>										
BMO Harris - Money Market	2.430%	08/31/19	09/01/19	1	2.430%	\$ 12,570,038.41	\$ 12,570,038.41	0.00	\$ 12,570,038.41	-
<b>Water Fund General Account (01-121700)</b>										
IIIT - Money Market	2.210%	08/31/19	09/01/19	1	2.210%	5,768,553.20	5,768,553.20	0.00	5,768,553.20	-
MUFG Bank LTD/ NY Commercial Paper	0.000%	08/23/19	02/19/20	172	2.090%	3,000,000.00	2,968,950.00	1,552.50	2,970,502.50	-
JP Morgan Securities LLC CP	0.000%	08/23/19	04/20/20	233	1.960%	3,000,000.00	2,961,239.17	1,447.49	2,962,686.66	-
	Weighted Avg Maturity		1		2.116%	\$ 11,768,553.20	\$ 11,698,742.37	2,999.99	\$ 11,701,742.36	\$ -
<b>Sales Tax Funds (01-123000)</b>										
IIIT - Money Market	2.210%	08/31/19	09/01/19	1	2.210%	287.26	287.26	0.00	287.26	-
	Weighted Avg Maturity		1		2.210%	\$ 287.26	\$ 287.26	0.00	\$ 287.26	\$ -

DU PAGE WATER COMMISSION  
INVESTMENTS  
(Unaudited)  
August 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 08/31/19
<b>Water Fund Operating Reserve (01-121800)</b>										
IIIT - Money Market	2.210%	08/31/19	09/01/19	1	2.210%	490,620.18	490,620.18	0.00	490,620.18	-
US Treasury Notes	2.625%	05/03/16	11/15/20	442	1.210%	250,000.00	265,507.81	(11,299.96)	254,207.85	1,943.78
US Treasury Notes	2.000%	03/24/16	11/30/20	457	1.380%	1,000,000.00	1,028,007.81	(20,384.17)	1,007,623.64	5,081.97
US Treasury Notes	2.375%	03/31/16	12/31/20	488	1.280%	400,000.00	420,093.75	(14,349.66)	405,744.09	1,626.26
US Treasury Notes	2.000%	07/06/16	02/28/21	547	0.920%	775,000.00	812,902.34	(25,511.04)	787,391.30	42.58
US Treasury Notes	1.250%	06/27/16	03/31/21	578	0.980%	1,265,000.00	1,281,106.99	(10,673.93)	1,270,435.06	6,653.35
US Treasury Notes	2.000%	01/05/17	05/31/21	639	1.870%	1,300,000.00	1,307,007.81	(4,155.92)	1,302,851.89	6,606.56
US Treasury Notes	2.000%	09/01/16	05/31/21	639	1.220%	1,950,000.00	2,020,078.13	(43,812.86)	1,976,265.27	9,909.64
US Treasury Notes	2.000%	12/05/16	08/31/21	731	1.930%	2,100,000.00	2,106,234.37	(3,524.26)	2,102,710.11	115.38
US Treasury Notes	1.250%	03/13/17	10/31/21	792	2.110%	205,000.00	197,232.42	4,041.72	201,274.14	863.45
US Treasury Notes	2.000%	08/30/17	10/31/21	792	1.640%	2,000,000.00	2,028,515.63	(13,459.91)	2,015,055.72	13,478.26
US Treasury Notes	1.750%	04/03/17	11/30/21	822	1.860%	850,000.00	845,882.82	2,088.93	847,971.75	3,779.71
US Treasury Notes	1.750%	10/03/17	11/30/21	822	1.860%	1,500,000.00	1,495,195.31	2,167.18	1,497,362.49	6,670.08
US Treasury Notes	2.125%	06/28/17	12/31/21	853	1.720%	3,500,000.00	3,561,933.59	(29,332.49)	3,532,601.10	12,732.68
US Treasury Notes	1.750%	08/01/17	02/28/22	912	1.780%	1,800,000.00	1,797,539.06	1,099.19	1,798,638.25	86.54
US Treasury Notes	1.750%	05/11/17	04/30/22	973	1.930%	1,050,000.00	1,040,935.55	4,102.30	1,045,037.85	6,191.58
US Treasury Notes	1.875%	01/02/18	09/30/22	1,126	2.240%	275,000.00	270,552.73	1,505.65	272,058.38	2,169.57
US Treasury Notes	1.625%	07/01/19	11/15/22	1,172	1.740%	1,000,000.00	996,250.00	182.43	996,432.43	4,813.18
US Treasury Notes	2.125%	09/05/18	12/31/22	1,218	2.770%	1,175,000.00	1,144,248.05	6,731.95	1,150,980.00	4,274.54
US Treasury Notes	1.750%	06/04/18	01/31/23	1,249	2.760%	3,600,000.00	3,442,640.63	40,019.24	3,482,659.87	5,478.26
US Treasury Notes	1.375%	12/10/18	06/30/23	1,399	2.710%	1,000,000.00	943,085.94	8,591.42	951,677.36	2,353.94
US Treasury Notes	1.250%	08/02/19	07/31/23	1,430	1.680%	650,000.00	639,386.72	189.74	639,576.46	706.52
US Treasury Notes	1.250%	08/12/19	07/31/23	1,430	1.520%	700,000.00	692,808.59	81.82	692,890.41	760.87
US Treasury Notes	2.250%	01/29/19	12/31/23	1,583	2.560%	1,270,000.00	1,251,991.80	2,043.46	1,254,035.26	4,891.92
US Treasury Notes	2.750%	02/26/19	02/15/24	1,629	2.460%	1,330,000.00	1,347,767.97	(1,731.55)	1,346,036.42	1,689.61
US Treasury Notes	2.375%	03/01/19	02/29/24	1,643	2.560%	550,000.00	545,208.98	444.56	545,653.54	35.89
US Treasury Notes	2.125%	04/01/19	03/31/24	1,674	2.300%	1,050,000.00	1,041,140.63	695.82	1,041,836.45	9,388.32
US Treasury Notes	2.000%	05/28/19	04/30/24	1,704	2.100%	1,420,000.00	1,413,121.88	352.89	1,413,474.77	9,569.57
US Treasury Notes	2.500%	06/03/19	05/15/24	1,719	1.900%	1,200,000.00	1,233,843.75	(1,565.02)	1,232,278.73	8,885.87
African Development Bank Note	1.125%	09/14/16	09/20/19	20	1.160%	505,000.00	504,464.70	525.75	504,990.45	2,540.78
Infl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	556	1.730%	925,000.00	920,597.00	3,018.95	923,615.95	7,181.60
Infl Bank of Recons and Dev Notes Global Notes	2.750%	07/18/18	07/23/21	692	2.830%	790,000.00	788,151.40	660.88	788,812.28	2,293.19
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	31	1.680%	310,000.00	310,000.00	0.00	310,000.00	2,168.71
NY Trans Fin Auth, NY Txbl Rev Bonds	2.750%	04/23/15	02/01/20	154	1.880%	375,000.00	389,816.25	(13,470.84)	376,345.41	859.38
NY ST Dorm Auth Pits Txbl Rev Bonds	3.100%	12/12/18	03/15/21	562	3.100%	610,000.00	610,000.00	0.00	610,000.00	8,719.61
NY Trans Fin Auth, NY Txbl Rev Bonds	1.500%	07/14/16	05/01/21	609	1.500%	600,000.00	600,000.00	0.00	600,000.00	3,000.00
Houston, TX Txbl GO Bonds	1.950%	08/23/19	03/01/24	1,644	1.950%	765,000.00	765,000.00	0.00	765,000.00	-

DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 August 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 08/31/19	
Water Fund Operating Reserve (01-121800) Continued...										
FHMS K731 A1	3.481%	04/13/18	04/25/24	1,699	2,740%	203,801.06	207,877.09	(982.33)	206,894.76	591.19
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	2,588	2.270%	203,264.94	215,969.00	(2,976.45)	212,992.55	592.86
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	2,739	2.270%	215,865.53	229,492.04	(2,692.46)	226,799.58	629.61
FN AL2092	3.000%	03/06/18	07/25/27	2,885	2.900%	408,249.09	408,759.42	(137.53)	408,621.89	1,020.62
FN AP4718	2.500%	07/20/18	08/25/27	2,916	2.960%	283,053.43	277,436.59	492.24	277,928.83	589.69
Fannie Mae Pool	3.500%	04/05/18	02/01/28	3,076	2.770%	562,057.60	574,879.55	(2,518.47)	572,361.08	1,639.33
Fannie Mae Pool	3.500%	04/05/18	03/01/28	3,105	2.780%	113,913.35	116,511.99	(518.95)	115,993.04	332.25
FR ZT1267	2.500%	08/21/19	05/25/28	3,190	2.040%	364,543.58	369,613.02	(0.01)	369,613.01	759.47
FN CA1940	4.000%	07/11/18	06/01/28	3,197	3.080%	424,001.43	436,588.96	(2,090.32)	434,498.64	1,414.34
FNMA Pool #AU1266	3.000%	10/31/17	07/25/28	3,251	2.240%	443,971.20	455,278.58	(1,212.10)	454,066.48	1,109.93
Fannie Mae Pool	4.000%	03/18/19	03/25/29	3,494	3.050%	291,269.99	300,235.65	(825.91)	299,609.74	970.90
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	3,776	2.620%	191,154.48	202,384.82	(2,586.93)	199,797.89	557.53
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	3,988	3.350%	301,386.83	314,619.58	(2,383.35)	312,236.23	753.47
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,080	2.550%	304,076.76	323,794.22	(4,232.69)	319,561.53	886.89
FN FM1082	3.000%	08/19/19	09/25/31	4,408	2.260%	494,602.06	508,899.15	0.00	508,899.15	1,236.51
FG G16720	3.500%	01/25/19	11/15/31	4,459	3.110%	334,543.98	339,928.05	(352.62)	339,575.43	975.75
FG G16635	3.000%	04/18/19	02/15/32	4,551	2.790%	541,821.54	546,118.02	(155.87)	545,962.15	1,354.55
Fannie Mae Pool	3.500%	02/13/18	01/25/33	4,896	2.980%	501,365.17	512,959.24	(1,753.82)	511,205.42	1,462.32
Freddie Mac Pool	4.000%	06/07/18	02/15/33	4,917	3.260%	237,450.14	244,610.75	(892.90)	243,717.85	791.50
FN CA1455	4.000%	12/20/18	03/25/33	4,955	3.290%	508,011.82	521,228.06	(907.60)	520,320.46	1,693.37
FN CA2261	4.000%	02/05/19	08/01/33	5,084	3.130%	290,746.77	300,196.05	(582.14)	299,613.91	969.16
Fannie Mae Pool	4.000%	03/01/19	02/25/34	5,292	3.240%	618,165.10	636,033.94	(1,138.55)	634,895.39	2,060.55
FN BM5830	3.500%	06/05/19	04/25/34	5,351	2.540%	631,277.20	654,950.09	(645.51)	654,304.58	1,841.23
FHLMC Multifamily Structured Pool	4.251%	06/12/18	01/25/20	147	1.570%	413,584.66	421,985.59	(6,522.58)	415,463.01	1,465.12
Fannie Mae Series 2016-M1 ASQ2	2.132%	01/29/16	02/01/21	520	1.680%	463,854.54	468,484.91	(3,873.09)	464,611.82	824.11
FHMS KJ23 A1	3.174%	12/07/18	03/01/22	913	3.050%	749,344.09	749,338.10	0.00	749,338.10	1,982.02
FHLMC Multifamily Structured Pool	2.396%	03/28/19	06/25/22	1,029	2.440%	600,000.00	598,640.63	48.50	598,689.13	1,188.00
FHLMC Multifamily Structured Pool	2.716%	04/02/19	06/25/22	1,029	2.460%	650,000.00	651,625.00	(324.74)	651,300.26	1,471.17
FHLMC Multifamily Structured Pool	2.355%	08/14/19	07/25/22	1,059	1.440%	470,000.00	475,728.13	0.00	475,728.13	922.38
FHLMC Multifamily Structured Pool	2.682%	06/13/19	10/25/22	1,151	1.700%	650,000.00	659,750.00	(493.46)	659,256.54	1,452.75
FHLMC Multifamily Structured Pool	2.510%	06/12/19	11/25/22	1,182	1.920%	650,000.00	655,687.50	(307.12)	655,380.38	1,359.58
FHLMC Series K032 A1	3.016%	06/13/18	02/01/23	1,250	2.880%	183,929.41	184,367.68	(232.96)	184,134.72	462.28
FHLMC Multifamily Structured Pool	2.669%	06/13/18	02/25/23	1,274	2.810%	208,495.75	207,428.85	165.73	207,594.58	463.73
FHMS J22F A1	3.454%	11/07/18	05/25/23	1,363	3.280%	316,764.63	316,756.09	(0.01)	316,756.08	911.75
FHMS KP05 A1	3.203%	12/07/18	07/01/23	1,400	3.110%	263,259.94	263,259.14	0.01	263,259.15	702.68
FHLMC Multifamily Structured Pool	2.741%	10/31/17	10/25/23	1,516	2.010%	630,560.20	643,170.15	(3,970.59)	639,199.56	1,440.30
FHLMC Multifamily Structured Pool	2.951%	12/15/17	02/25/24	1,639	2.240%	621,320.28	633,724.97	(3,511.73)	630,213.24	1,527.93
FHMS K732 A1	3.627%	06/20/18	09/25/24	1,852	2.900%	339,329.29	346,111.14	(1,301.44)	344,809.70	1,025.62
FNA 2017-M15 AV1	2.723%	11/30/17	11/25/24	1,913	2.230%	64,957.01	65,741.82	(168.14)	65,573.68	147.34
FHMS K047 A1	2.827%	06/18/19	12/25/24	1,943	2.140%	651,105.64	662,296.53	(308.90)	661,987.63	1,533.90
FHLMC Multifamily Structured Pool	3.139%	04/11/19	06/25/25	2,125	2.420%	686,764.13	700,498.72	(769.07)	699,729.65	1,796.46
FHS 287 150	1.500%	12/21/17	10/15/27	2,967	2.480%	453,672.28	440,062.10	1,176.45	441,240.55	567.09
Freddie Mac	3.000%	05/03/19	04/15/34	5,341	2.860%	627,574.02	630,662.86	(150.01)	630,512.85	1,568.94
FHLMC Agency	1.375%	04/19/17	04/20/20	233	1.490%	1,075,000.00	1,071,323.50	2,883.64	1,074,207.14	5,378.73
FHBL Notes	1.375%	09/08/17	09/28/20	394	1.480%	600,000.00	598,074.00	1,238.08	599,312.08	3,506.25
FHBL Global Note	1.125%	08/02/16	07/14/21	683	1.210%	1,000,000.00	996,160.00	2,362.90	998,522.90	1,468.75
FHBL Global Note	1.125%	07/14/16	07/14/21	683	1.250%	1,525,000.00	1,515,726.48	5,737.12	1,521,463.60	2,239.94
Federal Home Loan Banks Notes	3.000%	09/13/18	09/20/21	751	3.000%	1,335,000.00	1,335,000.00	0.00	1,335,000.00	17,911.25
Fannie Mae Notes	1.875%	04/06/17	04/05/22	948	1.970%	1,120,000.00	1,114,971.20	2,350.50	1,117,321.70	8,516.67
FHBL (Callable) Notes	2.700%	05/02/19	04/29/22	972	2.700%	320,000.00	320,000.00	0.00	320,000.00	2,928.00
Fannie Mae Notes	2.500%	02/07/19	02/05/24	1,619	2.580%	930,000.00	926,540.40	368.19	926,908.59	1,679.17
FHBL Bonds	2.500%	02/14/19	02/13/24	1,627	2.580%	1,020,000.00	1,016,389.20	370.97	1,016,760.17	1,275.00
<b>Weighted Avg Maturity</b>			<b>1.443</b>		<b>2.115%</b>	<b>\$ 67,623,729.10</b>	<b>\$ 67,916,741.14</b>	<b>(148,851.75)</b>	<b>\$ 67,767,889.39</b>	<b>\$ 249,522.28</b>



DU PAGE WATER COMMISSION  
INVESTMENTS  
(Unaudited)  
August 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 08/31/19
<b>Water Fund L-T Water Capital Reserve (01-121900)</b>										
IIIT - Money Market (PFM Asset Management)	2.210%	08/31/19	09/01/19	1	2.210%	1,238,517.90	1,238,517.90	0.00	1,238,517.90	-
US Treasury Notes	1.750%	02/03/16	10/31/20	427	1.350%	150,000.00	152,777.35	(2,079.25)	150,698.10	884.51
US Treasury Notes	2.000%	03/28/16	11/30/20	457	1.380%	265,000.00	272,442.77	(5,412.41)	267,030.36	1,346.72
US Treasury Notes	1.625%	11/14/16	11/30/20	457	1.400%	320,000.00	322,800.00	(1,920.46)	320,879.54	1,321.31
US Treasury Notes	2.000%	03/28/16	10/31/21	792	1.520%	275,000.00	282,014.65	(4,229.82)	277,784.83	1,853.26
US Treasury Notes	1.875%	01/12/15	11/30/21	822	1.780%	260,000.00	261,675.78	(1,105.81)	260,569.97	1,238.73
US Treasury Notes	1.500%	12/30/15	01/31/22	884	2.040%	75,000.00	72,697.27	1,356.02	74,053.29	97.83
US Treasury Notes	1.500%	09/03/15	01/31/22	884	1.870%	350,000.00	342,234.38	4,733.13	346,967.51	456.52
US Treasury Notes	1.875%	05/01/19	04/30/22	973	2.230%	500,000.00	494,863.28	553.18	495,416.46	3,158.97
US Treasury Notes	1.625%	02/26/15	08/15/22	1,080	1.820%	175,000.00	172,662.11	1,375.68	174,037.79	131.37
US Treasury Notes	1.625%	12/04/15	11/15/22	1,172	1.930%	200,000.00	196,109.38	2,032.79	198,142.17	962.64
US Treasury Notes	1.500%	02/01/17	03/31/23	1,308	2.210%	425,000.00	407,800.78	6,921.82	414,722.60	2,682.38
US Treasury Notes	1.750%	04/24/15	05/15/23	1,353	1.790%	195,000.00	194,390.62	318.80	194,709.42	1,010.77
US Treasury Notes	1.375%	08/31/17	06/30/23	1,399	1.850%	175,000.00	170,378.91	1,532.49	171,911.40	411.94
US Treasury Notes	1.375%	09/01/16	08/31/23	1,461	1.470%	125,000.00	124,208.99	329.06	124,538.07	4.72
US Treasury Notes	1.375%	01/03/17	08/31/23	1,461	2.240%	200,000.00	189,320.31	4,071.53	193,391.84	7.55
US Treasury Notes	2.750%	12/05/16	11/15/23	1,537	2.260%	60,000.00	61,877.34	(706.04)	61,171.30	488.72
US Treasury Notes	2.750%	03/28/16	11/15/23	1,537	1.720%	150,000.00	160,974.61	(4,752.04)	156,222.57	1,221.81
US Treasury Notes	2.750%	10/09/15	11/15/23	1,537	1.910%	155,000.00	164,766.21	(4,510.70)	160,255.51	1,262.53
US Treasury Notes	2.750%	05/26/16	11/15/23	1,537	1.650%	275,000.00	296,097.66	(8,886.64)	287,211.02	2,239.98
US Treasury Notes	2.750%	10/05/16	02/15/24	1,629	1.460%	75,000.00	81,738.28	(2,575.38)	79,162.90	95.28
US Treasury Notes	2.750%	05/09/19	04/30/24	1,704	2.220%	500,000.00	500,605.47	(34.92)	500,570.55	3,790.76
US Treasury Notes	2.500%	03/16/17	05/15/24	1,719	2.450%	300,000.00	300,960.94	(308.09)	300,652.85	2,221.47
US Treasury Notes	2.500%	06/03/19	05/15/24	1,719	1.900%	350,000.00	359,871.09	(456.46)	359,414.63	2,591.71
US Treasury Notes	2.000%	06/28/17	05/31/24	1,735	1.970%	285,000.00	285,545.51	(162.44)	285,383.07	1,448.36
US Treasury Notes	2.375%	03/28/16	08/15/24	1,811	1.810%	200,000.00	208,679.69	(3,392.48)	205,287.21	219.43
US Treasury Notes	2.375%	08/02/17	08/15/24	1,811	2.070%	200,000.00	204,039.06	(1,133.58)	202,905.48	219.43
US Treasury Notes	2.125%	12/01/17	11/30/24	1,918	2.280%	475,000.00	470,416.99	1,075.89	471,492.88	2,564.81
US Treasury Notes	2.125%	07/01/19	02/15/25	1,995	1.820%	250,000.00	252,412.11	(66.53)	252,345.58	230.98
US Treasury Notes	2.125%	05/03/16	05/15/25	2,084	1.760%	150,000.00	154,558.59	(1,594.35)	152,964.24	944.12
US Treasury Notes	2.875%	07/02/18	05/31/25	2,100	2.830%	250,000.00	250,732.42	(110.58)	250,621.84	1,826.33
US Treasury Notes	2.250%	07/06/16	11/15/25	2,268	1.320%	105,000.00	113,613.28	(2,763.01)	110,850.27	699.76
US Treasury Notes	2.250%	06/27/16	11/15/25	2,268	1.450%	115,000.00	123,036.52	(2,598.78)	120,437.74	766.41
US Treasury Notes	1.625%	06/04/18	05/15/26	2,449	2.930%	250,000.00	227,099.61	3,237.74	230,337.35	1,203.29
US Treasury Notes	1.625%	09/10/18	05/15/26	2,449	2.900%	275,000.00	250,980.47	2,763.88	253,744.35	1,323.62
US Treasury Notes	1.500%	11/06/18	08/15/26	2,541	3.160%	150,000.00	132,949.22	1,607.83	134,557.05	103.94
US Treasury Notes	2.000%	12/04/18	11/15/26	2,633	2.920%	225,000.00	210,445.31	1,219.08	211,664.39	1,332.88
US Treasury Notes	2.250%	06/04/18	08/15/27	2,906	2.950%	250,000.00	236,035.16	1,679.08	237,714.24	259.85
US Treasury Notes	2.250%	08/01/19	08/15/27	2,906	1.950%	250,000.00	255,566.41	(46.77)	255,519.64	259.85
US Treasury Notes	2.250%	05/01/19	11/15/27	2,998	2.440%	250,000.00	246,328.13	130.48	246,458.61	1,686.10
US Treasury Notes	2.750%	01/30/19	02/15/28	3,090	2.710%	250,000.00	250,722.66	(40.15)	250,682.51	317.60
US Treasury Notes	3.125%	05/01/19	02/15/28	3,090	2.470%	150,000.00	158,320.31	(257.89)	158,062.42	1,388.42
US Treasury Notes	2.625%	06/03/19	02/15/29	3,456	2.120%	100,000.00	104,406.25	(97.98)	104,308.27	121.26
US Treasury Notes	2.625%	04/01/19	02/15/29	3,456	2.490%	150,000.00	151,769.53	(64.03)	151,705.50	181.90
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	556	1.730%	150,000.00	149,286.00	489.56	149,775.56	1,164.58
Asian Development Bank Note	1.625%	03/16/16	03/16/21	563	1.640%	150,000.00	149,884.50	78.88	149,963.38	1,117.19
Intl Bank of Recons and Dev Notes Global Notes	2.750%	07/18/18	07/23/21	692	2.830%	250,000.00	249,415.00	209.14	249,624.14	725.69
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	31	1.680%	40,000.00	40,000.00	0.00	40,000.00	279.83
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	154	1.880%	75,000.00	77,963.25	(2,694.17)	75,269.08	171.88
CT ST Taxable GO Bonds	2.294%	03/25/15	03/15/20	197	2.290%	70,000.00	70,000.00	0.00	70,000.00	740.45
UNIV OF CAL Taxable Rev Bonds	2.253%	03/25/15	05/15/20	258	2.250%	50,000.00	50,000.00	0.00	50,000.00	331.89
NY Trans Fin Auth, NY Txbi Rev Bonds	1.500%	07/14/16	05/01/21	609	1.500%	100,000.00	100,000.00	0.00	100,000.00	500.00
NY ST Dorm Auth Pits Txbi Rev Bonds	3.250%	12/12/18	03/15/23	1,292	3.250%	180,000.00	180,000.00	0.00	180,000.00	2,697.50
Houston, TX Txbi GO Bonds	1.950%	08/23/19	03/01/24	1,644	1.950%	200,000.00	200,000.00	0.00	200,000.00	-



DU PAGE WATER COMMISSION  
INVESTMENTS  
(Unaudited)  
August 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 08/31/19
Capital Reserve (01-122000) Continued...									
African Development Bank Note	1.125%	09/14/16	09/20/19	20 1.160%	235,000.00	234,750.90	244.65	234,995.55	1,182.34
Intl Bank of Recons and Dev Notes Global Notes	2.750%	07/18/18	07/23/21	692 2.830%	420,000.00	419,017.20	351.36	419,368.56	1,219.17
NY ST Dorm Auth Pits Txbi Rev Bonds	3.100%	12/12/18	03/15/21	562 3.100%	355,000.00	355,000.00	0.00	355,000.00	5,074.53
FN AB8565	2.000%	04/09/18	03/25/23	1,302 2.520%	171,970.37	169,928.22	396.64	170,324.86	286.62
Fannie Mae Pool	3.500%	04/17/18	06/25/26	2,490 2.820%	359,648.89	366,167.52	(831.27)	365,336.25	1,048.98
Fannie Mae Pool	3.500%	04/17/18	08/25/26	2,551 2.830%	338,148.45	344,277.37	(759.36)	343,518.01	986.27
FN AL2092	3.000%	03/06/18	07/25/27	2,885 2.900%	311,113.94	311,502.86	(104.82)	311,398.04	777.78
Fannie Mae Pool	3.500%	04/05/18	02/25/28	3,100 2.770%	468,381.35	479,066.30	(2,098.71)	476,967.59	1,366.11
Fannie Mae Pool	3.500%	04/05/18	03/25/28	3,129 2.780%	265,797.85	271,861.37	(1,210.91)	270,650.46	775.24
Fannie Mae Pool	3.500%	04/05/18	04/25/28	3,160 2.820%	331,939.23	339,200.40	(1,478.50)	337,721.90	968.16
FR ZT1267	2.500%	08/21/19	05/25/28	3,190 2.040%	249,246.08	252,712.16	0.00	252,712.16	519.26
FN CA1940	4.000%	07/11/18	06/01/28	3,197 3.080%	306,896.29	316,007.27	(1,513.00)	314,494.27	1,022.99
Fannie Mae Pool	4.000%	03/18/19	03/25/29	3,494 3.050%	172,114.08	177,411.97	(369.86)	177,042.11	573.71
Fannie Mae Pool	4.000%	03/01/19	02/25/34	5,292 3.240%	360,972.32	371,406.67	(664.84)	370,741.83	1,203.24
Freddie Mac Series 4459 NB	4.500%	06/11/15	01/01/20	123 0.770%	33.63	35.26	(1.53)	33.73	0.13
FHMS K006 A2	4.251%	06/12/18	01/25/20	147 1.570%	299,356.52	305,437.20	(4,721.11)	300,716.09	1,060.47
FHMS KJ23 A1	3.174%	12/07/18	03/01/22	913 3.050%	389,269.67	389,266.55	0.01	389,266.56	1,029.62
FHLMC Multifamily Structured Pool	2.396%	04/02/19	06/25/22	1,029 2.440%	350,000.00	349,207.03	28.30	349,235.33	698.83
FHLMC Multifamily Structured Pool	2.396%	04/02/19	06/25/22	1,029 2.440%	350,000.00	349,207.03	28.30	349,235.33	698.83
FHLMC Multifamily Structured Pool	2.716%	04/02/19	06/25/22	1,029 2.460%	500,000.00	501,250.00	(249.80)	501,000.20	1,131.67
FHLMC Multifamily Structured Pool	2.355%	08/14/19	07/25/22	1,059 1.440%	320,000.00	323,900.00	0.00	323,900.00	628.00
FHLMC Multifamily Structured Pool	2.682%	06/13/19	10/25/22	1,151 1.700%	450,000.00	456,750.00	(341.63)	456,408.37	1,005.75
FHLMC Multifamily Structured Pool	2.510%	06/12/19	11/25/22	1,182 1.920%	450,000.00	453,937.50	(212.62)	453,724.88	941.25
FHLMC Series K032 A1	3.016%	06/13/18	02/01/23	1,250 2.880%	133,348.83	133,866.57	(168.89)	133,497.68	335.15
FHLMC Multifamily Structured Pool	2.669%	06/13/18	02/25/23	1,274 2.810%	153,231.83	152,447.72	121.79	152,569.51	340.81
FHMS J22F A1	3.454%	11/07/18	05/25/23	1,363 3.280%	193,785.41	193,780.19	(0.01)	193,780.18	557.78
FHMS K047 A1	2.827%	06/18/19	12/25/24	1,943 2.140%	445,697.31	453,357.74	(211.45)	453,146.29	1,049.99
FNMA Notes	1.500%	07/28/17	07/30/20	334 1.600%	2,500,000.00	2,492,425.00	5,227.35	2,497,652.35	3,229.17
FHLB Notes	1.375%	09/08/17	09/28/20	394 1.480%	1,300,000.00	1,295,827.00	2,682.50	1,298,509.50	7,596.88
Fannie Mae Notes	2.875%	10/30/18	10/30/20	426 2.910%	1,500,000.00	1,499,130.00	356.76	1,499,486.76	14,494.79
Federal Home Loan Banks Notes	3.000%	09/13/18	09/20/21	751 3.000%	910,000.00	910,000.00	0.00	910,000.00	12,209.17
FHLB (Callable) Notes	2.700%	05/02/19	04/29/22	972 2.700%	905,000.00	905,000.00	0.00	905,000.00	8,280.75
Weighted Avg Maturity			872	2.145%	\$ 46,034,676.20	\$ 45,903,114.23	36,612.52	\$ 45,939,726.75	\$ 182,914.12
TOTAL ALL FUNDS				2.163%	\$155,386,028.53	\$155,463,316.79	(125,096.67)	\$ 155,338,220.12	\$ 510,704.07
Less: Net Unsettled Trades							(965,000.00)	\$ 154,373,220.12	
August 31, 2019				90 DAY US TREASURY YIELD	1.99%				
				3 month US Treasury Bill Index	1.90%				
				0-3 Year US Treasury Index	1.66%				
				1-3 Year US Treasury Index	1.59%				
				1-5 Year US Treasury Index	1.52%				
				1-10 Year US Treasury Index	1.50%				

DUPAGE WATER COMMISSION  
ELMHURST, ILLINOIS  
TREASURER'S REPORT  
STATEMENT OF CASH FLOWS  
For the Period from May 1, 2019 to August 31, 2019

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CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 42,452,710
Cash payments to suppliers	(38,853,925)
Cash payments to employees	<u>(1,233,076)</u>
Net cash from operating activities	2,365,709

CASH FLOWS FROM NONCAPITAL  
FINANCING ACTIVITIES

Cash received from sales taxes	0
Cash received/paid from long term loans	(234,643)
Cash payments for net pension activity	<u>0</u>
Net cash from noncapital financing activities	(234,643)

CASH FLOWS FROM CAPITAL AND  
RELATED FINANCING ACTIVITIES

Interest paid	0
Principal Paid	0
Construction and purchase of capital assets	<u>(279,252)</u>
Net cash from capital and related financing activities	(279,252)

CASH FLOWS FROM INVESTING ACTIVITIES

Investment income	<u>1,275,900</u>
Net cash from investing activities	1,275,900

Net Increase (Decrease) in cash and investments 3,127,714

CASH AND INVESTMENTS, MAY 1, 2019 171,151,957

CASH AND INVESTMENTS, AUGUST 31, 2019 \$ 174,279,671

August 31, 2019  
 TREASURER'S REPORT  
 DPWC MONTHLY CASH/OPERATING REPORT



	8/31/2019		
	YEAR END TARGETED Reserve or Monthly Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Target
	A	B	C
<b>TABLE 1</b>			
<b>RESERVE ANALYSIS</b>			
A .Operating Reserve <i># of days per current fiscal year management budget</i>	\$ 65,791,115 180	\$ 67,002,889 183	\$ 1,211,774
B. Capital Reserve	\$ 44,739,500	\$ 45,051,859	\$ 312,359
C. Long Term Water Capital Reserve	\$ 16,225,000	\$ 17,158,536	\$ 933,536
D. O+M Account (1)	\$ 13,385,480	\$ 32,476,489	\$ 19,091,009
E. Current Construction Obligation and Customer Construction Escrows	\$ 887,868	\$ 887,868	\$ -
<b>TOTAL SUMMARY CASH + RESERVE ANALYSIS</b>	<b>\$ 141,028,963</b>	<b>\$ 162,577,642</b>	<b>\$ 21,548,678</b>

<b>TABLE 2</b>	
<b>OTHER CASH</b>	
F. General Fund	\$ 11,701,742
G. Sales Tax	\$ 287
<b>TOTAL TABLE 2-OTHER CASH</b>	<b>\$ 11,702,030</b>
<b>TOTAL MONTH END FUNDS CASH BALANCE-Table1+2</b>	<b>\$ 174,279,671</b>

Note 1: The O&M Account target varies from month to month. The cash balance should be enough to cover the current months operating cash outflows.





DATE: September 9, 2019

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b> Finance Committee	<b>ORIGINATING DEPARTMENT</b> Finance
<b>ITEM</b> Authorization for the General Manager to exercise the one-year option with Sikich LLC for audit services at the DuPage Water Commission for a not to exceed amount of \$30,000	<b>APPROVAL</b>   
<p>Account Number: 01-60-626000</p> <p>In September of 2017, the Board authorized the General Manager to enter into a two-year agreement with an additional one-year option with Sikich LLC for Audit Services at the DuPage Water Commission for a not to exceed amount of \$30,000 per year.</p> <p>The proposal received from Sikich LLC showed a reduction in prices compared to the 2017 audit for the two contract years plus the additional one-year option. The Commission has been very satisfied with the services from Sikich.</p>	
<b>MOTION:</b> To authorize the General Manager to exercise the one-year option with Sikich LLC for audit services at the DuPage Water Commission for a not to exceed amount of \$30,000.	

DATE: September 10, 2019

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Omnibus Vote Requiring Super-Majority or Special Majority Vote	<b>ORIGINATING DEPARTMENT</b>	Instrumentation/ Remote Facilities
<b>ITEM</b>	A Resolution Suspending the Purchasing Procedures and Authorizing the Execution of a Consulting Agreement with IT Savvy LLC for IT Network Managed Services at the September 19, 2019 DuPage Water Commission Meeting.  Resolution No. R-33-19	<b>APPROVAL</b>     	
<p>Account Number: 01-60-629000 (\$70,272.80)</p> <p>Resolution No. R-33-19 would approve a Consulting and Network Management Service Agreement with IT Savvy LLC for Information Technology (IT) Managed and Consulting Services in connection with the Commission Servers, Firewall, Switches, SAN, Backup System &amp; Cloud Storage, Wireless Network, Cyber Security, and other IT projects that may arise.</p> <p>The Commission relies heavily on technology to operate in the most efficient manner while minimizing staffing. Throughout the years, the Commissions Information Technology needs continue to grow and with today's cyber security concerns it is imperative to have subject matter experts available to assist staff. In place of adding specialized IT staff the Commission has engaged in IT Consulting services to provide both remote monitoring and on-call service to allow the Commission to continue operating at the highest level of efficiency.</p> <p>The Commission has maintained a consulting agreement with IT Savvy LLC for the past three years. The initial Resolution R-26-16 was approved to engage into an agreement with IT Savvy LLC after the Commission invited four local IT consulting firms to provide proposals. Commission staff feels IT Savvy LLC has performed well keeping our network infrastructure operating with few problems again this past year.</p> <p>For these reasons and the sensitive nature of being a critical infrastructure, the Commission's IT network systems, staff's recommendation is to remain with IT Savvy LLC for another year and authorize the General Manager to execute a one-year agreement with IT Savvy LLC in the amount of \$5,855.90 per month for Consulting and Network Management Services.</p>			
<b>MOTION:</b> To approve Resolution No. R-33-19.			

## DUPAGE WATER COMMISSION

## RESOLUTION NO. R-33-19

A RESOLUTION SUSPENDING THE PURCHASING PROCEDURES  
AND AUTHORIZING THE EXECUTION OF A CONSULTING AGREEMENT  
WITH IT SAVVY, LLC. FOR CONSULTING SERVICES AT THE SEPTEMBER 19, 2019  
DUPAGE WATER COMMISSION MEETING

WHEREAS, the Commission was formed and exists pursuant to the Water Commission Act of 1985, 70 ILCS 3720/0.01 et seq., and Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq., for the purpose of securing an adequate source and supply of water for its customers; and

WHEREAS, the Commission desires to obtain monthly management services and from time to time additional IT project work, and IT Savvy, LLC, an Illinois limited Liability Corporation ("Consultant"), desires to provide monthly IT management services and from time to time additional IT project work in connection with the Commission's information technology systems; and

WHEREAS, for ease of administration, the Commission and Consultant desire to enter into a consulting agreement setting forth the terms and conditions pursuant to which the Commission will obtain monthly management services and from time to time additional IT project work, and Consultant will provide monthly management services and from time to time additional IT project work to be approved by the Commission and Consultant; and

WHEREAS, the Commission further desires to obtain under the consulting agreement, and Consultant further desire to provide under the consulting agreement, consulting services in connection with information technology systems;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.



Resolution R-33-19

SECTION TWO: A Consulting Agreement between the DuPage Water Commission and IT Savvy, LLC. for Consulting Services, in substantially the form attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1, with such modifications as may be required or approved by the General Manager of the Commission, shall be and it hereby is approved. The General Manager shall be and hereby is authorized and directed to execute the Consulting agreement in substantially the form attached hereto as Exhibit 1 with such modifications as may be required or approved by the General Manager; provided, however, that the Consulting Agreement shall not be so executed on behalf of the Commission unless and until the General Manager shall have been presented with copies of the Consulting Agreement by IT Savvy, LLC.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS \_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

EXHIBIT I



savvyGuard®



## Managed Services Contract Refresh

**Presented to:**

DuPage Water Commission  
Mike Hughes  
IT Coordinator  
hughes@dpwc.org  
630.834.0100

**Presented by:**

ITsavvy  
Jim Mundall  
Senior Client Executive  
jmundall@ITsavvy.com  
630.396.6311

**Date Submitted:**

September 6, 2019

**Proposal #**

70232



September 6, 2019

Mike Hughes  
IT Coordinator  
DuPage Water Commission  
600 E Butterfield Rd  
Elmhurst, IL 60126

**RE: savvyGuard® — ITsavvy's Managed Service**

Dear Mike:

Thank you for the opportunity to support your organization's technology and network management needs. As requested, ITsavvy is pleased to propose this managed services solution for your current technology operations. Our goal is to improve the network's overall reliability and stability and to help lower operating costs.

We look forward to continuing our partnership with you. We are confident in our vision, our solution and our total commitment to you, our valued client.

I am personally committed to helping you achieve your business, technology and managed services objectives. I look forward to partnering with you on this project, and becoming your managed services partner, trusted IT advisor and IT products provider.

If there is anything further I can do, please feel free to contact me at 630.396.6311.

Sincerely,

Jim Mundall  
Senior Client Executive  
313 South Rohlwing Rd  
Addison, IL 60101





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- 2. Current Technology Situation ..... 6
- 3. Proposed Solution..... 7
- 4. Investment..... 11
- 5. Appendices..... 13

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**savvy**<sup>®</sup>

Managed Services Contract Refresh  
savvyGuard<sup>®</sup> - ITsavvy's Managed Services Solution

## **1. Executive Summary**

DuPage Water Commission since 1992 have been committed to providing reliable, quality, responsive, and cost-efficient Lake Michigan water service for existing and future customers as required by, or pursuant to, state statutes in the communities of DuPage County, Illinois.

DuPage Water Commission is presently a managed services client of ITsavvy and this proposal is a contract refresh on a month to month basis.



## **ITsavvy, A Trusted IT Advisor and Single-Source IT Products Reseller**

### **We understand the importance in selecting the right IT solutions provider.**

It's our experience that IT operations today are looking for technology that not only solves problems but can also transform the organization. This means looking to experts with an integrated approach that is highly efficient and value-driven. This is the ITsavvy approach to IT. In effect, our solutions are designed to take care of the heartbeat of your organization.

### **We want you to be as confident as we are.**

No matter if your IT operation is functional or strategic, you need an integrated solutions partner who can guide you through the process. This will require a great deal of mutual trust. One of our recognized strengths is our ability to build and sustain confident, trusted relationships. We succeed at this by spending time early on to fully understand what is most critical to your organization. Yes, we may be unique in our extraordinary due diligence, but this enables us to propose solutions that are cued in to specific desired outcomes. You will find evidence of our findings in the pages that follow.

### **We are recognized as an industry leader.**

Our vendor-certified solutions architects and engineers will guide your project from architecture to post-deployment training and support. We take great pride in our holistic knowledge of IT operations. This will bring continuity to your infrastructure, and our vendor neutral approach enables us to deliver further value. Our extensive number of premier-level vendor certifications helped us earn a highly prestigious place on CRN's Tech Elite 250 list. CRN also placed ITsavvy on its Managed Service Providers Elite 150 list.

### **We offer integrated IT solutions and products.**

At any time we can leverage the expertise of our [Security Solutions](#), [Engineered Solutions](#), [Managed Services](#), [Cloud Solutions](#), or [Unified Communications](#) teams. It is one of the reasons ITsavvy is becoming the industry model for integrated IT products and solutions. We believe a holistic IT operation is more strategic and more cost-effective. Our clients also find tremendous value in our [IT Products Portal](#), one of the largest of its kind. As an ITsavvy client, you have access to our inventory of well over 1,000,000 IT products and 1,000 brands. Our 46 nationwide product distribution centers deliver products faster and with lower shipping costs.

### **We listen. Then deliver results. You're the hero.**

That's our mission. Taken in total, our integrated approach and decades of expertise lead us toward a solution that delivers impact, performance and value. We are confident of that. In summary, we are excited about the opportunity to work with you on this solution. We will ensure your satisfaction because our goal is to become your trusted IT advisor and single-source IT products partner.



## 2. Current Technology Situation

DuPage Water Commission is presently a managed services client of ITsavvy and this is a contract refresh on a month to month basis. The contract is for the devices detailed below:

- 18 - Windows Servers
- 3 - Virtual Hosts
- 1 - Firewall
- 1 - Router
- 5 - Switches
- 8 - SAN
- 2 - Internet Link Monitoring
- 34 - Desktops
- 34 - 3rd Party Application Updates Per Desktop
- 1 - Backup Application - Up to 5 Targets
- 18 - Wireless Access Points (WAP)





### 3. Proposed Solution

#### Solution Overview

ITsavvy recommends the following solutions to raise your organization's technology infrastructure to a level of supportability in line with best practices. The solution being proposed is detailed below:

- savvyGuard NOC Act Monitoring Active Directory & File System Review

#### Managed NOC Services and Technologies

- ITsavvy NOC Platform (monitoring, management, tickets, session recordings, remote console, reports, etc.), Executive Dashboard (web portal)
- 24x7x365 monitoring alert filtering & alert priority for ISO 27001-certified NOC
- Alert validations using Run Book Automations (RBA)
- Alert & incident prioritization with multi-level escalations
- Remote Troubleshooting and full remediation
- Antivirus Management
- Patch rating service, patch failure alerts
- Patch installations
- Antivirus definition updates for supported antivirus products
- Firmware updates as required or on request basis
- Hardware support contract management
- Configuration backup of network devices, as applicable
- ISP vendor escalations and follow-up
- Third party vendor escalations for further troubleshooting and full resolution of configuration issues
- Root cause analysis of critical issues
- Support Ticket initiation via desktop/server based agent

#### Not Included with SavvyGuard NOC ACT

- Live call in help desk for end users
- Onsite dispatch for troubleshooting or break fix (*billed at T&M*)
- Onsite Moves, Adds or Changes
- Installation of new hardware or software



## Supported Assets

- 18 - Windows Servers
- 3 - Virtual Hosts
- 1 - Firewall
- 1 - Router
- 5 - Switches
- 8 - SAN
- 2 - Internet Link Monitoring
- 34 - Desktops
- 34 - 3rd Party Application Updates Per Desktop
- 1 - Backup Application - Up to 5 Targets
- 18 - Wireless Access Points (WAP)

## savvyGuard Managed NOC Services

For monitoring, management and support of **your organization's** most critical assets, ITsavvy recommends implementing savvyGuard NOC Act 24x7 managed services for a term of 36 months.

savvyGuard NOC services provide continuous infrastructure monitoring using the most powerful Professional Services and Automation (PSA) and Remote Monitoring and Management (RMM) tools in the industry. savvyGuard's NOC Act provides full off-site managed services for round-the-clock monitoring and management of a client's infrastructure. Our in-house, New York-based, vendor-certified technical support team will troubleshoot, remediate and report all issues and events, 24x7x365. savvyGuard's NOC personnel review incoming alerts and log files to quickly identify an issue and remediate a problem. If resolution is not possible, the problem will automatically be deployed to the Tier 3 support or ISP vendor for resolution. No action will be required on the client's part.

## Solution Benefits

- Allows redeployment of IT staff, which can allow completion of more value-added projects
- Improved operating center reliability
- Reduced impact from service interruptions
- Changes IT philosophy from reactive to proactive, ensuring longer infrastructure health
- Establishes a single point of contact for resolution of network issues

## Business Value Gained

- Improved competitiveness without impacting OpEx budget
- Ensured business continuity
- Improved user and client satisfaction
- Improved staff productivity



## **NOC**

### **Solution Benefits**

- Allows upgrades of more sophisticated systems without having to hire an expert to support them
- Allows redeployment of IT staff, which can allow completion of more value-added projects
- Reduced reliance on inexperienced or contractor NOC management
- Improved operating center reliability
- Reduced impact from service interruptions
- Changes IT philosophy from reactive to proactive, ensuring longer infrastructure health
- Establishes a single point of contact for resolution of network issues

### **Business Value Gained**

- Improved competitiveness without impacting OpEx budget
- Ensured business continuity
- Improved user and client satisfaction
- Improved staff productivity

## **Client Engagement Team**

**Client Executive (CE)** – Manages the overall business relationship with the client, guides and manages the sales process of recommended solutions or product purchases to close and acts as the primary liaison between the client and ITsavvy. Works closely with the account's Client Technology Manager and Operations Management to ensure that technology management program is being followed, support engagements are being performed properly and on time and that client satisfaction is being met or exceeded. Attends Quarterly Business Reviews with the Client Technology Manager to facilitate client communications and strengthen business relationships.

**vCIO** – Serves as the client's virtual IT Director. Responsible for the supervision, management, and advisement of all technology at the client account. Matches business requirements to proper technologies, ensures that the client's network is continually supportable, secure, properly sized and designed. Works closely with the Client Executive to ensure proper client communications, executes Monthly Systems Assessments and Quarterly Business Reviews.

Assigned as the primary technical resource to the managed services account. Serves as subject matter expert on client's networking, client/server and application environments. Performs or oversees required network administration. Serves as lead engineer on all implementation projects at assigned accounts. Works closely with the CE to ensure that the client's annual technology plan is executed and solutions are properly assessed, designed and implemented.



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Managed Services Contract Refresh  
savvyGuard<sup>®</sup> - ITsavvy's Managed Services Solution

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### **Onsite Support**

Onsite support for troubleshooting, moves, add, and/or changes to the network are not included as part of savvyGuard Managed Services and are billed additionally as time and materials. The standard rate for a Support Engineer is \$175.00 per hour although rates may vary based upon level of expertise required.

All standard rates apply during the Regular Business Hours of 9:00 am to 5:00 pm Monday through Friday local time. Work required outside of Regular Business Hours on weekdays is billed at 1.5 times the standard rate, weekend work is billed at double time and the client account must be in good standing at the time of request.



## 4. Investment

### 1) MONTHLY INVESTMENT

Our proposed solution includes the following managed services items:

<u>Quantity</u>	<u>Product</u>
18	Windows Servers
3	Virtual Hosts
1	Firewall
1	Router
5	Switches
8	SAN
2	Internet Link Monitoring
34	Desktops
34	3rd Party Application Updates Per Desktop
1	Backup Application - Up to 5 Targets
18	Wireless Access Points (WAP)

<b>Total Monthly Investment (on a month to month basis)</b>	<b>\$5,855.90</b>
.....	

### 2) SERVICES INVESTMENT

Professional Implementation Services

**Existing Managed Services Client so no Onboarding Charge**

<b>Total Services Investment</b>	<b>\$0,000.00</b>
.....	



**Proposal Acceptance**

This proposal and all of its content has been agreed to by the following representatives:

**DuPage Water Commission**

**ITsavvy**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date



**savvy**

Managed Services Contract Refresh  
savvyGuard® - ITsavvy's Managed Services Solution

## 5. Appendices

### savvyGuard Client Testimonials

"When I have an IT problem, it means someone in my company can't work, and I'm losing money. ITsavvy makes my problems a priority. ITsavvy understands my needs and has been a long standing partner"

**IT Manager, Wine Manufacturing Company**

"Knowing that you are on the end of the phone makes my job a lot easier. Having I.T. support and assistance with ITsavvy gives me not just one person, but a whole technical department without the cost. The advice you have given to us on new equipment, servers and technology to help make our office run smoothly has always been exemplary."

**IT Director, Healthcare Company**

"ITsavvy addresses all our needs for hardware purchasing, installation, and support. They've gone above and beyond with help desk support, and they maintain engagement—taking on special projects and making informed recommendations."

**Chief Operating Office & Vice-President, Entertainment Company**

### savvyGuard Client References

*Available by request.*



## Awards

- 2016-2017 Tech Elite 250 – *CRN*
- 2014-2017 Elite 150 Managed Service Provider 500 – *CRN*
- 2007-2017 Solution Provider 500 – *CRN*
- 2016, 2017 MSP Mentor 501 – Top Managed Services Provider in the World – *MSPmentor*  
#7 in 2017 | #15 in 2016
- 2017 Ten Most Admired Companies in Cloud Computing – *Insights Success Magazine*
- 2017 #1 in North America for Innovation in Specialist IT Solutions – *CorporateLiveWire*
- 2017 Best IT Infrastructure Management Solution: savvyGuard® - *CV Magazine Technology Innovator Awards*
- 2017 Best Technology Solutions Integration Services - USA - *CV Magazine Technology Innovator Awards*
- 2017 Best Unified Communications & Managed Services Provider – USA – *Softtech Intl Awards*
- 2017 Best IT Engineering & Managed Services Provider – Midwest USA – *TMT News*
- 2009-2016 Largest Privately-held Companies in Metro Chicago – *Crain's Business*
- 2016 50 Best Workplaces of the Year – *The Silicon Review*
- 2016 #14 Managed Services Provider in North America – *MSPmentor 501*
- 2016 Top 25 Most Recommended Data Backup & Disaster Recovery Solution Providers – *Enterprise Services Outlook Magazine*
- 2016 Top 20 Storage Providers – *Insights Success Magazine*
- 2016 20 Most Promising Virtualization Solution Providers – *CIO Review*
- 2016 20 Most Promising Networking Solution Providers – *CIO Review*
- 2015 20 Most Promising UC Solution Providers – *CIO Review*
- 2015 Circle of Excellence Award in the U.S. Cloud – *ShoreTel*
- 2014, 2015 A+ Rating for Zero Complaints – *Better Business Bureau*
- 2009-2014 Inc. 5000 Fastest Growing Private Companies in America – *Inc. Magazine*
- 2013 Fast Growth 150 – *CRN*
- 2011-2013 Fastest Growing Companies in Metro Chicago – *Crain's Business*
- 2010 Tech 500 Fastest Growing Technology Companies in the U.S. – *Lead 411*
- 2010 CEO Mike Theriault Receives Entrepreneurial Excellence Award in Growth Category – *Daily Herald Business Ledger*
- 2008, 2009 Fast Growth 100 – *Computer Reseller News*



**Certifications**



## ITsavvy Data Center

ITsavvy's new state-of-the-art data center in Cedar Knolls, New Jersey has been designed with the highest storage, security, backup, disaster recovery and performance considerations. ITsavvy leases a dedicated space within this single-tenant facility with our own environment that has been designed and built by our ITsavvy team of storage, backup and disaster recovery engineers. The location was selected for its close proximity to our ITsavvy technical team for the benefit of smart hands if needed.

For our savvyGuard clients, we have utilized best-in-breed HP servers and an EMC SAN storage array. Your data will reside on multiple storage devices simultaneously. We have put in place a fully-redundant architecture to minimize points of failure and downtime, and we monitor our own operation 24/7/365. We can provide compliance documentation upon request.

Please let us know if you have any questions about our savvyGuard data center operation.

### Data Center Highlights

- 99.999% SLA uptime guarantee
- High Density 20 kW cabinets
- Biometric authentication
- (N+1) power configurations
- Above FEMA 500-year flood plain

### Compliance

- SSAE 16 audited
- HIPAA and HITECH compliant
- PCI DSS 3.0 compliant
- Safe Harbor certified
- SOC 1.0 and 2.0 certified

### Security

- 24/7/365 onsite security personnel
- Three factor authentication (Proximity card, fingerprint and iris scan)
- High-definition CCTV monitoring
- Dual interlock pre-action fire suppression systems



IT PRODUCTS TECHNOLOGY SOLUTIONS PEACE OF MIND

ITsavvy LLC  
 313 South Rohlwing Road  
 Addison, IL 60101  
 www.ITsavvy.com

Quote Details	
Quote #:	3273315
Date:	09/06/2019
Payment Method:	Net 30 Days
Client PO#:	
Cost Center:	
Shipping Method:	Ground

**Bill To:**  
 ACCT #: 550938  
 DuPage Water Commission  
 Accounts Payable  
 600 East Butterfield Road  
 Elmhurst, IL 60126  
 United States  
 630-516-1918

**Ship To:**  
 DuPage Water Commission  
 Mike Hughes  
 600 E Butterfield Rd  
 Elmhurst, IL 60126-4642  
 United States  
 630-516-1918

**Client Contact:**  
 John Schori  
 (P) 630-516-1941  
 schori@dpwc.org

**Client Executive:**  
 Jim Mundall  
 (P) 630.396.6311  
 (F) 630.396.6322  
 jmundall@ITsavvy.com

**Description:** Updated savvyGuard contract

Item Description	Part #	Tax	Qty	Unit Price	Total
1 savvyGuard NOC Act Remote Monitor/Manage Desktop	NOC-ACT-DT	N	34	\$10.00	\$340.00
2 savvyGuard NOC Act Remote Monitor/Manage Closet Based Firewall	NOC-ACT-FW	N	1	\$82.50	\$82.50
3 savvyGuard NOC Act Remote Monitor/Manage Internet Link Monitoring Plus ISP Vendor Escalation	NOC-ACT-ISP	N	2	\$50.00	\$100.00
4 savvyGuard NOC Act Remote Monitor/Manage Closet Based Router	NOC-ACT-RTR	N	1	\$80.65	\$80.65
5 savvyGuard NOC Act Remote Monitor/Manage Storage - Each Controller	NOC-ACT-SAN	N	8	\$269.00	\$2,152.00
6 savvyGuard NOC Act Remote Monitor/Manage Server	NOC-ACT-SVR	N	18	\$115.00	\$2,070.00
7 savvyGuard NOC Act Remote Monitor/Manage Closet Based Switch	NOC-ACT-SW	N	5	\$65.15	\$325.75
8 savvyGuard NOC Act Remote Monitor/Manage Backup Application - Up to 5 Targets	NOC-ACT-BU	N	1	\$75.00	\$75.00
9 savvyGuard NOC Act Remote Monitor/Manage Wireless Access Point	NOC-ACT-WAP	N	18	\$10.00	\$180.00
10 savvyGuard NOC Act Remote/Manage Virtual Host	NOC-ACT-VHOST	N	3	\$150.00	\$450.00
11 savvyGuard NOC Act Remote Monitor/Manage 3rd Party Application Updates Per Desktop	NOC-ACT-APDT	N	34	\$0.00	\$0.00
<b>Subtotal Monthly Charge</b>					<b>\$5,855.90</b>

ITsavvy is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not. However, prices are subject to increases without notice in the event of a manufacturer or distributor price increase. Available inventory is subject to change without notice. This document is a quotation only and is not an order or offer to sell.


We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

All non-recurring services are 50% due upon signing of contract, 40% due upon delivery of equipment, balance due upon install.

ITsavvy's General Terms and Conditions of Sale, which can be found at [www.ITsavvy.com/termsandconditions](http://www.ITsavvy.com/termsandconditions), shall apply to and are incorporated into all agreements with Client, including all Orders.

# REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Engineering & Construction Committee	<b>ORIGINATING DEPARTMENT</b>	Pipeline
<b>ITEM</b>	<p>A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-11/17 at the September 19, 2019, DuPage Water Commission Meeting</p> <p>Resolution No. R-30-19</p>	<p><b>APPROVAL</b></p> 	

Account Number: 01-60-663100

The Commission entered into certain agreements dated June 30, 2017 with John Neri Construction Co., Inc. and Rossi Contractors, Inc. for quick response construction work, as needed, through the issuance of Work Authorization Orders. Resolution No. R-30-19 would approve the following Work Authorization Order under the Quick Response Contracts.

**Work Authorization Order No. 013 to Rossi Contractors, Inc.** Staff has identified 33 separate locations where the pavement surrounding certain structures has failed. As a result, pavement repair and re-setting of the frames and lids are necessary. Staff solicited cost estimates for this work from both of its QR-11 contractors and the results are listed in the table below:

Rossi Contractors Inc.	\$ 229,500.00
John Neri Construction Co Inc.	\$ 257,300.00

Approval of Resolution R-30-19 would authorize the contractor to adjust the frames and lids of 33 Commission structures at the locations listed on Exhibit 1 to this Work Authorization. The work will include, among other things: traffic control and protection set up, monitoring, and removal, and the removal and replacement of the existing pavement base and surface course(s). The cost for this work is not known but is estimated to be \$229,500.00.

**MOTION:** To adopt Resolution No. R-30-19.

DuPAGE WATER COMMISSION

**DRAFT**

RESOLUTION NO. R-30-19

A RESOLUTION APPROVING AND RATIFYING  
CERTAIN WORK AUTHORIZATION ORDERS  
UNDER QUICK RESPONSE CONTRACT QR-11/17 AT THE  
SEPTEMBER 19, 2019, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated June 30, 2017, with John Neri Construction Co. and Rossi Contractors, Inc. for quick response construction work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QR-11/17"); and

WHEREAS, Contract QR-11/17 is designed to allow the Commission to direct one or more or all the quick response contractors to perform quick response construction work, including without limitation construction, alteration, and repair related to the Commission's Waterworks System, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for quick response construction work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Attachment A shall be and

Resolution No. R-30-19

hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff, that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed, and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Board/Resolutions/R-30-19.docx

Exhibit 1

## WORK AUTHORIZATION ORDER

SHEET 1 OF 2

### CONTRACT QR-11/17: QUICK RESPONSE CONTRACT

**WORK AUTHORIZATION ORDER NO.:** QR-11.013

**LOCATION:**

Various locations as described on Attachment A to this work authorization.

**CONTRACTOR:**

Rossi Contractors, Inc.

**DESCRIPTION OF WORK:**

All work shall be performed in compliance with the specifications and requirements of the permitting highway authority and may include, but not be limited to: furnish and maintain traffic controls; saw cut and remove the existing pavement to the lines and depths required for frame and lid adjustment and pavement replacement; remove the structures frames and lids for reuse, or for delivery to the Commission; furnish and install new pre-cast concrete manhole adjusting rings; set the frames and lids to match existing pavement elevations; replace pavement base and wearing course(s); replace pavement striping, complete final restoration and clean up; and any other incidental work as required or as directed by the Commission.

**REASON FOR WORK:**

To repair failed pavement and to re-adjust the frames and lids of various structures.

**MINIMUM RESPONSE TIME:**

N/A

**COMMISSION-SUPPLIED MATERIALS, EQUIPMENT  
AND SUPPLIES TO BE INCORPORATED INTO THE WORK:**

The Commission will supply replacement cast iron frames and lids of the type and size required if, in the opinion of the Commission, the existing frame and lid is damaged beyond use. Damaged frames and lids shall be returned to the Commission.

**THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER**



IS  IS NOT PRIORITY WORK

**SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:**  
N/A

**SUBMITTALS REQUESTED:** N/A

**SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS:** N/A

**DUPAGE WATER COMMISSION**

By: \_\_\_\_\_  
Signature of Authorized  
Representative

DATE: \_\_\_\_\_

**CONTRACTOR RECEIPT ACKNOWLEDGED AND DESIGNATION OF SAFETY REPRESENTATIVE:**

By: \_\_\_\_\_  
Signature of Authorized  
Representative

Safety Rep: \_\_\_\_\_  
Name and 24-Hr Phone No.

DATE: \_\_\_\_\_

## Attachment A



	Asset	Plan Set	Station	Page	Location	Village	Notes	Type	Size
1	11901	FSW 1/89	263+62	24	SW Corner of Lee and Chicago	Downers Grove	Valve box shifted. Curb will need to be cut to realign for new stem	BOV	5 1/4 Valve Box
2	13114	FSW 1/89	2+96	48	Meyers Rd 300' S/of Rte. 56	Oak Brook	Fiber Ran through the center of the valve box. Valve box needs to be dug up and fiber stretched around new	BOV	5 1/4 Valve Box
3	13511	FSW-1/89	9+17	49	NE Corner of Meyers Rd and I-88	Oak Brook	<b>BOV Buried. Needs to have area scratched up to locate. Measurement based in drawings</b>	BOV	
4	10745	FSW-1/89	15+95	50	West Meyers Rd Parkway 200' S/of I-88	Oak Brook	<b>Valve needs to be dug up to replace galvanized bolts. Skipped in BOV 1</b>	BOV	
5	10726	FN-02/89	1+22	1	SW Corner of Lake and Addison Rd	Addison	Valve Box shifted needs to be dug up and re-aligned	BOV	NA
6	10732	FN-02/89	211+62	17	NB Rte. 53 500' S/of Rte. 19	Addison	Flange Buried. Excavation required to rebuild for access	BOV	
7	10874	FS B-86	0+09	3	At MS 6A	Clarendon Hills	Valve box sheared off. Lid Sunk	BOV	25"
8	10851	FS 2/89	39+79	4	Maple St 200' E/of Grant	Hinsdale	Valve box to be dug up to Remove Stem	BOV	NA

9	10859	FS 2/89	9+66	11	SB Cass Ave 400' S/of 75th St	Darien	All Helicoils. Redo Valve Box. Top of stem broke off	BOV	25"
10	10864	FS 2/89	2+20	19	SB Ranchview 200' S/of 75th St	Naperville	All Helicoils	BOV	25"
11	10865	FS 2/89	10+91	20	NW Corner of Ranchview and 77th St	Naperville	Valve box sheared off	BOV	NA
12	10757	FNW 2/89	29+85	5	520 Grace St	Lombard	Valve box sheared off	BOV	NA
13	10773	FNW 2/89	49+33	30	At MS 19C (Villa Park)	Villa Park	Valve Box shifted needs to be dug up and re-aligned	BOV	NA
14	10781	FNW 2/89	60+38	45	At MS 14B	Lombard	Valve Box shifted needs to be dug up and re-aligned	BOV	25"
15	10783	FNW 2/89	3+53	46	At MS 26A	Glen Ellyn	Valve Box shifted needs to be dug up and re-aligned	BOV	25"
16	11044	TS 3/88	275+70	20	ON the NW Corner of 75th and I- 355	Woodridge	Valve Box shifted needs to be dug up and re-aligned	BOV	NA
17	11046	TS 3/88	331+28	25	N/75th St Parkway 600' W/of Lemont Rd	Downers Grove	Flange Buried. Excavation required to rebuild for access	BOV	NA
18	11053	TS 3/88	502+65	38	NE Corner or Plainfield and Clarendon Hills Rd	Darien	Valve box sheared off	BOV	NA
19	11052	TS 3/88	468+30	36	NE Corner or Plainfield and Seminole Dr	Darien	No bolts fastened. Try stem removal when repaired	BOV	25"
20	11057	TS 3/88	585+90	45	W/Rte. 83 Pkwy 500' N/of 63rd St	Willowbroo k	Valve Box shifted needs to be dug up and re-aligned	BOV	25"
21	13105	FSW- 1/89	32+53	53	SW Corner of Rte. 38 and Summit	Oakbrook Terrace		BOV	25"

22	10247	FSW 1/89	24+53	52	Southbound Summit Ave 800' S of Roosevelt Rd	Oakbrook Terrace	Patch failure. Area around lid crumbled	AR	29"
23	10997	TOB- 87	239+86	20	Naperville Rd 500' N of Warrenville Rd	Naperville	Patch Failure	BOV	25"
24	10996	TOB- 87	235+87		NW corner of Naper and Warrenville Rd's	Naperville	Riser housing shifted needs to be re-aligned. Patch failure	BOV	25"
25	11025	TOB- 87	744+70	56	Bloomington Rd 1000' N/of Whitman	Glendale Heights	Patch Failure	BOV	25"
26	10745	FN- 1/89	15+20	34	331 Miller Ln	Wooddale	Frame Cracked	BOV	25"
27	10208	FSW 1/89	32+85	3	SE Corner of 71st and DuPage Dr	Woodridge	Frame not centered over opening	AR	29"
28	10229	FSW 1/89	301+92	27	NE Corner of Lee Ave and Virginia	Downers Grove	Ring is deteriorated	AR	29"
29	10123	NW1	119+85	11	In front of 506 Ardmore Ave	Villa Park	Lid lies low. Wheel lane	AR	29"
30	13120	TIB 1/03	56+58	5	Frontage Rd S/of Riverside Dr	Villa Park/Elmh urst	Lid displaced	BOV	25.5"
31	11076	TSW 3/98	93+20	8	Curtis and Rogers	Warrenville	Needs adjustment on the 18" lid in road	BOV	18"
32	10594	TSW D87	34+91	3	On the SE Corner of Rte. 56 and Cambridge Av	Elmhurst	Non- Commission F & L. Seized closed	BOV	22"
33	10054	TE 3/94	53+13	5	SE Corner of Wolf and Harrison	Hillside	Lid Sunk	AR	32"

DATE: September 9, 2019

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Engineering Committee	<b>ORIGINATING DEPARTMENT</b>	Engineering
<b>ITEM</b>	A Resolution Approving and Ratifying Contract Change Order No 2 to Task Order 7 TW3/17 Construction Services at the September 19, 2019 DuPage Water Commission Meeting  Resolution No. R-31-19	<b>APPROVAL</b>	 
Account Numbers: 01-60-711500 (Not to exceed \$28,200.00)			
Resolution No. R-31-19 would approve the following Change Orders:			
<b>Change Order No. 2 for additional Construction Services related to the construction of the Bartlett Supply Line Located Throughout DuPage County.</b>			
The Commission has requested additional Construction services from AECOM Technical Services Inc., to monitor the work while maintaining accurate record keeping.			
By April 1, 2019, the original projected project completion date, the Commission utilized most of the funds allocated for additional engineering related to construction services from Change Order No.1. The Commission approved a time extension moving the project completion date to June 30 <sup>th</sup> , which required additional construction services. Currently, the Commission and the contractor are finalizing punch list and close out items which is also requiring additional engineering and administrative hours. It is estimated that a total of 250 engineering hours is required for this additional work.			
<b>The Total Cost of the Change Order is not to exceed \$28,200.00.</b>			
Approval of this Change Order does not authorize or necessitate a decrease in the Contract Price that is 50% or more of the original Contract Price nor, based upon the Contractor's sworn certification, authorize or necessitate an increase in the price of any subcontract under the Contract that is 50% or more of the original subcontract price.			
All costs will be reimbursed by the Village of Bartlett and/or the Contractor.			
<b>MOTION:</b> To approve Resolution No. R-31-19.			

**DRAFT**

DuPAGE WATER COMMISSION

RESOLUTION NO. R-31-19

A RESOLUTION APPROVING AND RATIFYING CONTRACT CHANGE ORDER NO. 2  
TO TASK ORDER NO.7 TW 3/17 CONSTRUCTION SERVICES AT THE  
SEPTEMBER 19, 2019 DuPAGE WATER COMMISSION MEETING

BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Change Orders set forth on Exhibit 1, attached hereto and by this reference incorporated herein and made a part hereof, shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff and the Contractors, that the circumstances said to necessitate the changes were not reasonably foreseeable at the time the contracts were signed, the Change Orders are germane to the original contracts as signed and/or the Change Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION TWO: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

## Exhibit 1

**CHANGE ORDER****THE DU PAGE WATER COMMISSION****PROJECT NAME:** Task Order 7 TW3/17 Construction Services**CHANGE ORDER NO.:** 2**LOCATION:** Village of Roselle, Village of Hanover Park, and the Village of Bartlett**CONTRACTOR:** AECOM Technical Services Inc.**DATE:** September 9, 2019**I. A. DESCRIPTION OF CHANGES INVOLVED:**

The Commission has requested additional Construction services from the Engineer to monitor the accelerated work schedule while maintaining accurate record keeping.

**B. REASON FOR CHANGE:**

The Commission has requested additional Construction services from AECOM Technical Services Inc., to monitor the work while maintaining accurate record keeping.

By April 1, 2019, the original projected project completion date, the Commission utilized most of the funds allocated for additional engineering related for construction services from Change Order No.1. The Commission approved a time extension moving the project completion date to June 30<sup>th</sup>, which required additional construction services. Currently, the Commission and the contractor are finalizing punch list and close out items which is also requiring additional engineering and administrative hours. It is estimated that a total of 250 engineering hours is required for this additional work.

**C. REVISION IN PRICE:**

Not to exceed \$28,200.00.

**II. CHANGE ORDER CONDITIONS:**

1. This Change Order, unless otherwise provided herein, does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract.

CHANGE ORDER NO. 2

**III. ADJUSTMENTS IN AMOUNT OF CONTRACT:**

1.	Amount of Original Work Task Order	\$	388,990.00
2.	Additional Amount Due To This Change Order	\$	28,200.00
3.	Amount of Task Order Including This Change Order	\$	417,190.00

ACCEPTED: CONTRACTOR: AECOM Technical Services, Inc.

BY: \_\_\_\_\_ (\_\_\_\_\_)  
Signature of Authorized Representative Date

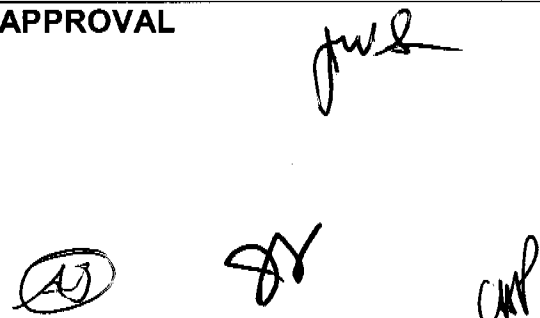
DU PAGE WATER COMMISSION:

BY: \_\_\_\_\_ (\_\_\_\_\_)  
John Spatz Date  
General Manager



DATE: September 10, 2019

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Engineering & Construction Committee	<b>ORIGINATING DEPARTMENT</b>	Instrumentation / Remote Facilities				
<b>ITEM</b>	A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-11/17 at the September 19, 2019, DuPage Water Commission Meeting  Resolution No. R-32-19	<b>APPROVAL</b>					
Account Number: 01-60-663300 (Estimated Cost of \$25,000.00)							
<p>The Commission entered into certain agreements dated June 30, 2017 with John Neri Construction Co., Inc. and Rossi Contractors, Inc. for quick response construction work, as needed, through the issuance of Work Authorization Orders. Resolution No. R-32-19 would approve the following Work Authorization Order under the Quick Response Contracts.</p> <p><b>Work Authorization Order No. 012:</b> This work authorization is to Rossi Contractors Inc. to repair or replace the valve gear box on a 72" butterfly valve and mitigate water infiltrating gear box in the vault at ROV10D in Elmhurst. During routine inspections Staff determine a problem with the gear box and was unable to repair. Staff solicited cost estimates for this work from both of its QR-11 contractors and the results are listed in the table below:</p>							
<table border="1"><tr><td>Rossi Contractors Inc.</td><td>\$25,000.00</td></tr><tr><td>John Neri Construction Co Inc.</td><td>\$37,500.00</td></tr></table>				Rossi Contractors Inc.	\$25,000.00	John Neri Construction Co Inc.	\$37,500.00
Rossi Contractors Inc.	\$25,000.00						
John Neri Construction Co Inc.	\$37,500.00						
Approval of Resolution R-32-19 would approve Work Authorization Order No. 012 to Rossi Contractors Inc. for the repair or replacement of the gear box at an estimated cost of \$25,000.00.							
<b>MOTION:</b> To adopt Resolution No. R-32-19.							

## DUPAGE WATER COMMISSION

## RESOLUTION NO. R-32-19

A RESOLUTION APPROVING AND RATIFYING  
CERTAIN WORK AUTHORIZATION ORDERS  
UNDER QUICK RESPONSE CONTRACT QR-11/17 AT THE  
SEPTEMBER 19, 2019, DUPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated June 30, 2017, with John Neri Construction Co. and Rossi Contractors, Inc. for quick response construction work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QR-11/17"); and

WHEREAS, Contract QR-11/17 is designed to allow the Commission to direct one or more or all the quick response contractors to perform quick response construction work, including without limitation construction, alteration, and repair related to the Commission's Waterworks System, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for quick response construction work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Attachment A shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the

Resolution No. R-32-19

DuPage Water Commission has determined, based upon the representations of staff, that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed, and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Exhibit 1

**WORK AUTHORIZATION ORDER**

**SHEET 1 OF 2**

**CONTRACT QR-11/17: QUICK RESPONSE CONTRACT**

**WORK AUTHORIZATION ORDER NO.: QR-11.012**

**LOCATION:**

ROV10D, Dorchester Ave (Frontage Rd) and Avery St, Elmhurst

**CONTRACTOR:**

Rossi Contractors Inc.

**DESCRIPTION OF WORK:**

Repair or replace valve gear box in vault for a 72" butterfly valve. Mitigate water infiltrating gear box. Provide traffic control as required by the Authority Having Jurisdiction.

**REASON FOR WORK:**

Position indicating plate not turning. The four mounting bolts are broken off in drive sleeve and the position indicating plate seems to be rusted to cover. Gear box full of water, presumably coming through the valve shaft sleeve.

**MINIMUM RESPONSE TIME:**

N/A

**COMMISSION-SUPPLIED MATERIALS, EQUIPMENT AND SUPPLIES TO BE INCORPORATED INTO THE WORK:**

N/A

**THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER**

IS  IS NOT PRIORITY WORK

**SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:**

Owner has designated the ROV Valve Vault as Permit Required Confined Spaces due to limited means of egress and other hazardous conditions exist such as exposed electricity and the space may be subject to the accumulation of toxic gasses, flammable gasses, combustible materials, or engulfing substances, or be subject to oxygen deficient or oxygen enriched atmospheres or other recognizable hazards.

**SUBMITTALS REQUESTED:**

N/A

**SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS:**

N/A

**DUPAGE WATER COMMISSION**

By: \_\_\_\_\_  
Signature of Authorized  
Representative

DATE: \_\_\_\_\_

**CONTRACTOR RECEIPT ACKNOWLEDGED AND DESIGNATION OF SAFETY REPRESENTATIVE:**


By: \_\_\_\_\_  
Signature of Authorized  
Representative

Safety Rep: \_\_\_\_\_  
Name and 24-Hr Phone No.

DATE: \_\_\_\_\_

DATE: September 6, 2019

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Engineering & Construction Committee	<b>ORIGINATING DEPARTMENT</b>	Engineering Services
<b>ITEM</b>	A Resolution Approving and Ratifying Amendment to Task Orders Under a Master Contract with AECOM Technical Services Inc.  Resolution No. R-34-19	<b>APPROVAL</b>	
Account No.: 01-60-628000 \$20,000			
<p>The Commission previously entered into Master Contracts with 22 consulting firms for professional engineering services. Each firm advised the Commission of which engineering disciplines they would be interested in providing for the Commission. Using this listing as a guide.</p> <p>In April AECOM was approved to update the Commission's Vulnerability Assessment and Emergency Response Plan (ERP) required by the US EPA. After initial meetings, it was determined that the Commission should also update its Crisis Communication Plan. This plan will be included in the ERP.</p> <p>AECOM is proposing to develop a communications plan that includes full communications strategy utilizing various media platforms in order to reach target audiences and disseminate specific messaging.</p> <p>This amendment to Task Order 11 would add the task of updating the Crisis Communication Plan, not to exceed \$20,000.00</p> <p>Resolution No. R-34-19 would approve Amendment to Task Order No. 11 to the Master Contract with AECOM Technical Services Inc.</p>			
<b>MOTION:</b> To adopt Resolution R-34-19.			

## DuPAGE WATER COMMISSION

## RESOLUTION NO. R-34-19

A RESOLUTION APPROVING AND RATIFYING AMENDMENT TO TASK ORDERS  
UNDER A MASTER CONTRACT WITH AECOM TECHNICAL SERVICES INC. AT THE  
SEPTEMBER 19, 2019, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into a contract with AECOM Technical Services Inc. (the "Consultant") to provide, from time to time, professional engineering services in connection with various projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, the Consultant has approved the Task Orders substantially in the form as attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Orders");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Task Orders attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of Staff and the Consultant, that the circumstances said to necessitate the Task Orders were not



Resolution No. R-34-19

reasonably foreseeable at the time the Master Contract was signed, the Task Orders are germane to the Master Contract as signed, and/or the Task Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Board/Resolutions/R-34-19.docx

## EXHIBIT 1

### **AMENDMENT TO TASK ORDER NO. 11**

In accordance with Section 1.1 of the Master Contract for Professional Engineering Services Owner and Consultant agree as follows:

1. **Project:**

To develop an effective communications plan that ensures that members of DWC are aware of communication protocol, its significance, and how execute messaging to various audiences including but not limited to our customers, the public as well as required regulatory and governing bodies.

2. **Services of Consultant:**

AECOM is proposing to develop a communications plan that includes a full communications strategy utilizing various media platforms in order to reach target audiences and disseminate specific messaging. This plan will include targeted and sample messaging, platforms to use, and metrics of measurement in order to determine quality of communication. This will enable the DuPage Water Commission to more effectively and strategically plan for messaging that aligns with its mission, planned milestones, and customer needs. It will also provide a consistency and accessibility to communication with stakeholders and customers that is valuable and effective. This communications plan will be based off of an existing draft communications plan that the DuPage Water Commission will provide.

A. **Basic Services:**

1. **Preliminary Design Phase.**

- a. Meet with Owner to determine the general scope, extent and character the Project.
- b. Prepare preliminary draft Communications Plan to be reviewed by the Commission for comments.
- c. Furnish three (3) paper copies of the Preliminary Communications Plan and a Portable Document File (PDF), for review and approval by Owner, and review them with Owner.

2. **Final Design Phase.**

- a. On basis of the accepted Preliminary Communication Plan the final shall encompass communication components including:

- Leveraging existing branding and messaging that reinforces the DuPage Water Commission's goals
- Sample key messaging (up to five)
- Communications governance (organizational chart featuring key roles regarding communications)
- Measures of evaluation

b. Furnish three (3) paper copies of the final Communication Plan, and a Portable Document File (PDF) documents, for review and approval by Owner, and review them in person with Owner.

B. Additional Services:

None

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

None

4. **Commencement Date:**

Effective Date of this Task Order

5. **Completion Date:**

A.1 **Preliminary Design Phase:** 40 days following the Commencement Date plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

A.2 **Final Design Phase:** 70 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

6. **Submittal Schedule:**

A. To Be Determined

7. **Key Project Personnel:**

A. Dana Al-Qadi

8. **Contract Price:**

For providing, performing, and completing each phase of Services, an amount equal to Consultant's Direct Labor Costs times the following factor set forth opposite each such phase, plus an amount equal to the actual costs of all

Reimbursable Expenses, but not to exceed, in each phase of Services, the following not to exceed amount set forth opposite each such phase except as adjusted by a Change Order issued pursuant to Section 2.1 of the Contract:

<u>Phase</u>	<u>Not to Exceed</u>
Preliminary Design	\$11,400.00
Final Design	\$ 8,600.00
Total All Phases	<hr/> \$20,000.00

9. **Payments:**

Direct Labor Costs shall mean the billing rate of all Consultants personnel including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items.

10. **Modifications to Contract:**

None

11. **Attachments:**

None

Approval and Acceptance: Acceptance and approval of this Amendment, including the attachments listed above, shall incorporate this Amendment as part of the Contract.

The Effective Date of this Amendment September 20, 2019.

DUPAGE WATER COMMISSION

By: \_\_\_\_\_

John F. Spatz Jr.  
General Manager

DWC DESIGNATED REPRESENTATIVE FOR TASK ORDER 11 AMENDMENT:

Name: Alan Stark

Title: Coordinating Engineer

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

E-mail Address: stark@dpwc.org

Phone: (630) 834-0100

Fax: (630) 834-0120

AECOM Technical Services Inc.

By: \_\_\_\_\_

Michael H. Winegard  
Vice President

DESIGNATED REPRESENTATIVE FOR TASK ORDER 11 AMENDMENT:

Name: Michael H. Winegard

Title: Vice President

Address: 303 East Wacker Dr., Suite 1400, Chicago IL 60601

E-mail Address: mike.winegard@aecom.com

Phone: (312) 373-6631

## Scope of Work

**To:** John Spatz  
**From:** Dana Al-Qadi  
**CC:** Mike Winegard  
**Date:** August 19, 2019  
**Subject:** DuPage Water Commission Communication Plan

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### **PURPOSE:**

An effective communications plan ensures that members of an organization are aware of communication protocol, its significance, and how to execute messaging to various audiences. As part of its mission to providing reliable, quality, and cost-efficient Lake Michigan water services to customers in DuPage County, the DuPage Water Commission must also ensure that it has a robust communications plan that anticipates various messaging needs and channels.

AECOM is proposing to develop a communications plan that includes a full communications strategy utilizing various media platforms in order to reach target audiences and disseminate specific messaging. This plan will include targeted and sample messaging, platforms to use, and metrics of measurement in order to determine quality of communication. This will enable the DuPage Water Commission to more effectively and strategically plan for messaging that aligns with its mission, planned milestones, and customer needs. It will also provide a consistency and accessibility to communication with stakeholders and customers that is valuable and effective. This communications plan will be based off of an existing draft communications plan that the DuPage Water Commission will provide.

### **ADDITIONAL COMMUNICATION PLAN COMPONENTS**

- Leveraging existing branding and messaging that reinforces the DuPage Water Commission's goals
- Sample key messaging (up to five)
- Communications governance (organizational chart featuring key roles regarding communications)
- Measures of evaluation

### **TASKS:**




- *Task 1:* Kick-off
- *Task 2:* Develop draft communications plan
- *Task 3:* Finalize communications plan

### **ESTIMATED FEE:**

- The estimated fee for this scope of work is \$20,000 based on an estimated 125 hours of work.

DATE: September 10, 2019

## REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	Instrumentation/ Remote Facilities
ITEM	<p>A Resolution Suspending Purchasing Procedures and Authorizing the General Manager to Enter into a Four-Year Contract for the Replacement and Maintenance of the Tank Mixing System at Standpipe 3 with Utility Service Co., Inc., at the September 19, 2019 DuPage Water Commission Meeting</p> <p>Resolution No. R-35-19</p>	<p>APPROVAL</p> <p style="text-align: right;"><i>Jul 2</i></p> <p style="text-align: center;">    </p>	
<p>Account Number: 01-60-685600 (\$27,000.00) 01-60-629000 (\$24,382.00)</p>			
<p>Resolution No. R-35-19 would suspend purchasing procedures and authorize the General Manager to enter into a Four-Year Water Tank Mixing System Maintenance Contract between the DuPage Water Commission and Utility Service Co., Inc., for the Commission's 7,500,000-Gallon Standpipe 3 located at 1111 E. Warrenville Rd, Lisle, IL. The not-to-exceed cost for the four-year term is \$51,382.00. This maintenance contract includes replacing the failed mixer motor.</p>			
<p>The Tank Mixing System Maintenance Contract includes one-year of full parts and labor coverage to maintain the new mixer motor and controls for the replacement cost of \$27,000.00. The annual fee for Contract Year 2 will be \$7,734.00 and subsequent years will be adjusted to reflect current cost of service limited to an annual maximum increase of 5%. Annual fee is due by the first day of the new contract year. Each year Utility Services will inspect, service, and maintain the active mixing system to ensure it is in good working condition. Every third year, or as determined necessary by Utility Services due to operational problems with the mixing system, the tank will be drained, and the interior washed out and cleaned. Maintenance on the mixing system will be performed and the interior of the tank will be disinfected prior to filling and returning to service.</p>			
<p>The Commission has the right to terminate this contract with or without cause by sending written notice of termination to Utility Service Co., Inc., not less than thirty (30) days prior to the first day of the next contract year.</p>			
<p><b>MOTION:</b> To approve Resolution No. R-35-19.</p>			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-35-19

A RESOLUTION SUSPENDING THE PURCHASING PROCEDURES  
AND AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A FOUR-YEAR  
CONTRACT FOR THE MAINTENANCE OF THE TANK MIXING SYSTEM AT  
STANDPIPE 3 WITH UTILITY SERVICE CO., INC., AT THE SEPTEMBER 19, 2019  
DUPAGE WATER COMMISSION MEETING

WHEREAS, the Commission was formed and exists pursuant to the Water Commission Act of 1985, 70 ILCS 3720/0.01 et seq., and Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq., for the purpose of securing an adequate source and supply of water for its customers; and

WHEREAS, the Commission's PAX Water Technologies tank mixing system at Standpipe 3 is necessary in maintaining an even chlorine residual throughout the tank; and

WHEREAS, Utility Service Co., Inc. is PAX Water Technologies sole authorized service provider in the United States; and

WHEREAS, Utility Service Co., Inc. provides trained technicians, customer service and support associated with the PAX Water Technologies Tank Mixing System; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission believes it is in the best interest of the Commission to suspend purchasing procedures and authorize the General Manager to enter into a four-year contract for the maintenance of the tank mixing system at Standpipe 3 at a cost not-to-exceed \$51,382.00 from Utility Service Co., Inc.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: That the purchasing procedures contained in Article VIII of the Commission By-Laws are hereby suspended as provided by Article XII, Section 3 of the Commission By-Laws, and that the General Manager is here by granted the authority to enter into



Resolution R-35-19

a four-year contract for the maintenance of the tank mixing system at Standpipe 3 at a cost not-to-exceed \$51,382.00 from Utility Service Co., Inc. without further act.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS \_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

EXHIBIT I



## Utility Service Co., Inc.

### Water Tank Mixing System Maintenance Contract

Owner: Dupage Water Commission  
Elmhurst, IL

Tank Size/Name: 7,500,000 Gallon-Standpipe-Tank 3

Location: 1111 E. Warrenville Road

Date Prepared: September 9th, 2019



## WATER TANK MIXING SYSTEM MAINTENANCE CONTRACT

This Contract entered into by and between the **Dupage Water Commission, whose business address is 600 E. Butterfield Road, Elmhurst, IL 60126** (hereinafter referred to as "the Owner") and Utility Service Co., Inc., whose business address is 1230 Peachtree Street NE, Suite 1100, Atlanta, GA 30309 (hereinafter referred to as "the Company").

Therefore, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Owner and the Company, the parties agree as follows:

The Owner agrees to engage the Company to provide the professional service needed to install and maintain a PAX mixing system in its **7,500,000-gallon water storage tank located at 1111 E. Warrenville Road, Naperville, IL 60563** (hereinafter "tank").

**1. Company's Responsibilities.** This Contract outlines the Company's responsibility for the care and maintenance of the above described mixing system for the water storage tank. Care and maintenance include the following:

**A. Mixing System Installation and Service.**

1. The Company shall install an active mixing system in the Tank.
2. The particular unit that will be installed in the Tank is a NSF Approved PAX PWM 600 active mixing system along with its component parts.
3. The Company will inspect and service the active mixing system each year. The active mixing system will be thoroughly inspected to ensure that the active mixing system is good working condition. The Company shall furnish engineering and inspection services needed to maintain and repair the active mixing system during the term of this Contract.
4. Every third year, or as determined necessary by the Company due to operational problems with the mixing system, the tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the tank or its contents. After cleaning is completed, the interior will be disinfected prior to returning the tank to service; however, the Owner is responsible for draining and filling the tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.

In the event that the Owner will not release the tank for service or is the cause of unreasonable delay in the performance of any service herein, the Company reserves the right to renegotiate the annual fees, and the Owner agrees to renegotiate the annual fees in good faith. In addition, the Owner hereby agrees that the Company can replace a washout inspection with a visual inspection, ROV inspection, or UAV inspection without requiring modification of this Contract.

**2. Contract Price/Annual Fees.** The tank shall receive a **mixing system installation** prior to the end of Contract Year 1. The first (1) annual fee shall be **\$27,000.00** per Contract Year. The annual fee for Contract Year 2 shall be **\$7,734.00** per Contract Year. Each anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service. The adjustment of the annual fee shall be limited to a maximum of 5% annually. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this Contract. A "Contract Year" shall be defined as each consecutive 12-month period following the first day of the month in which the Contract is executed by the Owner and each subsequent 12-month period thereafter during the time the Contract is in effect. For example, if a contract was signed by an Owner on April 17, 2012, Contract Year 1 for that contract would be April 1, 2012 to March 31, 2013, and Contract Year 2 for that contract would be April 1, 2013 to March 31, 2014 and so on.

**3. Payment Terms.** The annual fee for Contract Year 1, plus all applicable taxes, shall be due and payable upon completion of the mixing system installation. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of the Contract Year, of each Year thereafter.

**4. Structure of Tank.** The Company is accepting this tank under program based upon its existing structure and components. **Any modifications to the tank, including antenna installations, shall be approved by Utility Service Co., Inc., prior to installation and may warrant an increase in the annual fee.**

**5. Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the tank site which cause an increase in the cost of tank maintenance will be just cause for modification of this Contract. Said modification of this Contract will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

The work performed under this Contract is subject to the Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, and the workers who are performing work under this Contract are to be paid no less than the prevailing hourly rate of wages as set by the Owner and as updated periodically by the Owner and/or the Department of Labor. Any future work performed by workers under this Contract will be subject to the wage determination of the appropriate authority which is in effect when the work is performed. The prevailing rates of wages are revised periodically by the Department of Labor and are available on the Department's official website. However, the Owner and the Company hereby agree that if the prevailing wage rates for any job or trade classification performing work under this Contract increases by more than 5% per annum from the effective date of this Contract to the date in which any future work is to be performed under this Contract, then the Company reserves the right to re-negotiate the annual fee(s) with the Owner, provided that the percentage increase in the annual fees shall not exceed the percentage increase in the prevailing wage rates for those job or trade classifications performing work under this Contract. If the Company and the Owner cannot agree on re-negotiated annual fee(s), then: (1) the Company will not be obligated to perform the work and (2) the Company will not be obligated to return past annual fee(s) received by the Company for work actually performed by the Company. In the event Company requests to renegotiate the annual fees under this section due to an increase in the prevailing wage rates, it must make such request in writing at least 60 days before the commencement of the next Contract Year, and the parties must reach a written agreement on the new annual fees not less than 35 days before the commencement of the next Contract Year. If the parties fail to reach an agreement on the new annual fees, this Contract shall expire with no further obligation by the Company to perform the services and no further obligation of the Owner to pay annual fees.

**6. Excluded Items:** This Contract does NOT include the cost for and/or liability on the part of the Company for: (1) disposal of any hazardous waste materials; (2) resolution of operational problems or structural damage due to cold weather; (3) negligent acts of Owner's employees, agents or contractors; (4) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (5) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank; or (6) any painting or repairs to the tank and tower.

**7. Termination.** The Owner shall have the right to continue this Contract for an indefinite period of time providing payment of the annual fees is in accordance with the terms herein. This Contract is subject to termination by the Owner only if written notice of intent to terminate is received by the Company ninety (90) days prior to the first day of the upcoming Contract Year. Notice of Termination is to be delivered by registered mail to Utility Service Co., Inc., Attention: Customer Service, P O Box 1350, Perry, Georgia 31069, and signed by three (3) authorized voting officials of the Owner's management and/or Commissioners.

**8. Assignment.** The Owner may not assign or otherwise transfer all or any of its interest under this Contract without the prior written consent of the Company. If the Company agrees to the assignment, the Owner shall remain responsible under this Contract, until its assignee assumes in full and in writing all of the obligations of the Owner under this Contract. Any attempted assignment by Owner in violation of this provision will be void and of no effect.

**9. Indemnification.** THE COMPANY AGREES TO INDEMNIFY THE OWNER AND HOLD THE OWNER HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE COMPANY OR ITS SUBCONTRACTORS, AGENTS, OR EMPLOYEES. IN TURN, THE OWNER AGREES TO INDEMNIFY THE COMPANY AND HOLD THE COMPANY HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE OWNER OR ITS CONTRACTORS, AGENTS, OR EMPLOYEES. THE INDEMNIFICATION PROVIDED IN THIS PARAGRAPH DOES NOT AFFECT THE COMPANY'S LIMITATIONS OF LIABILITY SET FORTH IN OTHER PARAGRAPHS OF THIS CONTRACT.

**10. Assignment of Receivables.** The Company reserves the right to assign any outstanding receivables from this Contract to its Bank or other Lending Institutions as collateral for any loans or lines of credit.

**11. Miscellaneous Items.** No modifications, amendments, or alterations of this Contract may be made except in writing signed by all the parties to this Contract. No failure or delay on the part of any party hereto in exercising any power or right hereunder shall operate as a waiver thereof. The parties expressly warrant that the individuals who sign below are authorized to bind them.

**12. Entire Agreement.** This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings, and agreement relating to the subject matter hereof, whether oral or written.

**13. Default; Remedies.** In the event Company fails to fulfill any obligation hereunder and such failure continues for seven (7) days after written notice thereof, the Owner may by additional written notice, immediately cancel this contract and repurchase services from another source and may recover any actual or consequential damages. No failure or delay on the part of the Owner in exercising any right, power or privilege under this Contract, and no course of dealing between the Owner and the Company shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or privilege preclude any other further exercise thereof or the exercise of any other right, power or privilege. The rights and remedies provided in this Contract are cumulative and not exclusive of any other rights or remedies which the Owner would otherwise have, at law or in equity, and the Owner's election of one remedy shall not prevent the Owner from pursuing or exercising any other remedy available at law or in equity.

**14. Insurance.** In addition to the indemnification requirements contained in this Contract, the Company shall purchase from and maintain such liability and other insurance at least meeting the requirements set forth in Exhibit A attached hereto.

**15. Subcontracting.** No portion of the Contract may be sub-contracted without the prior written approval of the Owner. No such approval will be construed as making the Owner a party of or to such sub-contract, or subjecting the Owner to liability of any kind to any sub-contractor. No sub-contract shall, under any circumstances, relieve the contractor of liability and obligation under this contract; and despite any such subletting the Owner shall deal through the contractor. Sub-contractors will be dealt with as workmen and representatives of the contractor

**16. Governing law; jurisdiction and venue; attorney's fees.** This Contract shall be governed by the internal laws of the State of Illinois both as to interpretation and enforcement. In the event either party initiates litigation regarding or under this Contract, the only proper jurisdiction and venue shall be the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois and the parties to this Contract waive any challenge to same. If the Owner is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this Contract, or to seek a declaration of rights under the Contract, or to enforce any judgment awarded in favor of the Owner regarding this Contract, and by reason thereof, the Owner is required to use the services of an attorney, then Company shall pay the Owner upon demand for reasonable attorney's fees and all expenses and costs incurred by the Owner pertaining thereto, including costs and fees relating to any appeal.

**17. Taxes.** The Owner does not pay Federal Excise Tax or Illinois Sales Tax.

**18. Severability.** If any section, paragraph, clause, phrase or portion of this Contract is for any reason determined by a court of competent jurisdiction to be invalid and unenforceable, such portion shall be deemed separate, distinct and an independent provision, and the court's determination shall not affect the validity or enforceability of the remaining portions of this Contract.

This Contract is executed and effective as of the date last signed by the parties below.

OWNER:

**Dupage Water System**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

**Seal:**

COMPANY:

**Utility Service Co., Inc.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

**Seal:**

**DRAFT**



## EXHIBIT A

### INSURANCE AND INDEMNITY

- A. Contractor's Obligations.** The Contractor, prior to engaging upon the Work, shall procure, maintain, and keep in force, at the Contractor's expense, all insurance necessary to protect and save harmless the property, the Work, the Owner, and its representatives, including, without limitation, the insurance herein enumerated and as has been approved by the Owner. The Contractor shall not allow any Subcontractor to commence Work until all similar insurance required of the Subcontractor has been so obtained.

The Contractor shall furnish to the Owner one copy of each certificate of insurance. Each such certificate shall evidence the coverages enumerated herein to be provided by the Contractor, secured from an insurance company or companies acceptable to and approved by the Owner. Such insurance shall provide that no change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 Days after written notice thereof shall have been given by the insurance company to the Owner.

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon written consent of the DuPage Water Commission.

Insurance coverages for the Contractor and, unless waived or modified by a written Change Order, for all Subcontractors, shall be provided and maintained in at least the following minimum amounts:

1. Workers' Compensation and Employer's Liability with limits not less than:

- (a) Workers' Compensation: Statutory;

- (b) Employer's Liability:

- \$500,000 each accident-injury,
    - \$500,000 each employee-disease
    - \$500,000 disease-policy limit.

Such insurance shall evidence that coverage applies in the State of Illinois and provide a waiver of subrogation in favor of the Owner.

Such insurance shall include a waiver of Kotecki endorsement affording coverage for claims arising out of Contractor's waiver of its Kotecki rights in this agreement.

2. Commercial Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than \$1,000,000 per occurrence for vehicles owned, leased, non-owned, or rented and hired

All employees shall be included as insureds.

This policy shall include a waiver of subrogation endorsement in favor of the DuPage Water Commission, its Officials and employees of the DuPage Water Commission.

3. Commercial General Liability with coverage written on an "occurrence" basis. Coverages shall include:

- Premises Operations
- Products/Completed Operations
- Independent Contractors Personal Injury (~~with Employment Exclusion deleted~~)
- Broad Form Property Damage Endorsement
- Contractual Liability
- ~~"X," "C" and "U" Exclusions shall be deleted~~

Completed Operations coverage will be required to be maintained for a period of two years following completion of Work under any Work Authorization Order.

Contractual Liability coverage shall specifically include the indemnification provisions set forth in Subsection 4.1C(4) below.

Railroad exclusions shall be deleted if Work site or sites is within 50 feet of any railroad track.

Limit of Liability:

Bodily Injury and Property Damage Combined Single Limit: \$1,000,000 each occurrence, \$3,000,000 aggregate

Completed Operations Aggregate: \$3,000,000

The coverage provided by the Additional Insured Endorsement shall be primary and non-contributory by any coverage carried by the DuPage Water Commission

4. Umbrella Liability Insurance: This insurance shall apply in excess of the limits stated in Subsections 4.1A(1)b, (2), and (3) above and shall provide coverage on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the umbrella policy becomes effective to cover such loss.

Limit of Liability: \$5,000,000 Bodily Injury and Property Damage Combined Single Limit per occurrence and in the aggregate.

The coverage provided in the Additional Insured Endorsement shall be primary and non-contributory to any coverage carried by the DuPage Water Commission.

5. **Additional Insured:** The DuPage Water Commission, including its Board members and elected and appointed officials, its officers, employees, agents, attorneys, consultants, and representatives, shall be named as an Additional Insured on the following policies:

Commercial Motor Vehicle Liability

Commercial General Liability

Umbrella Liability

6. **Owner's Protective Liability Insurance:** The Contractor, at its sole cost and expense, shall purchase an Owner's Protective Liability Insurance Policy in the name of the Owner for the duration of the Contract.

Limit of Liability: \$1,000,000 Bodily Injury and Property Damage, Combined Single Limit per occurrence and in the aggregate, including completed operations aggregate.

- B. Minimum Coverages.** The insurance described herein sets forth minimum amounts and coverages and is not to be construed in any way as a limitation on the Contractor's liability under the Contract.

- C. Indemnifications.** The Contractor shall indemnify, save harmless, and defend the Owner, its agents, engineers, attorneys, servants, elected and appointed officials, officers, and employees, and each of them against and hold the Owner and each of them harmless from any and all lawsuits, claims, demands, liabilities, losses, and expenses, including court costs and attorneys' fees:

1. for or on account of any delays or interference or damage to other contractors that may arise, or be alleged to have arisen out of or in connection with the Work covered by the Contract, whether performed by the Contractor, its Subcontractors, agents, employees, or workers; and
2. for or on account of labor and materials furnished under the Contract, including all liens or notices of liens on account thereof and/or the Contractor's failure to remove or discharge same; and
3. for or on account of the Contractor's failure to obtain any required permits and licenses; and
4. for or on account of bodily injury, sickness, disease, or death sustained by any person or persons or injury or damage to or loss or destruction of any property, directly or indirectly arising out of, relating to, or in any way connected with the Work or any part thereof, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of the Contractor, its officers, agents, servants, or employees, any of its Subcontractors, their officers, agents, servants, or employees, except to the extent caused by the negligence of the Owner; and
5. for or on account of any act or omission of the Contractor, its officers, agents, servants, or employees, or any of its Subcontractors, or their officers, agents, servants, or employees, including but not limited to any failure to fulfill the terms of or comply with all laws, ordinances, rules, regulations, orders, decrees, or other requirements that apply to the

Contract, including any liability for federal, state, and local taxes, contributions, and premiums imposed upon or measured by the Contractor's or Subcontractor's payrolls; and

6. for or on account of infringement, alleged infringement, or use of patent rights in connection with the Work and the use by the Owner of any materials, parts, tools, equipment, appliances, products, devices, processes, inventions, articles, or apparatus, or any part thereof, furnished hereunder.

- D. **Extension of Indemnity to Third Parties.** The Contractor shall note that most of the Work is to be completed on property that is not owned by the Owner. When working on such property, the Contractor shall provide the indemnification and save harmless protection specified above to the owner of such property.

DRAFT



# DuPage Water Commission

## MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator *CP*

DATE: September 10, 2019

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the September 19, 2019 Commission meeting:

August 7, 2019 to September 10, 2019 A/P Report	\$11,141,821.39
Accrued and estimated payments required before October 2019 Commission meeting	<u>1,098,825.00</u>
Total	<u>\$12,240,646.39</u>

cc: Chairman and Commissioners



DuPage Water Commission

# Board Open Payable Report

As Of 09/10/2019

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount		Net Amount
<b>Payable Account:</b> 01-211000 - ACCOUNTS PAYABLE					
<b>Vendor:</b> 1663 2000241791	<b>AECOM</b> Vulnerability Assessment	08/31/2019	10,195.34	<b>Payable Count: (1)</b>	<b>10,195.34</b> 10,195.34
<b>Vendor:</b> 1291 SLS/10083222 SLS/10083285	<b>ALEXANDER CHEMICAL CORPORATION</b> Chlorine Delivery Chlorine Delivery	08/31/2019 08/31/2019	1,016.15 2,549.88	<b>Payable Count: (2)</b>	<b>3,566.03</b> 1,016.15 2,549.88
<b>Vendor:</b> 1088 7001709075 7001709477	<b>AMERICAN WATER WORKS ASSOCIATION</b> Membership Dues Stark: 11/1/19-10/31/20 Membership: Cuvalo	08/31/2019 08/31/2019	218.00 218.00	<b>Payable Count: (2)</b>	<b>436.00</b> 218.00 218.00
<b>Vendor:</b> 2253 071019-32	<b>ANDERSON PUMP SERVICE INC</b> Diesel Fuel System Repair	08/20/2019	677.19	<b>Payable Count: (1)</b>	<b>677.19</b> 677.19
<b>Vendor:</b> 1292 INV0003844 INV0003845	<b>APWA - ILLINOIS PUBLIC SERVICE INSTITUTE</b> Training Class: Brush Training Class: Cuvalo	08/22/2019 08/22/2019	695.00 695.00	<b>Payable Count: (2)</b>	<b>1,390.00</b> 695.00 695.00
<b>Vendor:</b> 2173 MA44577	<b>Atomatic Mechanical Services, Inc.</b> HVAC Quarterly Services: September-November 2019	09/10/2019	1,996.00	<b>Payable Count: (1)</b>	<b>1,996.00</b> 1,996.00
<b>Vendor:</b> 1980 142579 142587	<b>BEARY LANDSCAPE MANAGEMENT</b> TANK SITE LANDSCAPING: August 2019 LAWN MAINTENANCE: August 2019	08/31/2019 08/31/2019	494.00 2,962.00	<b>Payable Count: (2)</b>	<b>3,456.00</b> 494.00 2,962.00
<b>Vendor:</b> 1332 806003967	<b>CASSIDY TIRE &amp; SERVICE</b> Tire Repair: M63637	08/31/2019	33.60	<b>Payable Count: (1)</b>	<b>33.60</b> 33.60
<b>Vendor:</b> 2254 R17590	<b>CERTIFIED FLEET SERVICES, INC</b> Vehicle Maint: M220084	08/20/2019	486.32	<b>Payable Count: (1)</b>	<b>486.32</b> 486.32
<b>Vendor:</b> 1091 8404250315	<b>CINTAS FIRST AID &amp; SAFETY</b> FIRST AID SUPPLIES	08/16/2019	308.65	<b>Payable Count: (1)</b>	<b>308.65</b> 308.65
<b>Vendor:</b> 1135 INV0003888	<b>CITY OF CHICAGO SUPERINTENDENT OF WATER COLLECTION</b> WATER BILLING: August 2019	08/31/2019	10,872,588.03	<b>Payable Count: (1)</b>	<b>10,872,588.03</b> 10,872,588.03
<b>Vendor:</b> 1197 L051311 L145640	<b>Core &amp; Main LP</b> Valve Key and Extensions Valve Box Lids	08/31/2019 09/10/2019	500.70 372.20	<b>Payable Count: (2)</b>	<b>872.90</b> 500.70 372.20
<b>Vendor:</b> 2003 8141	<b>ECO CLEAN MAINTENANCE, INC.</b> JANITORIAL SERVICE: August 2019	08/31/2019	1,552.98	<b>Payable Count: (1)</b>	<b>1,552.98</b> 1,552.98
<b>Vendor:</b> 1097 43612	<b>ELMHURST PLAZA STANDARD INC.</b> Vehicle Maint: M176151	09/05/2019	562.95	<b>Payable Count: (1)</b>	<b>562.95</b> 562.95
<b>Vendor:</b> 1096 93683471 93688185	<b>Environmental Systems Research Institute, Inc.</b> ArcGIS Online Service Credits Annual Software Maintenance: 11/24/19-11/23/2020	08/16/2019 08/29/2019	200.00 9,600.00	<b>Payable Count: (2)</b>	<b>9,800.00</b> 200.00 9,600.00
<b>Vendor:</b> 2041 003-301902001	<b>F.E. MORAN, INC.</b> Fire Protection Inspection	08/13/2019	520.00	<b>Payable Count: (1)</b>	<b>520.00</b> 520.00
<b>Vendor:</b> 1570 2488254	<b>FIVE STAR SAFETY EQUIPMENT, INC.</b> Boots	08/27/2019	159.00	<b>Payable Count: (1)</b>	<b>159.00</b> 159.00
<b>Vendor:</b> 2143	<b>Gas Depot</b>			<b>Payable Count: (2)</b>	<b>3,150.87</b>

## Board Open Payable Report

As Of 09/10/2019

Payable Number	Description	Post Date	Payable Amount	Net Amount
<u>72252</u>	Fuel Delivery: 8/8/19	08/20/2019	1,648.74	1,648.74
<u>73122-1</u>	Fuel Delivery: 9/3/19	09/10/2019	1,502.13	1,502.13
<b>Vendor: <u>1068</u></b>	<b>HACH COMPANY</b>			
<u>11580980</u>	Monthly Chemicals August 2019	08/16/2019	1,263.09	1,263.09
<b>Vendor: <u>1368</u></b>	<b>HECTOR VILLEGAS</b>			
<u>INV0003852</u>	Electricity for Engineers Class and Textbook Reimb	08/29/2019	170.00	170.00
<u>INV0003853</u>	Principles of Effective Speaking Class Reimb.	08/29/2019	457.00	457.00
<u>INV0003854</u>	Stationary Engineer's Exam Fee Reimb.	08/29/2019	70.00	70.00
<u>INV0003855</u>	Stationary Engineer's Certificate Fee Reimb.	08/29/2019	30.00	30.00
<u>INV0003856</u>	Local 399 Chief Engineer Class & Textbook Reimb.	08/29/2019	135.00	135.00
<b>Vendor: <u>1002</u></b>	<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>			
<u>INV0003861</u>	IMRF	09/06/2019	8,651.43	8,651.43
<u>INV0003862</u>	IMRF - TIER 2	09/06/2019	2,277.11	2,277.11
<u>INV0003868</u>	IMRF - VOLUNTARY DEDUCTIONS	09/06/2019	2,770.22	2,770.22
<b>Vendor: <u>1391</u></b>	<b>J. J. KELLER &amp; ASSOCIATES, INC.</b>			
<u>9104285730</u>	HR Materials	08/31/2019	580.00	580.00
<b>Vendor: <u>2081</u></b>	<b>MALCOR ROOFING OF ILLINOIS INC</b>			
<u>2396</u>	Roof Repair	08/31/2019	543.00	543.00
<b>Vendor: <u>2198</u></b>	<b>Meccon Industries, Inc.</b>			
<u>49997</u>	Large Vertical Pump & Motor Service #3	08/29/2019	82,820.96	82,820.96
<b>Vendor: <u>1506</u></b>	<b>MOTOROLA SOLUTIONS - STARCOM21 NETWORK</b>			
<u>387469282018</u>	Monthly Service Fee: July-September 2020	08/20/2019	234.00	234.00
<u>444397312019</u>	Monthly Service Fee - September 2019	09/01/2019	312.00	312.00
<u>41273195</u>	Starcom21 Radio Upgrade	09/10/2019	104,980.57	104,980.57
<b>Vendor: <u>2132</u></b>	<b>Municipal Emergency Services Depository Account</b>			
<u>INV0003848</u>	Annual Calibration and Cert of Quattro Gas Monitor	08/27/2019	240.00	240.00
<b>Vendor: <u>2189</u></b>	<b>NCPERS Group Life Ins.</b>			
<u>INV0003866</u>	NCPERS - IMRF 6641	09/06/2019	59.04	59.04
<b>Vendor: <u>1373</u></b>	<b>NEUCO INC.</b>			
<u>3878159</u>	Circulating Pump Repairs	08/29/2019	444.40	444.40
<b>Vendor: <u>1110</u></b>	<b>NEWARK ELEMENT14</b>			
<u>31895249</u>	Meter Station Supplies	08/20/2019	103.63	103.63
<b>Vendor: <u>1395</u></b>	<b>OFFICE DEPOT</b>			
<u>357593446001</u>	Office Supplies	08/20/2019	38.36	38.36
<b>Vendor: <u>2115</u></b>	<b>Pace Systems, Inc.</b>			
<u>208759</u>	Conference Room Projector Repairs	08/27/2019	150.00	150.00
<b>Vendor: <u>2229</u></b>	<b>Performance battery group, inc.</b>			
<u>2109185</u>	Battery Maintenance for FY 2020	08/20/2019	1,137.00	1,137.00
<b>Vendor: <u>1289</u></b>	<b>PRAXAIR DISTRIBUTION INC.</b>			
<u>91472996</u>	Lease Renewal for Acetylene Air Tanks	08/31/2019	349.08	349.08
<b>Vendor: <u>1813</u></b>	<b>ROESCH FORD</b>			
<u>FOCS149813</u>	Vehicle Repairs: M78556	09/10/2019	322.02	322.02
<b>Vendor: <u>1523</u></b>	<b>SAF-T-GARD INTERNATIONAL, INC.</b>			
<u>1778199-00</u>	Electrical Glove Testing	09/10/2019	49.61	49.61
<b>Vendor: <u>1777</u></b>	<b>SCHNEIDER ELECTRIC BUILDINGS AMERICA, INC</b>			
<u>772260</u>	HVAC BAS Server Upgrade	08/31/2019	5,868.00	5,868.00
<b>Vendor: <u>1715</u></b>	<b>SIKICH</b>			
				<b>Payable Count: (1) 6,200.00</b>

**Board Open Payable Report**

As Of 09/10/2019

Payable Number	Description	Post Date	Payable Amount	Net Amount
<u>401526</u>	Professional Services 2019 Audit	08/29/2019	6,200.00	6,200.00
<b>Vendor: <u>1040</u></b>	<b>SPECIALTY MAT SERVICE</b>			<b>Payable Count: (3) 663.74</b>
<u>982939</u>	MAT SERVICE: 8/8/19	08/31/2019	156.87	156.87
<u>984527</u>	MAT SERVICE: 8/22/19	08/31/2019	156.87	156.87
<u>986507</u>	Rags for Shop	09/10/2019	350.00	350.00
<b>Vendor: <u>1121</u></b>	<b>SPI ENERGY GROUP</b>			<b>Payable Count: (1) 1,885.00</b>
<u>INV0003883</u>	Electrical Consulting Services August 2019	08/31/2019	1,885.00	1,885.00
<b>Vendor: <u>1379</u></b>	<b>THERMO/CENSE, INC.</b>			<b>Payable Count: (1) 2,362.27</b>
<u>115653</u>	Replacement Signal Conditioners	08/27/2019	2,362.27	2,362.27
<b>Vendor: <u>2029</u></b>	<b>TREE TOWNS IMAGING &amp; COLOR GRAPHICS</b>			<b>Payable Count: (1) 157.32</b>
<u>0000278671</u>	Document Printing	08/31/2019	157.32	157.32
<b>Vendor: <u>1127</u></b>	<b>TRITON COMMUNITY COLLEGE</b>			<b>Payable Count: (1) 131.00</b>
<u>INV0003890</u>	Introduction to SQL Online Class: Janessa	09/10/2019	131.00	131.00
<b>Vendor: <u>1221</u></b>	<b>USA BLUE BOOK</b>			<b>Payable Count: (1) 421.41</b>
<u>987045</u>	Fiberglass Telescopic Claw Grabber	08/31/2019	421.41	421.41
<b>Vendor: <u>1427</u></b>	<b>VILLA PARK ELECTRICAL SUPPLY CO., INC.</b>			<b>Payable Count: (2) 1,755.96</b>
<u>161942-00</u>	Terminal Blocks	08/27/2019	620.16	620.16
<u>162436-00</u>	Universal Drain Connector	08/31/2019	1,135.80	1,135.80
<b>Vendor: <u>1403</u></b>	<b>VWR INTERNATIONAL INC.</b>			<b>Payable Count: (1) 770.64</b>
<u>8087301397</u>	Filtration System Replacement Cartridges	08/29/2019	770.64	770.64
<b>Vendor: <u>2096</u></b>	<b>William A. Fates</b>			<b>Payable Count: (1) 1,666.67</b>
<u>INV0003884</u>	Service as Treasurer: September 2019	09/05/2019	1,666.67	1,666.67
			<b>Payable Account 01-211000</b>	<b>Payable Count: (64) Total: 11,141,821.39</b>



**Payable Account Summary**

Account	Count	Amount
01-211000 - ACCOUNTS PAYABLE	64	11,141,821.39
<b>Report Total:</b>	<b>64</b>	<b>11,141,821.39</b>

**Payable Fund Summary**

Fund	Count	Amount
01 - WATER FUND	64	11,141,821.39
<b>Report Total:</b>	<b>64</b>	<b>11,141,821.39</b>

**DUPAGE WATER COMMISSION**  
**ITEMS TO BE PAID BY 10-17-19**  
**Board Meeting Date: September 19, 2019**

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
55,000.00	Blue Cross Blue Shield - Health Insurance			
8,000.00	Euclid Managers - Dental Insurance			
10,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
300.00	Healthiest You			
150.00	NCPERS - IMRF			
20,000.00	ComEd - Utility Charges			
300,000.00	Constellation (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
35,000.00	City of Chicago - Lexington Labor Costs			
35,000.00	City of Chicago - Repairs & Maintenance			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
350.00	Comcast - Internet Service			
3,000.00	AT & T - Telephone Charges			
3,000.00	AT & T - Scada Backhaul Network/IP Flex			
1,000.00	Fed - Ex - Postage/Delivery			
5,000.00	Procurement Card Charges			
200.00	Anderson - Pest Control			
400.00	Republic Services - Disposal Services			
400.00	Cintas- Supplies			
200.00	Elecsys - Cell Data Services			
1,500.00	Konica Minolta - Copy and Lease Charges			
625.00	Pitney Bowes - Postage			
8,000.00	Grainger - Supplies for Operations			
2,500.00	Verizon - Wireless Service			
300.00	Verizon Connect - Diagnostics			
50.00	City of Aurora - Microbial Analysis			
50.00	Bridgepoint - Hosting Services			
1,700.00	William Fates - Treasurer			
5,000.00	Baker Tilly			
15,000.00	Schirott, Luetkehans & Gamer, LLC			
7,000.00	IT Savvy - Network Support			
200.00	Edward Coughlin/Ken Lafin - Security			
600.00	Red Wing - Uniforms			
500.00	Elmhurst Standard Plaza - Vehicle Maintenance			
200.00	Sooper Lube - Vehicle Maintenance			
500.00	Storino Ramello & Durkin			
500.00	Local 399 Training courses			
8,000.00	Alexander Chemical Corporation - Sodium Hypochlorite			
200.00	Aramark - Supplies			
4,000.00	Atomatic Mechanical Services - HVAC Services			
4,000.00	Beary Landscaping			
400.00	Beary Landscaping - Replacement Plants			
2,000.00	Bedrock Earthscapes			
100.00	Computer Discount Warehouse - Truck Mounting Plate			

**DUPAGE WATER COMMISSION**  
**ITEMS TO BE PAID BY 10-17-19**  
**Board Meeting Date: September 19, 2019**

7,000.00	CIO Landing - SharePoint Migration
100.00	Core & Main - Valve Key
6,000.00	Chicago Tribune - Bid Notice
1,500.00	Commonwealth Edison New Business - Relocation Fees
700.00	Core & Main - Sensus Omni T2 Meter parts
500.00	Daily Herald - Bid Notice
400.00	Ditch Witch - Annual Maintenance
2,000.00	Eco Clean - Janitorial Services
700.00	Eastland Industries
2,000.00	Englewood Electrical Supply - Receptacles
3,300.00	FE Moran - Fire Sprinkler/Clean Agent System Services
2,500.00	Hach - Supplies for Laboratory Water Testing
1,500.00	Hach - Monthly Chemicals
1,200.00	HP Products - Repairs to Floor Scrubber
800.00	Illinois Public Service Institute - Cuvato
150.00	Municipal Emergency Services
4,000.00	Murphy Paving - Crack Fill and Caulking
1,000.00	Neuco - Boiler Repairs
400.00	Office Depot - Supplies
900.00	Program One - Window Cleaning
1,200.00	Performance Battery - Battery Maintenance
200.00	Staples - Supplies
350.00	Specialty Mat
100.00	Saf-T-Gard - Electrical Glove Testing
300.00	Saf-T-Gard - Boot Testing
100.00	VWR Scientific - Replacement Cartridges
300.00	Villa Park Electric - Terminal Blocks
14,500.00	Volt
50,000.00	AECOM - Vulnerability Assessment
150,000.00	Benchmark
110,000.00	SET - April-June
<u>1,098,825.00</u>	



# DuPage Water Commission

## MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz  
General Manager

DATE: September 12, 2019

SUBJECT: July 2019 Invoice

I reviewed the Schirott, Luetkehans & Garner LLC July 2019 invoices for services rendered during the period July 1, 2019 – July 31, 2019 and recommend it for approval. This invoice should be placed on the September 19, 2019 Commission meeting accounts payable.

**July 2019**

Schirott, Luetkehans & Garner

CATEGORY	<u>FEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS &amp; PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General	\$4,560.00	22.8	\$200.00	Luetkehans (4.6 @ \$200/hr.) Garner (0.00 @ \$200/hr.) Armstrong (18.20 @ \$200/hr.)	various (meetings, review agreements, correspondence, contracts, attend the August Board Meeting)
Misc:	\$0.00				
Total:	\$4,560.00	22.8	\$200.00		