

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, JUNE 17, 2021
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

DUE TO THE CORONAVIRUS THE MEETING WAS HELD VIA WEBEX.

The meeting was called to order by Chairman Zay at 6:00 P.M.

Commissioners in attendance in person: P. Gustin, J. Healy, D. Novotny, J. Pruy, and J. Zay

Commissioners in attendance via Webex: D. Bouckaert, J. Broda, and K. Rush

Commissioners Absent: J. Fennell, R. Gans, D. Russo, F. Saverino, and P. Suess

Also in attendance in person: J. Spatz, C. Johnson, C. Peterson, and P. Luetkehans of Luetkehans, Brady, Garner & Armstrong LLC.

Also in attendance via Webex: W. Fates, D. Panaszek, D. Cuvalo, J. Rodriguez, C. Bostick, J. Schori, A. Stark, and J. Bonnema

Chairman Zay read the following prepared statement:

“Pursuant to the Illinois Attorney General Guidance to Public Bodies on the Open Meetings Act during the COVID-19 Pandemic dated July 2, 2020 members may participate without being physically present in compliance with the established provisions.”

MOTION TO CONDUCT MEETING

Commissioner Healy moved to allow the members of the Commission Board to conduct the meeting via remotely. Seconded by Commissioner Gustin and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, P. Gustin, J. Healy, D. Novotny, J. Pruy, K. Rush, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, D. Russo, F. Saverino, and P. Suess

PUBLIC COMMENT

Commission employee Alan Stark, present at Elmhurst City Hall, 290 N. York Street, Elmhurst, IL. 60126, confirmed that no one from the public had signed up for public comment.

APPROVAL OF MINUTES

Commissioner Healy moved to approve the Minutes of the May 20, 2021, Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Rush and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, P. Gustin, J. Healy, D. Novotny, J. Pruy, K. Rush, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, D. Russo, F. Saverino, and P. Sues

TREASURER’S REPORT

Treasurer Fates presented the May 2021 Treasurer’s Report consisting of 13 pages with pages 1 and 2 containing a brief summary of the report.

Treasurer Fates pointed out the \$209.5 million of cash and investments on page 4, which reflected a decrease of about 1.3 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$177.1 million and the market yield on the total portfolio showed 1.10% which had decreased from the prior month. On page 12, the statement of cash flows showed a decrease in cash and investments by about \$1.3 million and operating activities decreased by approximately \$1.4 million. On page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Pruy moved to accept the May 2021 Treasurer’s Report. Seconded by Commissioner Gustin and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, P. Gustin, J. Healy, D. Novotny, J. Pruy, K. Rush, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, D. Russo, F. Saverino, and P. Sues

COMMITTEE REPORTS

Finance Committee – Meeting Cancelled

No report.

Administration Committee – Meeting Cancelled

Commissioner Healy moved to adopt item number 2 under the Administration Report section of the Agenda pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Gustin and unanimously approved by a Roll Call Vote.

Minutes of the 6/17/2021 Commission Meeting

Ayes: D. Bouckaert, J. Broda, P. Gustin, J. Healy, D. Novotny, J. Pruy, K. Rush, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, D. Russo, F. Saverino, and P. Suess

Item 2: Resolution No. R-29-21: A Resolution Reviewing/Releasing Certain Executive Session Meeting Minutes at the June 17, 2021, DuPage Water Commission Meeting

Engineering & Construction Committee – Meeting Cancelled

Commissioner Novotny reported that the Engineering Committee did not have a meeting, but that there were several items for consideration. After providing a brief summary, Commissioner Novotny moved to adopt item numbers 2 through 8 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Healy and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, P. Gustin, J. Healy, D. Novotny, J. Pruy, K. Rush, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, D. Russo, F. Saverino, and P. Suess

Item 2: Resolution No. R-23-21: A Resolution Awarding Quick Response Contract (Contract QR-12/21) (John Neri Construction Co. Inc., Rossi Contractors Inc., and Benchmark Construction Co. Inc., costs are per unit price)

Item 3: Resolution No. R-24-21: A Resolution Suspending Purchasing Procedures and Approving Requisition 72570 for the Upgrade the Commission's SCADA System by HSQ Technology at the June 17, 2021, DuPage Water Commission Meeting (HSQ Technology in the amount of \$194,277.50)

Item 4: Resolution No. R-25-21: A Resolution Approving and Ratifying Certain Work Authorization Orders under Quick Response Electrical Contract QRE-9/20 at the June 17, 2021, DuPage Water Commission Meeting (FSG Inc., at an estimated cost of \$5,670.00)

Item 5: Resolution No. R-26-21: A Resolution Approving and Ratifying Certain Work Authorization Orders under Quick Response Electrical Contract QRE-9/20 at the June 17, 2021, DuPage Water Commission Meeting (FSG, Inc. at an estimated cost of \$179,295.00)

- Item 6: Resolution No. R-27-21: A Resolution Approving and Ratifying Certain Work Authorization Orders under Quick Response Electrical Contract QRE-9/20 at the June 17, 2021, DuPage Water Commission Meeting (Courtesy Electric Inc., at an estimated cost of \$36,000.00)
- Item 7: Resolution No. R-28-21: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with EN Engineering, LLC at the June 17, 2021, DuPage Water Commission Meeting (EN Engineering, LLC in an amount not to exceed \$25,000.00)
- Item 8: Request for Board Action: To Approve Requisition No. 72511 to Kunes Country Ford of Antioch for the Purchase of one 2021 Ford Explorer in the amount of \$34,773.00

ACCOUNTS PAYABLE

Commissioner Rush moved to approve the Accounts Payable in the amount of \$9,814,695.39 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$2,347,085.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Healy and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, P. Gustin, J. Healy, D. Novotny, J. Pruy, K. Rush, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, D. Russo, F. Saverino, and P. Sues

CHAIRMAN'S REPORT

Chairman Zay informed Board members that his oldest son, currently a student at North Park University studying Mechanical Engineering, had applied for a summer internship with the Commission which began earlier this month. General Manager Spatz added that the Commission had received applications from 4 students regarding a summer internship; two were hired and two decided to seek other opportunities.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz referred back to the May meeting in which he discussed updating the Commission's website. With that said, he then presented a brief preview of the new website noting that it should be ready in a couple months and asked the Commissioners to email staff with any suggestions.

With the ongoing concerns of surging cyberattacks, both Chairman Zay and General Manager Spatz reassured Board members that the Commission had implemented safeguards about 3 years ago by hiring FireEye which is one of the top cybersecurity firms to monitor the Commission's system 24/7.

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Gustin moved to adjourn the meeting at 6:24 P.M. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote:

Ayes: D. Bouckaert, J. Broda, P. Gustin, J. Healy, D. Novotny, J. Pruyn, K. Rush, and J. Zay

Nays: None

Absent: J. Fennell, R. Gans, D. Russo, F. Saverino, and P. Suess