

**Minutes of a Meeting
of the**

BOARD OF COMMISSIONERS

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

September 15, 2022

- I. The meeting was called to order by Chairman Zay at 6:30 P.M.

Chairman Zay welcomed Troop 82 from Elmhurst who are here working on their Citizenship and Community merit badge. They presented the flag and led the Pledge of Allegiance and enjoyed a tour of the Commission.

- II. Commissioners in attendance: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, D. Russo, F. Saverino, P. Suess, and J. Zay

Commissioners absent: R. Gans, P. Gustin, J. Healy, J. Pruyn, and K. Rush

Also In Attendance: C. Bostick, D. Panaszek, M. Weed, J. Haney, J. Rodriguez, S. Kim, D. Mundall and B. Garner of Luetkehans Brady Garner & Armstrong LLC.

- III. Public Comments

No public comment was offered.

- IV. Approval of Minutes

Commissioner Saverino moved to approve the minutes of the August 18, 2022 Regular Meeting of the DuPage Water Commission, seconded by Commissioner Russo and unanimously approved by a voice vote.

All voted aye, motion carried.

- V. Treasurer's Report

Financial Administrator, Cheryl Peterson, presented the August 2022 Treasurer's Report consisting of 13 pages with pages 1 and 2 containing a brief summary of the report.

August 2022

Financial Administrator Peterson pointed out the \$219.7 million of cash and investments on page 4, which reflected an increase of about \$4.1 million from the previous month. Financial Administrator

Peterson also pointed out the schedule of investments on pages 5 through 11 totaling \$184 million and the market yield on the total portfolio showed 1.50% which is up slightly from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$2.8 million and operating activities increased by approximately \$2.5 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Russo made a motion to accept the August 2022 Treasurer's Report, seconded by Commissioner Bouckaert, unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: R. Gans, P. Gustin, J. Healy, J. Pruyn, and K. Rush

VI. Committee Reports

A. Finance Committee – report by P. Suess

Commissioner Seuss had no report.

B. Administration Committee

Item 1: Report by J. Broda

Item 2: Request for Board Action: Approval of Special Legal Counsel, Georges & Synowiecki, Ltd., to be utilized as directed by the General Manager and Commission Legal Counsel, in accordance with rates established in the engagement letter.

Commissioner Broda moved to adopt item 2 under the Administration Report section of the agenda. Seconded by Commissioner Saverino and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: R. Gans, P. Gustin, J. Healy, J. Pruyn, and K. Rush

C. Engineering & Construction Committee – report by J. Fennell

Item 1: Report by J. Fennell

Item 2: Resolution No. R-53-22: A Resolution Approving a 12-month contract time extension for heavy machinery and equipment rigging, transportation and installation services to Meccon Industries, Inc., at no cost.

Item 3: Resolution No. R-54-22: A Resolution Approving and Ratifying Certain Change Orders for Contract PSD-9/21, SCADA Replacement Project with Baxter and Woodman/Boller Construction LLC., at a cost of \$30,133.00.

Item 4: Resolution No. R-55-22: A Resolution Approving and Ratifying three Certain Task Orders Under a Master Contract with Northern Inspection Services, LLC for indeterminate engineering services and feasibility testing at a cost not to exceed \$44,450.00.

Commissioner Fennell moved to adopt item numbers 2 through 4 under the Engineering and Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Bouckaert and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: R. Gans, P. Gustin, J. Healy, J. Pruyn, and K. Rush

VII. Accounts Payable

Commissioner Fennell moved to approve the Accounts Payable in the amount of \$12,149,765.89, subject to submission of all contractually required documentation for invoices that have been received. Seconded by Commissioner Russo and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: R. Gans, P. Gustin, J. Healy, J. Pruyn, and K. Rush

Commissioner Gustin moved to approve the Accounts Payable in the amount of \$1,389,775.00, subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated, seconded by Commissioner Russo and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: R. Gans, P. Gustin, J. Healy, J. Pruyn, and K. Rush

VIII. Chairman's Report

Chairman Zay began by reminding Commissioners that this is a busy time at the Commission, and quite a few things coming up. He thanked Staff for all of their hard work.

General Manager Paul May offered a status update on the Villages of Montgomery, Oswego and the City of Yorkville. A target milestone meeting was held, and the goal to accept water was set for 2027. Engineering meetings are set to begin next month, and the Illinois Department of Natural Resources, (IDNR) second hearing is set for October, moving the process forward.

General Manager May thanked Troop 82 for coming this evening and noted that the Commission looks forward to having scout troops from across the County visit to present the flag.

Customer meetings are now complete, with all customers having been invited to tour the facility and exchange critical information.

Source water study is going forward with Carollo Engineering, report expected first quarter 2023.

General Manager May congratulated Chris Bostick on his promotion to Manager of Water Operations, and thanked him for his continued service to the Commission.

Chairman Zay inquired about possible routes for water to Montgomery, Oswego and Yorkville.

IX. Omnibus Vote requiring Majority Vote

None

X. Omnibus Vote requiring Super-Majority Vote or Special Majority Vote

None

XI. Old Business

No Old Business was offered.

XII. New Business

No New Business was offered.

XIII. Executive Session

No executive session was necessary.

XIV. Adjournment

Commissioner Broda made a motion to adjourn, seconded by Commissioner Russo unanimously approved by a voice vote, all aye, motion carried. The meeting was adjourned at 6:45 P.M.