

**Minutes of a Meeting
of the**

BOARD OF COMMISSIONERS

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

November 17, 2022

I. The meeting was called to order by Chairman Zay at 6:34 PM

II. Roll Call

Commissioners in attendance: J. Broda, J. Fennell, J. Pruyn, K. Rush, D. Russo, F. Saverino, J. Zay

Commissioners absent: D. Bouckaert, R. Gans, P. Gustin, J. Healy, D. Novotny, P. Suess

Also in attendance: J. Haney, P. May, C. Bostick, C. Peterson, D. Cuvalo, D. Panaszek, A. Stark, M. Weed and D. Mundall

III. Public Comments

No Public Comments were offered.

IV. Approval of Minutes

Commissioner Pruyn moved to approve the minutes of the October 20, 2022 Regular Meeting of the DuPage Water Commission, seconded by Commissioner Saverino, unanimously approved by a voice vote.

All aye, motion carried.

V. Treasurer's Report

Treasurer Fates presented the October 2022 Treasurer's Report consisting of 13 pages with pages 1 and 2 containing a brief summary of the report.

October 2022

Treasurer Fates pointed out the \$222.5 million of cash and investments on page 4, which reflected an increase of about \$1.5 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$184.4 million and the market yield on the total portfolio showed 1.58% which is up slightly from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$5.7 million and operating activities increased by approximately \$6.1 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Broda moved to accept the October 2022 Treasurer's Report, seconded by Commissioner Russo, unanimously approved by a roll call vote.

Ayes: J. Broda, J. Fennell, J. Pruyn, K. Rush, D. Russo, F. Saverino, and J. Zay

Nays: None

Absent: D. Bouckaert, R. Gans, P. Gustin, J. Healy, D. Novotny, P. Suess

VI. Committee Reports

A. Finance Committee - report by J. Pruyn

Commissioner Pruyn reported that the Finance Committee did not have a quorum to meet; he brings three items forward for consideration by the Board.

Item 1: Request for Board Action – To authorize the General Manager to engage in the option year of a three-year agreement with Sikich LLC for audit services, at an amount not to exceed \$32,000.

Item 2: Request for Board Action – To authorize the transfer of funds from the Operating and Maintenance Account to the General Account

Item 3: Resolution No. R-72-22: A Resolution amending and restating the Investment Policy of the DuPage Water Commission.

Commissioner Pruyn made a motion adopt item numbers 1 through 3 under the Finance Committee section of the Agenda pursuant to the Omnibus Vote Procedures, seconded by Commissioner Russo, unanimously approved by a Roll Call vote.

Ayes: J. Broda, J. Fennell, J. Pruyn, K. Rush, D. Russo, F. Saverino, and J. Zay

Nays: None

Absent: D. Bouckaert, R. Gans, P. Gustin, J. Healy, D. Novotny, P. Suess

B. Administration Committee – report by J. Broda

Commissioner Broda gave a brief report of Administration Committee and brings five items forward for consideration by the Board.

Item 1: Ordinance No. O-4-22: An Ordinance Approving and Authorizing the Execution of a Water Purchase and Sale Agreement Between the DuPage Water Commission and Aqua Illinois for the Aqua Illinois-Oak Brook Unit System and an Interim Water Supply Agreement between the DuPage Water Commission, the Village of Oak Brook and Aqua Illinois

- Item 2: Resolution No. R-68-22: A Resolution approving employee insurance benefits for plan year beginning January 1, 2023 and ending December 31, 2023.
- Item 3: Resolution No. R-74-22: A Resolution authorizing and ratifying the disposal of certain personal property owned by the DuPage Water Commission.
- Item 4: Request for Board Action: To Suspend the Purchasing Procedures of the Commission's By-Laws and Authorize the General Manager to approve Requisition No. 74964 in the amount of approximately \$51,000.00 to Hexagon (formerly Infor).
- Item 5: Request for Board Action: To approve the 2023 Schedule of Meetings

Commissioner Broda made a motion adopt item numbers 1 through 5 under the Administration Committee section of the Agenda pursuant to the Omnibus Vote Procedures, seconded by Commissioner Rush, unanimously approved by a Roll Call vote.

Ayes: J. Broda, J. Fennell, J. Pruyn, K. Rush, D. Russo, F. Saverino, and J. Zay

Nays: None

Absent: D. Bouckaert, R. Gans, P. Gustin, J. Healy, D. Novotny, P. Suess

C. Engineering & Construction Committee – report by J. Fennell

Commissioner Fennell gave a brief report of the Engineering & Construction Committee and brings seven items forward for consideration by the Board.

- Item 1: Resolution No. R-67-22: A Resolution approving and ratifying certain work authorization orders under quick response electrical contract QRE-9/20. WO #012 with McWilliams Electric Company, at an estimated cost of \$60,058.
- Item 2: Resolution No. R-69-22: A Resolution suspending purchasing procedures and authorizing the General Manager to purchase materials and labor services for the Commission's emergency generators and ancillary equipment from Altorfer Power Systems, at a cost not to exceed \$300,000.00
- Item 3: Resolution No. R-70-22: A Resolution approving and ratifying certain work authorization orders under quick response contract QR-12/21 with Benchmark Construction Company (QR – 12.016) at an estimated cost of \$456,085.14.
- Item 4: Resolution No. R-71-22: A Resolution approving and ratifying certain work authorization orders under quick response contract QR-12/21 to Benchmark Construction Company (OR-12.017) at an estimated cost of \$85,372.10

Item 5: Resolution No. R-73-22: A Resolution approving and ratifying certain work authorization orders under quick response electrical contract QRE-9/20, (WO 9.013) to McWilliams Electric Co. at an estimated cost of \$31,000.00.

Item 6: Resolution No. R-75-22: A Resolution approving and ratifying certain work authorization orders for a valve assessment program - contract VAP-2/22, work authorization order 2.001 to Pure Technologies, Inc., at an estimated cost of \$275,000.00

Item 7: Resolution No. R-76-22: A Resolution awarding the influent, effluent and 72" meter buildings coatings rehabilitation contract PDS-11/22, to GP Maintenance Services, Inc., at a cost of \$440,000.00

Commissioner Fennell made a motion to adopt item numbers 1 through 7 under the Engineering & Construction Report section of the agenda in a single group pursuant to the Omnibus Vote procedures, seconded by Commissioner Saverino, unanimously approved by a Roll Call vote.

Ayes: J. Broda, J. Fennell, J. Pruyn, K. Rush, D. Russo, F. Saverino,
and J. Zay

Nays: None

Absent: D. Bouckaert, R. Gans, P. Gustin, J. Healy, D. Novotny, P. Suess

VII. Accounts Payable

A. **October 2022**

Item 1: Approval of Accounts Payable invoices received in the amount of \$10,101,376.43

Item 2: Approval of Accounts Payable estimated invoices in the amount of \$4,627,075.00

Commissioner Russo made a motion to approve the Accounts Payable in the amount of \$10,101,376.43, and the estimated Accounts Payable in the amount of \$4,627,075.00, subject to submission of all contractually required documentation, for invoices that have been received, seconded by Commissioner Rush, unanimously approved by a Roll Call vote.

Ayes: J. Broda, J. Fennell, J. Pruyn, K. Rush, D. Russo, F. Saverino,
and J. Zay

Nays: None

Absent: D. Bouckaert, R. Gans, P. Gustin, J. Healy, D. Novotny, P. Suess

VIII. Chairman's Report

Chairman Zay wished all a Happy Thanksgiving and informed the Commissioners that there will be no December meeting.

General Manager Paul May presented a summary of the 30th anniversary of the Commission, and , acknowledged the Commissioners for their service and dedication to the Commission.

He went on to inform the Commissioners that the source water study will be complete in the first quarter of 2023, exploring the option of convening a task force, noting that it may be advisable to establish a Task Force Committee of Commissioners to review the findings of the report. The Chicago contract and the cost of service study are on going as well.

IX. Omnibus Vote Requiring Majority Vote

X. Omnibus Vote Requiring Super-Majority or Special Majority Vote

XI. Old Business

No Old Business was offered.

XII. New Business

No New Business was offered.

XIII. Executive Session.

There was no Executive Session.

XIV. Adjournment

Commissioner Fennell made a motion to adjourn, seconded by Commissioner Russo, unanimously approved by a voice vote. All aye, motion carried.

Meeting was adjourned at 6:47 PM