

**Minutes of a Meeting
of the**

FINANCE COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

May 18, 2023

Chairman Suess called the meeting to order at 5:49 P.M.

Committee members in attendance: P. Suess, J. Pruyn, D. Russo, and J. Zay

Committee members absent: None

Also in attendance: P. May, B. Fates, C. Peterson, Jeff Schroeder (PFM), Kyle Jones (PFM), and Chris Harris (PFM)

Treasurer Fates reported that he had reviewed and approved the journal entries and bank reconciliations for the month of April 2023.

Commissioner Russo moved to approve the Minutes of the April 20, 2023, Finance Committee Meeting of the DuPage Water Commission. Motion seconded by Chairman Zay and unanimously approved by a Voice Vote.

Chairman Suess began discussion for the purchase of cyber insurance as proposed from Arthur J Gallagher Risk Management. Financial Administrator Peterson described that two proposals were received and that the one being recommended had a higher level of coverage in certain areas for a slightly lower cost. The term is for seventeen months to place the renewal of the insurance on the same schedule as the other property and liability insurance coverages. Commissioner Russo moved to recommend the purchase of Cyber Insurance as recommended by Arthur J Gallagher Risk Management. Seconded by Chairman Zay and unanimously approved by a Voice Vote.

Chairman Suess began discussion about the transfer of funds from the General Account to the Operating Reserve and Long-Term Water Capital Reserve Account. Financial Administrator Peterson explained that this transfer would increase the balances in the Operating Reserve and Long-Term Water Reserve Account to meet targeted reserves for the 2024 fiscal year. Commissioner Russo moved to recommend the transfer of funds from the General Account to the Operating Reserve and Long-Term Water Capital Reserve Account. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

Chairman Suess asked if there were any questions regarding the Treasurer Report or Financial Report. Treasurer Fates highlighted that the year ended with cash increasing by \$10.9 million and all reserve accounts had met targeted balances and were in compliance. Financial Administrator Peterson noted to the Committee that accounts 01-60-663100 (Self Insurance) and 01-60-663100 (Pipeline Repairs) went over budget in April. Self Insurance due to clean up costs related to the diesel spill from years ago and pipeline repair costs due mainly to the repair of the distribution pipe located at the pumping station. Financial Administrator Peterson then reviewed the accounts payable and estimates list.

Jeff Schroeder, Kyle Jones, and Chris Harris presented to the Committee a brief overview of the Commission's investment activity for the first quarter, the market's current economic conditions, and projected interest rate activity. A more detailed discussion was then had regarding the portfolio's current position and what is expected moving forward.

With no other items coming before the Committee, Commissioner Russo moved to adjourn the meeting at 6:31 P.M. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.