



# DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642  
(630)834-0100 Fax: (630)834-0120

## AGENDA

**ADMINISTRATION COMMITTEE  
THURSDAY, MARCH 20, 2014  
6:40 P.M.**

**600 EAST BUTTERFIELD ROAD  
ELMHURST, IL 60126**

## COMMITTEE MEMBERS

L. Crawford  
J. Broda  
W. Murphy  
J. B. Webb  
J. Zay

- I. Roll Call
- II. Approval of Minutes of the February 20, 2014 Regular Committee Meeting
- III. Resolution No. R-9-14: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission
- IV. Other
- V. Adjournment

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All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF A MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DuPAGE WATER COMMISSION  
HELD ON THURSDAY, FEBRUARY 20, 2014  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:21 P.M.

Committee members in attendance: J. Broda, L. Crawford, and J. Zay (*ex officio*)

Committee members absent: W. Murphy and J. B. Webb

Also in attendance: J. Spatz, F. Frelka, and J. Rodriguez

Chairman Zay moved to approve the Minutes of the December 19, 2013, Administration Committee meeting. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

With regards to the Consulting Services Agreement, General Manager Spatz explained that John J. Millner and Associates, Inc. were hired in February of last year for consulting services related to possible legislative bills regarding non-Commission towns/villages wanting to connect to the Commission's system for emergency purposes. He added that staff has not yet received the engineering report regarding emergency connections on the Commission's system. He stated that John J. Millner and Associates, Inc. had also been keeping staff informed of all current pending legislation related to the Commission and, if necessary, would contact the bill sponsor for an explanation of the bill's purpose.

Chairman Zay then cited some examples of pending legislation: a regulatory board that controls agencies utilizing Lake Michigan water; a citizen's utility board that oversees water rates; consolidating or eliminating certain commissions or committees; changing certain commission's or committee's fiscal year to July 1; and changing compensation for certain commissions or committees. He went on to say that the Commission was included in all pending legislation citing certain committees and commissions.

Commissioner Broda asked if staff could update him on these legislative items so he could then inform the DuPage Mayors and Managers Conference. The Committee members present all agreed that this was a great idea. He also asked if there are hours associated with this contract. General Manager Spatz replied that the Commission pays a set fee per quarter that breaks down to \$2,000 per month.

Commissioner Crawford stated that she would be bringing four Chambers of Commerce to Springfield in March and that she would be happy to take an amendment to support.

It was the consensus of the Committee members present to recommend to the full board the Consulting Services Agreement.

In regards to the Labor Counsel Agreement, General Manager Spatz stated that both of the union contracts expire May 1 and it was suggested that staff look into a new labor counsel. He stated that Chairman Zay referred him to the law firm Storino, Ramello & Durkin which has worked on many similar collective bargaining negotiations. He added that he met with them

Minutes 2/20/14 Administration Committee Meeting

and they seem to be a good fit for the Commission. He noted that approving this agreement would start the process of meeting with the unions in March.

Commissioner Broda asked if staff interviewed any other firms. General Manager Spatz stated that staff only interviewed the above-mentioned firm but he had spoken to a few on the phone and asked them to send him information, but nothing had been received to date. He added that Elmhurst and DuPage County have both used this firm in the past and they come highly recommended.

Commissioner Broda asked if there was any relation in this firm to Representative Jim Durkin, to which General Manager Spatz replied in the negative.

Commissioner Crawford asked if there were any other differences in this contract besides the small change in the rate. General Manager Spatz replied that there are no other differences besides the rate change. He noted that if associates or paralegals are used, the rate decreases but, for the most part, the partners will be used. She also asked if completing the contracts was the expected outcome from this contract to which General Manager Spatz replied in the affirmative.

It was the consensus of the Committee members present to recommend to the full board the Labor Counsel Agreement.



Commissioner Crawford moved to adjourn the meeting at 6:33 P.M. Seconded by Chairman Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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DATE: March 14, 2014

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Administration Committee	<b>ORIGINATING DEPARTMENT</b>	Instrumentation/ Remote Facilities
<b>ITEM</b>	A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission  Resolution No. R-9-14	<b>APPROVAL</b>	 

Account Number: N/A

Resolution No. R-9-14 is a Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. This Resolution authorizes the General Manager to dispose of the assets listed on Exhibit A to the Resolution or, if already disposed of, ratifies and confirms their disposal because these assets are or were no longer useful to the Commission.

The computer and electronic equipment listed in Group 1 in Exhibit A will be donated to ATEN – Assistive Technology Exchange Network, A Program of United Cerebral Palsy of Greater Chicago, they refurbish and recycle donated computers and distributes them free of charge to children with disabilities.

Assistive Technology Exchange Network  
7550 W. 183<sup>rd</sup> Street  
Tinley Park, IL 60477  
708-444-8460

The computer and electronic equipment listed in Group 2 in Exhibit A will be donated to the New Landmark Missionary Baptist Church in Chicago for their after school program for low income children.

New Landmark Missionary Baptist Church  
2700 W. Wilcox  
Chicago, IL 60612  
773-722-7555

**MOTION:** To adopt Resolution No. R-9-14

## DUPAGE WATER COMMISSION

## RESOLUTION NO. R-9-14

**A RESOLUTION AUTHORIZING AND RATIFYING  
THE DISPOSAL OF CERTAIN PERSONAL PROPERTY  
OWNED BY THE DUPAGE WATER COMMISSION**

WHEREAS, the DuPage Water Commission is authorized to sell or otherwise dispose of personal property pursuant to 65 ILCS 5/11-135-6; and

WHEREAS, in the opinion of the Board of Commissioners of the DuPage Water Commission, the personal property described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the "Property") is no longer necessary or useful to or for the best interests of the DuPage Water Commission to retain or, if already disposed of, was not necessary or useful to or for the best interests of the DuPage Water Commission to retain;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Board of Commissioners of the DuPage Water Commission hereby finds and determines that the Property is no longer necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission will be served by its disposal or, if already disposed of, was not necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission were served by its disposal.

SECTION TWO: The General Manager is hereby authorized to dispose of the Property in such manner as the General Manager shall determine or, if already disposed

Resolution No. R-9-14

of, the Board of Commissioners of the DuPage Water Commission hereby ratifies and confirms its disposal.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

**EXHIBIT A**

**Group 1**

Qty	<u>DWC Inventory # and/or S/N</u>	<u>Description</u>	<u>Date Purchased</u>	<u>Cost</u>
1	208, P1 766883	Panasonic RR-900D Cassette Transcriber	01/03/89	\$200.45
1	1294, 6J21JZS1A01M	HP ProLiant DL360	02/20/02	\$3,160.00
1	1317, SG2CP4719D	HP COLOR INKJET PRINTER 2600DN	04/15/03	\$1,298.00
1	1314, 209386	ACE P4	04/17/03	\$995.00
1	1325, D345LH72H074	HP ProLiant ML370 G3	11/11/03	\$5,397.00
1	5ZNTK31	Dell OptiPlex GX270 (old security/HVAC)	09/26/03	?
1	45B1G61	Dell OptiPlex GX280 (old metershop)	12/31/04	?
1	1338, EA02LH722L	HP ProLiant ML370 G3	04/12/04	\$5,389.00
1	1340, 212085	ACE P4 computer	02/10/04	\$1,245.00
1	1350, EA3TKJ4Z37	HP ProLiant ML370 G3	07/23/04	\$4,603.00
1	1359, 2UA4490227	HP Workstation XW6200	01/14/05	\$5,000.00
1	1367, 05267M4510004	Iiyama PLE511S monitor	01/27/05	\$900.00
1	2051036490	Premio P4 computer	11/30/05	\$1,040.00
1	2061003986	Premio P4 computer	04/12/06	\$1,060.00
1	2061003987	Premio P4 computer	04/12/06	\$1,060.00
1	2071000006	Premio Core 2 Duo computer	12/20/06	\$1,055.00
1	BE10083	ArcMail Defender U120	05/06/09	\$5,542.00
1	EA0LKVJZ4D	HP ProLiant DL320 G2	02/15/05	\$3,354.00
1	USE71810F5	HP ProLiant DL320S	05/14/07	\$6,900.00
13		Keyboards		
11		Mice		
12		5 port switch 10/100		

**Group 2**

Qty	<u>DWC Inventory # and/or S/N</u>	<u>Description</u>	<u>Date Purchased</u>	<u>Cost</u>
1	2061015940	Premio Core 2 Duo computer	12/20/06	\$1,315.00
1	2071000004	Premio Core 2 Duo computer	12/20/06	\$1,055.00
1	2071000005	Premio Core 2 Duo computer	12/20/06	\$1,055.00
1	2081002063	Premio Core 2 Duo computer	04/04/08	\$790.00
1	2081002066	Premio Core 2 Duo computer	04/04/08	\$790.00
5		Keyboards		
5		Mice		