

**MINUTES OF A MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DUPAGE WATER COMMISSION  
HELD ON THURSDAY, MAY 16, 2013  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 7:02 P.M.

Committee members in attendance: L. Crawford, J. Broda, W. Murphy, and J. B. Webb

Committee members absent: J. Zay (*ex officio*)

Also in attendance: F. Frelka and J. Rodriguez

Commissioner Murphy moved to approve the Minutes of the January 17, 2013, Administration Committee meeting. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

Commissioner Murphy moved to recommend approval of Resolution R-14-13: A Resolution Releasing Certain Executive Session Meeting Minutes at the May 16, 2013, DuPage Water Commission Meeting. Seconded by Commissioner Broda.

After Commissioner Broda suggested, going forward, to change the titles from 'Schedule A' and 'Schedule B' to 'Schedule A-Minutes to Keep' and 'Schedule B-Minutes to Release,' and list both sets of minutes to keep and release on the Request for Board Action to avoid confusion, the motion was unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Crawford asked how often the Commission replaces computer hardware. GIS Coordinator Frelka responded that it varies between 2-3 years. Commissioner Crawford then asked how staff chose the vendor for disposing certain items in Resolution R-15-13. GIS Coordinator Frelka responded that the organization was found by another staff member and that the vendor refurbishes the Commission's old equipment, if possible, after it has been wiped clean by the Commission's IT department.

Commissioner Crawford moved to recommend approval of Resolution R-15-13: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Chairman Broda moved to adjourn the meeting at 7:10 P.M. Seconded by Commissioner Murphy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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