

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, NOVEMBER 20, 2014
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:00 P.M.

Commissioners in attendance: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Commissioners Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

Also in attendance: J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, R. C. Bostick, M. Weed, F. Frelka, J. Schori, E. Kazmierczak, and R. Jones of Gorski & Good, LLP

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Furstenau moved to approve the Minutes of the October 16, 2014 Regular Meeting and the Minutes of the October 16, 2014 Executive Session Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

Financial Administrator Peterson presented the October 2014 Treasurer's Report, consisting of eleven pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Financial Administrator Peterson pointed out the \$81.7 million of cash and investments on page 4, which reflected a decrease of about \$3.2 million from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 9 totaling \$78.7 million and the market yield on the total portfolio showed 62 basis points which had increased slightly from the prior month. On page 10, the statement of cash flows showed an increase in cash and investments by about \$11.8 million and operating activities increased cash by approximately \$8.0 million, roughly \$17.7 million of sales tax was received, and principal and interest debt payments on bonds totaled about \$14.2 million. On page 11, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$19 million of outstanding debt in Table 3, Row H.

Commissioner Janc moved to accept the October 2014 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

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All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Agenda and provided a brief summary of the discussion items.

With regards to the Reserve Fund Policy and Investment Policy, Commissioner Suess reported that the Finance Committee had discussed, and would be presenting at the December meeting for Board consideration, a new amended Reserve Fund Policy and Investment Policy. The Reserve Fund Policy would focus on building a policy to reflect the Commission's capital short and long term needs.

Commissioner Suess moved to suspend the purchasing procedures of the Commission's By-Laws and to purchase Workers Compensation and Employer's Liability insurance coverage, for a total premium not-to-exceed \$97,000.00, as proposed by Illinois Public Risk Fund and outlined by The Nugent Consulting Group. Seconded by Commissioner Murphy.

Commissioner Suess asked General Manager Spatz to provide a brief summary of the Workers Compensation insurance coverage. General Manager Spatz summarized the workers compensation insurance coverage options, as well as, previous year's experiences. General Manager Spatz explained that this year's premium would increase from the previous year, however, in speaking with the consultant it was recommended to stay with the current provider. With no further discussion, the motion was unanimously approved by a Roll Call Vote:

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

Administration Committee

No meeting

Engineering & Construction Committee – Reported by Commissioner Furstenau

Commissioner Furstenau reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After Commissioner Furstenau provided a brief summary of the items, he welcomed any questions. Hearing none, Commissioner Furstenau moved to adopt item numbers 2 through 4 under the Engineering & Construction Report section of

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the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

Item 2: Request For Board Action: To Authorize the General Manager to pay Divane Bros. Electric Co. for Work Authorization Order QRE-6.04 in the amount of \$4,085.48

Item 3: Resolution No. R-29-14: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the November 20, 2014, DuPage Water Commission Meeting (Divane Bros. Electric Co., in an estimated amount not-to-exceed \$4,200.00)

Item 4: Resolution No. R-30-14: A Resolution Terminating the Emergency Interconnection Agreement with the Village of Bellwood

ACCOUNTS PAYABLE

Commissioner Murphy moved to approve the Accounts Payable in the amount of \$7,121,829.10 subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$706,905.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

CHAIRMAN'S REPORT

Chairman Zay began his report by asking Board members to consider giving the Commission employees an additional day off on December 26th as it lands on a Friday this year. Commissioner Murphy expressed his appreciation with staff members and noted that giving the employees an additional day would be an appropriate way to end the year. The Board members present agreed to give the General Manager the discretion to grant December 26th as an additional holiday. Chairman Zay concluded his report by wishing everyone a Happy Thanksgiving.

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OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Murphy moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

The Board went into Executive Session at 7:09 P.M.

Commissioner Broda moved to come out of Executive Session at 7:20 P.M. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Furstenau moved to extend the term of the appointment of the General Manager and to amend the employment agreement with the General Manager in accordance with the Commission's By-Laws and to increase the General Manager's compensation in accordance with the discussions in Executive Session. Seconded by Commissioner Pruyn and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

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Commissioner Murphy moved to adjourn the meeting at 7:22 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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