

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY, JANUARY 15, 2015  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:00 P.M.

Commissioners in attendance: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: None

Also in attendance: J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, R. C. Bostick, M. Weed, E. Kazmierczak, T. Good of Gorski & Good, LLP and John Millner of John J. Millner & Associates

**OATHS OF OFFICE**

Chairman Zay administered the official oaths to reappointed Commissioner Jeff Pruyn, Municipal Representative District 1, Dave Novotny, County Representative for District 1, and Joe Fennell, Municipal Representative District 3.

**OFFICE APPOINTMENT**

Commissioner Broda moved to appoint Commissioner Pruyn to serve as Vice-Chairman of the DuPage Water Commission for a term commencing January 1, 2015 and expiring January 1, 2017, or until his successor is duly appointed and confirmed. Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote of the Municipal Appointed Commissioners.

Ayes: J. Broda, J. Fennell, R. Furstenau, J. Pruyn, F. Saverino and P. Suess

Nays: None

Absent: None

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Broda moved to approve the Minutes of the December 18, 2014 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Loftus and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

## **TREASURER REPORT**

Treasurer Ellsworth presented the December 2014 Treasurer's Report, consisting of eleven pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Ellsworth pointed out the \$88.2 million of cash and investments on page 4, which reflected an increase of about \$2.8 million from the previous month. Treasurer Ellsworth also pointed out the schedule of investments on pages 5 through 9 totaling \$84.9 million and the market yield on the total portfolio showed 67 basis points which had slightly increased from the prior month. On page 10, the statement of cash flows showed an increase in cash and investments by about \$18.3 million and operating activities increased cash by approximately \$10.7 million, roughly \$24.0 million of sales tax was received, and principal and interest debt payments on bonds totaled about \$16.6 million. On page 11, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$16.7 million of outstanding debt in Table 3, Row J.

Commissioner Russo moved to accept the December 2014 Treasurer's Report. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

## **COMMITTEE REPORTS**

### **Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Agenda. After Commissioner Suess provided a brief summary of the items, he welcomed any questions. Hearing none, Commissioner Suess moved to Authorize the Transfer of Funds from the General Account to the Capital Reserve Account. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: None

### **Administration Committee – Reported by Commissioner Crawford**

Commissioner Crawford began by welcoming Commissioner's Fennell and Novotny to the Administration Committee. Commissioner Crawford reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Agenda adding that part of the discussion included consideration of hiring the services of a Human Resource firm to help with various personnel matters noting that staff would be contacting a couple firms for information and report back to

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the Board. With no further discussion, Commissioner Crawford moved to adopt Resolution No. R-1-15: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: None

### **Engineering & Construction Committee – Reported by Commissioner Loftus**

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed the Status of Operations report with no action items to be considered.

### **ACCOUNTS PAYABLE**

Commissioner Furstenau moved to approve the Accounts Payable in the amount of \$6,969,405.40 subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$637,535.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: None

### **CHAIRMAN'S REPORT**

Chairman Zay reported that the February Board meeting would include a Committee of the Whole meeting prior to the regularly scheduled Commission Board meeting for the sole purpose of discussing the Tentative Draft Management Budget for Fiscal Year 2015-2016. Chairman Zay noted that staff would be including a copy of the draft budget in the February Board packet and asked members to submit their questions in writing and in advance of the meeting to allow staff enough time to prepare a question/answer spreadsheet.

### **Committee Appointments**

Chairman Zay thanked the Commissioners for submitting their Committee preferences noting that he had decided to keep the committee appointments the same as requested by Board members.

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Commissioner Loftus moved to confirm Chairman Zay's appointments of Commissioners to serve on the Committees, as Chair or otherwise, as set forth in Chairman Zay's memorandum dated January 6, 2015. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

### **Presentation by John J. Millner**

Chairman Zay introduced Mr. John Millner and asked him to provide a brief summary of his background, changes going on in Springfield, and any legislation pertaining to the Commission.

Mr. Millner began by thanking the Board members for their hard work in bringing clean and safe water to the citizens of DuPage County. Mr. Millner shared some of his background starting with his service as the Chief of Police for the City of Elmhurst for 30+ years, served from 2005-2013 as an Illinois State Senator, and is currently working as a Lobbyist/Consultant. Mr. Millner shared some of the changes currently going on in Springfield. He also updated the Commissioners on legislation which would affect the Commission, specifically, government consolidation and fiscal budget year changes. Mr. Millner reassured the Board that he continues to keep a watchful eye on any concerns.

After General Manager Spatz also reassured the Board that Mr. Millner keeps him informed of any potential water related and/or Commission related issues, Chairman Zay thanked Mr. Millner for attending the meeting and for his continued support.

### **OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

### **OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

### **OLD BUSINESS**

None

### **NEW BUSINESS**

General Manager Spatz reminded the Commissioners to complete their annual DuPage County Ethics training course requirement.

### **EXECUTIVE SESSION**

None

Commissioner Broda moved to adjourn the meeting at 7:36 P.M. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.