

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, FEBRUARY 18, 2016
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:55 P.M.

Commissioners in attendance: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, and J. Zay

Commissioners Absent: R. Gans, F. Saverino, and P. Suess

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, T. McGhee, C. Peterson, J. Rodriguez, R. C. Bostick, F. Frelka, J. Schori, M. Weed, E. Kazmierczak, and R. Jones of Gorski & Good

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Loftus moved to approve the Minutes of the December 17, 2015 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

Treasurer Fates presented the December 2015 and the January 2016 Treasurer's Reports, both reports consisted of 13 pages, noting that pages 1, 2 and 3 contained a brief summary of each report.

December 2015

Treasurer Fates pointed out the \$124.7 million of cash and investments on page 4, which reflected an increase of about \$3.9 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$118.5 million and the market yield on the total portfolio showed 90 basis points which had slightly increased from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$25.1 million and operating activities increased cash by approximately \$12.7 million, roughly \$24.9 million of sales tax was received, and debt service payments totaled about \$7.5 million. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$4.5 million of outstanding debt in Table 3, Row J.

Minutes of the 2/18/16 Commission Meeting

January 2016

Treasurer Fates pointed out the \$125.6 million of cash and investments on page 4, which reflected an increase of about \$0.9 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$119.5 million and the market yield on the total portfolio showed 92 basis points which had slightly increased from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$26.0 million and operating activities increased cash by approximately \$11.4 million, roughly \$28.0 million of sales tax was received, and debt service payments totaled about \$8.4 million. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$3.6 million of outstanding debt in Table 3, Row J.

Commissioner Scheck moved to accept the December 2015 and the January 2016 Treasurer's Reports. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Pruyn

Commissioner Pruyn reported that the Finance Committee had no actions items for consideration, but that the Committee had reviewed all reports.

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary of all items, Commissioner Crawford moved to adopt item numbers 2 and 3 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo.

Chairman Zay expressed his appreciation to the Administration Committee and to staff for their work on the Personnel Manual. With no further discussion, the motion was unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, and J. Zay

Nays: None

Absent: R. Gans, F. Saverino, and P. Suess

Minutes of the 2/18/16 Commission Meeting

Item 2: Resolution No. R-1-16: A Resolution Amending and Restating the Personnel Manual

Item 3: Resolution No. R-4-16: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After providing a brief summary of all items, Commissioner Loftus moved to adopt item numbers 2 through 8 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, and J. Zay

Nays: None

Absent: R. Gans, F. Saverino, and P. Suess

Item 2: Request For Board Action - To suspend the purchasing procedures of the Commission's By-Laws and authorize the General Manager to approve Requisition No. 31847 (Infor Enterprise Asset Management System Annual Software Maintenance Agreement – \$40,402.08)

Item 3: Resolution No. R-2-16: A Resolution Approving and Ratifying Certain Contract QR-10/13 Change Orders (Change Order No. 1 to Work Authorization Order 10.007 – Rossi Contractors, Inc. – Revise Final Cost to \$6,503.57)

Item 4: Resolution No. R-3-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 (Windy City Electric Co. – Estimated Not To Exceed \$13,000.00)

Item 5: Resolution No. R-5-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-10/13 (John Neri Construction Co. Inc. – Estimated Cost \$42,500.00)

Item 6: Resolution No. R-6-16: A Resolution Approving and Authorizing the Execution of a New Electrical Supply Pricing Agreement – (Constellation New Energy for a total electrical cost not-to-exceed 4.29 cents per kWh)

Minutes of the 2/18/16 Commission Meeting

- Item 7: Resolution No. R-7-16: A Resolution Awarding a Contract for the Rehabilitation of Coating Systems and Fall Protection Systems for Tank Sites No. 1 and No. 4 East-Contract SS-7/16 (Era-Valdivia Contractors, Inc. - \$2,907,580.00)
- Item 8: Resolution No. R-8-16: A Resolution Approving and Ratifying Certain Contract Change Orders for Masonry, Concrete and Handrail Rehabilitation Work for the DuPage Water Commission (Manusos General Contracting, Inc. – Reduction of Final Contract Price by \$85,843.55)

Commissioner Loftus concluded his report by referring to the electrical agreement under Resolution No. R-6-16 and expressed his appreciation to General Manager Spatz for his hard work in negotiating a decrease in price of 3% which equates to a savings of approximately \$56,000.00 per year for two years.

ACCOUNTS PAYABLE

Commissioner Furstenau moved to approve the Accounts Payable in the amount of \$7,898,651.36, (December 2015, disbursements made with concurrence of Commission's Chairman) and \$8,030,334.01 (January 2016) subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$1,130,215.00, (December 2015, disbursements made with concurrence of Commission's Chairman) and \$775,925.00 (January 2016) subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, and J. Zay

Nays: None

Absent: R. Gans, F. Saverino, and P. Suess

CHAIRMAN'S REPORT

Chairman Zay began his report by reminding members to check, on a regularly basis, their individual dpwc.org email and to contact staff for any assistance.

Next, Chairman Zay noted that the Commission, through the County of DuPage, had an opportunity to host another press conference with Governor Rauner. Chairman Zay noted that due to various reasons/concerns that he had respectfully declined and the press conference was held at another location.

Chairman Zay concluded his report by thanking the Commissioners, General Manager Spatz and staff for their continued hard work noting the Commission's positive financial position compared to five years ago.

Minutes of the 2/18/16 Commission Meeting

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

General Manager Spatz briefly addressed concerns regarding recent articles involving Lead in the City of Chicago's drinking water and how it relates to the Commission.

Commissioner Broda moved to adjourn the meeting at 7:20 P.M. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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