

**MINUTES OF A MEETING OF THE
FINANCE COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON THURSDAY, SEPTEMBER 15, 2016
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order at 5:52 P.M.

Committee members in attendance: P. Suess, J. Pruyn, and J. Zay

Committee members absent: R. Gans and D. Russo

Non-Committee members in attendance: None

Also in attendance: J. Spatz, C. Peterson and W. Fates

Minutes

Commissioner Pruyn moved to approve the Minutes of the Regular Committee Meeting of August 18, 2016 of the Finance Committee. Seconded by Chairman Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Approval of Reconciliations

Treasurer Fates stated that he had reviewed and approved the journal entries and bank reconciliations for the month of August 2016.

All voted aye. Motion carried.

Request for Board Action – Audit Services

General Manager Spatz discussed the renewal of the audit services with Sikich for a 3rd year. He described how the initial agreement was for three years and the final year was optional based upon agreement to exercise it. Commissioner Pruyn and Chairman Zay started a discussion regarding the request for proposal process and auditor rotation. General Manager Spatz explained the process that was used in prior years. The Committee agreed to recommend exercising this option with Sikich based upon price and performance.

Treasurer's Report – August 2016

Treasurer Fates reviewed the written summary of the August Treasurer's Report. Cash and Investments were \$152.2 Million. He described by account the Commission's cash and investments increase of \$5.1 Million from the prior month he also stated that all investments are in compliance with the investment policy.

The market yield on the portfolio increased by 0.02% to 1.06% in the current month. The portfolio was showing unrealized gains of \$406,000 compared to unrealized gains at the prior year end of approximately \$537,000.

Treasurer Fates detailed the \$15.9 Million increase year-to-date on the Statement of Cash Flows. He stated that all targeted reserve levels were met or exceeded targets.

General Manager Spatz left the meeting at 6:00 P.M.

Financial Statements – August 2016

Financial Administrator Peterson noted that for the prior fiscal year, revenues exceeded expenses by approximately \$15.8 Million. The results were primarily due to sales tax slightly higher than budgeted and timing of expenditures.

Sales Tax collections were above prior year revenue amounts by approximately 1.7% in August. Cumulatively Sales Tax collections as of August 31, 2016, were approximately \$367,000 over the prior year.

Financial Administrator Peterson stated that cash and investment balances at the end of August exceeded liabilities or targets by \$62 Million.

It was noted that cash balances were up compared to prior year by approximately \$40 Million. Receivables were higher due to increased water sales.

Accounts Payable

Financial Administrator Peterson presented the Accounts Payable to the committee members. The numbers below were to be presented in the General Meeting.

August 10, 2016 to September 6, 2016	\$10,021,220.88
<u>Estimated</u>	<u>\$1,499,475.00</u>
Total	\$11,520,695.88

Other

None.

Adjournment

Chairman Zay moved to adjourn the meeting at 6:06 P.M. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.