

**MINUTES OF THE MEETING OF THE
ENGINEERING & CONSTRUCTION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, MARCH 16, 2017
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order at 6:00 P.M.

Committee members in attendance: D. Loftus, J. Fennell, F. Saverino, M. Scheck and J. Zay

Committee members absent: None

Also in attendance: C. Bostick, E. Kazmierczak, T. McGhee, J. Schori, J. Spatz and M. Weed.

Commissioner Scheck moved to approve the Minutes of the February 16, 2017 Engineering & Construction Committee Meeting of the DuPage Water Commission. Motion seconded by Commissioner Fennell.

All voted aye: Motion passed

Facilities Construction Supervisor Bostick provided an oral summary of the Status of Operations reports dated March 9, 2017:

Regarding The Contract for the Rehabilitation of Coating Systems and Fall Protection Systems for Tank Sites No. 3 (Contract SS-8/17) with Era-Valdivia Contractors, Inc., Facilities Construction Supervisor Bostick advised the work is ready to commence on or about April 1st, the Contract Completion Date is July 7th, and a letter has been sent to office buildings in close proximity to the Commission's property to advise them of what to expect during the rehabilitation processes.

Facilities Construction Supervisor Bostick advised the Committee that the annual Customer Meter Testing Program is approximately 75% complete and without any issues reported.

Regarding Quick Response Electric Contract QRE-7/15, Facilities Construction Supervisor Bostick advised the Committee that Work Authorization Order (WAO) No. 12 to perform various upgrades at 73 remote facilities is scheduled to commence by the end of March.

Facilities Construction Supervisor Bostick advised the Committee that the large diameter valve replacement on Butterfield Rd. at Marshall Ave. in Oakbrook Terrace is on schedule to begin on or about April 3rd.

Regarding R-8-17, Facilities Construction Supervisor Bostick advised that the current Quick Response Contracts (QR-10/13) are scheduled to end on June 30, 2017 and R-8-17 appears on the agenda seeking authorization to advertise for bids on Quick Response Contract QR-17/17. Facilities Construction Supervisor Bostick reminded the Committee that Quick Response contracts allow Staff to utilize approved contractors to perform construction and maintenance work where the Commission is unable to perform work through its own Staff or using its own equipment; approval of this resolution does not authorize either construction work or construction-related expenses, however it would approve the costs associated with the print publication of advertisements as required by law; and it is Staff's intent to eventually seek Board authorization to enter into agreements with two or more contractors, each for a two-year period with the option of two additional one-year extensions for each.

Regarding R-7-17, Facilities Construction Supervisor Bostick advised the Committee that the resolution would authorize Task Order No.4 with AECOM for design services of the water main to service the Village of Bartlett. Commissioner Fennell inquired as to the disparity in costs between the individual engineering firm's proposals. Chairman Loftus advised the Committee that this item was originally slated for Board action at the February 2017 meeting, however he had it removed because he too had questions and concerns regarding the disparity in proposal pricing as well as the process utilized in seeking the engineering proposals. Chairman Loftus stated that he and Chairman Zay met with Staff and his concerns have since been alleviated. Chairman Loftus explained to the Committee that in some cases the proposals of the engineering firms with higher fees had included additional tasks that were over and above the scope of work requested, hence the higher cost proposal.

Chairman Zay entered the meeting at 6:10 P.M.

Regarding R-9-17, Facilities Construction Supervisor Bostick advised the Committee the resolution seeks authorization to enter into a Master Task Order Agreement with HBK Engineering, LLC, and add them to the the group of the Commission's pre-qualified engineering firms. Facilities Construction Supervisor Bostick also advised the Committee that this action would not have any cost component associated.

General Manager Spatz entered the Meeting at 6:12 P.M.

Facilities Construction Supervisor Bostick advised the Committee a Request For Board Action (RFBA) appears on the agenda seeking authorization for the General Manager to purchase a replacement vehicle. Facilities Construction Supervisor Bostick advised the Committee the current vehicle had exceeded the minimum age and mileage requirements of Commission policy and is in need of replacement; that several bids were received; and the most favorable bid was submitted by Friendly Ford of Roselle, IL. Both Chairman Zay and Chairman Loftus individually expressed their happiness to see a DuPage County based business was the lowest responsible bidder.

Chairman Loftus inquired with the Committee if there were any questions regarding the action items. Hearing none, Commissioner Fennell moved to recommend approval of

items 2 through 5 of the Engineering and Construction Committee portion of the Commission Meeting Agenda. Motion seconded by Commissioner Scheck.

All voted aye: Motion passed

General Manager Spatz advised the Committee that the Commission has entered into a two year agreement (May 2016 thru 2018) to supply the DuPage Pumping Station's electrical supply and that the Commission agreed to modify the agreement and reduce the capacity charges for the period between June 2017 and May 2018. The modification estimated cost savings is between 5%-6% as compared to the current electrical supply cost.

Manager of Water Operations McGhee advised the Committee that the Commission will be receiving the Water Saver Award for their water conservation efforts from the Illinois Section American Waterworks Association at their annual Conference and Exposition the week of March 20th.

Chairman Loftus inquired the Committee if there were any other business items to be discussed. Hearing none, Commissioner Scheck moved to adjourn the meeting at 6:16 P.M. Motion seconded by Commissioner Saverino.

All voted aye: Motion passed

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