

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, SEPTEMBER 19, 2019
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: D. Bouckaert, J. Fennell, R. Gans, J. Healy, D. Novotny, R Obarski, J. Pruyn, K. Rush, F. Saverino, and J. Zay

Commissioners Absent: J. Broda, D. Russo and P. Suess

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, J. Rodriguez, A. Stark, M. Weed, F. Frelka, J. Schori, D. Cuvalo, T. McGhee, C. Bostick, and P. Luetkehans of Schirott, Luetkehans & Garner, LLC.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Healy moved to approve the Minutes of the August 15, 2019 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Obarski and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORTS

Treasurer Fates presented the August 2019 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Fates pointed out the \$174.3 million of cash and investments on page 4, which reflected an increase of about \$0.5 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$154.4 million and the market yield on the total portfolio showed 2.16% which was unchanged from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$3.1 million and operating activities generated \$2.4 million. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Gans moved to accept the August 2019 Treasurer's Report. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Pruyn

Commissioner Pruyn reported that the Finance Committee reviewed and recommended for approval all action items listed on the Finance Committee Agenda. After providing a brief summary, Commissioner Pruyn moved to adopt item number 2 under the Finance Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Bouckaert and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Fennell, R. Gans, J. Healy, D. Novotny, R. Obarski, J. Pruyn, K. Rush, F. Saverino, and J. Zay

Nays: None

Absent: J. Broda, D. Russo and P. Suess

Item 2: Request for Board Action: To Authorize the General Manager to Exercise the One-Year Option with Sikich LLC for Audit Services at the DuPage Water Commission. (Sikich not-to-exceed amount of \$30,000.00)

Administration Committee – Reported by Commissioner Healy

Commissioner Healy reported that the Administration Committee reviewed and recommended for approval all action items listed on the Administration Committee Agenda. There being no comments, Commissioner Healy moved to adopt item number 2 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Rush and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Fennell, R. Gans, J. Healy, D. Novotny, R. Obarski, J. Pruyn, K. Rush, F. Saverino, and J. Zay

Nays: None

Absent: J. Broda, D. Russo and P. Suess

Item 2: Resolution No. R-33-19: A Resolution Suspending the Purchasing Procedures and Authorizing the Execution of a Consulting Agreement with IT Savvy, LLC for Consulting Services at the September 19, 2019 DuPage Water Commission Meeting (IT Savvy LLC in the amount of \$5,855.90 per month)

Engineering & Construction Committee – Reported by Commissioner Fennell

Commissioner Fennell reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda and welcomed any questions. Hearing none, Commissioner Fennell moved to adopt item numbers 2 through 6 under the Engineering & Construction Report

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section of the Agenda in a single group pursuant to the Omnibus Vote Procedures.
Seconded by Commissioner Novotny and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Fennell, R. Gans, J. Healy, D. Novotny, R. Obarski, J. Pruyn, K. Rush, F. Saverino, and J. Zay

Nays: None

Absent: J. Broda, D. Russo and P. Suess

Item 2: Resolution No. R-30-19: A Resolution Approving and Ratifying Certain work authorization Orders Under Quick Response Contract QR-11/17 at the September 19, 2019 DuPage Water Commission Meeting (WOA#13 Rossi Contractors Inc. in an estimated cost of \$229,500.00)

Item 3: Resolution No. R-31-19: A Resolution Approving and Ratifying Contract Change Order No. 2 to Task Order 7 TW3/17 Construction Services at the September 19, 2019 DuPage Water Commission Meeting (AECOM Technical Services increase cost not-to-exceed \$28,200.00)

Item 4: Resolution No. R-32-19: A Resolution Approving and Ratifying Certain Work Authorization Orders under Quick Response Contract QR-11/17 at the September 19, 2019 DuPage Water Commission Meeting (WAO #12 Rossi Contractors Inc. in an estimated cost of \$25,000.00)

Item 5: Resolution No. R-34-19: A Resolution Approving and Ratifying Amendment to Task Orders Under a Master Contract with AECOM Technical Services Inc., at the September 19, 2019, DuPage Water Commission Meeting (AECOM Technical Services Inc., in the amount not-to-exceed \$20,000.00)

Item 6: Resolution No. R-35-19: A Resolution Suspending the Purchasing Procedures and Authorizing the General Manager to Enter into a Four-year Contract for the Maintenance of the Tank Mixing System at Standpipe 3 with Utility Service Co., Inc., at the September 19, 2019, DuPage Water Commission Meeting (Utility Service Co., Inc., in an amount not-to-exceed \$51,382.00)

ACCOUNTS PAYABLE

Commissioner Pruyn moved to approve the Accounts Payable in the amount of \$11,141,821.39 subject to submission of all contractually required documentation, for invoices that have been received and to approve the revised Accounts Payable in the amount of \$1,200,575.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated.
Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Fennell, R. Gans, J. Healy, D. Novotny, R. Obarski, J. Pruyn, K. Rush, F. Saverino, and J. Zay

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Nays: None

Absent: J. Broda, D. Russo and P. Suess

CHAIRMAN'S REPORT

Chairman Zay noted that he and General Manager Spatz have a meeting scheduled on September 27th with representatives from the Village of Shorewood to discuss the possibility of the Commission supplying water to their community.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz began by noting that he met with the ad hoc committee on August 28th to begin the process of renegotiating the Water Purchase and Sale Contracts between the Commission and its customers and felt it went well. General Manager Spatz further noted that Barbara Adams from the law firm of Holland & Knight had been retained by the customers to represent their interest and that Ms. Adams and the Commission's attorney Phil Luetkehans would be working together to finalize the contract language.

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Healy moved to adjourn the meeting at 6:44 P.M. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.