

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON AUGUST 10, 2006**

The meeting was called to order at 7:00 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: E. Chaplin, W. Murphy, D. Zeilenga, and L. Hartwig

Committee members absent: L. Rathje (*ex officio*)

Also in attendance: M. Crowley

Commissioner Chaplin moved to approve the Minutes of the June 8, 2006, Administration Committee meeting. Seconded by Commissioner Mueller and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Administration Committee discussed Resolution No. R-27-06: A Resolution Retaining C. Semrad & Associates for Human Resources Training and Consulting Services. It was the consensus of the Committee to recommend that final action be deferred until more detailed information is provided concerning the services to be provided, the hourly rate and approved budget for the services to be provided, the actual estimated cost of the services to be provided through the end of the fiscal year, and a proposed procedure for providing the Board with a description of the services actually provided.

The Staff Attorney then reported that even though Senate Bill 585 had been signed by the Governor (PA 94-1058), the restrictions on electronic meeting participation would not be effective until January 1, 2007. As a result, it was the consensus of the Administration Committee to recommend that the draft policy initially reviewed at the June meeting be re-reviewed in October before final adoption.

The Administration Committee next discussed the proposed water quality loan to the Village of Carol Stream and had no concerns other than to confirm with Carol Stream Mayor Ferraro that the unincorporated residents to be served were not opposed to receiving water from the Village.

Before the meeting was adjourned, Commissioner Chaplin requested a legal opinion concerning the appropriate handling of confidential documents under the Local Records Act.

Commissioner Zeilenga moved to adjourn the meeting at 7:30 P.M. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.