

**MINUTES OF A MEETING OF THE
DU PAGE WATER COMMISSION
HELD ON WEDNESDAY, JULY 10, 2002
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Michael Vondra at 7:33 P.M.

Commissioners in attendance: R. Benson, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino, G. Wilcox and M. Vondra

Also in attendance: J. Holzwart, R. Martin, E. Nawrocki, R. Skiba, D. Eckmann (AB&H), and M. Crowley (H&K).

Commissioner Wilcox took his Oath of Office.

PUBLIC COMMENTS

Six residents of unincorporated DuPage County addressed the Commission about the draft agreement between the municipalities and the County of DuPage regarding service to unincorporated areas that have contaminated well water.

It was noted that the minutes of the June 13, 2002, meeting of the Commission were revised to move the motion by Commissioner Thorn regarding the pay increase for the General Manager to after Executive Session.

Commissioner Benson made a motion to approve the Minutes of the June 13, 2002 meeting of the DuPage Water Commission as revised. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Thorn made a motion to approve the Minutes of the June 13, 2002 Executive Session of the DuPage Water Commission. Seconded by Commissioner Tolentino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Treasurer's Report for the month of June 2002 showed receipts of \$6,924,935.21, disbursements of \$3,900,845.79 and a cash and investment balance of \$186,054,753.01.

Commissioner Mueller made a motion to accept the June 2002 Treasurer's Report. Seconded by Commissioner Wilcox and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Minutes of the 7/10/02 Meeting

COMMITTEE REPORTS

Administration Committee – No meeting

Engineering Committee – Report by Commissioner Liljegren

The Engineering Committee discussed the status of facilities regarding construction and operations. It was reported that: 2.975 billion gallons of water were pumped in June with an average day of 99.2 million gallons; the Naperville Meter/Pressure Adjusting Station 15H is operational and the contractor for Contract MS-14 is working on punch list items; the Contract MS-15 contractor is awaiting the building permit for the Illinois American Water Company Meter Station 5G; the Schaumburg Emergency Interconnection is operational and the Contract SS-3 contractor continues with painting and pipe insulation; a tentative agreement has been reached with the Contractor for Contract TSW-3 to repair or replace the defective 48" ROV at Winfield and Butterfield Road; the contractor for TW-1/98 has completed the installation of all pipe and is presently working on restoration and punch list items; the contractor for TW-2/00 has installed 41,273 feet of 48-inch steel pipe to date, representing 83% of the pipe to be installed; the construction on the Corrosion Mitigation System for the 72" Transmission Main (Contract TE-5/01) is 95.4% complete; and the contractor for Contract BOV-1/02 has completed work on five blow-off valves, representing 1.5% of the work to be completed.

The Engineering Committee reviewed the additional engineering services in the amount of \$2,466.18 and recommended approval of Resolution R-28-02 during the Omnibus Vote Agenda.

The Engineering Committee reviewed change orders in the amount of \$62,366.57 and recommended approval of Resolution R-26-02 during the Omnibus Vote Agenda.

The Engineering Committee reviewed progress payments in the amount of \$280,526.74 and recommended approval as part of the Accounts Payable, subject to submission of all contractually required documentation.

Commissioner Mueller moved to approve Resolution R-25-02 entitled "A Resolution Approving and Ratifying Certain Task Order(s) Under a Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C. at the July 10, 2002 DuPage Water Commission Meeting" subject to Alvord, Burdick & Howson's commitment to utilize qualified local professional consultants for Outside Support Services if available at no change in the contract price. Seconded by Commissioner Wilcox and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino, G. Wilcox and M. Vondra

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Nays: None

It was noted that Chairman Vondra requested additional information regarding the policy issues related to, and the survey of communities implementing, local preferences for engineering firms and contractors.

Finance Committee - Report by Commissioner Poole

The Finance Committee, at a special committee meeting, interviewed two accounting firms to perform audit and cash review services for the Commission.

Commission Poole moved to direct staff to prepare a resolution for the Commission's August agenda to accept the proposal from McGladrey & Pullen, LLP to provide audit and cash review services for the period May 1, 2002 through April 30, 2004. Seconded by Commissioner Tolentino and unanimously approved by a Voice Vote.

The Finance Committee reviewed the Treasurer's Report, the June financial statements and the Accounts Payable.

Special Task Force - Report by Chairman Vondra

It was reported that the Special Task Force reviewed the draft Intergovernmental Agreement for the Provision of Lake Michigan Water to Areas of DuPage County Affected by Contamination, and questions raised by members of the Task Force and by the public in attendance at the meeting were answered.

Commissioner Mueller moved to approve an Intergovernmental Agreement for the Provision of Lake Michigan Water to Areas of DuPage County Affected by Contamination in substantially the form presented at this meeting and on file with the Acting Clerk and containing substantially the terms and provisions set forth therein, subject to such changes and revisions therein as shall be required or approved by the Board of Commissioners, and to authorize the Chairman and the Acting Clerk to execute and attest the Agreement with any such changes and revisions upon, but not before, execution of the Agreement on behalf of the County of DuPage and at least one Charter Customer. Seconded by Commissioner Benson and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino, G. Wilcox and M. Vondra

Nays: None

Omnibus Agenda

Commissioner Benson made a motion to adopt the item listed on the Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Wilcox and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino, G. Wilcox and M. Vondra

Nays: None

- Item 1. Ordinance O-10-02: An Ordinance Requesting the Intergovernmental Transfer of Easement Rights for the Construction and Maintenance of 72" Transmission Main Stray Current Corrosion Mitigation System and Authorizing Execution of the Easement Agreement (County of Cook) – "Omnibus Vote"
- Item 2. Resolution R-26-02: A Resolution Approving Certain Contract Change Orders at the July 10, 2002 DuPage Water Commission Meeting – "Omnibus Vote"
- Item 3. Resolution R-27-02: A Resolution Directing Advertisement for Bids on a Contract for Quick Response (Contract QR-6/02) – "Omnibus Vote"
- Item 4. Resolution R-28-02: A Resolution Approving Certain Additional Engineering Services at the July 10, 2002 DuPage Water Commission – "Omnibus Vote"

NEW BUSINESS

Chairman Vondra stated that he met with several Commissioners and, as a result of these discussions, a number of the Commissioners indicated they would prefer to serve on different committees. In addition, Chairman Vondra noted he needed to fill certain vacancies in the Committees and desired to appoint municipal Committee chairs.

Chairman Vondra requested the Commission's consent to his appointment of Commissioner Wilcox to the Engineering Committee, and his appointment of Commissioner Mueller as Chair of the Administration Committee, Commissioner Poole as Chair of the Engineering Committee and Commissioner Krajewski as Chair of the Finance Committee.

Commissioner Mueller moved to approve the appointment of Commissioner Wilcox to the Engineering Committee. Seconded by Commissioner Poole and unanimously approved by a Voice Vote.

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Commissioner Wilcox moved to approve the appointment of Commissioner Mueller as Chair of the Administration Committee, Commissioner Poole as Chair of the Engineering Committee and Commissioner Krajewski as Chair of the Finance Committee. Seconded by Commissioner Tenison and unanimously approved by a Voice Vote.

Chairman Vondra requested that Commissioner Thorn conduct a survey of all the Commissioners regarding their committee preferences, and stated that he would hope to have additional committee assignments for approval of the Commission at the August Commission meeting.

ACCOUNTS PAYABLE

Commissioner Benson made a motion to approve the Accounts Payable in the amount of \$3,643,542.27, subject to submission of all contractually required documentation. Seconded by Commissioner Wilcox and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino, G. Wilcox and M. Vondra

Nays: None

PUBLIC COMMENTS:

One resident of unincorporated DuPage County made additional comments regarding the draft agreement between the municipalities and the County of DuPage regarding to service to unincorporated areas that have contaminated well water.

Commissioner Thorn made a motion to adjourn the meeting at 8:50 P.M. Seconded by Commissioner Pollock and unanimously approved by a Voice Vote.

All voted aye. Motion carried.