

**MINUTES OF A MEETING OF THE
DU PAGE WATER COMMISSION
HELD ON THURSDAY, MARCH 14, 2002
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Michael Vondra at 7:35 P.M.

Commissioners in attendance: R. Benson, A. Crane, J. Devlin, G. Kouba, B. Krajewski, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Also in attendance: J. Holzwart, R. Martin, E. Nawrocki, R. Skiba, W. Green (AB&H), and M. Crowley (H&K).

PUBLIC COMMENTS

A number of residents from unincorporated Downers Grove explained to the Commission their need for assistance in obtaining Lake Michigan water because of contaminated wells.

Commissioner Mueller made a motion to approve the Minutes of the February 14, 2002 meeting of the DuPage Water Commission. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Crane made a motion to approve the Executive Session Minutes of the February 14, 2002 meeting of the DuPage Water Commission. Seconded by Commissioner Benson and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Treasurer's Report for the month of February 2002 showed receipts of \$8,029,466.27, disbursements of \$4,088,842.07 and a cash and investment balance of \$194,705,567.42.

Commissioner Benson made a motion to accept the February 2002 Treasurer's Report. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Administration Committee - No Committee Report

Engineering Committee – Report by Commissioner Benson

The Engineering Committee reviewed the change order in the amount of \$17,455.00 and recommended approval of Resolution R-8-02 during the Omnibus Vote Agenda.

The Engineering Committee reviewed progress payments in the amount of \$1,558,403.40 and recommended approval as part of the Accounts Payable, subject to submission of all contractually required documentation.

Finance Committee – Report by Commissioner Kouba

The Finance Committee reviewed the Treasurer's Report, the February financial statements, the auditor's special report on the Cash and Investment Review of December 31, 2001 and the Accounts Payable. All reports were accepted by the Committee and recommended for appropriate action by the Commission.

The Committee directed staff to send out Request for Proposals for audit services for the fiscal years ending April 30, 2003 and 2004. The Committee, toward the November 1, 2002 renewals, will do a review of insurance. Coverage limits and deductibles will be the focal point. The review will involve both property and liability insurance.

Omnibus Agenda

Commissioner Benson made a motion to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Crane and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, G. Kouba, B. Krajewski, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

- Item 1. Resolution R-8-02: A Resolution Approving Certain Contract Change Orders at the March 14, 2002 DuPage Water Commission Meeting – “Omnibus Vote”
- Item 2. Resolution R-9-02: A Resolution Awarding a Contract for the Construction of the Citizens Utilities Meter Station 5G (Contract MS-15/01) – “Omnibus Vote”

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- Item 3. Resolution R-10-02: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-5/00 at the March 14, 2002 DuPage Water Commission Meeting – “Omnibus Vote”
- Item 4. Resolution R-11-02: A Resolution Approving a First Amendment to Task Order No. 9 Under the Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C. – “Omnibus Vote”

NEW BUSINESS –

Commissioner Benson made a motion to approve Purchase Order No. 6861 in the amount of \$35,613.00 to Patten Industries. Seconded by Commissioner Crane and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, G. Kouba, B. Krajewski, W. Mueller, A. Poole, J. Tenison, R. Thorn and R. Tolentino

Nays: None

Abstain: M. Vondra

Commissioner Thorn made a motion to suspend the purchasing procedures of the Commission's By-Laws and approve Purchase Order No. 6862 in the amount of \$18,540.00 to United Radio Communications. Seconded by Commissioner Mueller and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, G. Kouba, B. Krajewski, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

ACCOUNTS PAYABLE

Commissioner Kouba made a motion to approve the Accounts Payable in the amount of \$4,109,628.74, subject to submission of all contractually required documentation. Seconded by Commissioner Thorn and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, G. Kouba, B. Krajewski, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

PUBLIC COMMENTS: No Comments

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Commissioner Thorn made a motion to go into Executive Session to discuss pending, probable or imminent litigation pursuant to 5 ILCS 120/2(c) (11) (Roll Call). Seconded by Commissioner Tenison and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, G. Kouba, B. Krajewski, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra
Nays: None

The Commission went into Executive Session at 9:10 P.M.

Commissioner Thorn made a motion to come out of Executive Session at 9:50 P.M. Seconded by Commissioner Benson and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Crane made a motion to adjourn at 9:51 P.M. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.