

**MINUTES OF A MEETING OF THE
DU PAGE WATER COMMISSION
HELD ON THURSDAY, JUNE 13, 2002
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Michael Vondra at 7:32 P.M.

Commissioners in attendance: R. Benson, A. Crane, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino and M. Vondra

Also in attendance: J. Holzwart, R. Martin, E. Nawrocki, R. Skiba, D. Eckmann (AB&H), and M. Crowley (H&K).

Commissioner Benson made a motion to open the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2002 and Ending April 30, 2003. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

Staff reported that appropriate public notice had been given for this hearing and the ordinance had been on file for public inspection for more than 30 days. Staff also reported that no public comments had been received.

Commissioner Crane moved to close the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2002 and Ending April 30, 2003. Seconded by Commission Thorn and unanimously approved by a Voice Vote.

PUBLIC COMMENTS – No comments

Commissioner Thorn made a motion to approve the Minutes of the May 9, 2002 meeting of the DuPage Water Commission. Seconded by Commissioner Liljegren and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Treasurer's Report for the month of May 2002 showed receipts of \$9,055,372.91, disbursements of \$17,426,034.94 and a cash and investment balance of \$183,030,663.59.

Commissioner Thorn made a motion to accept the May 2002 Treasurer's Report. Seconded by Commissioner Crane and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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COMMITTEE REPORTS

Administration Committee – Report by Commissioner Devlin

It was reported that the Administration Committee discussed matters related to personnel and that the issue will be discussed in Executive Session.

Engineering Committee – Report by Commissioner Liljegren

The Engineering Committee discussed the status of facilities regarding construction and operations. It was reported that: 2.533 billion gallons of water were pumped in May with an average day of 81.8 million gallons; the Contract MS-14 contractor continues with punch list items at the Naperville Meter/Pressure Adjusting Station 15H; the Contract MS-15 contractor is awaiting the building permit for the Illinois American Water Company Meter Station 5G; the Contract SS-3 contractor is testing the various mechanical and electrical systems in preparation for startup for the Schaumburg Emergency Interconnection; a tentative agreement has been reached with the Contractor for Contract TSW-3 to repair or replace the defective 48" ROV at Winfield and Butterfield Road; the contractor for TW-1/98 has completed the installation of all pipe and is presently working on restoration and punch list items; the contractor for TW-2/00 has installed 41,054 feet of 48-inch steel pipe to date, representing 82% of the pipe to be installed; and the construction on the Corrosion Mitigation System for the 72" Transmission Main (Contract TE-5/01) is 89.2% complete.

The Engineering Committee reviewed the change orders in the amount of \$23,134.22 and recommend approval of Resolution R-22-02 during the Omnibus Vote Agenda.

The Engineering Committee reviewed progress payments in the amount of \$709,429.62 and recommended approval as part of the Accounts Payable, subject to submission of all contractually required documentation.

Finance Committee - Report by Commissioner Crane

The Finance Committee reviewed the Treasurer's Report, the May financial statements, Ordinance O-8-02 and the Accounts Payable.

Commissioner Crane moved to accept the Audit Report for the Fiscal Year ending April 30, 2002 and to direct that copies be sent to all Commission Customers and other interested parties. Seconded by Commissioner Benson and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Thorn moved to appoint Arthur J. Gallagher Risk Management Service, Inc. as the Commission's broker of record for the Commission's Workmen's

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Compensation and Employer Liability insurance, said appointment to be effective June 14, 2002, and to continue on a month-to-month basis until sooner terminated by the Commission upon 30 days notice, and to direct the General Manager to notify the Illinois Public Risk Fund of this interim appointment. Seconded by Commissioner Crane and approved by a Voice Vote.

Majority voted aye. Motion carried.

It was reported that the Committee evaluated the proposals received for audit services and will interview McGladrey & Pullen, LLP and KPMG at a special meeting of the Committee to be held on Wednesday July 10th at 3:00 p.m. and 4:00 p.m., respectively.

Omnibus Agenda

Chairman Vondra requested that Resolutions R-24-02 and R-25-02 be removed from the Omnibus Agenda for separate consideration under New Business.

Commissioner Krajewski made a motion to adopt the item listed on the revised Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Tolentino and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino and M. Vondra

Nays: None

Item 1. Ordinance O-8-02: Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2002 and Ending April 30, 2003 – “Omnibus Vote”

Item 2. Ordinance O-9-02: An Ordinance Determining the Prevailing Rate of Wages in DuPage County and Cook County – “Omnibus Vote”

Item 3. Resolution R-21-02: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-1/02 at the June 13, 2002 DuPage Water Commission Meeting – “Omnibus Vote”

Item 4. Resolution R-22-02: A Resolution Approving Certain Contract Change Orders at the June 13, 2002 DuPage Water Commission Meeting – “Omnibus Vote”

Item 5. Resolution R-23-02: A Resolution Amending Quick Response Contract QR-5/00 – “Omnibus Vote”

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NEW BUSINESS

Chairman Vondra directed that the matter of adopting local professional service selection preferences and construction contractor bid preferences be referred to the Engineering and Finance Committees for recommendation to the full Board.

Commissioner Thorn moved to approve Resolution R-24-02: A Resolution Approving a Second Amendment to Task Order No. 9 Under the Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C. Seconded by Commissioner Benson and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino and M. Vondra

Nays: None

Commissioner Thorn moved that Resolution R-25-02: A Resolution Approving and Ratifying Certain Task Order(s) Under a Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C. at the June 13, 2002 DuPage Water Commission Meeting be referred to the Engineering Committee for recommendation to the full Board based on a report to be prepared by staff on professional service selection preferences. Seconded by Commissioner Krajewski and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

ACCOUNTS PAYABLE

Commissioner Crane made a motion to approve the Accounts Payable in the amount of \$3,735,408.68, subject to submission of all contractually required documentation. Seconded by Commissioner Mueller and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino and M. Vondra

Nays: None

PUBLIC COMMENTS: No Comments

Commissioner Thorn made a motion to recess the Commission meeting for 10 minutes. Seconded by Commissioner Tolentino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The meeting was in recess from 8:32 P.M. until 8:42 P.M.

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Commissioner Thorn made a motion to go into Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2(c) (1) (Roll Call). Seconded by Commissioner Liljegren and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino and M. Vondra
Nays: None

The Commission went into Executive Session at 8:43 P.M.

Commissioner Thorn made a motion to come out of Executive Session at 9:30 P.M. Seconded by Commissioner Benson and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Thorn made a motion to approve the pay increase for the General Manager, retroactive to May 1, 2002, in accordance with the discussions in Executive Session. Seconded by Commissioner Devlin and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, A. Crane, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino and M. Vondra
Nays: None

Commissioner Benson made a motion to adjourn the meeting at 9:32 P.M. Seconded by Commissioner Crane and unanimously approved by a Voice Vote.

All voted aye. Motion carried.