

**MINUTES OF A MEETING OF THE
DU PAGE WATER COMMISSION
HELD ON THURSDAY, FEBRUARY 14, 2002
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Michael Vondra at 7:35 P.M.

Commissioners in attendance: A. Crane, J. Devlin, G. Kouba, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Also in attendance: J. Holzwart, R. Martin, E. Nawrocki, R. Skiba, D. Eckmann (AB&H), and M. Crowley (H&K).

PUBLIC COMMENTS No Comments

Commissioner Kouba made a motion to approve the Minutes of the January 10, 2002 meeting of the DuPage Water Commission. Seconded by Commissioner Tenison and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Treasurer's Report for the month of January 2002 showed receipts of \$6,475,739.83, disbursements of \$2,986,168.67 and a cash and investment balance of \$190,764,943.22.

Commissioner Tenison made a motion to accept the January 2002 Treasurer's Report. Seconded by Commissioner Crane and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Administration Committee - No Committee Report

Engineering Committee – Report by Commissioner Liljegren

The Engineering Committee discussed the status of facilities regarding construction and operations. It was reported that: 2.321 billion gallons of water were pumped in January with an average day of 74.9 million gallons; the Contract MS-14 contractor is working on the process piping at the Naperville Meter/Pressure Adjusting Station 15H; the Contract MS-13 contractor has installed the pre-cast panels at the Oakbrook Terrace Meter/Pressure Adjusting Station 17B; the Contract SS-3 contractor continues with the installation the process piping and electrical work for the Schaumburg Emergency Interconnection; Contract TSW-3 is closed out and the Commission is awaiting final paper work approvals; the contractor for TW-1/98 has completed the installation of all

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pipe and is presently working on restoration and punch list items; the contractor for TW-2/00 has installed 30,926 feet of 48-inch steel pipe to date, representing 62% of the pipe to be installed; and the construction on the Corrosion Mitigation System for the 72" Transmission Main (Contract TE-5/01) is 62.3% complete.

The Engineering Committee reviewed change orders in the amount of \$109,623.00 and recommended approval of Resolution R-5-02 during the Omnibus Vote Agenda.

The Engineering Committee reviewed progress payments in the amount of \$1,099,444.52 and recommended approval as part of the Accounts Payable, subject to submission of all contractually required documentation.

The Engineering Committee reviewed the DuPage County of Transportation Naperville Road/Warrenville Road proposed improvement.

Finance Committee – Report by Commissioner Kouba

The Finance Committee reviewed the Treasurer's Report, the January financial statements and the Accounts Payable. All reports were accepted by the Committee and recommended for appropriate action by the Commission. The Committee also reviewed Ordinance No. O-3-02 and recommended approval during the Omnibus Vote Agenda. The Finance Committee directed staff to determine the breadth of the market for municipal audit services and to prepare a draft request for proposals (RFP) for audit services for fiscal year 2003 and 2004 for the March Committee meeting. It was noted that, at the March meeting, the Committee would consider whether to accept the proposal from the current auditors or proceed with an RFP. Discussion of the Tentative Draft Management Budget was deferred until after the Accounts Payable.

Omnibus Agenda

Commissioner Thorn made a motion to adopt the items listed on the Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Crane and unanimously approved by a Roll Call Vote:

Ayes: A. Crane, J. Devlin, G. Kouba, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

Item 1. Ordinance O-3-02: Ordinance of the DuPage Water Commission, Counties of DuPage, Cook and Will, Illinois, Abating the 2001 Tax Levy for \$93,970,000 General Obligation Water Refunding Bonds, Series 2001, of the Commission – "Omnibus Vote"

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- Item 2. Resolution R-5-02: A Resolution Approving Certain Contract Change Orders at the February 14, 2002 DuPage Water Commission Meeting – “Omnibus Vote”
- Item 3. Resolution R-6-02: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-1/02 at the February 14, 2002 DuPage Water Commission Meeting – “Omnibus Vote”
- Item 4. Resolution R-7-02: A Resolution Approving and Ratifying Certain Work Authorization Order Under Quick Response Contract QR-5/00 at the February 14, 2002 DuPage Water Commission Meeting – “Omnibus Vote”

NEW BUSINESS –

Commissioner Mueller made a motion to suspend the purchasing procedures of the Commission's By-Laws and approve Purchase Order No. 6759 in the amount of \$13,450.00 to HSQ Technology. Seconded by Commissioner Thorn and unanimously approved by a Roll Call Vote:

Ayes: A. Crane, J. Devlin, G. Kouba, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

Commissioner Kouba made a motion to ratify Purchase Order No. 6780 in the amount of \$11,027.00 to FLOWSERVE. Seconded by Commissioner Thorn and unanimously approved by a Roll Call Vote:

Ayes: A. Crane, J. Devlin, G. Kouba, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

Commissioner Liljegren made a motion to approve Purchase Order No. 6802 in the amount of \$69,801.00 to Invovata Security Solutions, Inc. Seconded by Commissioner Thorn and unanimously approved by a Roll Call Vote:

Ayes: A. Crane, J. Devlin, G. Kouba, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

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Commissioner Crane made a motion to approve Purchase Order No. 6812 in the amount of \$17,645.00 to Peters & Associates. Seconded by Commissioner Liljegren and unanimously approved by a Roll Call Vote:

Ayes: A. Crane, J. Devlin, G. Kouba, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

ACCOUNTS PAYABLE

Commissioner Crane made a motion to approve the Accounts Payable in the amount of \$3,927,692.52, subject to submission of all contractually required documentation. Seconded by Commissioner Thorn and unanimously approved by a Roll Call Vote:

Ayes: A. Crane, J. Devlin, G. Kouba, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

Commissioner Kouba made a motion to revise the proposed tentative draft management budget to designate a water rate of \$1.75 per 1,000 gallons with 25% of fixed cost funding to be derived from sales tax revenue. Seconded by Commissioner Crane and approved by a Roll Call Vote:

Ayes: A. Crane, G. Kouba, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Tolentino and M. Vondra

Nays: J. Devlin and R. Thorn

Commissioner Kouba left the meeting at 8:50 PM.

Commissioner Thorn made a motion for staff to perform an engineering, financial and legal feasibility study for service to unincorporated areas of DuPage County with priority to be given to areas with contaminated well water supplies. Seconded by Commissioner Tenison and unanimously approved by a Roll Call Vote:

Ayes: A. Crane, J. Devlin, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

PUBLIC COMMENTS: No Comments

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Commissioner Mueller made a motion to go into Executive Session to discuss pending, probable or imminent litigation pursuant to 5 ILCS 120/2(c) (11) (Roll Call). Seconded by Commissioner Thorn and unanimously approved by a Roll Call Vote:

Ayes: A. Crane, J. Devlin, J. Liljegren, W. Mueller, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

The Commission went into Executive Session at 9:00 P.M.

Commissioner Thorn made a motion to come out of Executive Session at 9:19 P.M. Seconded by Commissioner Mueller and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Mueller made a motion to adjourn at 9:20 P.M. Seconded by Commissioner Liljegren and unanimously approved by a Voice Vote.

All voted aye. Motion carried.