

**MINUTES OF A MEETING OF THE
DU PAGE WATER COMMISSION
HELD ON THURSDAY, APRIL 11, 2002
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Michael Vondra at 7:35 P.M.

Commissioners in attendance: R. Benson (via teleconference), J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Also in attendance: J. Holzwart, R. Martin, E. Nawrocki, R. Skiba, D. Eckmann (AB&H), and M. Crowley (H&K).

Commissioner Mueller made a motion to open the Public Hearing Regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2002 and Ending April 30, 2003. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Several residents in unincorporated Downers Grove addressed the Commission about the TCE contamination of their private wells, their need for safe water, their request that the Commission establish funds to assist them in connecting to a public water supply, and their disappointment that municipally-employed lawyers and lobbyists are trying to block the County's effort to assist them.

Commissioner Mueller made a motion to continue the Public Hearing Regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2002 and Ending April 30, 2003 to the Special Meeting of the Commission to be Held on April 25, 2002, 7:30 P.M., at 600 E. Butterfield Road, Elmhurst, Illinois. Seconded by Commissioner Devlin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Mueller made a motion to recess the Commission meeting for 10 minutes. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The meeting was in recess from 7:54 P.M. until 8:04 P.M.

Commissioner Mueller made a motion to remove Resolution R-14-02 and Ordinances O-5-02, O-6-02 and O-7-02 from the Omnibus Vote Agenda and to move the

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consideration of those items to the Special Meeting of the Commission to be Held on April 25, 2002, 7:30 P.M., at 600 E. Butterfield Road, Elmhurst, Illinois. Seconded by Commissioner Tenison and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

PUBLIC COMMENTS

Several other residents in unincorporated Downers Grove addressed the Commission and requested that the Commission assist them in obtaining an alternative water supply.

Commissioner Benson made a motion to approve the Minutes of the March 14, 2002 meeting of the DuPage Water Commission. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Mueller made a motion to approve the Executive Session Minutes of the March 14, 2002 meeting of the DuPage Water Commission. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Treasurer's Report for the month of March 2002 showed receipts of \$8,030,945.96, disbursements of \$15,021,934.47 and a cash and investment balance of \$187,714,578.91.

Commissioner Thorn made a motion to accept the March 2002 Treasurer's Report. Seconded by Commissioner Benson and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Administration Committee – No Committee Report

Engineering Committee – Report by Commissioner Liljegren

The Engineering Committee discussed the status of facilities regarding construction and operations. It was reported that: 2.282 billion gallons of water were pumped in March with an average day of 73.6 million gallons; the Contract MS-14 contractor is working on the process piping and electrical work at the Naperville Meter/Pressure Adjusting Station 15H; the Oakbrook Terrace Meter/Pressure Adjusting Station 17B, Contract MS-13, went on line today; the Contract SS-3 contractor continues with the installation the process piping and electrical work for the Schaumburg Emergency Interconnection;

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Contract TSW-3 is closed out and the Commission is awaiting final paper work approvals; the contractor for TW-1/98 has completed the installation of all pipe and is presently working on restoration and punch list items; the contractor for TW-2/00 has installed 36,668 feet of 48-inch steel pipe to date, representing 73% of the pipe to be installed; and the construction on the Corrosion Mitigation System for the 72" Transmission Main (Contract TE-5/01) is 76.3% complete.

The Engineering Committee reviewed progress payments in the amount of \$1,241,794.16 and recommended approval as part of the Accounts Payable, subject to submission of all contractually required documentation.

Finance Committee

Although the Finance Committee did not have a quorum, Commissioners Poole and Tolentino reviewed the Finance Committee agenda. Commissioner Poole reported the Accounts Payable were in order and should be approved at the appointed time during the Commission meeting. Commissioner Poole then requested Financial Administrator Skiba to report on the remaining Committee items. Mr. Skiba presented highlights of the March financial statements and the Accounts Payable and explained the purposes of Ordinances O-4-02, O-5-02, O-6-02 and O-7-02, and Resolutions R-12-02, R-13-02 and R-14-02. The audit proposal procedure and self-insurance study were also briefly reviewed for the Commission.

Omnibus Agenda

Chairman Vondra requested Resolution R-19-02 be removed from the Omnibus Vote Agenda for a separate vote.

Commissioner Benson made a motion to adopt the items listed on the revised Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Tenison and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

Item 1. Resolution R-12-02: A Resolution Directing the Transfer of the Excess Debt Service Reserve Account Balance to the General Account of the Water Fund – "Omnibus Vote"

Item 2. Resolution R-13-02: A Resolution Directing the Transfer of Certain Excess Account Balances to the General Account of the Water Fund – "Omnibus Vote"

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- Item 3. Resolution R-15-02: A Resolution Awarding a Contract for the Construction of Boiler Replacement and Related Construction Work – “Omnibus Vote”
- Item 4. Resolution R-16-02: A Resolution Approving a First Amendment to Task Order No. 8 Under the Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C. – “Omnibus Vote”
- Item 5. Resolution R-17-02: A Resolution Approving and Ratifying Certain Task Order(s) Under a Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C. at the April 11, 2002 DuPage Water Commission Meeting – “Omnibus Vote”
- Item 6. Resolution R-18-02: A Resolution Approving Rider No. 2 to the Standard Form of Agreement between the DuPage Water Commission and Tank Industry Consultants, Inc. for Professional Engineering Services – “Omnibus Vote”
- Item 7. Ordinance O-4-02: Transfer of Appropriations Ordinance for the Fiscal Year Commencing May 1, 2001 and Ending April 30, 2002 – “Omnibus Vote”

Commissioner Benson made a motion to approve Resolution R-19-02: A Resolution Awarding a Contract for the Construction of Blow-Off Valve Improvements (Contract BOV-1/02). Seconded by Commissioner Tolentino and approved by a Roll Call Vote:

Ayes: R. Benson, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn and R. Tolentino

Nays: None

Abstain: M. Vondra

NEW BUSINESS –

Commissioner Thorn made a motion to approve Purchase Order No. 6892 in the amount of \$41,699.00 to Burrows and Associates. Seconded by Commissioner Pollock and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

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Chairman Vondra requested that the Finance Committee review the Commission's financial practices and policies with respect to reserve funds, optimizing bond financing, and system longevity.

Chairman Vondra stated that the regularly scheduled July 11th Commission meeting would present a conflict for a number of Commissioners. The Commissioners agreed to reschedule the July 2002 Commission meeting from Thursday July 11th to Wednesday July 10th.

ACCOUNTS PAYABLE

Commissioner Mueller made a motion to approve the Accounts Payable in the amount of \$4,034,392.82, subject to submission of all contractually required documentation. Seconded by Commissioner Tenison and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, J. Devlin, B. Krajewski, J. Liljegren, W. Mueller, N. Pollock, A. Poole, J. Tenison, R. Thorn, R. Tolentino and M. Vondra

Nays: None

PUBLIC COMMENTS: No Comments

Commissioner Mueller made a motion to adjourn the meeting at 8:57 P.M. Seconded by Commissioner Krajewski and unanimously approved by a Voice Vote.

All voted aye. Motion carried.