

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON OCTOBER 13, 2005**

The meeting was called to order at 7:00 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: E. Chaplin, W. Murphy, D. Zeilenga, L. Hartwig, and M. Vondra (*ex officio*)

Committee members absent: None

Also in attendance: R. Martin and M. Crowley (late arrival)

Commissioner Murphy moved to approve the Minutes of the July 14, 2005, Administration Committee meeting. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

With respect to fostering customer cooperation/collaboration in well maintenance, Commissioner Chaplin distributed copies of various e-mail communications she has had concerning the Commission's options to ensure the reliability and safety of the customers' back up well water supply. Chairman Vondra confirmed with the General Manager that the Commission and its customers collectively satisfied the two-times average day storage requirement imposed under the Chicago Water Supply Contract even without counting customer wells. As a result, Chairman Vondra indicated there was not much action that the Commission was authorized to take in this matter.

With respect to the Commission's Electronic Meeting Participation Policy, the Committee discussed allowing Commissioners to participate in Commission meetings by electronic means. Commissioner Zeilenga suggested that if the Commission's Electronic Meeting Participation Policy were relaxed to allow such participation, then each Commissioner should be limited to participating by electronic means in not more than three meetings each year.

Commissioner Murphy, though originally opposed to allowing Commissioner participation by electronic means, announced that he had become more comfortable with the concept, especially in light of a lot of public meeting conflicts that were upcoming for Commissioner Ferraro and Commissioner Murphy. Commissioner Murphy also suggested that any Commissioner participating in a meeting by electronic means should notify the Chairman or the General Manager of his or her intention in advance of the meeting unless the absence was due to an unexpected emergency.

Commissioner Zeilenga moved to recommend to the Board that the Commission's Electronic Meeting Participation Policy be amended to allow Commissioners to participate in all Commission meetings by electronic means except that no Commissioner should be allowed to participate by electronic means in more than 3 regular meetings of the Commission during the 12 months immediately preceding the

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regular meeting in which the Commissioner is participating by electronic means.
Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Zeilenga moved to adjourn the meeting at 7:30 P.M. Seconded by
Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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