

**MINUTES OF A MEETING OF THE
ENGINEERING & CONSTRUCTION COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON THURSDAY, JUNE 23, 2011
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order at 6:30 P.M.

Committee members in attendance: D. Loftus, R. Furstenau, F. Saverino, and M. Scheck

Committee members absent: J. Zay ex officio

Also in attendance: R. C. Bostick, F. Frelka, E. Kazmierczak, and J. Schori. J. Spatz and T. McGhee entered the meeting at 6:45 PM.

Commissioner Saverino moved to approve the Minutes of the May 19, 2011 Engineering Committee. Motion seconded by Commissioner Scheck and passed unanimously as follows:

Ayes: D. Loftus, R. Furstenau, F. Saverino and M. Scheck
Nays: None
Absent: None

Facilities Construction Supervisor / Safety Coordinator Bostick noted on the Status of Operations report the actual total precipitation for May 2011 was 4.9 inches rather than the 34.9 inches as reported.

Chairman Loftus noted that with the full Engineering and Construction Committee agenda, the Committee would forgo the customary review of the remainder of the Status of Operations report and get straight to the agenda items.

IV. Ordinance O-10-11: An Ordinance Determining the Prevailing Rate of Wages in DuPage County and Cook County was reviewed and noted that this is a statutorily required action undertaken by the Commission annually in July.

V. Ordinance O-11-11: An Ordinance Approving and Authorizing the Execution of an Intergovernmental Agreement between the DuPage Water Commission and the County of DuPage Concerning the Construction and Operation of a Joint Facility for the Steeple Run Service Area was reviewed and noted that approval of this action authorizes Staff to begin the process of designing the facility. It was also noted that there are currently several professional services RFP's being reviewed for the related hydraulic modeling and design services. Staff advised that recommendations for awarding professional services contracts are tentatively scheduled for the July Commission meeting.

VI. Resolution R-27-11: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with EN Engineering, LLC was reviewed. Chairman Loftus requested that future additional information be supplied to the Committee for similar undertakings as to definition and delineation of what is considered minor and major tasks.

VII. Resolution R-28-11: A Resolution Approving a Second Amendment to Task Order No. 6 Under the Master Contract with EN Engineering, LLC was reviewed. Chairman Loftus expressed concern regarding use of a Master Task Order Agreement dating back to 2006 and his desire for Staff to refresh or rebid this agreement. Chairman Loftus also requested that additional information such as the Engineer's scope of work and price proposals be included in the information supplied to the Committee.

VIII. Resolution R-29-11: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-8/08 was reviewed. This resolution is the official authorization of the request to proceed as orally requested and approved at the May 19, 2011 Commission meeting. The work is at the IL Route 53 right of way at the Springbrook Creek Bridge in Itasca which involved the abandonment of a Commission owned blow off structure.

IX. Resolution R-30-11: A Resolution Awarding Quick Response Contract (Contract QR-9/11) was reviewed. The bidding process has resulted in the staff recommendation to award a contract to two firms. General Manager Spatz informed the Committee that when the type of work is known and time permits, staff will be soliciting proposals from the two contracted firms in order to receive the best pricing for the proposed work.

X. Resolution R-31-11: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-5/10 was reviewed. This work entails the reaffixing of electrical service conduits which have separated from the electrical metering sockets due to earth settlement below the electrical duct banks. General Manager Spatz advised the committee that originally twelve such sites were selected however Instrumentation/Remote Facilities Supervisor Schori reassessed the work and was able to perform in-house repairs on six sites and reduce the amount of contracted work.

XI. Purchase Order No. 12914 to INFOR Global Solutions in the amount of \$24,280.00 was discussed. GIS Coordinator Frelka advised that Staff has initiated discussions with Infor about upgrading the program from version 8.2 to 8.5 possibly around the end of summer. This project is in the budget for the current fiscal year. It will allow staff to take advantage of new program features in version 8.5. General Manager Spatz advised that GIS Coordinator Frelka developed a new budget summary report in Infor to track the cost of purchase orders compared to budgeted amounts. Previously this information was not available in Infor because the financial accounting in done is Incode, the financial management program, and the two programs do not communicate with each

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other. General Manager Spatz further advised that the Commission would benefit from future development of a communication protocol between these two programs.

Commissioner Furstenau moved to adopt item numbers IV through XI under the Engineering & Construction Committee Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

Ayes: D. Loftus, R. Furstenau, F. Saverino and M. Scheck
Nays: None
Absent: None

Commissioner Scheck moved to adjourn the meeting at 7:03 P.M. Motion seconded by Commissioner Saverino and passed unanimously as follows:

Ayes: D. Loftus, R. Furstenau, F. Saverino and M. Scheck
Nays: None
Absent: None