



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

NOTICE IS HEREBY GIVEN THAT THE RESCHEDULED OCTOBER 2003 ADMINISTRATION COMMITTEE MEETING OF THE DU PAGE WATER COMMISSION WILL BE HELD AT 10:00 A.M. ON WEDNESDAY, OCTOBER 8, 2003, AT ITS OFFICES LISTED BELOW. THE AGENDA FOR THE RESCHEDULED OCTOBER 2003 REGULAR COMMITTEE MEETING IS AS FOLLOWS:

AGENDA

**ADMINISTRATION COMMITTEE
WEDNESDAY, OCTOBER 8, 2003
10:00 A.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

COMMITTEE MEMBERS

R. Thorn, Chair
R. Benson
L. Hartwig
D. Zeilenga

- I. Roll Call
- II. Approval of Minutes
 - a. Regular Committee Meeting of September 11, 2003
 - b. Committee Executive Session of September 11, 2003
- III. Non-Recurring Items
 - a. Update Water Capacity Study and Structure of Water Sale Contracts for New Customers, including Subsequent Customer Pricing Review
 - b. Opportunities to Save Investment and Enhance Service
- IV. Executive Session
- V. Other

Board/Agendas/Administration/ADM0310.DOC

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DU PAGE WATER COMMISSION
HELD ON SEPTEMBER 11, 2003**

The meeting was called to order at 6:15 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: R. Benson, D. Zeilenga, R. Thorn, and M. Vondra (*ex officio*)

Others in attendance: M. Crowley (H&K), K. Godden and J. Holzwart

Commissioner Benson moved to approve the Minutes of the August 14, 2003 Administration Committee. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Zeilenga moved to approve the Executive Session Minutes of the August 14, 2003 Administration Committee. Seconded by Commissioner Benson and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Zeilenga moved to go into Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Benson and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, D. Zeilenga and R. Thorn

Nays: None

The Administration Committee went into Executive Session at 6:20 P.M.

Commissioner Benson moved to come out of Executive Session at 6:40 P.M. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Committee discussed the memorandum dated September 8, 2003, and revised on September 10, 2003, regarding the request for service by Highland Hills Sanitary District. The General Manager summarized the recent amendments to the Water Commission Act of 1985 in relation to subsequent

customer pricing issues, noting the two biggest issues confronting the Commission were how to determine the “original capital cost” buy-in and whether, or at what rate, the Commission would continue to finance the buy-in and connection costs. Chairman Vondra also noted the term of any such financing would be another policy issue for the Commission.

Commissioner Benson left the meeting to attend the Engineering Committee meeting, and Commissioner Zeilenga moved to adjourn the meeting at 7:05 P.M. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.