



# DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642  
(630)834-0100 Fax: (630)834-0120

## AGENDA

**ADMINISTRATION COMMITTEE  
THURSDAY, AUGUST 14, 2003  
6:00 P.M.**

**600 EAST BUTTERFIELD ROAD  
ELMHURST, IL 60126**

## COMMITTEE MEMBERS

R. Thorn, Chair  
R. Benson  
L. Hartwig  
D. Zeilenga

- I. Roll Call
- II. Approval of Minutes for Committee Meeting of July 17, 2003
- III. Executive Session: To Discuss Personnel Matters
- IV. Non-Recurring Items
  - a. Update Water Capacity Study and Structure of Water Sale Contracts for New Customers
  - b. Opportunities to Save Investment and Enhance Service
  - c. Open Meetings Act
- V. Other

Board/Agendas/Administration/ADM0308.DOC

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**MINUTES OF A MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DU PAGE WATER COMMISSION  
HELD ON JULY 17, 2003**

The meeting was called to order at 9:00 A.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: E. Chaplin, L. Hartwig and R. Thorn

Others in attendance: Chairman M. Vondra (*ex officio*), M. Crowley (H&K), K. Godden and J. Holzwart

Commissioner Hartwig moved to approve the Minutes of the June 12, 2003 Administration Committee. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

Discussion ensued concerning Resolution No. R-26-03 on the Omnibus Vote Agenda.

Commissioner Chaplin moved to go into Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Hartwig and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, L. Hartwig and R. Thorn

Nays: None

The Administration Committee went into Executive Session at 9:15 A.M.

Commissioner Hartwig moved to come out of Executive Session at 9:45 A.M. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All Voted aye. Motion carried.

Commissioner Chaplin moved to recommend to the Commission the payment of \$23,000 in bonuses for key personnel as allocated by the General Manager. Seconded by Commissioner Hartwig and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, L. Hartwig, and R. Thorn

Nays: None

Commissioner Chaplin moved to recommend to the Commission the appointment of Kim Godden as the recording secretary for the Administration Committee. Seconded by Commissioner Hartwig and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Hartwig moved to adjourn the meeting at 9:50 A.M. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.