

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, MARCH 19, 2015
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:00 P.M.

Commissioners in attendance: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, M. Scheck, and J. Zay

Commissioners Absent: D. Russo, F. Saverino and P. Suess

Also in attendance: Treasurer D. Ellsworth, J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, M. Weed, R. C. Bostick, J. Schori, F. Frelka, E. Kazmierczak, and R. Jones of Gorski & Good

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Broda moved to approve the Minutes of the February 19, 2015 Regular Meeting and the Minutes of the February 19, 2015 Special Committee of the Whole Meeting of the DuPage Water Commission. Seconded by Commissioner Crawford and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

Treasurer Ellsworth presented the February 2015 Treasurer's Report, consisting of twelve pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Ellsworth pointed out the \$90.4 million of cash and investments on page 4, which reflected a decrease of about \$482,702 from the previous month. Treasurer Ellsworth also pointed out the schedule of investments on pages 5 through 10 totaling \$87.2 million and the market yield on the total portfolio showed 76 basis points which had slightly increased from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$20.5 million and operating activities increased cash by approximately \$9.5 million, roughly \$30.1 million of sales tax was received, and principal and interest debt payments on bonds totaled about \$18.9 million. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$14.3 million of outstanding debt in Table 3, Row J.

Commissioner Broda moved to accept the February 2015 Treasurer's Report. Seconded by Commissioner Loftus and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Pruyn

Commissioner Pruyn reported that the Finance Committee did not have any actions items, but had discussed the Tentative Draft Fiscal Year 2015-2016 Budget and the Tentative Fiscal Year 2015-2016 Combined Annual Budget Appropriation Ordinance.

With regards to the Tentative Draft Fiscal Year 2015-2016 Budget, Commissioner Pruyn noted that staff had made a few corrections to the budgeted revenue resulting in about a \$59,000.00 increase noting that final approval of the Tentative Draft Fiscal Year 2015-2016 Budget would be presented next month.

Commissioner Pruyn concluded his report by noting that the Tentative Fiscal Year 2015-2016 Combined Annual Budget Appropriation Ordinance would be presented at the May meeting.

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Agenda.

After Commissioner Crawford provided a brief summary, she offered to answer any questions. Hearing none, Commissioner Crawford moved to suspend the First Reading requirements of the Commission's By-Laws and adopt Ordinance No. O-1-15: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Section 2 of Article IX). Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, M. Scheck, and J. Zay

Nays: None

Absent: D. Russo, F. Saverino, and P. Suess

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After providing a brief summary of all items, Commissioner Loftus moved to adopt item numbers 2 through 6 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

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Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, M. Scheck, and J. Zay

Nays: None

Absent: D. Russo, F. Saverino and P. Suess

Item 2: Resolution No. R-5-15: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the March 19, 2015 DuPage Water Commission Meeting (McWilliams Electric Co. total cost not-to-exceed \$11,020.00)

Item 3: Resolution No. R-6-15: A Resolution Suspending Purchasing Procedures and Authorizing the General Manager to Purchase Material and Labor Service for the Commission's Emergency Generator System including Ancillary Equipment at a cost not-to-exceed \$100,000.00 from Patten Power Systems

Item 4: Resolution No. R-7-15: A Resolution Suspending Purchasing Procedures and Authorizing the General Manager to Purchase Labor and Equipment Services for Emergency Leak Detection from Pure Technologies U.S. Inc. at a cost not-to-exceed \$52,000.00

Item 5: Resolution No. R-8-15: A Resolution Authorizing the Termination of an Agreement with Tank Industry Consultants, Inc. and the Execution of an Agreement Between the DuPage Water Commission and Dixon Engineering, Inc., for Professional Engineering Services (Dixon Engineering, Inc. estimated cost of \$110,440.00).

Item 6: Request For Board Action - Authorization for Replacement of HVAC Rooftop Unit (Hill Mechanical Services at a cost of \$28,981.00)

ACCOUNTS PAYABLE

Commissioner Furstenau moved to approve the Accounts Payable in the amount of \$7,547,611.19 subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$739,500.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Crawford and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, M. Scheck, and J. Zay

Nays: None

Absent: D. Russo, F. Saverino, and P. Suess

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CHAIRMAN'S REPORT

None

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz reminded Board members to complete their annual Ethics Training.

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Loftus moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Crawford and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Prun, M. Scheck, and J. Zay

Nays: None

Absent: D. Russo, F. Saverino, and P. Sues

The Board went into Executive Session at 7:15 P.M.

Commissioner Furstenau moved to come out of Executive Session at 7:40 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Broda moved to adjourn the meeting at 7:41 P.M. Seconded by Commissioner Prun and unanimously approved by a Voice Vote.

All voted aye. Motion carried.