

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, JUNE 16, 2016
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: J. Broda, L. Crawford, R. Furstenau, R. Gans, D. Novotny, J. Pruyn, F. Saverino, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: J. Fennell, D. Loftus and D. Russo

Also in attendance: Treasurer B. Fates, J. Spatz, C. Johnson, J. Rodriguez, T. McGhee, R. C. Bostick, F. Frelka, J. Schori, M. Weed, E. Kazmierczak, and R. Jones of Gorski & Good

PUBLIC COMMENT

Jeff Cooper of Glen Ellyn, Illinois expressed his concerns regarding a contract for consulting services with the City of Elmhurst former Police Chief John Millner. Mr. Cooper noted that he had reached out to the Commission's District 4 Representatives and felt the answers that he had received regarding the specifics of Mr. Millner's role with the Commission were incomplete and asked that a response be provided within one week by either District Representative.

Chairman Zay responded on behalf of the District 4 Representatives by stating that the Commission hired the consulting firm of former City of Elmhurst Police Chief, Illinois former House Representative and State Senator John J. Millner. John J. Millner & Associates represents the Commission's best interest in Springfield, Illinois. Chairman Zay noted that Mr. Millner consistently monitors for any new or current legislation which may cause a concern to the Commission. Chairman Zay explained that there have been potential issues with consolidation of the Commission's organization, as well as, other municipalities outside the DuPage County area wanting to tap into the Commission's pipeline. Chairman Zay added that Mr. Millner keeps General Manager Spatz informed, on a regular basis, with any/all potential legislation that could negatively impact the Commission which in turn allows the Commission to continue providing clean safe water to the residents of DuPage County.

APPROVAL OF MINUTES

Commissioner Furstenau moved to approve the Minutes of the April 21, 2016 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT'S

Treasurer Fates presented the April 2016 and the May 2016 Treasurer's Reports, both reports consisting of 13 pages, noting that pages 1, 2 and 3 contained a brief summary of each report.

April 2016

Treasurer Fates pointed out the \$136.3 million of cash and investments on page 4, which reflected an increase of about \$1.8 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$130.1 million and the market yield on the total portfolio showed 1.02% basis points which remained the same from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$36.7 million and operating activities increased cash by approximately \$16.7 million, roughly \$37.3 million of sales tax was received, and debt service payments totaled about \$12.0 million. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

May 2016

Treasurer Fates pointed out the \$140.8 million of cash and investments on page 4, which reflected an increase of about \$4.5 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$134.3 million and the market yield on the total portfolio showed 1.02% basis points which remained the same from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$4.5 million and operating activities increased cash by approximately \$2.2 million, and roughly \$2.7 million of sales tax was received. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Suess moved to accept the April 2016 and the May 2016 Treasurer's Reports. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Committee Agenda. After providing a brief summary, Commissioner Suess moved to Authorize the Transfer of Funds from the General Account to the Operating Reserve Account (\$10 Million). Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, R. Gans, D. Novotny, J. Pruyne, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell, D. Loftus, and D. Russo

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Commissioner Suess concluded his report by noting that a draft of the 2016 audit would be presented at the next Board meeting with the expectation of no deficiencies.

Administration Committee – Reported by Commissioner Broda

Commissioner Broda reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, Commissioner Broda moved to adopt Resolution No. R-16-16: A Resolution Releasing Certain Executive Session Meeting Minutes at the June 16, 2016, DuPage Water Commission Meeting. Seconded by Commissioner Crawford and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, R. Gans, D. Novotny, J. Pruyn, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell, D. Loftus, and D. Russo

Engineering & Construction Committee – Reported by Commissioner Furstenau

Commissioner Furstenau reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After providing a brief summary, Commissioner Furstenau moved to adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Scheck and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, R. Gans, D. Novotny, J. Pruyn, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell, D. Loftus, and D. Russo

Item 2: Resolution No. R-15-16: A Resolution Directing Advertisement for Bids to Provide Vacuum Excavation and Thermite Welding Services (No Cost Component)

Item 3: Resolution No. R-17-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-10/13 at the June 16, 2016, DuPage Water Commission Meeting (WAO No. 15 to Rossi Contractors, Inc. in the amount of \$ \$275,000.00 and WAO No. 16 to John Neri Construction Co., Inc. in the amount of \$305,700.00)

Item 4: Resolution No. R-18-16: A Resolution Approving Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 at the June 16, 2016, DuPage Water Commission Meeting (WAO No. 5 to McWilliams Electric Co., Inc. in an amount not to exceed \$2,000.00)

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- Item 5: Resolution No. R-19-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-10/13 at the June 16, 2016, DuPage Water Commission Meeting (WAO No. 14 to John Neri Construction Co., Inc. – Estimated between \$50,000.00 and \$60,000.00)

ACCOUNTS PAYABLE

Commissioner Suess moved to approve the Accounts Payable in the amount of \$7,874,148.42 (April 2016, disbursements made with concurrence of Commission's Chairman) and \$9,565,628.62 (May 2016) subject to submission of all contractually required documentation, for invoices that have been received and moved to approve the Accounts Payable in the amount of \$760,375.00 (April 2016, disbursements made with concurrence of Commission's Chairman) and \$1,449,725.00 (May 2016) subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, R. Gans, D. Novotny, J. Pruyne, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell, D. Loftus, and D. Russo

CHAIRMAN'S REPORT

Chairman Zay expressed his appreciation to General Manager Spatz for his presentation on May 10th at the DuPage County Board Meeting noting that he felt that the presentation reflecting the Commission's positive financial changes was well received. Chairman Zay acknowledged and thanked both Commissioner's Furstenau and Novotny for attending the meeting and also thanked the Board and staff as a whole for the many accomplishments noting that the Commission is going in a new direction.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

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NEW BUSINESS

Commissioner Furstenau requested a copy of the 2016 First Quarter Report from John J. Millner & Associates be shared with the Board members.

Next, the Board members discussed the Lead testing that the Commission had conducted, including the reports that reflected the positive results. All water quality information can be found on the Commission's website.

General Manager Spatz informed the Board that the American Water Works Association ACE16 Annual Convention and Exposition would be held in Chicago at McCormick Place the following week and invited Board members to attend. He also recognized Manager of Water Operations McGhee had received the 2016 Illinois George W. Fuller Award from the organization.

Lastly, General Manager Spatz updated the Board members on current legislation as it relates to the Commission.

EXECUTIVE SESSION

None

Commissioner Furstenau moved to adjourn the meeting at 7:05 P.M. Seconded by Commissioner Scheck and unanimously approved by a Voice Vote.

All voted aye. Motion carried.