



DuPage Water Commission

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AGENDA

**ADMINISTRATION COMMITTEE
THURSDAY, MARCH 21, 2019
6:15 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

COMMITTEE MEMBERS

J. Healy- Chair
J. Broda
D. Novotny
R. Obarski
J. Zay

- I. Roll Call
- II. To approve the Minutes of the January 17, 2019 Committee Meeting
- III. Resolution No. R-4-19: A Resolution Approving Change Order No. 1 to Consulting and Network Management Service Agreement with IT Savvy, LLC at the March 21, 2019 DuPage Water Commission Meeting
- IV. Other
- V. Adjournment

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All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, JANUARY 17, 2019
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

Chairman Zay called the meeting to order at 6:20 P.M.

Committee members in attendance: J. Healy, D. Novotny, R. Obarski, and J. Zay

Committee members absent: J. Broda

Also in attendance: D. Cuvalo, F. Frelka, J. Rodriguez, J. Spatz, and A. Stark

Commissioner Obarski moved to approve the Minutes of the December 13, 2018 Rescheduled Administration Committee meeting. Seconded by Commissioner Novotny and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

With regards to the Request for Board Action – To Authorize the General Manager to enter into a Consulting Agreement with John J. Millner and Associates, Inc., subject to negotiation of acceptable terms, in an amount not to exceed \$24,000.00; Commissioner Obarski inquired as to if the acceptable terms were negotiated in this contract. General Manager Spatz replied that these are the same terms as previous years and a termination clause was added within the last few years. With no further questions, it was the consensus of the Committee members present to recommend to the full board the Consulting Agreement with John J. Millner and Associates, Inc.

Chairman Zay asked the Committee Members present if they would like to transfer to another Committee since new Commissioners are being sworn in within the next few months. Commissioner Obarski asked if the Administration Committee was going to obtain additional agenda items. Chairman Zay stated that within the next few months, Information Technology items would be added to the Administration Committee Agendas. The Committee Members present were in agreement that they would like to remain on the Administration Committee.

With no further discussion, Commissioner Obarski adjourned the meeting at 6:22 P.M. Seconded by Commissioner Novotny and approved by a Voice Vote.

All voted aye. Motion carried.

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	Instrumentation / Remote Facilities
ITEM	<p>A Resolution Approving Change Order No. 1 to Consulting and Network Management Service Agreement with IT Savvy, LLC at the March 21, 2019 DuPage Water Commission Meeting</p> <p>Resolution No. R-4-19</p>	<p>APPROVAL</p> <p><i>[Handwritten initials]</i></p> <p><i>[Handwritten initials]</i></p> <p><i>[Handwritten initials]</i></p>	<p><i>[Handwritten initials]</i></p> <p><i>[Handwritten initials]</i></p>
<p>Account Number: 01-60-629000 (\$2,160.00)</p> <p>Resolution No. R-4-19 would approve Change Order No. 1 to the Consulting and Network Management Service Agreement with IT Savvy, LLC.</p> <p>The Commission has requested additional networking services from IT Savvy, LLC to monitor and manage the implementation of security patches and updates to all third-party software applications on the Commission users' workstations.</p> <p>The monthly amount of \$6,380 is increased by \$180.00 for a total of \$6,560.00 per month. Even with the additional services this cost increase represents a 3.5% decrease from last year.</p> <p>The Total cost of the Change Order is \$2,160.00 annually.</p> <p>Approval of this Change Order does not authorize or necessitate a decrease in the Contract Price that is 50% or more of the original Contract Price nor, based upon the Contractor's sworn certification, authorize or necessitate an increase in the price of any subcontract under the Contract that is 50% or more of the original subcontract price.</p>			
<p>MOTION: To approve Resolution No. R-4-19.</p>			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-4-19

A RESOLUTION APPROVING CHANGE ORDER NO. ONE
TO CONSULTING AND NETWORK MANAGEMENT SERVICE
AGREEMENT WITH IT SAVVY, LLC AT THE
MARCH 21, 2019 DUPAGE WATER COMMISSION MEETING

BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Change Order set forth on Exhibit 1, attached hereto and by this reference incorporated herein and made a part hereof, shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff and the Contractors, that the circumstances said to necessitate the changes were not reasonably foreseeable at the time the contracts were signed, the Change Orders are germane to the original contracts as signed and/or the Change Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION TWO: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2019.

Chairman

ATTEST:

Clerk

Exhibit 1

CHANGE ORDER

THE DU PAGE WATER COMMISSION

PROJECT NAME: Consulting and Network Management Service Agreement

CHANGE ORDER NO. 1

LOCATION: DuPage Water Commission Pumping Station

CONTRACTOR: IT Savvy LLC

DATE: February 12, 2018

I. A. DESCRIPTION OF CHANGES INVOLVED:

The Commission has requested additional networking services to monitor and manage the implementation of security patches and updates to all third-party software applications on the Commission users' workstations.

B. REASON FOR CHANGE:

- i. To provide continuity of all IT patches to all end point machines. This will streamline the overall network operations, furthermore the Commission would like to eliminate this task from the one IT staff person to allow them to concentrate on other duties.

C. REVISION IN PRICE:

\$2,160.00

II. CHANGE ORDER CONDITIONS:

1. This Change Order, unless otherwise provided herein, does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Agreement.

CHANGE ORDER NO. 1

III. ADJUSTMENTS IN AMOUNT OF AGREEMENT:

1.	Amount of Original Annual Agreement	\$	76,560.00
2.	Addition to Annual Agreement Due to This Change Order	\$	2,160.00
3.	Amount of Annual Agreement Including This Change Order	\$	78,720.00

ACCEPTED: CONTRACTOR: IT Savvy LLC

BY: 
Signature of Authorized Representative

(2-8-2019)
Date

DU PAGE WATER COMMISSION:

BY: _____
John Spatz
General Manager

(_____)
Date