

**Minutes of a Meeting
of the**

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

March 21, 2024

- I. Commissioner Healy called the meeting to order at 6:18 PM.

Commissioners in attendance: N. Cuzzone, J. Healy, D. Van Vooren, J. Zay

Commissioners absent: K. Rush

Also in attendance: D. Mundall

- II. Commissioner Cuzzone moved to approve the Minutes of the February 15, 2024 Administration Committee Meeting, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried.
- III. Commissioner Van Vooren moved to approve Ordinance O-1-24, the recommendation to Consider and Approve the Amended and Restated DuPage Water Commission By-laws, seconded by Chairman Zay. Commissioner Van Vooren noted his appreciation for the remote participation section. Unanimously approved by a voice vote, all aye, motion carried.
- IV. Commissioner Cuzzone made a motion to approve a Request for Board Action, authorizing a consulting agreement with John J. Millner and Associates, seconded by Commissioner Van Vooren. Commissioner Van Vooren noted the scope of work provided last year was appreciated and asked for that practice to continue. All aye, motion carried.
- V. Commissioner Van Vooren made a motion to approve a Request for Board Action, approval of Professional Development and Travel Expenses, seconded by Chairman Cuzzone. Unanimously approved by a voice vote, all aye, motion carried.
- VI. Commissioner Cuzzone made a motion to approve Resolution No. R-28-24, a Resolution Amending and Restating the Personnel Manual. Seconded by Commissioner Van Vooren unanimously approved by a voice vote. All aye, motion carried.
- VII. Commissioner Van Vooren made a motion to approve Resolution R-30-24, a Resolution approving a second escrow Intergovernmental Agreement for WaterLink Phase II engineering. Seconded by Commissioner Cuzzone, unanimously approved by a voice vote, all aye, motion carried.

VIII. Old Business

No Old Business was offered.

IX. New Business

No New Business was offered.

X. Other

XI. Adjournment

Commissioner Healy moved to adjourn the meeting at 6:24 PM, seconded by Commissioner Cuzzone, unanimously approved by a voice vote. All aye, motion carried. Meeting adjourned.