




DuPage Water Commission

MEMORANDUM

TO: Chairman Rathje and Commissioners

FROM: Robert L. Martin, P.E. 
General Manager

DATE: August 11, 2009

SUBJECT: Supplemental Board Package Material

Attached are the following:

1. REVISED Commission Agenda
2. Purchase Order No. 11674 (Sensus Metering Systems)
3. Possible Water Service - Maywood



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

REVISED AGENDA

DUPAGE WATER COMMISSION
THURSDAY, AUGUST 13, 2009
7:30 P.M.

600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126

- I. Call to Order and Pledge of Allegiance
- II. Roll Call
(Majority of the Commissioners then in office—minimum 7)
- III. Public Comments (limited to 5 minutes per person)
- IV. Approval of Minutes
 - Regular Meeting of July 9, 2009
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the July 9, 2009 Regular Meeting of the DuPage Water Commission (Voice Vote).

- V. Treasurer's Report – July 2009
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the July 2009 Treasurer's Report (Voice Vote).

- VI. Committee Reports
 - A. Administration Committee
 1. Report of 8/13/09 Administration Committee
 2. Actions on Items Listed on 8/13/09 Administration Committee
 - B. Engineering & Construction Committee
 1. Report of 8/13/09 Engineering & Construction Committee

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

2. Actions on Items Listed on 8/13/09 Engineering & Construction Committee

C. Finance Committee

1. Report of 8/13/09 Finance Committee

2. Actions on Items Listed on 8/13/09 Finance Committee Agenda

VII. Chairman's Report

VIII. Omnibus Vote Requiring Majority Vote

- A. Ordinance No. O-11-09: An Ordinance Requesting the Intergovernmental Transfer of Easement Rights for the DuPage County Glen Ellyn Heights Metering Station MS-9A Site and Authorizing the Execution of the DuPage County Glen Ellyn Heights Metering Station Easement Agreement

(Concurrence of a Majority of the Appointed Commissioners—7)

- B. Ordinance No. O-12-09: An Ordinance Requesting the Intergovernmental Transfer of Easement Rights for the DuPage County Hobson Valley (Greene Road) Metering Station MS-9B Site and Authorizing the Execution of the DuPage County Hobson Valley (Greene Road) Metering Station Easement Agreement

(Concurrence of a Majority of the Appointed Commissioners—7)

- C. Resolution No. R-47-09: A Resolution Approving and Authorizing the Execution of a First Amendment to the Contract for Document Management System Consulting Services

(Concurrence of a Majority of the Appointed Commissioners—7)

- D. Resolution No. R-48-09: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Peters & Associates, Inc. at the August 13, 2009, DuPage Water Commission Meeting

(Concurrence of a Majority of the Appointed Commissioners—7)

RECOMMENDED MOTION: To adopt the items listed on the Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

IX. Omnibus Vote Requiring Super-Majority or Special Majority Vote

- A. Resolution No. R-42-09: A Resolution Approving a Second Amendment to Task Order No. 21 Under the Master Contract with AECOM USA, Inc.

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

- B. Resolution No. R-43-09: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-4/08 at the August 13, 2009, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

- C. Resolution No. R-44-09: A Resolution Approving and Ratifying Certain Contract Change Orders at the August 13, 2009, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

- D. Resolution No. R-45-09: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-8/08 at the August 13, 2009, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

- E. Resolution No. R-46-09: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with AECOM USA, Inc. at the August 13, 2009, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To adopt the items listed on the Super/Special Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

X. Old Business

XI. New Business

- Approval of Purchase Order No. 11674 (Sensus Metering Systems)

(TO APPROVE: Concurrence of a Majority of the Appointed Commissioners—7)

RECOMMENDED MOTION: To approve Purchase Order No. 11674 in the amount of \$119,123.00, plus shipping, to HD Supply Waterworks (Roll Call).

XII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$64,828.48 subject to submission of all contractually required documentation (Roll Call).

XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), and/or to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11) (Roll Call).

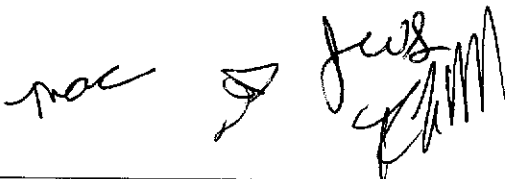
RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

XIV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

DATE: August 10, 2009

REQUEST FOR BOARD ACTION

AGENDA SECTION	New Business	ORIGINATING DEPARTMENT	Instrumentation / Remote Facilities
ITEM	Purchase Order No. 11674 in the amount of \$119,123.00 to HD Supply Waterworks	APPROVAL	
Account Number: 01-60-6623			
<p>Attached is Purchase Order No. 11674 in the amount of \$119,123.00, plus shipping, to HD Supply Waterworks, the sole manufacturer's representative in the Chicago land area for the Sensus Metering Systems "W" Series Turbo Meters. The Sensus Turbo Meter is used in the Commission's system at meter stations to measure the amount of water used for billing. Sensus has developed a new meter design and is beginning to phase out their "W" Series Turbo Meters. Staff budgeted to purchase additional meters this fiscal year for future meter stations knowing the meters would be phasing out this year. Staff conducted a survey to determine the need for future meters and estimated the quantities on the attached purchase order.</p> <p>Even though this purchase was budgeted in the Annual Management Budget, Board approval is required because the meters are sole sourced and cost in excess of the \$97,500.00 budgeted.</p>			
MOTION: To approve Purchase Order No. 11674 in the amount of \$119,123.00, plus shipping, to HD Supply Waterworks.			



DuPage Water Commission
 600 E. Butterfield Road
 Elmhurst, IL 60126

Phone: (630) 834-0100 Fax: (630) 834-0120

Purchase Order: 11674

Ordered By: SCHORI JOHN	Supplier: HD Supply Waterworks
Order Date: 08/10/2009	Address: 220 S. Westgate Drive
Due Date: 08/10/2009	Carol Stream, IL 60188
	Telephone: 630-665-1800
	Fax No.: 630-665-1887
	Contact: JIM ALWORTH
Delivery Address: DuPage Water Commission 600 East Butterfield Road Elmhurst, Illinois 60126	

Line	Account	Manufact Part	Item	QTY	UOM	Unit Price	Total
1	01-60-6623		W2000 w/Str & HSPU Sensus W-2000 6" Meter Assembly w/Strainer and HSPU	2	EA	4,588.00	9,176.00
2	01-60-6623		Shipping Expense Line Comments: Plus shipping that is unknown at this time, per Max.	1	EA	0.00	0.00
3	01-60-6623		W5500 w/Str & HSPU Sensus W-5500 10" Meter Assembly w/Strainer and HSPU	7	EA	8,389.00	58,723.00
4	01-60-6623		W3500 w/Str & HSPU Sensus W-3500 8" Meter Assembly w/Strainer and HSPU	8	EA	6,403.00	51,224.00

Total 119,123.00

Account

Total	119,123.00
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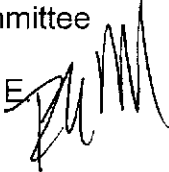
Ship Via Best Way
 Payment Terms Net 30
 FOB Point Point of
 Destination
 Tax Exempt



DuPage Water Commission

MEMORANDUM

TO: Administration Committee

FROM: Robert L. Martin, P.E. 
General Manager

DATE: August 10, 2009

SUBJECT: Possible Water Service – Maywood

Attached is a letter we received from the Village of Maywood inquiring about possible water service. The same issues outlined in the Request for Board Action dated July 2, 2009 apply. I would request that we evaluate the issues and report back.



VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, ILLINOIS 60153 • 708-450-6300

RECEIVED

AUG 15 2009

DuPage Water Commission

August 7, 2009

Robert E. Martin
Manager of Water Operations
Dupage Water Commission
600 East Butterfield Road
Elmhurst, Illinois 60126

Dear Mr. Martin:

Please allow this letter to serve as a request by the Village of Maywood to the Dupage Water commission to formally evaluate whether a supply connection to the Maywood service area is a possibility. We are aware from your website and also from conversation with your counsel, Maureen Crowley, that the Commission is currently entertaining requests for service from other entities outside of Dupage County. We would certainly make available all of our current water delivery information available to you to aid in your evaluation of our request. Of note and possibly extremely relevant to our request is that as I am sure you would be aware is that your water line passes through our Village.

Thank you for your time and consideration of our request. To aid in this process please contact me at 708/450-6329.

Sincerely,

Joseph L. Ponsetto
Assistant Village Manager
Village of Maywood
40 Madison Street
Maywood Illinois 60153