



# DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642  
(630) 834-0100 Fax: (630) 834-0120

## AGENDA

### FINANCE COMMITTEE

THURSDAY, APRIL 9, 2009  
7:00 P.M.

600 EAST BUTTERFIELD ROAD  
ELMHURST, IL 60126

## COMMITTEE MEMBERS

G. Mathews, Chair

T. Bennington

F. Saverino

D. Zeilenga

- I. Roll Call
- II. Approval of Minutes for Committee Meeting of January 8, 2009
- III. Treasurer's Report – March, 2009
- IV. Financial Statements – March, 2009
- V. Accounts Payable
- VI. Ordinance No. O-4-09: An Ordinance Approving and Adopting an Annual Management Budget for the Fiscal Year Commencing May 1, 2009 and Ending April 30, 2010
- VII. Ordinance No. O-5-09: An Ordinance Establishing Rates for Operation and Maintenance Costs
- VIII. Ordinance No. O-6-09: An Ordinance Establishing Fixed Costs to be Payable by Each Contract Customer
- IX. Resolution No. R-19-09: A Resolution Approving and Accepting the Proposal of McGladrey & Pullen, LLP for Audit Services
- X. Other
- XI. Adjournment

Board\Agendas\Finance\FC 2009-04.doc

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF A MEETING OF THE  
FINANCE COMMITTEE  
OF THE DuPAGE WATER COMMISSION  
HELD ON JANUARY 8, 2009**

The meeting was called to order at 7:13 P.M. at the offices of the DuPage Water Commission, 600 E. Butterfield Rd., Elmhurst, Illinois 60126. Committee members in attendance: Committee Chairman G. Mathews, Commissioner F. Saverino and Commissioner D. Zeilenga. Also in attendance: Treasurer R. Thorn and Financial Administrator M. Richter

**MINUTES OF MEETING – December 11, 2008**

A motion was made by Commissioner Zeilenga and seconded by Commissioner Saverino to approve the minutes of December 11, 2008 Finance Committee meeting. The motion carried unanimously.

**TREASURER'S REPORT – December, 2008**

Treasurer Thorn presented the December 2008 Treasurer's Report for Committee review.

**FINANCIAL STATEMENTS – December, 2008**

The Committee reviewed the December 2008 financial statements. After a brief discussion, the Committee accepted the financial statements for December 2008.

**ACCOUNTS PAYABLE**

The Committee reviewed the Accounts Payable in the amount of \$4,789.98; a consensus was agreed for recommendation to the Board for approval.

**OTHER**

Commissioner Zeilenga requested that monthly and year-to-date water sales dollars be reported and compared to the previous year water sales dollars. In addition, Commissioner Zeilenga requested a narrative on the five year forecast explaining the need for a rate increase versus the available balances.

**ADJOURNMENT**

With no further business to come before the Committee, the meeting was adjourned at 7:23 P.M.



# DuPage Water Commission

## MEMORANDUM

TO: Robert Martin, General Manager

FROM: R. Max Richter, Financial Administrator

DATE: April 3, 2009

SUBJECT: Financial Report – March

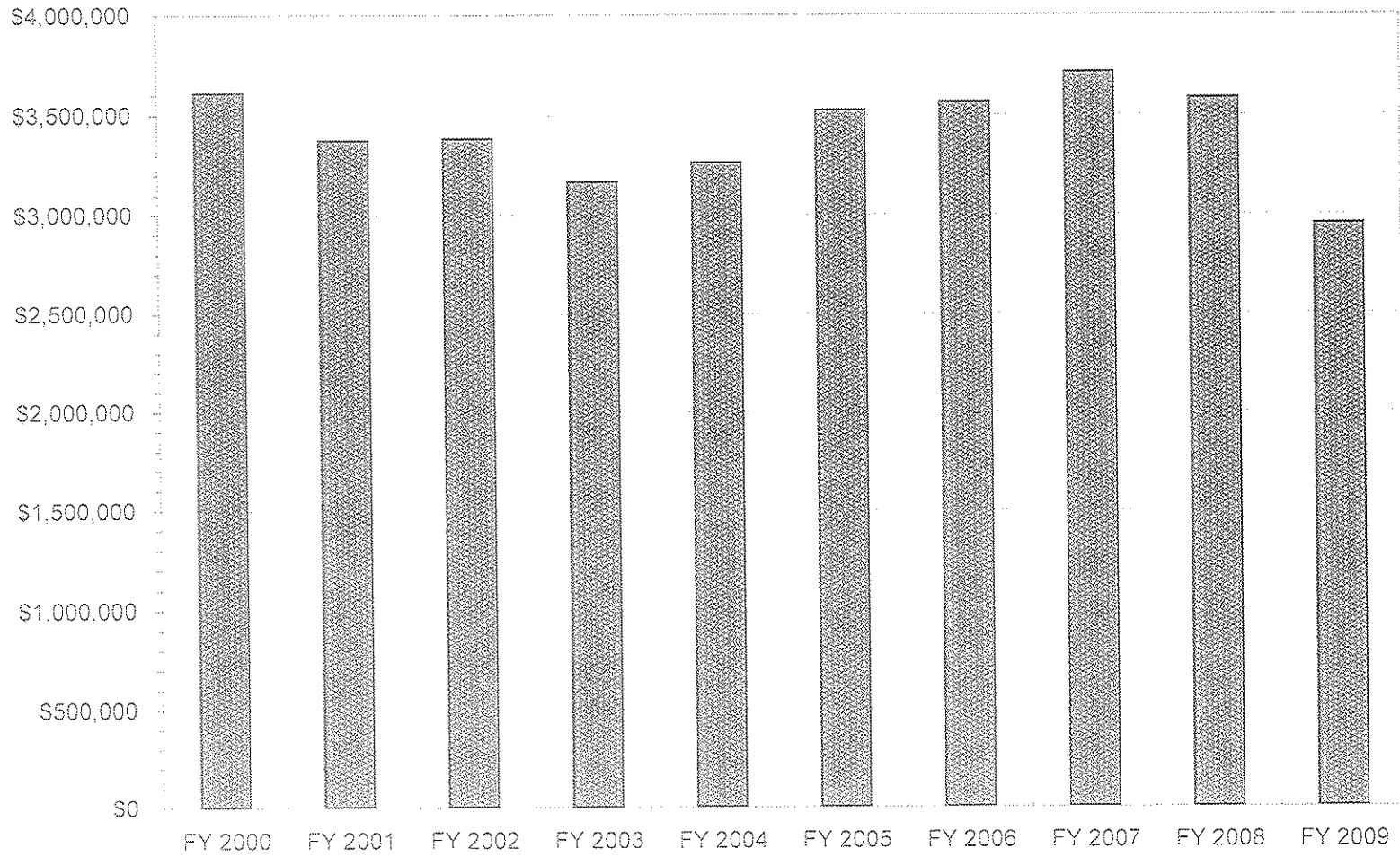
- Water sales for the month are under budget by \$0.1 million (5.1%) and for the year under budget by \$6.9 million (18.4%). Sales are \$0.5 million (22.1%) more than the same month for last fiscal year. Year-to-date sales are \$1.1 million (3.4%) more than last fiscal year.
- Water purchases from Chicago for the month are under budget by \$0.1 million (0.9%) and for the year under budget by \$8.2 million (15.7%). Purchases are \$0.3 million (10.0%) more than the same month for last fiscal year and year-to-date are \$3.3 million (8.2%) more than last fiscal year.
- March sales tax collections (December sales) were \$629,055 (17.5%) less than the same period last fiscal year. Year-to-date sales tax collections are \$2.4 million (7.36%) less than last fiscal year.
- Commission's investment portfolio had a market value of \$67.9 million on March 31, 2009. The original purchase price of the portfolio was \$68.1 million. The portfolio was earning approximately 0.711% based on market yield and 0.895% based on original purchase price.
- Principal and interest payment of \$12.2 million for the 2001 General Obligation bonds was made on March 1.
- Following is a summary of the Historical Check Report and Accounts Payable for the April 9, 2009 Commission meeting:

March A/P History Check Report (1)		\$4,783,668.42
Aldridge Electric, Inc.	\$2,775.49	
Holland & Knight	16,447.76	
Martam Construction, Inc.	11,934.61	
A/P Regular Open Item Register		31,157.86
	Total	<u>\$4,814,826.28</u>

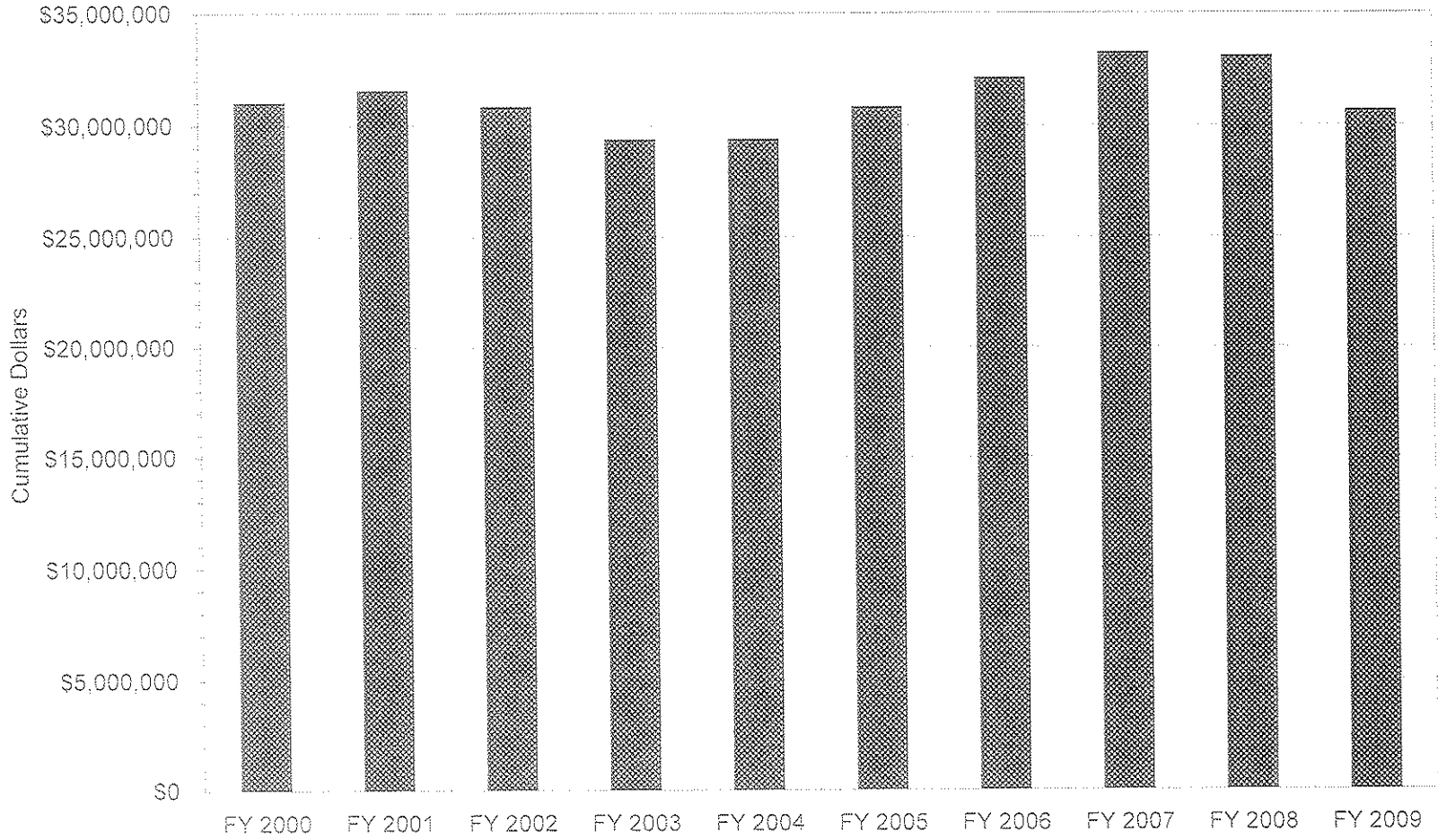
1) Previously authorized.

cc: Chairman and Commissioners

DuPage Water Commission  
Sales Tax Collected - Current Month



DuPage Water Commission  
Sales Tax Collections - Year to Date



DU PAGE WATER COMMISSION  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2009

01 -WATER FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
WATER SERVICE	48,698,950	3,314,622.02	0.00	38,071,427.28	0.00	10,627,522.72	78.18
TAXES	36,268,083	2,954,302.89	0.00	30,613,931.04	0.00	5,654,151.96	84.41
OTHER INCOME	4,449,291	66,595.75	0.00	1,414,640.45	0.00	3,034,650.55	31.79
TOTAL REVENUES	89,416,324	6,335,521.66	0.00	70,099,998.77	0.00	19,316,325.23	78.40
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERVICES	4,502,215	327,905.08	0.00	3,509,407.33	0.00	992,808.04	77.95
CONTRACT SERVICES	1,211,665	70,495.75	0.00	594,502.53	0.00	617,162.47	49.06
INSURANCE	831,874	59,976.96	0.00	550,521.46	0.00	181,352.54	78.20
OPERATIONAL SUPPORT SRVS	966,339	52,667.21	0.00	690,099.30	0.00	276,239.70	71.41
WATER OPERATION	88,608,960	4,300,349.35	0.00	49,564,740.60	0.00	16,044,219.40	75.55
BOND INTEREST	6,767,972	524,312.00	0.00	6,240,732.34	0.00	527,239.66	92.21
CAPITAL	6,991,524	553,024.54	0.00	6,332,547.91	0.00	658,976.09	90.57
WORK IN PROGRESS	17,862,500	669,370.05	0.00	2,810,302.39	0.00	15,072,197.61	15.72
TOTAL ADMINISTRATION	104,763,049	6,558,100.94	0.00	70,392,853.86	0.00	34,370,195.51	67.19
TOTAL EXPENDITURES	104,763,049	6,558,100.94	0.00	70,392,853.86	0.00	34,370,195.51	67.19
REVENUE OVER/(UNDER) EXPENDITURES	( 15,346,725)	( 222,579.28)	0.00	( 292,855.09)	0.00	( 15,053,870.28)	1.91

## BALANCE SHEET

AS OF: MARCH 31ST, 2009

01 -WATER FUND

ACCOUNT #	ACCOUNT NAME	2007-2008 BALANCE	2008-2009 BALANCE
<b>ASSETS</b>			
<b>CURRENT</b>			
	CASH	167,221.89	73,084.24
	INVESTMENTS	79,849,495.62	67,905,757.54
	ACCOUNTS RECEIVABLE		
	WATER SALES	4,281,523.22	4,680,217.64
	INTEREST RECEIVABLE	1,035,826.19	359,174.52
	OTHER	8,761,210.00	8,335,401.18
	INVENTORY & PREPAIDS	<u>738,846.76</u>	<u>629,528.27</u>
	TOTAL CURRENT ASSETS	94,834,123.68	81,983,163.39
<b>NONCURRENT ASSETS</b>			
	FIXED ASSETS	447,623,580.89	448,252,559.76
	LESS: ACCUMULATED DEPRECIATION	( 98,587,523.43)	(105,197,291.38)
	CONSTRUCTION WORK IN PROGRESS	21,553,558.70	23,871,843.06
	LONG TERM RECEIVABLES	5,637,191.54	5,637,191.54
	DEFERRED WATER SUPPLY CONTRACTS	<u>0.00</u>	<u>0.00</u>
	TOTAL NONCURRENT ASSETS	<u>376,226,807.70</u>	<u>372,564,302.98</u>
	TOTAL ASSETS	<u>471,060,931.38</u>	<u>454,547,466.37</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
	ACCOUNTS PAYABLE	4,645,978.57	5,451,203.66
	BONDS PAYABLE	20,375,000.00	21,425,000.00
	DUE TO THE COUNTY	0.00	0.00
	ACCRUED INTEREST	2,307,944.79	2,068,621.88
	CONTRACT RETENTION	160,485.08	1,643,010.34
	DEFERRED REVENUE	<u>2,417,644.48</u>	<u>2,277,037.44</u>
	TOTAL CURRENT LIABILITIES	29,907,052.92	32,864,873.32
<b>NONCURRENT LIABILITIES</b>			
	REVENUE BONDS	87,944,407.75	78,719,384.82
	GENERAL OBLIGATION BONDS	24,325,287.60	12,388,164.12
	DUE TO THE COUNTY	<u>0.00</u>	<u>0.00</u>
	TOTAL NONCURRENT LIABILITIES	<u>112,269,695.35</u>	<u>91,107,548.94</u>
	TOTAL LIABILITIES	<u>142,176,748.27</u>	<u>123,972,422.26</u>
	BEGINNING EQUITY/RESERVES	362,973,609.61	330,867,899.20
	TOTAL REVENUE	73,310,760.97	70,099,998.77
	TOTAL EXPENSES	<u>107,400,187.47</u>	<u>70,392,853.86</u>
	TOTAL EQUITY/RESERVES	<u>( 34,089,426.50)</u>	<u>( 292,855.09)</u>
	NET ASSETS	<u>471,060,931.38</u>	<u>454,547,466.37</u>

DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 March 31, 2009

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	PURCHASED TO YIELD	MARKET YIELD	PAR VALUE	MARKET	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 03/31/09	BID PRICE 03/31/09
<b>Water Fund Depository Accounts (01-1210)</b>											
Illinois Funds-Money Market	0.353%	03/31/09	04/01/09	0.353%	0.353%	\$ 1,047,444.81	\$ 1,047,444.81	\$ -	\$ 1,047,444.81	\$ -	100.000
Illinois Funds-Prime Fund	0.458%	03/31/09	04/01/09	0.458%	0.458%	1,227,592.93	1,227,592.93	-	1,227,592.93	-	100.000
				0.410%	0.410%	\$ 2,275,037.44	\$ 2,275,037.44	\$ -	\$ 2,275,037.44	\$ -	
<b>Water Fund Oper. &amp; Maint. Acct. (01-1211)</b>											
Illinois Funds-Money Market	0.353%	03/31/09	04/01/09	0.353%	0.353%	\$ 5,947,465.84	\$ 5,947,465.84	\$ -	\$ 5,947,465.84	\$ -	100.000
Illinois Funds-Prime Fund	0.458%	03/31/09	04/01/09	0.458%	0.458%	6,315,990.78	6,315,990.78	-	6,315,990.78	-	100.000
				0.407%	0.407%	\$ 12,263,476.62	\$ 12,263,476.62	\$ -	\$ 12,263,476.62	\$ -	
<b>Revenue Bond Interest Account (01-1212)</b>											
One Group Government Money Market	0.000%	03/31/09	04/01/09	0.000%	0.000%	338.59	\$ 338.59	\$ -	\$ 338.59	\$ -	100.000
U. S. Treas. Notes (JP Morgan)	4.500%	11/17/08	04/30/09	0.707%	0.000%	591,000.00	592,846.88	(6,287.85)	601,134.73	11,081.25	100.313
U. S. Treas. Notes (JP Morgan)	4.500%	12/16/08	04/30/09	0.017%	0.000%	364,000.00	385,200.00	(5,220.00)	390,420.00	7,200.00	100.313
U. S. Treas. Bills (JP Morgan)	0.000%	01/13/09	04/30/09	0.071%	0.162%	393,000.00	392,945.96	27.73	392,916.23	-	99.986
U. S. Treas. Bills (JP Morgan)	0.000%	02/17/09	04/30/09	0.142%	0.162%	392,000.00	391,946.10	55.86	391,890.24	-	99.986
U. S. Treas. Bills (JP Morgan)	0.000%	03/17/09	04/30/09	0.081%	0.162%	393,000.00	392,945.96	(15.61)	392,961.57	-	99.986
				0.251%	0.088%	\$ 2,153,338.59	\$ 2,156,223.49	\$ (13,439.87)	\$ 2,169,663.36	\$ 18,281.25	
<b>Revenue Bond Principal (01-1213)</b>											
One Group Government Money Market	0.000%	03/31/09	04/01/09	0.000%	0.000%	\$ 300.27	\$ 300.27	\$ -	\$ 300.27	\$ -	100.000
U. S. Treas. Notes (JP Morgan)	4.500%	05/07/08	04/30/09	1.915%	0.000%	1,368,000.00	1,372,275.00	(29,925.00)	1,402,200.00	25,650.00	100.313
U. S. Treas. Notes (JP Morgan)	4.500%	06/23/08	04/30/09	2.450%	0.000%	780,000.00	782,437.50	(10,968.75)	793,406.25	14,825.00	100.313
U. S. Treas. Notes (JP Morgan)	4.500%	07/13/08	04/30/09	2.075%	0.000%	775,000.00	778,425.00	(12,246.25)	790,671.25	14,550.00	100.313
U. S. Treas. Notes (JP Morgan)	4.500%	08/14/08	04/30/09	1.996%	0.000%	775,000.00	777,421.88	(11,231.44)	788,653.32	14,531.25	100.313
U. S. Treas. Notes (JP Morgan)	4.500%	09/12/08	04/30/09	1.910%	0.000%	773,000.00	775,415.63	(10,145.62)	785,561.25	14,493.75	100.313
U. S. Treas. Notes (JP Morgan)	4.500%	10/09/08	04/30/09	1.136%	0.000%	769,000.00	771,403.13	(12,015.62)	783,418.75	14,418.75	100.313
U. S. Treas. Notes (JP Morgan)	4.500%	11/17/08	04/30/09	0.707%	0.000%	899,000.00	901,809.38	(12,607.07)	914,416.45	16,856.25	100.313
U. S. Treas. Notes (JP Morgan)	4.500%	12/16/08	04/30/09	0.017%	0.000%	780,000.00	782,437.50	(10,603.13)	793,040.63	14,625.00	100.313
U. S. Treas. Bills (JP Morgan)	0.000%	01/13/09	04/30/09	0.071%	0.162%	798,000.00	796,890.14	56.38	796,833.76	-	99.986
U. S. Treas. Bills (JP Morgan)	0.000%	02/17/09	04/30/09	0.142%	0.162%	798,000.00	797,890.28	113.72	797,776.56	-	99.986
U. S. Treas. Bills (JP Morgan)	0.000%	03/17/09	04/30/09	0.081%	0.162%	799,000.00	798,890.14	(31.74)	798,921.88	-	99.986
				1.173%	0.042%	\$ 9,316,300.27	\$ 9,337,595.85	\$ (109,604.52)	\$ 9,447,200.37	\$ 129,750.00	
<b>Revenue Bond Debt Svc. Reserve (01-1214)</b>											
				N/A	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Water Fund Oper. &amp; Maint. Res. (01-1215)</b>											
Illinois Funds-Money Market	0.353%	03/31/09	04/01/09	0.353%	0.353%	\$ 6,563,650.64	\$ 6,563,650.64	\$ -	\$ 6,563,650.64	\$ -	100.000
Illinois Funds-Prime Fund	0.458%	03/31/09	04/01/09	0.458%	0.458%	8,978,896.91	8,978,896.91	-	8,978,896.91	-	100.000
				0.407%	0.407%	\$ 13,542,547.55	\$ 13,542,547.55	\$ -	\$ 13,542,547.55	\$ -	



DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 March 31, 2009

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	PURCHASED TO YIELD	MARKET YIELD	PAR VALUE	MARKET	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 03/31/09	BID PRICE 03/31/09
<b>Water Fund Depreciation Account (01-1216)</b>											
Illinois Funds-Money Market	0.353%	03/31/09	04/01/09	0.353%	0.353%	\$ 1,874,113.28	\$ 1,874,113.28	\$ -	\$ 1,874,113.28	\$ -	100.000
Illinois Funds-Prime Fund	0.458%	03/31/09	04/01/09	0.458%	0.458%	3,875,875.63	3,875,875.63	-	3,875,875.63	-	100.000
				0.424%	0.424%	\$ 5,749,988.91	\$ 5,749,988.91	\$ -	\$ 5,749,988.91	\$ -	
<b>Water Fund General Account (01-1217)</b>											
Illinois Funds-Money Market	0.353%	03/31/09	04/01/09	0.353%	0.353%	\$ -	\$ -	\$ -	\$ -	\$ -	100.000
Illinois Funds-Prime Fund	0.458%	03/31/09	04/01/09	0.458%	0.458%	-	-	-	-	-	100.000
				N/A	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Water Fund General Account (01-1218)</b>											
Illinois Funds-Money Market	0.353%	03/31/09	04/01/09	0.353%	0.353%	\$ -	\$ -	\$ -	\$ -	\$ -	100.000
Illinois Funds-Prime Fund	0.458%	03/31/09	04/01/09	0.458%	0.458%	-	-	-	-	-	100.000
				N/A	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Sales Tax Funds (01-1230)</b>											
Illinois Funds-Money Market	0.353%	03/31/09	04/01/09	0.353%	0.353%	\$ 430,924.68	\$ 430,924.68	\$ -	\$ 430,924.68	\$ -	100.000
Illinois Funds-Prime Fund	0.458%	03/31/09	04/01/09	0.458%	0.458%	-	-	-	-	-	100.000
Cert. of Deposit (Winfield Community Bank)	3.000%	06/17/08	06/15/09	3.000%	3.000%	2,500,000.00	2,500,000.00	-	2,500,000.00	58,972.60	100.000
Cert. of Deposit (West Suburban Bank)	3.100%	07/17/08	07/17/09	3.100%	3.100%	5,935,100.00	5,935,100.00	-	5,935,100.00	129,547.79	100.000
Cert. of Deposit (West Suburban Bank)	3.195%	10/17/08	10/17/09	3.195%	3.195%	64,900.00	64,900.00	-	64,900.00	937.36	100.000
				2.940%	2.940%	\$ 8,930,924.68	\$ 8,930,924.68	\$ -	\$ 8,930,924.68	\$ 189,457.75	
<b>2001 G. O. Bonds Debt Service (01-1243)</b>											
FAMGOFIC Money Market	0.297%	03/31/09	04/01/09	0.297%	0.297%	\$ 1,391,163.62	\$ 1,391,163.62	\$ -	\$ 1,391,163.62	\$ 385.52	100.000
U. S. Treas. Notes (U.S. BANK)	4.000%	02/24/09	06/31/09	0.524%	0.343%	674,000.00	683,889.38	(2,027.26)	685,926.64	2,246.67	101.469
U. S. Treas. Notes (U.S. BANK)	2.000%	02/24/09	02/28/10	0.726%	0.600%	11,432,000.00	11,574,900.00	(3,572.50)	11,578,472.50	19,053.33	101.250
				0.672%	0.556%	\$ 13,497,163.62	\$ 13,649,953.00	\$ (5,599.76)	\$ 13,655,562.76	\$ 21,685.52	
<b>TOTAL ALL FUNDS</b>				<b>0.895%</b>	<b>0.711%</b>	<b>\$ 67,728,777.68</b>	<b>\$ 67,905,757.54</b>	<b>\$ (128,644.15)</b>	<b>\$ 68,034,401.69</b>	<b>\$ 359,174.52</b>	
March 31, 2009				<b>90 DAY US TREASURY YIELD</b>				<b>0.157%</b>			