

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON JANUARY 8, 2009**

The meeting was called to order at 7:15 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: E. Chaplin, T. Elliott, and J. Zay

Committee members absent: W. Murphy and L. Rathje (*ex officio*)

Also in attendance: R. Martin and M. Crowley

By unanimous consent, Commissioner Zay was appointed Chairman Pro Tem of the January 8, 2009, meeting of the Administration Committee.

Commissioner Chaplin moved to approve the Minutes of the November 13, 2008, Administration Committee meeting. Seconded by Commissioner Elliott and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

General Manager Martin advised that a fiscal year 2008-2009 base salary increase for certain personnel would be discussed in Executive Session. General Manager Martin also offered his perspective for supporting the request.

General Manager Martin next advised the Committee of the results of his recent survey of Commission customers regarding pay increases for fiscal year 2009-2010. Based upon the survey results, and noting a 5.8% increase in the CPI, General Manager Martin added that he would be proposing to include a wage pool in the fiscal year 2009-2010 Management Budget for merit, but not cost-of-living, increases for existing employees, to be calculated based upon the product resulting from multiplying the current base salary of the Commission's current employees by 3.5% and to be distributed based on merit.

There being no questions, Commissioner Chaplin moved to adjourn the meeting at 7:30 P.M. Seconded by Commissioner Elliott and unanimously approved by a Voice Vote.

All voted aye. Motion carried.