

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, FEBRUARY 20, 2014
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:21 P.M.

Committee members in attendance: J. Broda, L. Crawford, and J. Zay (*ex officio*)

Committee members absent: W. Murphy and J. B. Webb

Also in attendance: J. Spatz, F. Frelka, and J. Rodriguez

Chairman Zay moved to approve the Minutes of the December 19, 2013, Administration Committee meeting. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

With regards to the Consulting Services Agreement, General Manager Spatz explained that John J. Millner and Associates, Inc. were hired in February of last year for consulting services related to possible legislative bills regarding non-Commission towns/villages wanting to connect to the Commission's system for emergency purposes. He added that staff has not yet received the engineering report regarding emergency connections on the Commission's system. He stated that John J. Millner and Associates, Inc. had also been keeping staff informed of all current pending legislation related to the Commission and, if necessary, would contact the bill sponsor for an explanation of the bill's purpose.

Chairman Zay then cited some examples of pending legislation: a regulatory board that controls agencies utilizing Lake Michigan water; a citizen's utility board that oversees water rates; consolidating or eliminating certain commissions or committees; changing certain commission's or committee's fiscal year to July 1; and changing compensation for certain commissions or committees. He went on to say that the Commission was included in all pending legislation citing certain committees and commissions.

Commissioner Broda asked if staff could update him on these legislative items so he could then inform the DuPage Mayors and Managers Conference. The Committee members present all agreed that this was a great idea. He also asked if there are hours associated with this contract. General Manager Spatz replied that the Commission pays a set fee per quarter that breaks down to \$2,000 per month.

Commissioner Crawford stated that she would be bringing four Chambers of Commerce to Springfield in March and that she would be happy to take an amendment to support.

It was the consensus of the Committee members present to recommend to the full board the Consulting Services Agreement.

In regards to the Labor Counsel Agreement, General Manager Spatz stated that both of the union contracts expire May 1 and it was suggested that staff look into a new labor counsel. He stated that Chairman Zay referred him to the law firm Storino, Ramello & Durkin which has worked on many similar collective bargaining negotiations. He added that he met with them

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and they seem to be a good fit for the Commission. He noted that approving this agreement would start the process of meeting with the unions in March.

Commissioner Broda asked if staff interviewed any other firms. General Manager Spatz stated that staff only interviewed the above-mentioned firm but he had spoken to a few on the phone and asked them to send him information, but nothing had been received to date. He added that Elmhurst and DuPage County have both used this firm in the past and they come highly recommended.

Commissioner Broda asked if there was any relation in this firm to Representative Jim Durkin, to which General Manager Spatz replied in the negative.

Commissioner Crawford asked if there were any other differences in this contract besides the small change in the rate. General Manager Spatz replied that there are no other differences besides the rate change. He noted that if associates or paralegals are used, the rate decreases but, for the most part, the partners will be used. She also asked if completing the contracts was the expected outcome from this contract to which General Manager Spatz replied in the affirmative.

It was the consensus of the Committee members present to recommend to the full board the Labor Counsel Agreement.

Commissioner Crawford moved to adjourn the meeting at 6:33 P.M. Seconded by Chairman Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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