

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, AUGUST 13, 2009
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman S. Louis Rathje at 7:30 P.M.

Commissioners in attendance: E. Chaplin, T. Elliott, L. Hartwig, G. Mathews, W. Mueller (arrived at 7:48 P.M.), W. Murphy, A. Poole, and L. Rathje

Commissioners Absent: T. Bennington, W. Maio, F. Saverino, J. Zay, and D. Zeilenga

Also in attendance: Treasurer R. Thorn, R. Martin, R. M. Richter, M. Crowley, C. Johnson, M. Weed, T. McGhee, R. C. Bostick, J. Schori, E. Kazmierczak, and F. Frelka

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Commissioner Elliott moved to approve the Minutes of the July 9, 2009 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Mathews and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Thorn presented the Treasurer's Report for the month of July 2009 which showed receipts of \$5,366,612.00, disbursements of \$7,250,247.00, and a cash and investment balance of \$64,035,260.00.

Commissioner Murphy moved to accept the July 2009 Treasurer's Report. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Administration Committee – Reported by Commissioner Murphy

Commissioner Murphy reported that the Administration Committee reviewed all items listed on the Administration Committee agenda and specifically the requests from Illinois American Water and the Village of Maywood for water service. After Commissioner Murphy stated that it was the recommendation of the Administration Committee to proceed with evaluating the requests, Commissioner Murphy moved to direct staff to evaluate the issues related to providing water service to Illinois American Water and the

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Village of Maywood. Seconded by Commissioner Poole and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Murphy concluded his report by stating that the Administration Committee discussed Open Meetings Act issues, noting the Commission is in full compliance.

Engineering & Construction Committee – Reported by Commissioner Poole

Even though the Engineering & Construction Committee did not have a quorum, Commissioner Poole reported that those present discussed and recommended all items for approval.

Finance Committee – Reported by Commissioner Mathews

Even though the Finance Committee did not have a quorum, Commissioner Mathews referred to Financial Administrator Richter's memorandum regarding Timing of Water Rate Increases and recommended that the discussion be deferred to the September meeting for full Committee review.

CHAIRMAN'S REPORT

Chairman Rathje began his report by referring to the two books that were distributed at the meeting: *On the Brink: The Great Lakes in the 21st Century* and *Great Lakes for Sale: From Whitecaps to Bottlecaps* by author Dave Dempsey. Commissioner Rathje reminded the Board that Mr. Dempsey was selected to be this year's guest speaker at the water issues breakfast on November 17th and encouraged all Commissioners to attend the event.

Chairman Rathje also reported that he recently attended The Conservation Foundation luncheon and stated that he was able to speak to Brook McDonald and asked Mr. McDonald to contact the Commission with ideas of areas where improvement can be made. Chairman Rathje then asked Water Operations Manager McGhee to give a brief update on the progress of the Commission's Water Conservation Program.

Water Operations Manager McGhee began by referring to a rain barrel display that was set up in the meeting room, stating that the rain barrel was one of the displays promoted at the Elmhurst Green Fest and was well received. Water Operations Manager McGhee noted that the Conservation Foundation has offered the Commission a discount on the rain barrels from \$85.00 to \$65.00 and staff planned to offer the discount to Commissioners and Commission employees. In addition, Water Operations Manager McGhee stated that the Commission will be donating one rain barrel to each utility customer as a training aid. After assuring that the rain barrels were fairly simple to install, requiring a two inch platform that can be purchased through the Conservation Foundation, and noting a capacity of approximately 58 gallons, Water Operations

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Manager McGhee then mentioned Commission website developments, noting that the Commission is working on a water conservation website that will be linked to the Commission's website.

Water Operations Manager McGhee concluded his update by stating that the Commission has been invited to Cantigny's Green Fair to promote its water conservation program and is hopeful that more invitations will follow.

In referring back to the purchase of rain barrels by Commissioners and Commission employees, Commissioner Hartwig cautioned that public funds should not be encumbered for personal purchases.

Commissioner Mueller arrived at 7:48 P.M.

MAJORITY OMNIBUS VOTE AGENDA

Commissioner Chaplin requested that Resolution No. R-48-09 be removed from the Majority Omnibus Vote Agenda for separate consideration.

Commissioner Elliott moved to adopt the items listed on the revised Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Mathews and unanimously approved by a Roll Call Vote:

Majority Omnibus Vote

Ayes: E. Chaplin, T. Elliott, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, A. Poole, and L. Rathje

Nays: None

Absent: T. Bennington, W. Maio, F. Saverino, J. Zay, and D. Zeilenga

Item 1: Ordinance No. O-11-09: An Ordinance Requesting the Intergovernmental Transfer of Easement Rights for the DuPage County Glen Ellyn Heights Metering Station MS-9A Site and Authorizing the Execution of the DuPage County Glen Ellyn Heights Metering Station Easement Agreement—"Majority Omnibus Vote"

Item 2: Ordinance No. O-12-09: An Ordinance Requesting the Intergovernmental Transfer of Easement Rights for the DuPage County Hobson Valley (Greene Road) Metering Station MS-9B Site and Authorizing the Execution of the DuPage County Hobson Valley (Greene Road) Metering Station Easement Agreement—"Majority Omnibus Vote"

Item 3: Resolution No. R-47-09: A Resolution Approving and Authorizing the Execution of a First Amendment to the Contract for Document Management System Consulting Services—"Majority Omnibus Vote"

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Commissioner Murphy moved to adopt Resolution No. R-48-09: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Peters & Associates, Inc. at the August 13, 2009, DuPage Water Commission Meeting.
Seconded by Commissioner Elliott and approved by a Roll Call Vote:

Ayes: T. Elliott, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, A. Poole, and L. Rathje

Nays: E. Chaplin

Absent: T. Bennington, W. Maio, F. Saverino, J. Zay, and D. Zeilenga

SUPER/SPECIAL MAJORITY OMNIBUS VOTE AGENDA

Commissioner Murphy moved to adopt the items listed on the Super/Special Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures.
Seconded by Commissioner Chaplin.

Before the vote was called, Commissioner Hartwig noted his concerns regarding Resolution No. R-44-09 Change Order No. 2 to Contract PSD-6A/08 (Granular Material Storage and Vehicle Storage Buildings for the DuPage Pumping Station) which refers to a Storm Water Pollution Prevention Plan and the installation of fire suppression system control and alarms and asked why the City of Elmhurst neglected to bring these items to the Commission's attention before the project was bid.

After Commissioner Elliott concurred with Commissioner Hartwig and confirmed with General Manager Martin that Resolution No. R-44-09 Change Order No. 1 to Contract PSC-5/08 (Photovoltaic System at the Lexington Pumping Station) was a simple pass through to the City of Chicago, the motion was unanimously approved by a Roll Call Vote:

Super/Special Majority Omnibus Vote

Ayes: E. Chaplin, T. Elliott, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, A. Poole, and L. Rathje

Nays: None

Absent: T. Bennington, W. Maio, F. Saverino, J. Zay, and D. Zeilenga

Item 1: Resolution No. R-42-09: A Resolution Approving a Second Amendment to Task Order No. 21 Under the Master Contract with AECOM USA, Inc.—
"Super/Special Majority Omnibus Vote"

Item 2: Resolution No. R-43-09: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract

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QRE-4/08 at the August 13, 2009, DuPage Water Commission—
“Super/Special Majority Omnibus Vote”

Item 3: Resolution No. R-44-09: A Resolution Approving and Ratifying Certain Contract Change Orders at the August 13, 2009, DuPage Water Commission Meeting—“Super/Special Majority Omnibus Vote”

Item 4: Resolution No. R-45-09: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-8/08 at the August 13, 2009, DuPage Water Commission Meeting—
“Super/Special Majority Omnibus Vote”

Item 5: Resolution No. R-46-09: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with AECOM USA, Inc. at the August 13, 2009, DuPage Water Commission Meeting—“Super/Special Majority Omnibus Vote”

OLD BUSINESS

None

NEW BUSINESS

Commissioner Hartwig moved to approve Purchase Order No. 11674 in the amount of \$119,123.00, plus shipping, to HD Supply Waterworks. Seconded by Commissioner Mathews.

After General Manager Martin explained that the reason for the purchase is because the Commission’s current meters are in the process of being phased out and replaced with a new meter design, but that parts will still be available for repair, and that the only reason the cost is over budget is because staff decided to purchase more spares, the motion was unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, T. Elliott, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, A. Poole, and L. Rathje

Nays: None

Absent: T. Bennington, W. Maio, F. Saverino, J. Zay, and D. Zeilenga

ACCOUNTS PAYABLE

Commissioner Mueller moved to approve the Accounts Payable in the amount of \$64,828.48 subject to submission of all contractually required documentation. Seconded by Commissioner Elliott and unanimously approved by a Roll Call Vote:

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Ayes: E. Chaplin, T. Elliott, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, A. Poole, and L. Rathje

Nays: None

Absent: T. Bennington, W. Maio, F. Saverino, J. Zay, and D. Zeilenga

EXECUTIVE SESSION

None

Commissioner Murphy moved to adjourn the meeting at 7:55 P.M. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.