



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

AGENDA

**DU PAGE WATER COMMISSION
THURSDAY, FEBRUARY 12, 2004
7:30 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

- I. Roll Call
(Majority of the Commissioners then in office—minimum 7)
- II. Administering Official Oath
 - A. William F. Murphy, Municipal Representative District 3
 - B. Timothy J. Feltes, County Representative District 4
- III. Public Comments
- IV. Approval of Minutes
 - Regular Meeting of January 8, 2004
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)
- V. Treasurer's Report – January 2004
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)
- VI. Committee Reports
 - Engineering & Construction Committee
 1. Report of 2/12/04 Meeting
 2. Actions on Items Listed on 2/12/04 Engineering & Construction Committee Agenda
- VII. Chairman's Report

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

VIII. Omnibus Vote Requiring Majority Vote

- A. Ordinance O-4-04: Ordinance of the DuPage Water Commission, Counties of DuPage, Cook and Will, Illinois, Abating the 2003 Tax Levy for \$93,970,000 General Obligation Water Refunding Bonds, Series 2001, of the Commission

(Concurrence of a Majority of the Appointed Commissioners—7)

- B. Ordinance O-5-04: An Ordinance Requesting the Intergovernmental Transfer of Easement Rights for the Construction and Maintenance of the TIB-1 Inner Belt Transmission Main and Authorizing Execution of the Easement Agreement (City of Elmhurst)

(Concurrence of a Majority of the Appointed Commissioners—7)

- C. Resolution R-5-04: A Resolution Releasing Certain Executive Session Meeting Minutes at the February 12, 2004 DuPage Water Commission Meeting

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

IX. Omnibus Vote Requiring Super-Majority or Special Majority Vote

- A. Ordinance O-2-04: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Article VI Concerning Closed Meetings)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—2 County + 3 Muni+2=7)

- B. Resolution R-4-04: A Resolution Approving a First Amendment to Task Order No. 16 Under a Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C.

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—2 County + 3 Muni+2=7)

- C. Resolution R-6-04: A Resolution Approving and Ratifying Certain Task Order(s) Under a Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C. at the February 12, 2004. DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—2 County + 3 Muni+2=7)

X. Old Business

A. Summary of Action Taken Since Previous Meeting

B. Ratify the Appointment of Commissioner Hartwig to the C-Factor Task Force

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

XI. New Business

A. Fiscal Year 2004-05 Budget and Five Year Capital Improvement Plan

B. Appointments of Clerk and Committee Members

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

C. Purchase Order No. 7909

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

XII. Accounts Payable

(Concurrence of a Majority of the Appointed Commissioners—7)

XIII. Public Comments

XIV. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

XV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE
DU PAGE WATER COMMISSION
HELD ON THURSDAY, JANUARY 8, 2004
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Vondra at 8:00 P.M.

Commissioners in attendance: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, A. Poole, R. Thorn, G. Wilcox, D. Zeilenga and M. Vondra

Commissioners absent: R. Benson and L. Hartwig

Also in attendance: M. Crowley, R. Martin, E. Nawrocki, R. Skiba, D. Eckmann (AB&H) and W. Green (AB&H)

PUBLIC COMMENTS

Phil Modaff, Woodridge Director of Public Works, read a prepared statement from Woodridge Mayor Murphy concerning the new ethics legislation.

Commissioner Krajewski arrived at 8:05 P.M.

Commissioner Mueller arrived at 8:06 P.M.

Commissioner Thorn moved to approve the Minutes of the December 11, 2003 meeting of the DuPage Water Commission. Seconded by Commissioner Wilcox and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Thorn moved to approve the Minutes of the December 11, 2003 Executive Session meeting of the DuPage Water Commission. Seconded by Commissioner Wilcox and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Treasurer's Report for the month of December 2003 showed receipts of \$6,632,174.61, disbursements of \$3,728,300.15 and a cash and investment balance of \$190,169,956.04.

Commissioner Mueller moved to accept the December 2003 Treasurer's Report. Seconded by Commissioner Wilcox and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Administration Committee – Report by Commissioner Thorn

Commissioner Thorn reported that even though the Administration Committee did not have a quorum, several Commissioners attended the meeting to review, with Robert Beezat of The PAR Group – Paul A. Reaume, Ltd., the draft Recruitment Profile for the General Manager position. It was the consensus of the Commissioners that The PAR Group – Paul A. Reaume, Ltd. conduct further interviews with staff, Commissioners, and others, revise the draft Recruitment Profile accordingly, and submit a revised draft for review by the Board at its next meeting.

The Commissioners present also discussed engaging The Par Group – Paul A. Reaume, Ltd. to begin the search process for the Financial Administrator. Commissioner Poole moved to extend the agreement with The Par Group – Paul A. Reaume, Ltd. to include investigating and developing a Recruitment Profile and other preliminary information needed in preparation for implementing the search process for the Financial Administrator position, with the clear understanding that the General Manager will select the new Financial Administrator as provided in the By-Laws. Seconded by Commissioner Wilcox and approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, W. Mueller, A. Poole, R. Thorn, G. Wilcox and M. Vondra

Nays: B. Krajewski and D. Zeilenga

Absent: R. Benson and L. Hartwig

Commissioners Thorn and Zeilenga also reported that the Committee needed to further consider and refine its telephonic meeting participation recommendations and Ordinance No. O-3-04: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Articles VI and VII Concerning Telephonic Meeting Participation) should, therefore, be removed from first reading.

Engineering Committee – Report by Commissioner Wilcox

The Engineering Committee recommended that a work task order for an engineering capacity study be prepared for the February Commission meeting based on the Acting General Manager's memorandum to the Committee dated December 31, 2003.

The Engineering Committee reviewed the Five Year Capital Improvement Plan and recommended approval by the Commission.

The Engineering Committee reviewed progress payments in the amount of \$349,211.10 and recommended approval as part of the Accounts Payable, subject to submission of contractually required documentation.

Minutes of the 1/8/04 Meeting

Finance Committee – Report by Commissioner Poole

The Finance Committee reviewed the Treasurer's Report, the December financial statements and the Accounts Payable.

The Finance Committee noted that the Commission's staff attorney had successfully completed negotiations with the Illinois Auditor General's office and that the Intergovernmental Agreement is ready for signatures.

The Finance Committee reviewed the November 12, 2003 Virchow Krause & Company report concerning the meaning of the subsequent customer pricing changes required by Illinois Public Act 93-0226. Commissioner Poole moved to extend the services of Virchow & Krause & Company to include, in consultation with the Commission's special council, Lewis Greenbaum, (1) the preparation of a report on the price that could be charged to Subsequent Customers based upon an interpretation of Illinois Public Act 93-0226 that is (a) most favorable to the interests of the Charter Customers and (b) most favorable to the interests of the Subsequent Customers and (2) consultation and advice concerning other available subsequent customer pricing methodologies, all for a cost not to exceed \$20,000. Seconded by Commissioner Wilcox and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, A. Poole, R. Thorn, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Absent: R. Benson and L. Hartwig

Chairman's Report

Chairman Vondra advised that the Commission would have a number of important issues before it in 2004.

The important matters before the Administration Committee are the successful hiring of a permanent General Manager, the hiring of legal counsel, resolving the telephone conferencing policy issues.

Important matters before the Engineering Committee include the construction of Contract TIB-1 Interconnection, the construction of Contract TW-3, the implementation of a geographical information system (GIS), completion of the reservoir design, the completion of the backup generation system, the successful resolution of the C-Factor matter and the completion of the capacity study.

The Finance Committee needs to address the Commission's insurance matters, perform a rate study and the resolution of the subsequent customer pricing methodology.

Minutes of the 1/8/04 Meeting

Chairman Vondra thanked Ed Nawrocki for his many years of valuable service to the Commission.

OMNIBUS VOTE AGENDA

Chairman Vondra requested that Ordinance No. O-1-04 be removed from the Majority Omnibus Vote Agenda for separate consideration.

Commissioner Krajewski moved to adopt the items listed on the revised Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Wilcox and unanimously approved by a Roll Call Vote:

Omnibus Vote

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, A. Poole, R. Thorn, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Absent: R. Benson and L. Hartwig

Item 1. Resolution R-1-04: A Resolution Authorizing the Disposal of Certain Personal Property Owned by the DuPage Water Commission – “Omnibus Vote”

Item 2. Resolution R-3-04: A Resolution Directing the Transfer of the Excess Debt Service Reserve Account Balance to the General Account of the Water Fund – “Omnibus Vote”

After discussing whether the Commission should or could require Subsequent Customers to pass through rate savings to the consumer, Commissioner Wilcox moved to approve Ordinance No. O-1-04: An Ordinance Waiving the Capital Risk Factor Rate Provisions of the Subsequent Customer Contracts. Seconded by Commissioner Mueller and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, A. Poole, R. Thorn, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Absent: R. Benson and L. Hartwig

Commissioner Janicik moved to approve Resolution No. R-2-04: A Resolution Retaining SPI Energy Group for Assistance in the Evaluation of Electrical Supply Alternatives. Seconded by Commissioner Mueller and unanimously approved by a Roll Call Vote:

Minutes of the 1/8/04 Meeting

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, A. Poole, R. Thorn, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Absent: R. Benson and L. Hartwig

OLD BUSINESS

Commissioner Wilcox moved to cancel Purchase Order No. 7568 in the amount of \$16,705.00 to Medlin Communications, Inc. Seconded by Commissioner Mueller and unanimously approved by a Roll Call Vote.

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, A. Poole, R. Thorn, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Absent: R. Benson and L. Hartwig

NEW BUSINESS

Even though approval of the Five Year Capital Improvement Plan was deferred to the February meeting, it was the consensus of the Commissioners to use the draft that was submitted to the Commissioners as the basis for preparing the fiscal year 2004 – 05 draft management budget.

Chairman Vondra noted that, with the resignation of Commissioner Tolentino, he was appointing Commissioner Hartwig to the Task Force on C-Factors, with Commissioner Mueller being appointed as an alternate in case Commissioner Hartwig does not wish to serve on the Task Force.

Commissioner Wilcox moved to approve the appointment of Commissioner Hartwig to the C-Factor Task Force to replace Commissioner Tolentino and, if Commissioner Hartwig is unwilling to serve on the C-Factor Task Force, to approve the appointment of Commissioner Mueller to the C-Factor Task Force. Seconded by Commissioner Thorn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Thorn moved to approve Purchase Order No. 7840 in the amount of \$18,301.00 to Friendly Ford. Seconded by Commissioner Janicik and unanimously approved by a Roll Call Vote.

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, A. Poole, R. Thorn, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Minutes of the 1/8/04 Meeting

Absent: R. Benson and L. Hartwig

Chairman Vondra noted for the record that Ordinance No. O-2-04: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Article VI Concerning Closed Meetings) was on first reading tonight.

Chairman Vondra noted that Ordinance No. O-3-04: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Articles VI and VII Concerning Telephonic Meeting Participation) had been withdrawn from first reading as requested by the Administration Committee.

ACCOUNTS PAYABLE

Commissioner Janicik moved to approve the Accounts Payable in the amount of \$4,875,811.25 subject to submission of all contractually required documentation. Seconded by Commissioner Mueller and approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, A. Poole, R. Thorn, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Absent: R. Benson and L. Hartwig

PUBLIC COMMENTS – No comments

Commissioner Wilcox moved to adjourn the meeting at 9:05 P.M. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

DU PAGE WATER COMMISSION
WATER FUND
CASH BASIS GENERAL LEDGER
STATEMENT OF REVENUES & EXPENDITURES
January 31, 2004

REVENUE	CURRENT MONTH ACTUAL	Y-T-D ACTUAL
BOND ISSUE PROCEEDS	0.00	145,211,098.56
WATER SALES	4,581,222.32	41,243,407.37
SALES TAXES	2,441,680.46	23,324,050.70
INVESTMENT INCOME	157,682.58	3,286,864.19
OTHER INCOME	75.00	188,901.49
TOTAL REVENUE	7,180,660.36	213,254,322.31
EXPENSES		
PERSONAL SERVICES	276,721.21	3,753,202.26
PROFESSIONAL SERVICES	13,652.51	392,566.87
CONTRACTUAL SERVICES	24,345.37	515,176.03
INSURANCE	3,095.34	946,642.54
ADMINISTRATIVE COSTS	12,967.45	79,420.49
WATER SUPPLY COSTS	2,872,651.55	30,310,625.27
BOND PRINCIPAL & INTEREST	0.00	168,137,711.97
LAND AND RIGHT OF WAY	0.00	2,995.00
CAPITAL OUTLAY	33,667.00	47,095.24
TOTAL OPERATING EXPENSES	3,237,100.43	204,185,435.67
CONSTRUCTION EXPENDITURES	236,826.02	2,905,434.56
TRANSFERS TO OTHER GOVERNMENTS	1,628,183.63	17,271,700.00
TOTAL EXPENSES	5,102,110.08	224,362,570.23
NET FUND TRANSACTIONS	2,078,550.28	(11,108,247.92)
BEGINNING BALANCE		203,356,754.24
ENDING BALANCE		192,248,506.32
FUNDS CONSIST OF:		
PETTY CASH		500.00
CASH AT BANK ONE		4,712.37
CASH AT OAK BROOK BANK LOCK BOX		224,343.88
CASH AT VILLA PARK TRUST & SAVINGS		1,126.47
TOTAL CASH		230,682.72
ILLINOIS FUNDS MONEY MARKET	25.5%	48,989,783.13
ILLINOIS FUNDS PRIME FUND	13.9%	26,764,195.24
GOVERNMENT MONEY MARKET FUNDS	0.0%	8,762.78
U. S. TREASURY INVESTMENTS	21.0%	40,276,008.60
U. S. AGENCY INVESTMENTS	26.6%	50,979,073.85
CERTIFICATES OF DEPOSIT	13.0%	25,000,000.00
TOTAL INVESTMENTS	100.0%	192,017,823.60
TOTAL FUNDS		192,248,506.32

ORDINANCE O-4-04
ORDINANCE OF THE DU PAGE WATER COMMISSION, COUNTIES
OF DU PAGE, COOK AND WILL, ILLINOIS, ABATING THE
2003 TAX LEVY FOR \$93,970,000 GENERAL OBLIGATION
WATER REFUNDING BONDS, SERIES 2001, OF THE COMMISSION

WHEREAS the Board of Commissioners (the "Board") of the DuPage Water Commission, Counties of DuPage, Cook and Will, Illinois (the "Commission") does hereby find and determine as follows:

A. Pursuant to Ordinance Number O-12-01 of the Commission (the "Bond Ordinance") as adopted June 14, 2001, by the Board, the Commission has issued \$93,970,000 General Obligation Water Refunding Bonds, Series 2001 (the "Bonds").

B. Section 9 of the Bond Ordinance, as amended by the Bond Order dated as of August 23, 2001, sets forth a tax levy for the payment of interest on and principal of the Bonds up to and including March 1, 2005, in the amount of \$13,122,150.00. The taxes so levied constitute a portion of the "Pledged Taxes" as defined in the Bond Ordinance.

C. Section 13 of the Bond Ordinance sets forth the procedures by which the Commission may from time to time abate the levy of Pledged Taxes.

D. In accordance with the procedures set forth in said Section 13, the Board intends now to abate the levy of Pledged Taxes for the year 2003 (the "2003 Levy").

E. The Commission has on hand and lawfully available the sum of \$13,122,150.00 derived from sales taxes and other lawfully available funds sufficient to provide for payment of interest on and principal of the Bonds due up to and including March 1, 2005.

F. Sufficient funds are available for the purpose of fully abating the 2003 Levy.

Ordinance O-4-04

NOW THEREFORE Be It Ordained by the Board of Commissioners of the DuPage Water Commission, Counties of DuPage, Cook and Will, Illinois as follows:

Section 1. Incorporation of Preambles

The Board of Commissioners hereby finds that the recitals contained in the preambles to this Ordinance are true, correct and complete and does incorporate them into this Ordinance by this reference.

Section 2. Abatement Declarations

A. The Board hereby declares and determines that the amounts of funds available from lawfully available sources ("Available Funds") to enable the abatement of the 2003 Levy is not less than \$13,122,150.00.

B. The Board hereby appropriates the Available Funds to pay interest on and principal of the Bonds.

C. From the Available Funds, the Treasurer of the Commission is hereby authorized and directed to deposit a sum sufficient to pay the interest on and principal of the Bonds due up to and including March 1, 2005, into the Bond Fund as soon as possible, without further order or direction from the Board; and upon performing each of said acts, the Treasurer shall officially notify the Clerk of the Commission.

D. The entire 2003 Levy in the amount of \$13,122,150.00 is hereby abated.

E. Upon receipt of notification from the Treasurer of deposit into the Bond Fund as hereinabove provided, the Clerk of the Commission is hereby authorized and directed to file a certified copy of this abatement ordinance with the County Clerks of the Counties of DuPage, Cook and Will; and such filing shall constitute full and proper authority for said County Clerks to abate the 2003 Levy.

Ordinance O-4-04

Section 3. County Clerks to Abate

Upon the filing of this abatement ordinance, the County Clerks as aforesaid shall completely abate the 2003 Levy.

Section 4. Superseder and Effective Date

All ordinances, resolutions, motions and orders, or parts thereof, in conflict herewith, are to the extent of such conflict hereby superseded, and this Ordinance shall be in full force and effect upon its passage and approval.

AYES:

NAYS:

ABSENT:

ADOPTED:

SIGNED:

Chairman, DuPage Water Commission
Counties of DuPage, Cook and Will,
Illinois

RECORDED in Commission Records: _____

ATTEST:

Clerk

Board/Ordinance/O-4-04.doc
O-4-04 Certificate

DUPAGE WATER COMMISSION

ORDINANCE NO. O-5-04

AN ORDINANCE REQUESTING THE INTERGOVERNMENTAL
TRANSFER OF EASEMENT RIGHTS FOR THE CONSTRUCTION AND
MAINTENANCE OF THE TIB-1 INNER BELT TRANSMISSION MAIN AND
AUTHORIZING THE EXECUTION OF THE EASEMENT AGREEMENT
(City of Elmhurst)

WHEREAS, the DuPage Water Commission (the “Commission”) is a county water commission and as such a political subdivision and unit of local government organized and existing under the laws of the State of Illinois for the public purpose of acquiring and operating a common source of supply of Lake Michigan water (the “Waterworks System”); and

WHEREAS, the Commission has the power to acquire and hold real property, or any interest therein, as it deems appropriate in the exercise of its powers for its lawful purposes; and

WHEREAS, the City of Elmhurst is the owner of certain real estate situated in the County of DuPage, State of Illinois, which real estate is described in Exhibits A and B to Exhibit 1 attached hereto and by this reference incorporated herein and made a part hereof (the “Easement Premises”); and

WHEREAS, the territory of the Commission is partly within and partly without the corporate limits of the City of Elmhurst; and

WHEREAS, the Commission has determined that it will be necessary and convenient for it to use, occupy, and improve the Easement Premises for the aforesaid public purpose of acquiring and operating its Waterworks System, and, in particular, to survey, construct, reconstruct, use, operate, maintain, test, inspect, repair, replace,

Ordinance No. O-5-04

alter, remove, and abandon in place a portion of its TIB-1 Inner Belt Transmission Main;
and

WHEREAS, the City of Elmhurst desires to grant to the Commission permanent and temporary construction easements for such purposes in, upon, under, over, along, and across the Easement Premises, and the Commission is willing to accept such easements, pursuant to the authority conferred by the Local Government Property Transfer Act, 50 ILCS 605/0.01 et seq. and other applicable authority; and

WHEREAS, the City of Elmhurst is willing to grant to the Commission permanent and temporary construction easements for such purposes in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The General Manager of the DuPage Water Commission shall be and hereby is authorized to execute, and the Secretary of the DuPage Water Commission or any licensed notary shall be and hereby is authorized to attest, an Easement Agreement with the City of Elmhurst in substantially the form attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1, with such modifications as may be required or approved by the General Manager; provided, however, that they shall neither execute nor attest the Easement Agreement on behalf of the Commission unless and until the General Manager shall have presented with copies of the Easement Agreement executed by the City of Elmhurst.

SECTION THREE. Upon execution and attestation by the General Manager and Secretary or licensed notary, respectively, the grants of easement for the real estate described in Exhibits A and B of the Easement Agreement attached hereto as Exhibit 1, and all things provided for in the Easement Agreement attached hereto as Exhibit 1, shall be deemed accepted by the Commission without further act.

SECTION FOUR. In the event the General Manager of the Commission determines it is necessary or desirable for the Commission to obtain interim rights-of-way, licenses, approval, permits, or accommodations to provide the Commission with rights of access in, upon, under, over, along, and across the Easement Premises before the conditions precedent to execution set forth in Section Two above have been complied with, the General Manager shall be and hereby is authorized to execute any and all documents required to obtain such interim rights-of-way, licenses, approval, permits, or accommodations as approved by the Commission's Staff Attorney.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its adoption.

Ordinance No. O-5-04

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2004.

Chairman

ATTEST:

Clerk

EXHIBIT 1

DUPAGE WATER COMMISSION

PIPELINE EASEMENT AGREEMENT

PART OF PERMANENT REAL ESTATE TAX INDEX NOS.: 06-10-222-003
06-10-404-001
06-10-405-002
06-10-406-005
06-10-406-006

655 South Route 83, Elmhurst, Illinois

Prepared by and Mail to:

Maureen A. Crowley
Staff Attorney
DuPage Water Commission
600 East Butterfield Road
Elmhurst, Illinois 60126-4642
(630) 834-0100

DUPAGE WATER COMMISSION
EASEMENT AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2004, by and between the DUPAGE WATER COMMISSION, a public corporation, political subdivision and unit of local government created under Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq., and the Water Commission Act of 1985, 70 ILCS 3720/1 et seq., 600 East Butterfield Road, Elmhurst, Illinois 60126-4642 ("**Commission**"), and the CITY OF ELMHURST, an Illinois municipal corporation created and existing under the laws of the State of Illinois, 209 North York Street, Elmhurst, Illinois 60126 ("**Owner**"),

WITNESSETH:

WHEREAS, Owner is the owner of certain real estate situated in the County of DuPage, State of Illinois, which real estate is legally described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof, and which real estate shall be referred to hereinafter as the "**Easement Premises**;" and

WHEREAS, the Commission desires to locate a portion of its water transmission main(s) in, upon, under, along and across the Easement Premises;

NOW, THEREFORE, in consideration of the foregoing and for the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration paid by the Commission to Owner, the receipt and sufficiency of which are hereby acknowledged, the parties hereto mutually agree as follows:

1. Owner hereby grants, conveys, warrants, and dedicates to the Commission, its successors and assigns, a perpetual easement and right of way to survey, construct, reconstruct, use, operate, maintain, test, inspect, repair, replace,

alter, remove, or abandon in place ("**Installation**") a water transmission main(s) together with related attachments, equipment, and appurtenances thereto (collectively, the "**Pipeline**"), subject to the terms and conditions hereinafter set forth, in, upon, under, over, along, and across the Easement Premises, together with all reasonable rights of ingress and egress across any adjoining lands of Owner necessary for the exercise of the rights herein granted; provided, however, that, after completion of the initial Installation of the Pipeline and restoration of the Easement Premises, the Commission shall only access the Easement Premises for routine Pipeline maintenance from the North entrance gate at Owner's wastewater treatment plant.

2. Owner hereby further grants to the Commission a temporary construction easement for installation of the Pipeline upon, along, over, and across the real property described in Exhibit B attached hereto and by this reference incorporated herein and made a part hereof. Said temporary construction easement shall be used by the Commission only during periods of actual installation activity and for any necessary restoration of the Easement Premises.

3. The Commission agrees that the Installation of the Pipeline shall be done and completed in a good and workmanlike manner, all at the sole expense of the Commission.

4. Upon completion of any Installation, the Commission agrees to replace and grade all topsoil removed. All fences, roads, landscaping, and improvements will be restored to former condition by the Commission if disturbed or altered in any manner by Installation. All sod removed will be replaced by sod of like quality and all natural grass removed will be replaced by seeding with a good quality seed.

5. The Commission agrees that it will save and hold Owner harmless from all damages, costs, or liabilities suffered because of injury to or death of any person or persons, or damage to property, that may arise out of or as a consequence of the negligence of the Commission or its authorized agents, servants, or employees in the Installation of the Pipeline.

6. Owner hereby reserves the right to use the Easement Premises and its adjacent property in any manner that will not prevent or interfere with the exercise by the Commission of the rights granted hereunder; provided, however, that Owner shall not in any manner disturb, damage, destroy, injure, obstruct, or permit to be obstructed the Easement Premises at any time whatsoever, without the express written consent of the Commission.

7. Owner represents and warrants that it shall take all necessary action so that the easements contemplated by this Easement Agreement shall be released from all liens, including but not limited to the lien of all mortgages, mechanics' lien claims, security agreements, and assignments of rents and leases, and shall execute all such documents as may be reasonably necessary to perfect the Commission's right, title and interest therein.

8. All rights, title, and privileges herein granted, including all benefits and burdens, shall run with the land and shall be binding upon and inure to the benefit of the parties hereto, their respective heirs, executors, administrators, grantees, successors, assigns, and legal representatives.

9. All representations and warranties contained herein shall survive the execution and recordation of this Easement Agreement and shall not be merged.

10. Owner represents and warrants to the Commission that neither it nor any of its elected or appointed officials, officers, employees, agents, or representatives, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. Owner further represents and warrants to the Commission that Owner and its elected or appointed officials, officers, employees, agents, or representatives, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. Owner hereby agrees to defend, indemnify, and hold harmless the Commission and all Commission elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representations and warranties.

IN WITNESS WHEREOF, the parties hereto have executed or have caused this instrument to be executed by their proper officers duly authorized to execute the same.

[SIGNATURES ON FOLLOWING PAGE]

ATTEST:

DUPAGE WATER COMMISSION

By: _____

By: _____

Name: _____

Robert L. Martin
Acting General Manager

Its: _____

CITY OF ELMHURST

By: _____

By: _____

Name: _____

Name: _____

Its: _____

Its: _____

STATE OF ILLINOIS)
) SS
COUNTY OF DuPAGE)

I, _____, a Notary Public in and for said County, in the State aforesaid, do hereby certify that Robert L. Martin, personally known to me to be the Acting General Manager of the DuPage Water Commission, a public corporation, political subdivision and unit of local government under the laws of the State of Illinois, and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered said instrument as the Acting General Manager of the DuPage Water Commission, as his free and voluntary act and as the free and voluntary act of said DuPage Water Commission, for the uses and purposes therein set forth.

Given under my hand and official seal this _____ day of _____, 2004.

My Commission Expires: _____

Notary Public

STATE OF ILLINOIS)

COUNTY OF _____) SS
)

I, _____, a Notary Public in and for said County, in the State aforesaid, do hereby certify that _____, _____ of the City of Elmhurst, an Illinois municipal corporation created and existing under the laws of the State of Illinois, and _____, _____ of said unit of local government, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such _____ and _____, respectively, appeared before me this day in person and acknowledged that they signed and delivered said instrument as their free and voluntary act and as the free and voluntary act of said unit of local government for the uses and purposes therein set forth.

Given under my hand and official seal this _____ day of _____, 2004.

Notary Public

My Commission Expires: _____

EXHIBIT A

Legal Description of Easement Premises

THAT PART OF LOTS 180, 181, AND PART OF VACATED CRESCENT AVENUE OF ROBERTSON AND YOUNG'S THIRD SPRING ROAD ADDITION TO ELMHURST, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 19, 1910 AS DOCUMENT 101619, IN DUPAGE COUNTY, ILLINOIS, AND LOT 187 OF AMENDED PLAT OF ROBERTSON AND YOUNG'S THIRD SPRING ROAD ADDITION, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 26, 1958, AS DOCUMENT 881176, IN DUPAGE COUNTY, ILLINOIS, AND THAT PART OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN AS DESCRIBED IN A WARRANTY DEED RECORDED MAY 17, 1933 AS DOUCUMENT 336367, TAKEN AS A TRACT DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTH LINE OF LOT 2 OF THE CLARK OIL AND REFINING COMPANY RESUBDIVISION BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED APRIL 30, 1976 AS DOCUMENT R76-25863, IN DUPAGE COUNTY, ILLINOIS, 5.00 FEET FROM THE NORTHWEST CORNER OF SAID LOT 2; THENCE NORTH 00° 43' 35" WEST, PARALLEL WITH THE EAST LINE OF ILLINOIS ROUTE 83, A DISTANCE OF 675.26 FEET; THENCE NORTH 22° 00' 46" EAST, 38.81 FEET; THENCE NORTH 00° 43' 35" WEST, 518.43 FEET; THENCE NORTH 25° 00' 46" EAST, 35.89 FEET TO THE SOUTH LINE OF PROPERTY CONVEYED BY QUIT CLAIM DEED RECORDED APRIL 18, 1935, AS DOCUMENT 357680, TO THE FOREST PRESERVE DISTRICT OF DUPAGE COUNTY, ILLINOIS (CURRENTLY SALT CREEK SANITARY DISTRICT); THENCE NORTH 88° 04' 00" EAST, ALONG SAID SOUTH LINE, A DISTANCE OF 22.44 FEET; THENCE SOUTH 25° 00' 46" WEST 41.49 FEET; THENCE SOUTH 00° 43' 35" EAST, 517.89 FEET; THENCE SOUTH 22° 00' 46" WEST, 38.81 FEET; THENCE SOUTH 00° 43' 35" EAST, 670.35 FEET TO A POINT ON THE NORTH LINE OF SAID LOT 2; THENCE SOUTH 86° 44' 24" WEST ALONG SAID NORTH LINE, 20.02 FEET, MORE OR LESS, TO THE POINT OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS.

PIN# 06-10-222-003
06-10-404-001
06-10-405-002
06-10-406-005
06-10-406-006

EXHIBIT B

Legal Description of Temporary Construction Easement

THAT PART OF LOTS 180, 181, AND PART OF VACATED CRESCENT AVENUE OF ROBERTSON AND YOUNG'S THIRD SPRING ROAD ADDITION TO ELMHURST, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 19, 1910 AS DOCUMENT 101619, IN DUPAGE COUNTY, ILLINOIS, AND LOT 187 OF AMENDED PLAT OF ROBERTSON AND YOUNG'S THIRD SPRING ROAD ADDITION, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 26, 1958, AS DOCUMENT 881176, IN DUPAGE COUNTY, ILLINOIS, AND THAT PART OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN AS DESCRIBED IN A WARRANTY DEED RECORDED MAY 17, 1933 AS DOCUMENT 336367, TAKEN AS A TRACT DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 2 OF THE CLARK OIL AND REFINING COMPANY RESUBDIVISION, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 30, 1976 AS DOCUMENT R76-25863, IN DUPAGE COUNTY, ILLINOIS; THENCE NORTH 00° 43' 35" WEST ALONG THE EAST RIGHT OF WAY LINE OF ILLINOIS ROUTE 83 A DISTANCE OF 1261.28 FEET TO THE SOUTH LINE OF PROPERTY CONVEYED BY QUIT CLAIM DEED RECORDED APRIL 18, 1935, AS DOCUMENT 357680, TO THE FOREST PRESERVE DISTRICT OF DUPAGE COUNTY, ILLINOIS (CURRENTLY SALT CREEK SANITARY DISTRICT); THENCE NORTH 88° 04' 00" EAST, ALONG SAID SOUTH LINE AND SOUTH LINE EXTENDED, A DISTANCE OF 250.33 FEET, MORE OR LESS, TO THE WEST LINE OF ROBERTSON AND YOUNG'S SPRING ROAD ADDITION TO ELMHURST, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 27, 1909 AS DOCUMENT 96414; THENCE SOUTH 37° 13' 52" EAST ALONG SAID WEST LINE, 44.37 FEET; THENCE SOUTH 40° 14' 13" EAST ALONG SAID WEST LINE, 29.80 FEET; THENCE SOUTH 36° 30' 23" EAST ALONG SAID WEST LINE, 29.26 FEET; THENCE SOUTH 39° 28' 43" EAST ALONG SAID WEST LINE, 20.57 FEET; THENCE SOUTH 88° 04' 00" WEST, 270.67 FEET; THENCE SOUTH 00° 43' 35" EAST, 473.07 FEET; THENCE SOUTH 89° 16' 25" WEST, 5.00 FEET; THENCE SOUTH 00° 43' 35" EAST, 687.14 FEET TO A POINT ON THE NORTH LINE OF SAID LOT 2; THENCE SOUTH 86° 44' 24" WEST ALONG SAID NORTH LINE, 50.05 FEET, MORE OR LESS, TO THE POINT OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS.

PIN# 06-10-222-003
06-10-404-001
06-10-405-002
06-10-406-005
06-10-406-006

DU PAGE WATER COMMISSION

RESOLUTION NO. R-5-04

**A RESOLUTION RELEASING CERTAIN
EXECUTIVE SESSION MEETING MINUTES AT THE
FEBRUARY 12, 2004 DU PAGE WATER COMMISSION MEETING**

WHEREAS, the Board of Commissioners of the DuPage Water Commission have periodically met in closed session to consider matters expressly exempted from the public meeting requirements of the Illinois Open Meeting Act, 5 ILCS 120/1 et seq. (the "Act");

WHEREAS, as required by the Act, the Clerk has kept written minutes of all such closed sessions; and

WHEREAS, on February 12, 2004, the Board of Commissioners of the DuPage Water Commission met to review the minutes of all such closed sessions that have not heretofore been made available for public inspection as required by Section 2.06 (c) of the Act; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission determined that the need for confidentiality still exists as to the minutes of the closed session meeting set forth in Schedule A attached hereto and by this reference incorporated herein and made a part hereof; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission further determined that the minutes of the closed session meetings set forth in Schedule B attached hereto and by this reference incorporated herein and made a part hereof no longer require confidential treatment and should be made available for public inspection;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: Release. The minutes of the closed session meetings set forth in Schedule B attached hereto shall be and they hereby are released.

SECTION THREE: Inspection and Copying. The Clerk shall be and is hereby authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the DuPage Water Commission.

SECTION FOUR: Effective Date. This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2004.

Chairman

ATTEST:

Clerk

SCHEDULE A

June 9, 1988

March 9, 2000

April 13, 2000

September 14, 2000

January 11, 2001

February 8, 2001

May 10, 2001

February 14, 2002

March 14, 2002

September 12, 2002

November 14, 2002

December 12, 2002

February 13, 2003

March 12, 2003

April 10, 2003

May 7, 2003

June 12, 2003 Second Session

July 17, 2003

August 14, 2003 Second Session

September 11, 2003 Second Session

December 11, 2003

SCHEDULE B

June 12, 2003 First Session

August 14, 2003 First Session

September 11, 2003 First Session

October 8, 2003

November 13, 2003 First Session

November 13, 2003 Second Session

DUPAGE WATER COMMISSION

ORDINANCE NO. O-2-04

AN ORDINANCE AMENDING THE
BY-LAWS OF THE DUPAGE WATER COMMISSION
(Amending Article VI Concerning Closed Meetings)

WHEREAS, the Board of Commissioners of the DuPage Water Commission has determined that it is appropriate and in the best interests of the Commission to amend the Commission's By-Laws, as restated in Ordinance No. O-5-92 and amended by Ordinance Nos. O-1-93, O-1-94, O-14-94, O-10-99, O-7-00 and O-11-02 to implement a policy regulating the creation, maintenance, storage, release, and destruction of closed meeting minutes and verbatim records of all public bodies of the Commission that are subject to the Illinois Open Meetings Act, 5 ILCS 120/1 et seq. ("Act"); and

WHEREAS, the Board of Commissioners of the DuPage Water Commission find and determine that implementation of the policy is useful to assure compliance with the Act;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: Amendment. Article VI, entitled "Meetings," of the Commission's By-Laws shall be, and it hereby is, amended by adding a new Section 10, entitled "Closed Session Minutes and Verbatim Record," which new Section 10 shall hereafter be and read as follows:

"Section 10. Closed Session Minutes and Verbatim Record. The "Closed Session Minutes and Verbatim Record Policy" attached to these By-Laws as Exhibit A govern the creation, maintenance, storage, release,

Ordinance No. O-2-04

and destruction of closed meeting minutes and verbatim records of all public bodies of the Commission that are subject to the Illinois Open Meetings Act.”

SECTION THREE: Exhibit A. The “Closed Session Minutes and Verbatim Record Policy” attached to this Ordinance as Exhibit A shall be, and it hereby is, approved. Any and all references in the By-Laws to said policy or Exhibit A shall be deemed to refer to the policy and Exhibit A attached to this Ordinance.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2004.

Chairman

ATTEST:

Clerk

Ordinance No. O-2-04

Exhibit A

DUPAGE WATER COMMISSION

CLOSED SESSION MINUTES AND VERBATIM RECORDS POLICY

- I. BACKGROUND AND PURPOSE. The Open Meetings Act requires all public bodies to keep minutes of their meetings, whether opened or closed. With the adoption of amendments to Section 2.06 of that Act, 5 ILCS 120/2.06, public bodies also must maintain a verbatim record of all closed meetings in the form of an audio or video recording. This Policy sets forth specific procedures to ensure that the Board of Commissioners of the DuPage Water Commission—and all committees of the Board of Commissioners and other bodies of the Commission that are subject to the Open Meetings Act (“Subsidiary Bodies”)—comply with the requirements for closed sessions.
- II. CLOSED MEETING MINUTES. Minutes of a closed meeting shall comply with the same requirements applicable to minutes for an open meeting. They shall include, at a minimum, the date, time, and place of the meeting; the members of the public body that are present and those that are absent; a summary of discussion on all matters proposed, deliberated, or decided; and a record of any votes taken. The Open Meetings Act exemption or exemptions applicable to the closed session should be identified in the minutes of the closed session. Minutes of closed meetings shall not be released for public inspection to the extent that there is a need to preserve confidentiality of matters stated in those minutes.
- III. CLOSED MEETING VERBATIM RECORDS. A verbatim record of each closed meeting is required and shall be subject to the following requirements:
 - A. Recordings. Verbatim records shall be made by audio or video recording. Each recording shall be labeled with the name of the meeting body and the date, time, and place of the meeting. A statement identifying each participant and the purposes for the closed meeting should be made at the beginning of the closed meeting.
 - B. Confidentiality. All verbatim records of closed meetings are hereby declared to be confidential and not subject to release except pursuant to this Policy or as required by law.
 - C. Duties of Clerk or Designee. The Clerk, or his or her designee, shall be responsible for creating the verbatim record. After a closed meeting, the verbatim record shall be delivered immediately to the Clerk for storage in a secure location within the DuPage Pumping Station. The Clerk shall be responsible for maintaining, storing, and restricting access to all verbatim records.
 - D. Access to Verbatim Records. No individual, nor the Board of Commissioners, nor any Subsidiary Body shall have access to any verbatim record of any closed session unless approved by one of the following specific methods:
 1. Individual Access. Unless otherwise required by law, no individual, including any member of the Board of Commissioners or any Subsidiary Body, shall have access to any verbatim record unless specifically approved by an affirmative majority vote of Board of Commissioners

taken at an open meeting. An individual who is granted the right to access a verbatim record shall do so only at DuPage Pumping Station and in the presence of the Clerk or his or her designee. No verbatim record shall be copied or taken out of the DuPage Pumping Station except as specifically allowed in this Policy or as otherwise required by law.

2. Subsidiary Body Review. A Subsidiary Body may access a verbatim record of one of its closed meetings only by an affirmative majority vote, taken at an open meeting, of all members of that Subsidiary Body then holding office. A Subsidiary Body shall review a verbatim record only at a duly noticed closed meeting of that Subsidiary Body.
 3. Board of Commissioners Review. The Board of Commissioners may access a verbatim record of one of its closed meetings or of a closed meeting of any Subsidiary Body only by an affirmative majority vote of the Board of Commissioners taken at an open meeting. The Board of Commissioners shall review a verbatim record only at a duly noticed closed meeting of the Board.
 4. Clerk. The Clerk shall have access at all times to all verbatim records for purpose of ensuring their proper care and protection. The Clerk may review a verbatim record, however, only if authorized to do so by an affirmative majority vote of the Board of Commissioners taken at an open meeting.
 5. Court. If the Commission is directed by a court order issued in accordance with Section 2.06 of the Open Meetings Act, 5 ILCS 120/2.06, to deliver a verbatim record, then the Clerk or his or her designee shall deliver the relevant verbatim record to the court, after that record has been reviewed by the Commission's General Counsel or staff attorney.
- E. Verbatim Record Not Official Record. A verbatim record shall not be part of the official public record of any meeting. Rather, the approved minutes are to be deemed the official record of the meeting.
- F. Notification of Destruction of Verbatim Record. On a regular basis, the Clerk shall provide a written notice listing all verbatim records that are scheduled for destruction (the "Notice of Destruction"). The Notice shall be in a form substantially the same as the form attached as Exhibit 1 to this Policy. The Notice shall be given to (1) the members of the Board of Commissioners, (2) the members of the Subsidiary Body (if the verbatim record was created at a closed meeting of that Subsidiary Body), (3) the General Manager, and (4) the Commission's General Counsel or staff attorney. The Notice shall include a copy of the approved minutes for each verbatim record scheduled for destruction.
- G. Objection to Destruction.
1. Deadline for Objection. A written objection to the destruction of a verbatim record shall be filed with the Clerk within seven days after the

date of a Notice of Destruction, or at least three days before the destruction date set forth in that Notice, whichever is later.

2. Who May Object. The Chairman or any Commissioner may object to the destruction of any verbatim record of a closed session of the Board of Commissioners or of any Subsidiary Body. A member of a Subsidiary Body may object to destruction of a verbatim record only of a closed session of that Subsidiary Body.
- H. Destruction of Verbatim Record if No Objection. Unless a timely written objection to the destruction of a verbatim record is filed with the Clerk in accordance with Section III.G of this Policy, the Clerk shall erase or otherwise destroy each verbatim record listed in the Notice of Destruction on the date set forth in the Notice. No verbatim record shall be erased or otherwise destroyed unless the Clerk certifies that (1) the verbatim record was created at a closed meeting that was concluded at least 18 months prior to the date of destruction and (2) there exists approved minutes of that closed meeting.
- I. Procedure When Objection. The following procedure shall apply when a timely objection to destruction is received by the Clerk:
1. Notice of Objection. The Clerk shall promptly send notice of the objection to all parties who received the Notice of Destruction.
 2. Deliberation on Objection. At a closed session of the Board of Commissioners or Subsidiary Body scheduled promptly after receipt of an objection, the Board of Commissioners or Subsidiary Body shall determine whether destruction of the verbatim record should be delayed. That decision shall require the vote set forth in the next Section III.I.3 of this Policy. If the required vote to delay destruction is not obtained, then the verbatim record shall be destroyed immediately by the Clerk in accordance with Section III.H of this Policy; provided, however, that no verbatim record of a Subsidiary Body shall be destroyed if either the Subsidiary Body or the Board of Commissioners votes to delay its destruction.
 3. Required Vote to Delay Destruction. The destruction of a verbatim record shall be delayed only if: (i) the Board of Commissioners, by an affirmative majority vote, or (ii) the Subsidiary Body, by an affirmative vote of three-fourths of the members of the Subsidiary Body then holding office, authorizes delay of that destruction.
- J. Procedure When Destruction Delayed. If the destruction of a verbatim record has been delayed pursuant to Section III.I of this Policy, then the Board of Commissioners and/or the Subsidiary Body, if any, that voted to delay destruction shall review the verbatim record in closed session. After that review, the reviewing body shall determine either: (1) that the verbatim record should be destroyed, or (2) that the verbatim record may be released pursuant to Section IV of this Policy, or (3) that the destruction of the verbatim record ought to be delayed to a date certain.

No verbatim record shall be destroyed if the Board of Commissioners or the Subsidiary Body, if any, determines that destruction should be delayed or released pursuant to Section IV of this Policy.

If destruction of a verbatim record is delayed to a date certain, then the Clerk shall provide a new Notice of Destruction for that verbatim record in accordance with Section III.F of this Policy.

IV. Review and Release of Closed Meeting Minutes and Verbatim Records.

- A. Review of Minutes. Not less than twice each year, the Board of Commissioners and each Subsidiary Body shall review its closed meeting minutes to determine if they are eligible for release to the public. In its review, the Board of Commissioners or Subsidiary Body shall determine if the minutes contain information that continue to require confidential treatment. Only portions of written minutes that no longer require confidential treatment shall be released. Written minutes shall not be released unless approved by an affirmative majority vote of the Board of Commissioners or Subsidiary Body taken in public session.
- B. Review of Verbatim Records. Pursuant to Section III.B of this Policy, verbatim records always are *per se* confidential. Not less than twice each year, the Clerk shall provide a list to the Board of Commissioners and to the relevant Subsidiary Body of existing verbatim records, the review of which list by the Clerk, by the Board of Commissioners, and by the Subsidiary Body, if any, shall constitute review of the verbatim records. The Board of Commissioners or the relevant Subsidiary Body may undertake a further review a verbatim record, but only in accordance with Section III.D of this Policy. After review of the verbatim record, the Board of Commissioners or the Subsidiary Body shall require that the verbatim record remain confidential unless, after reviewing the verbatim record in its entirety, the verbatim record is approved for release by an affirmative majority vote of the Board of Commissioners or, for a verbatim record of a Subsidiary Body, by an affirmative vote of three-fourths of the members of that Subsidiary Body then holding office. All such votes shall be taken in open session.

EXHIBIT 1

NOTICE OF PENDING DESTRUCTION OF VERBATIM RECORDS

[DATE]

To: Board of Commissioners
[Relevant Subsidiary Body]
General Manager
General Counsel or Staff Attorney

Subject: Notice of Impending Destruction of Verbatim Records

CONFIDENTIAL/PRIVILEGED

As required by the Illinois Open Meetings Act, the Office of the Clerk has been charged with the safekeeping of all verbatim records of all closed meetings of the Board of Commissioners and other bodies of the Commission subject to the Illinois Open Meetings Act.

Pursuant to the Open Meetings Act and to the "Closed Session Minutes and Verbatim Records Policy" of the Commission (the "Policy"), the confidential verbatim records listed below are eligible for destruction.

<u>Public Body</u>	<u>Date of Meeting</u>	<u>Proposed Destruction Date</u>

I hereby certify that (1) the relevant public bodies have previously approved written minutes of the closed meetings to which the verbatim records listed in this Notice were prepared and that those minutes are attached, and (2) the closed meetings to which the verbatim records listed in this Notice relate were concluded at least 18 months prior to the Proposed Destruction Date for those verbatim records.

The Office of the Clerk shall destroy the verbatim records listed in this Notice in accordance with the Policy, unless a written objection is filed with the Office of the Clerk within seven days after the date of this notice or not less than three days prior to the Proposed Destruction Date set forth above, whichever is later.

Clerk

DU PAGE WATER COMMISSION

RESOLUTION NO. R-4-04

A RESOLUTION APPROVING A FIRST AMENDMENT TO TASK ORDER NO. 16 UNDER THE MASTER ENGINEERING AGREEMENT WITH ALVORD, BURDICK & HOWSON, L.L.C

WHEREAS, the DuPage Water Commission (the "Commission") entered into an agreement with Alvord, Burdick & Howson, L.L.C. (the "Engineers") dated April 13, 2000 to provide, from time to time, professional engineering services in connection with the design and construction of extensions and improvements to the Waterworks System and other projects of the Commission (the "Master Agreement"); and

WHEREAS, the Master Agreement sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Engineers will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Engineers; and

WHEREAS, pursuant to Resolution No. R-46-03, the Commission approved Task Order No. 16 to the Master Agreement for the Drawings of Record project; and

WHEREAS, the Commission and the Engineers desire to amend Task Order No. 16 to the Master Agreement to modify certain not-to-exceed limitations on the cost of the work, the Board of Commissioners of the DuPage Water Commission hereby finding and determining that the circumstances said to necessitate the changes were not reasonably foreseeable at the time the Task Order was signed, the changes are germane to the Task Order as signed, and/or the changes are in the best interest of the DuPage Water Commission and authorized by law; and

Resolution No. R-4-04

WHEREAS, the Engineers have approved the First Amendment to Task Order No. 16 attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The First Amendment to Task Order No. 16 attached hereto as Exhibit 1 shall be and hereby is approved.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2004.

Chairman

ATTEST:

Clerk

EXHIBIT 1

**FIRST AMENDMENT TO
TASK ORDER NO. 16**

In accordance with Section 1 of the Agreement for Engineering Services between the DuPage Water Commission (the "Commission") and Alvord, Burdick & Howson, L.L.C. (the "Engineers"), dated April 13, 2000 (the "Agreement"), the Commission and the Engineers agree to amend Task Order No. 16 to the Agreement for the Drawings of Record project ("Task Order No. 16"), as follows:

1. Not to Exceed Costs:

Section 6, entitled "Not to Exceed Costs," shall be, and it hereby is, amended in its entirety so that said Section 6 shall hereafter be and read as follows:

"6. Not to Exceed Costs: \$5,000.00 per assignment except with respect to the preparation of Drawings of Record in connection with the Schaumburg Emergency Interconnection Work at Tank Site #1. With respect to the preparation of Drawings of Record in connection with the Schaumburg Emergency Interconnection Work at Tank Site #1, \$15,000."

In all other respects, Task Order No. 16 to the Agreement shall remain in full force and effect, and Task Order No. 16 to the Agreement shall be binding on both parties as hereinabove amended.

DUPAGE WATER COMMISSION

BY: _____
Robert L. Martin
Acting General Manager

ALVORD, BURDICK & HOWSON, L.L.C.

BY: _____
Donald E. Eckmann
Partner

DUPAGE WATER COMMISSION

RESOLUTION NO. R-6-04

A RESOLUTION APPROVING AND RATIFYING CERTAIN
TASK ORDER(S) UNDER A MASTER ENGINEERING
AGREEMENT WITH ALVORD, BURDICK & HOWSON, L.L.C.
AT THE FEBRUARY 12, 2004, DUPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into an agreement with Alvord, Burdick & Howson, L.L.C. (the "Engineers") dated April 13, 2000, to provide, from time to time, professional engineering services in connection with the design and construction of extensions and improvements to the Waterworks System and other projects of the Commission (the "Master Agreement"); and

WHEREAS, the Master Agreement sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Engineers will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Order(s) to be approved by the Commission and the Engineers; and

WHEREAS, the Engineers have approved the Task Order(s) attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Order(s)");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Task Order(s) attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined that the circumstances said to

Resolution No. R-6-04

necessitate the Task Order(s) were not reasonably foreseeable at the time the Master Agreement was signed, the Task Order(s) are germane to the Master Agreement as signed, and/or the Task Order(s) are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2004.

Chairman

ATTEST:

Clerk

Resolution No. R-6-04

EXHIBIT 1

TASK ORDER NO. 18

In accordance with Section 1 of the Agreement for Engineering Services between the DuPage Water Commission (the "Commission") and Alvord, Burdick & Howson, L.L.C. (the "Engineers"), dated April 13, 2000 (the "Agreement"), the Commission and the Engineers agree as follows:

1. Specific Project Data:

A. Title of the Project:

Water System Facilities Update

B. Description and Scope of the Project:

The projected water supply needs will be evaluated based on historical use data, projected land use, population growth projections, economic impacts, and other factors as deemed appropriate. The availability of Lake Michigan water allocations for future water supply needs will be incorporated into these evaluations. It is proposed that this evaluation will be performed in two phases. The first phase will analyze the water supply needs and develop a conceptual design for the existing DWC customers to ensure that their future water needs are met. The second phase will evaluate the additional needs to expand service into other areas of DuPage County. The detailed scope of services for each phase are described in the following:

Phase I

- A. Obtain and review data from existing DWC customers including historical water use data, water demand projections, master planning studies, land use studies, capital improvement plans, and any other applicable information.
- B. Obtain and review DWC records on historical water use, hydraulic models, system maps, facilities' capacities, and any other applicable information.
- C. Using the available data, project future water system demands for existing customers from the present until the year 2034 in five-year increments and compare to current lake allocations. Prepare an interim report outlining the projected water system demands for each present customer for review by the DWC and each respective

customer.

- D. Upon completion of the review of the interim report, evaluate the existing DWC facilities including the current funded improvements, to meet the projected future water system demands. Hydraulic computer modeling will be performed with H₂ONET software. The hydraulic model will be verified by using operational records from the DWC.
- E. Analyze and determine the conceptual water system improvement needs to address the water supply demand to support community growth.
- F. Prioritize improvements to address immediate, intermediate, and long-term needs.
- G. After the completion of the water treatment studies and a selection of the final treatment option by the City of Chicago, prepare a detailed study with recommendations to the DWC for the elimination and/or reduction of the negative impacts from the current treatment processes.
- H. Provide color maps, suitable for presentation, showing pertinent information in layers as determined by the DWC staff.
- I. Prepare a preliminary report for review by the DWC staff.
- J. Prepare final report incorporating comments by DWC staff.
- K. Prepare and make formal presentations to groups as determined by the DWC.

Phase II

Upon completion of the Phase I evaluations and upon authorization from the DWC, the Phase II studies shall be initiated. Utilizing the information developed during the first phase of the work

- A. Obtain and review water use data from other water systems in DuPage County. For areas that currently do not have a water system, obtain land use and population information to project future water demand.
- B. Obtain and review existing Lake Michigan water allocation data in the northeastern Illinois area including the City of Chicago.

- C. Using the available data, project future water system demands for potential customers from the present until the year 2034 in five-year increments and compare to current lake allocations where applicable.
- D. Evaluate the existing DWC facilities including the current funded improvements, to meet the projected future water system demands. Hydraulic computer modeling will be performed with H₂ONET software
- E. Analyze and determine the conceptual water system improvement needs to address the water supply demand for the identified potential customers.
- F. Prioritize improvements to address immediate, intermediate, and long-term needs.
- G. Provide color maps, suitable for presentation, showing pertinent information in layers as determined by the DWC staff.
- H. Prepare a preliminary report for review by the DWC staff.
- I. Prepare final report incorporating comments by DWC staff.
- J. Prepare and make formal presentations to groups as determined by the DWC.

2. Services of Engineer:

A. Basic Services:

Design Services:

Outside Support Services:

Construction Services:

B. Additional Services

As requested by the Commission in writing.

3. Approximate Design Period:

Phase I - Four months from date that data is received
Phase II – Two months from date that data is received

4. Approximate Construction Period:

5. Indirect Costs Factor:

1.8

6. Not to Exceed Costs:

Phase I - \$467,300 (not to exceed)

Phase II - \$184,200 (not to exceed)

7. Other Modifications of Agreement:

The amounts charged for “Engineers’ Cost” may exceed those generally charged to Engineers' most favored commercial clients in the Continental United States.

8. Attachments:

None

Approval and Acceptance: Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Information related to this evaluation is not to be released without the express written consent of the Commission.

The Effective Date of this Task Order is February 13, 2004.

DUPAGE WATER COMMISSION

BY: _____

Robert L. Martin, P.E.
Acting General Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Robert L. Martin, P.E.

Title: Acting General Manager

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

E-mail Address: martin@dpwc.org

Phone: (630) 834-0100

Fax: (630) 834-0120

ALVORD, BURDICK & HOWSON, L.L.C.

BY: _____
J. Warren Green, P.E.
Partner

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: J. Warren Green

Title: Partner

Address: 4710-3 Main Street, Lisle, IL 60532

E-mail Address: wgreen@abhengineers.com

Phone: (630) 493-1841

Fax: (630) 493-1843



DuPage Water Commission

MEMORANDUM

TO: Chairman & Commissioners

FROM: Robert L. Martin, P.E.
Acting General Manager

DATE: February 6, 2004

SUBJECT: Summary of Action Since Previous Meeting

1. Purchase Order No. 7909 to Kingsbury Inc. in the amount of \$11,905.00 is for the purchase of parts for the repair of the lower bearing for Pump #3.
2. The 2004 Ford Expedition was delivered in January. The purchase of the 2004 Ford Expedition was approved by Purchase Order No. 7840.
3. Virchow Krause has developed the parameters for the "High/Low" subsequent customer PA 93-0226 pricing. Lew Greenbaum is presently reviewing these parameters.



DuPage Water Commission

MEMORANDUM

TO: Chairman & Commissioners

FROM: Robert L. Martin, P.E.
Acting General Manager *RLM*

DATE: February 2, 2004

SUBJECT: C-Factor Task Force

At the January 8, 2004 Commission meeting Commissioner Hartwig was appointed *in absentia* to be a member of the C-Factor Special Task Force to replace Commissioner Tolentino. After the meeting, I talked to Commissioner Hartwig and he agreed to serve on the C-Factor Task Force, noting though he would be out of town from February 3, 2004 to March 16, 2004.

Because the appointment of Commissioner Hartwig to the C-Factor Task Force did not appear on the January 8, 2004 agenda it is necessary to ratify the appointment during Old Business.

**DU PAGE WATER COMMISSION
TENTATIVE DRAFT MANAGEMENT BUDGET &
FIVE YEAR CAPITAL IMPROVEMENT PLAN
MAY 1, 2004 to APRIL 30, 2005**

**Du Page Water Commission
Tentative Draft Management Budget
May 1, 2004 to April 30, 2005
Executive Summary**

- In January, 2004, the Commission revised its five-year capital improvement program. All new construction will be supported with sales tax revenues. Major repairs to existing facilities are funded by water rates.
- Total budgeted revenue decreased \$3.47 million versus the fiscal year 2003-04 budget. Operation and maintenance revenues are based on 94.0% of the IDNR allocation for the fiscal year. In prior fiscal years 95.7% of the allocation was the basis for the budget. However, recent experience has shown this to be too high. The total charter customer average water rate will remain \$1.65 per thousand gallons. A \$0.05 per 1,000 gallons rate shift from fixed cost to operations and maintenance revenues increases water sales by \$1.59 million. Sales tax proceeds will be used to pay 50% of the annual fixed cost requirement. This reduced the fixed cost revenues by \$1.77 million. The national economic situation has reduced the sales tax budget by \$0.43 million. Lower cash balances and a decrease in expected yields resulted in a \$2.48 million decrease in the investment income budget.
- Total operating expenses decreased \$3.26 million versus the fiscal year 2003-04 budget. Direct water distribution costs decreased by \$1.03 million with the completion of the blow-off valve repair project. The Chicago water rate increased 2.5% on January 1, 2004 and will increase by another 2.5% next January. A reduction of \$3.31 million in bond interest costs is due to the refunding to the 1993 water revenue bond as well as scheduled reductions in principal outstanding over the past fiscal year by regular maturities.
- The Commission holds liquid assets, for the purpose of making emergency system repairs, in an amount equal to 2% of the original construction costs escalated by annual increases in the Engineering News Record (ENR) Construction Index. This reserve is expected to increase from \$11.4 million to \$11.7 million during fiscal year 2004-05. Sales tax funds not needed for this contingency will be reserved for new construction. Funds generated by usage charges not required for the contingency balance will be reserved for water rate stabilization.

TOTAL REVENUES AND OPERATING EXPENSES. The total average Charter Customer water rate will remain \$1.65/1,000 gallons. The operation and maintenance component of the water rate will rise \$0.05/1,000 gallons to \$1.43/1,000 gallons. This will be offset by a \$0.05 reduction to \$0.22/1,000 gallons in the fixed cost rate due to savings achieved by the revenue bond refunding in August, 2003. Fiscal year 2004-05 revenues are budgeted to be 4.3% more than the forecasted total revenues of fiscal year 2003-04. The Commission will use sales tax funds to reduce customer fixed cost obligations to 50% of the annual revenue bond debt service requirement.

Operating expenditures have decreased by 4.3% versus both the fiscal year 2003-04 budget and the forecast for fiscal year 2003-04. Completion of the blow-off valve repair project and savings on bond interest costs due to principal reduction account for much of this decrease.

CONSTRUCTION EXPENDITURES. Funding for construction expenditures (\$19.4 million) will come first from funds freed up by substituting a debt surety bond for the water revenue bond cash debt service reserve account (\$14.4 million). Since these funds were part of the original revenue bond issue in 1987, they must be applied toward construction. The remaining construction costs will be paid from sales tax proceeds.

Construction projects for fiscal year 2004-05 are outlined in the five-year planning document. Construction will begin on a transmission main interconnection between the Northwest and Southwest Transmission Mains along Illinois Route 83 corridor. This will increase the Commission's ability to handle emergencies such as a break in a major transmission main. The final loop of the West Transmission main will also start in fiscal year 2004-05. This involves the installation of 50,000 feet of a 48" transmission main and two remotely operated valves. This transmission main will extend the West Transmission Main north and east to the end of the North Transmission Main. This West Transmission Main will be installed from the existing West Transmission Main at St. Charles and Fair Oaks Roads via various roads and areas to the end of the North Transmission Main in Roselle. It will improve the Commission's ability to transport water between the West and North Transmission Mains during a break on either transmission main. In addition to maintaining a higher level of service during a break of one of the Commission's primary transmission mains, this West Transmission Main will reinforce the northwestern limit of the Commission's distribution system, and provide an available supply of water to the northwest section of the County.

Pump stations at Tank Sites #2, #3, and #4 will be under design in fiscal year 2004-05. These pump stations will also allow the Commission to more effectively increase water turn over in the tanks, thereby improving water quality, and increase the Commission's useful water storage. Construction of the reservoir expansion at the DuPage Pumping Station will begin. Electrical generation design will continue with construction expected to begin next fiscal year.

DU PAGE WATER COMMISSION
TENTATIVE DRAFT MANAGEMENT BUDGET
MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
5000	REVENUES				
5110	O & M PAYMENTS	PAGE 3	42,809,836	45,479,533	47,065,418
5120	FIXED COST PAYMENTS	PAGE 3	8,916,328	8,916,329	7,143,969
5130	SUBSEQUENT CUSTOMER DIFFERENTIAL	PAGE 3	819,146	1,023,572	710,540
5140	EMERGENCY WATER SERVICE	PAGE 3	34,004	29,059	35,016
5300	SALES TAXES	PAGE 3	31,580,715	32,555,791	32,113,126
5810	INTEREST INCOME	PAGE 3	2,707,890	6,080,000	3,600,000
5900	OTHER INCOME	PAGE 3	63,689	56,300	6,300
	TOTAL REVENUE		86,931,608	94,140,584	90,674,369
6000	OPERATING EXPENDITURES				
6100	PERSONAL SERVICES	PAGE 5	4,502,520	2,597,416	2,970,915
6200	PROFESSIONAL SERVICES	PAGE 7	436,030	392,310	500,950
6300	PURCHASED SERVICES	PAGE 8	642,337	850,950	883,885
6400	INSURANCE	PAGE 9	994,432	1,746,663	2,095,778
6500	ADMINISTRATIVE COSTS	PAGE 10	111,082	147,120	172,491
6600	DIRECT WATER DISTRIBUTION COSTS	PAGE 11	48,413,758	50,510,173	49,479,642
6700	BOND INTEREST COSTS	PAGE 12	13,810,147	12,570,616	9,262,719
6800	LAND AND RIGHT-OF-WAY	PAGE 12	2,995	5,995	4,995
6900	CAPITAL EQUIPMENT/DEPRECIATION	PAGE 13	6,663,244	6,780,299	6,969,232
	TOTAL OPERATING EXPENDITURES		75,576,545	75,601,542	72,340,607
7000	CONSTRUCTION EXPENDITURES	PAGE 14	0	0	0
8000	GRANT TO DU PAGE COUNTY	PAGE 15	75,000,000	0	0
	TOTAL EXPENDITURES		150,576,545	75,601,542	72,340,607
	NET OPERATING ACCOUNTING TRANSACTIONS		(63,644,937)	18,539,042	18,333,762

FUND BALANCES. The Commission reports its net assets in accordance with generally accepted accounting principles (GAAP). For internal management purposes the Unrestricted Net Assets category is divided into three sub-categories:

- 4210 - Unrestricted Net Assets
 - 4211 - Held for emergency repairs;
 - 4212 - Reserved for wholesale water rate stabilization;
 - 4213 - Reserved for the acquisition of capital assets;
 - 4214 - Reserved for water quality loans;
 - 4215 - Reserved for prior service pension costs;
- 4220 - Net Assets Restricted by Ordinance/Resolution;
- 4230 - Net Assets Invested in Property, Plant and Equipment.

The amounts reported in accounts 4211, 4212 and 4213 constitute the Commission's day-to-day operating balance. While the amounts in accounts 4214 and 4215 are not restricted, Account 4220 shows assets held for bond payments and required bond reserves. Account 4230 represents the Commission's infrastructure investment net of unpaid long-term debt used for its construction.

FUND BALANCE RECOMMENDATION. At the end of fiscal year 1991-92, the Commission determined that a liquid balance available for emergency repairs equal to 5% of the original construction cost (\$413,500,000) was appropriate. As of July 31, 2003, this policy was changed to 2% of the original construction cost. This balance is adjusted annually by the Engineering News Record (ENR) construction index. This index is expected to increase by 2.78% between April 30, 2004 and April 30, 2005. Based on these criteria, targeted emergency repairs appropriation are as follows:

<u>Fiscal Year Ended</u>	<u>ENR index</u>	<u>Target Balance</u>
April 30, 1992	4946	\$20,700,000
April 30, 2003	6726 (Used)	\$28,100,000
July 31, 2003	6726 (Used)	\$11,200,000
April 30, 2004	6819 (Est)	\$11,400,000
April 30, 2004	7009 (Est)	\$11,700,000

Net cash balances not needed for this contingency will be reserved for the acquisition of capital assets (from sales taxes) and for wholesale water rate stabilization (from water sales revenues). The Commission must carry an additional \$15.8 million of restricted funds to meet water revenue bond ordinance requirements which can be used to pay for major repairs (the depreciation account, \$5.0 million) or to support operations during an emergency (the operations and maintenance reserve account, \$10.8 million). Those amounts must begin to be replenished the month following their use.

DU PAGE WATER COMMISSION
TENTATIVE DRAFT MANAGEMENT BUDGET
MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
NET ASSETS BALANCE					
	NET CURRENT YEAR TRANSACTIONS	PAGE 1	(63,644,937)	18,539,042	18,333,762
	FIXED ASSET EQUITY TRANSFERS		0	0	0
	BEGINNING NET ASSET BALANCE		368,777,681	369,849,447	305,132,744
	ENDING NET ASSET BALANCE		<u>305,132,744</u>	<u>388,388,489</u>	<u>323,466,506</u>
NET ASSETS BALANCE ANALYSIS					
4211	HELD FOR EMERGENCY REPAIRS		11,400,000	28,900,000	11,700,000
4212	RESERVED FOR WHOLESALE WATER RATE STABILIZATION		40,454,445	48,056,941	43,041,024
4213	RESERVED FOR THE ACQUISITION OF CAPITAL ASSETS		17,688,135	55,167,930	11,216,854
	NET UNRESTRICTED OPERATING ASSETS		69,542,580	132,124,871	65,957,878
4214	WATER QUALITY LOANS RESERVE		10,000,000	0	10,000,000
4215	IMRF PRIOR SERVICE PENSION COST RESERVE		2,405,524	0	2,405,524
4210	TOTAL UNRESTRICTED NET ASSETS		81,948,104	132,124,871	78,363,402
4220	RESTRICTED BY ORDINANCE/RESOLUTION		31,980,986	61,246,535	31,270,608
4230	INVESTED IN PROPERTY PLANT AND EQUIPMENT		191,203,654	195,017,083	213,832,496
	NET ASSETS BALANCE		<u>305,132,744</u>	<u>388,388,489</u>	<u>323,466,506</u>
USE OF OPERATING INCOME					
	NET OPERATING ACCOUNTING TRANSACTIONS ITEMS NOT IN ACCOUNTING BUDGET		(63,644,937)	18,539,042	18,333,762
	USED FOR G. O. BOND PRINCIPAL		(8,810,000)	(7,945,000)	(9,260,000)
	USED FOR REVENUE BOND PRINCIPAL		(10,355,000)	(9,150,000)	(7,880,000)
	CONSTRUCTION OUTLAYS		0	(9,242,000)	(19,355,000)
	NON-CASH ACCOUNTING EXPENSES DEPRECIATION		6,663,244	6,780,299	6,969,232
	BALANCED BUDGET CALCULATION		<u>(76,146,693)</u>	<u>(1,017,659)</u>	<u>(11,192,006)</u>

WATER REVENUES. The average combined Charter Customer operation and maintenance (O&M) and fixed cost rate will remain \$1.65 per 1,000 gallons. Under Illinois PA93-0226, enacted July 22, 2003, the combined rate cannot exceed this level for a period of five years. O&M revenues for fiscal year 2004-05 are based on selling 32.913 billion gallons at a rate of \$1.43 per thousand gallons. Commission customers are expected to use 94.0% of their revised Illinois Department of Natural Resources (IDNR) allocations.

In fiscal year 2004-05, no fixed costs are being assessed under provisions of the Water Purchase and Sale Contract for any of the reserves required under the Revenue Bond Ordinance. All such reserves are fully funded. Fixed cost payments fund only the annual revenue bond principal and interest payments. By using sales taxes to fund 50% of this requirement, the average fixed cost rate will be \$0.22 per 1,000 gallons based on historical usage for calendar years 2002 and 2003.

The Subsequent Customer Differential represents three charges and one credit budgeted for new customers. Application of these charges and the credit are under review due to changes enacted in PA93-0226. One of the charges is the missed fixed cost recapture from January 1, 1989 to the date of first service to the subsequent customer. Billing of the 15% capital risk charge was suspended in January, 2004 in an interim response to PA93-0226. The cost of new customer facilities is also recaptured in this line item net of a credit for revenue bond funds used to construct Charter Customer feeder mains and meter stations.

SALES TAXES. This revenue source has been declining since the end of fiscal year 2000-01. With the expectation that retail sales may be rebounding, sales tax revenues have been budgeted for a 2% increase over the estimated current fiscal year actual.

INTEREST INCOME. The average rate of return has been estimated to be 2.0%. The average invested is estimated to be \$180 million.

OTHER INCOME. With no new customer connections imminent, there are no reimbursements of estimated construction costs budgeted. An easement lease of Commission right-of-way by a private company (\$6,000) is the source of most of this line item.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
5000	REVENUES				
5100	WATER REVENUES				
5110	O & M PAYMENTS		42,809,836	45,479,533	47,065,418
5120	FIXED COST PAYMENTS		8,916,328	8,916,329	7,143,969
5130	SUBSEQUENT CUSTOMER DIFFERENTIAL		819,146	1,023,572	710,540
5140	EMERGENCY WATER SERVICE		34,004	29,059	35,016
5300	SALES TAXES		31,580,715	32,555,791	32,113,126
5800	INVESTMENT EARNINGS				
5810	INTEREST INCOME		2,707,890	6,080,000	3,600,000
5900	OTHER INCOME		63,689	56,300	6,300
	TOTAL REVENUE		<u>86,931,608</u>	<u>94,140,584</u>	<u>90,674,369</u>

FIXED COST PAYMENT SCHEDULE. As required in the Charter Customer water purchase contract, the schedule of fixed cost payments for the presently served Commission Customers is shown below. The costs are allocated based on historic water use for calendar years 2002 and 2003. However, the average fixed cost rate of \$0.22 per 1,000 gallons is based on the total fixed cost requirement net of sales tax funding (\$7,143,969) divided by the budgeted fiscal year 2004-05 water sales of 32.913 billion gallons.

The fixed cost payment schedule does not include any new customers added during the fiscal year.

DU PAGE WATER COMMISSION
 ESTIMATED CUSTOMER
 FIXED COST PAYMENT SCHEDULE (WF-5120)
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

CUSTOMER	2002 & 2003	2002 & 2003	REQUIRED	FOR:											
	CALENDAR	CALENDAR	FIXED COST	05/31/04	06/30/04	07/31/04	08/31/04	09/30/04	10/31/04	11/30/04	12/31/04	01/31/05	02/28/05	03/31/05	04/30/05
YEARS USE	YEARS USE	PAYMENT	DUE:	DUE:	DUE:	DUE:	DUE:	DUE:	DUE:	DUE:	DUE:	DUE:	DUE:	DUE:	DUE:
(1000 GAL)	% USAGE	\$14,287,938	07/10/04	08/10/04	09/10/04	10/10/04	11/10/04	12/10/04	01/10/05	02/10/05	03/10/05	04/10/05	05/10/05	06/10/05	
		50%													
		SALES TAX													
		FUNDED													
		AMOUNT TO BE													
		RATE FUNDED													
		\$7,143,969													
ADDISON	2,734,145	4.3674%	\$312,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000
BENSENVILLE	1,797,279	2.8709%	205,092	17,091	17,091	17,091	17,091	17,091	17,091	17,091	17,091	17,091	17,091	17,091	17,091
BLOOMINGDALE	1,856,013	2.9647%	211,800	17,650	17,650	17,650	17,650	17,650	17,650	17,650	17,650	17,650	17,650	17,650	17,650
CAROL STREAM	2,882,375	4.6042%	328,920	27,410	27,410	27,410	27,410	27,410	27,410	27,410	27,410	27,410	27,410	27,410	27,410
CLARENDON HILLS	558,753	0.8925%	63,756	5,313	5,313	5,313	5,313	5,313	5,313	5,313	5,313	5,313	5,313	5,313	5,313
DARIEN	1,518,711	2.4259%	173,304	14,442	14,442	14,442	14,442	14,442	14,442	14,442	14,442	14,442	14,442	14,442	14,442
DOWNERS GROVE	4,439,380	7.0912%	506,592	42,216	42,216	42,216	42,216	42,216	42,216	42,216	42,216	42,216	42,216	42,216	42,216
ELMHURST	3,282,382	5.2431%	374,568	31,214	31,214	31,214	31,214	31,214	31,214	31,214	31,214	31,214	31,214	31,214	31,214
GLEN ELLYN	2,044,122	3.2652%	233,268	19,439	19,439	19,439	19,439	19,439	19,439	19,439	19,439	19,439	19,439	19,439	19,439
GLENDALE HTS	1,970,945	3.1483%	224,916	18,743	18,743	18,743	18,743	18,743	18,743	18,743	18,743	18,743	18,743	18,743	18,743
HINSDALE	1,911,988	3.0541%	218,184	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182
ITASCA	1,071,097	1.7109%	122,232	10,186	10,186	10,186	10,186	10,186	10,186	10,186	10,186	10,186	10,186	10,186	10,186
LISLE	2,007,834	3.2072%	229,128	19,094	19,094	19,094	19,094	19,094	19,094	19,094	19,094	19,094	19,094	19,094	19,094
LOMBARD	3,158,322	5.0449%	360,408	30,034	30,034	30,034	30,034	30,034	30,034	30,034	30,034	30,034	30,034	30,034	30,034
NAPERVILLE	12,401,096	19.8089%	1,415,136	117,928	117,928	117,928	117,928	117,928	117,928	117,928	117,928	117,928	117,928	117,928	117,928
OAK BROOK	3,146,248	5.0257%	359,028	29,919	29,919	29,919	29,919	29,919	29,919	29,919	29,919	29,919	29,919	29,919	29,919
ROSELLE	1,658,740	2.6496%	189,288	15,774	15,774	15,774	15,774	15,774	15,774	15,774	15,774	15,774	15,774	15,774	15,774
VILLA PARK	1,449,284	2.3150%	165,384	13,782	13,782	13,782	13,782	13,782	13,782	13,782	13,782	13,782	13,782	13,782	13,782
WESTMONT	2,026,578	3.2372%	231,264	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272	19,272
WHEATON	3,957,891	6.3221%	451,656	37,638	37,638	37,638	37,638	37,638	37,638	37,638	37,638	37,638	37,638	37,638	37,638
WILLOWBROOK	821,179	1.3117%	93,708	7,809	7,809	7,809	7,809	7,809	7,809	7,809	7,809	7,809	7,809	7,809	7,809
WOOD DALE	1,084,858	1.7329%	123,792	10,316	10,316	10,316	10,316	10,316	10,316	10,316	10,316	10,316	10,316	10,316	10,316
WOODRIDGE	2,362,948	3.7745%	269,640	22,470	22,470	22,470	22,470	22,470	22,470	22,470	22,470	22,470	22,470	22,470	22,470
WINFIELD	633,602	1.0121%	72,300	6,025	6,025	6,025	6,025	6,025	6,025	6,025	6,025	6,025	6,025	6,025	6,025
OAK BROOK TERRACE	99,831	0.1595%	11,388	949	949	949	949	949	949	949	949	949	949	949	949
IAWC-ARROWHEAD	130,514	0.2085%	14,892	1,241	1,241	1,241	1,241	1,241	1,241	1,241	1,241	1,241	1,241	1,241	1,241
IAWC-VALLEY VIEW	467,906	0.7474%	53,400	4,450	4,450	4,450	4,450	4,450	4,450	4,450	4,450	4,450	4,450	4,450	4,450
IAWC-COUNTRY CLUB	74,879	0.1196%	8,544	712	712	712	712	712	712	712	712	712	712	712	712
IAWC-LMBRD HGHTS	48,551	0.0776%	5,544	462	462	462	462	462	462	462	462	462	462	462	462
IAWC-DP/LISLE	395,895	0.6324%	45,180	3,765	3,765	3,765	3,765	3,765	3,765	3,765	3,765	3,765	3,765	3,765	3,765
ARGONNE NATIONAL LAB	370,304	0.5915%	42,252	3,521	3,521	3,521	3,521	3,521	3,521	3,521	3,521	3,521	3,521	3,521	3,521
IAWC-LIBERTY RIDGE WEST	214,432	0.3425%	24,468	2,039	2,039	2,039	2,039	2,039	2,039	2,039	2,039	2,039	2,039	2,039	2,039
IAWC-LIBERTY RIDGE EAST	25,599	0.0409%	2,916	243	243	243	243	243	243	243	243	243	243	243	243
ROUNDING	0	0.0000%	21	2	2	2	2	2	2	2	2	2	2	2	2
ALL CUSTOMERS TOTAL (1)	62,603,681	100.0000%	\$7,143,969	\$595,331	\$595,331	\$595,331	\$595,331	\$595,331	\$595,331	\$595,331	\$595,331	\$595,331	\$595,330	\$595,330	\$595,330

(1) - CUSTOMER LESS THAN TWO FULL CALENDAR YEARS - USE ALLOCATION

	FY 2004-05	FY 2003-04
ESTIMATED O & M RATE	\$1.43	\$1.38
ESTIMATED FIXED COST CHARGE PER 1000 GALLONS	0.22	0.27
ESTIMATED TOTAL RATE	\$1.65	\$1.65

SALARIES AND WAGES. Commission employee wages are established and evaluated according to competitive rates paid by the Commission's customers and general labor market considerations. Increases are awarded to employees on the basis of merit. Normal plant operation staff scheduling accounts for most of the overtime costs. The position of Staff Attorney was added in January, 2004. In anticipation of the implementation of a Geographical Information System (G.I.S.), one new employee was budgeted for fiscal year 2004-05. Total budgeted positions are 32.

FRINGE BENEFITS. The Commission participates in the Illinois Municipal Retirement fund. Its contribution rate for 2004 is 10.49%. The Commission is subject to the 1.45% Medicare tax and the 6.2% Social Security tax.

Group health and life insurance benefits are provided for all full time employees. No group insurance benefit increases are planned. The budget is based on actual rates for January 1, 2004 with an 8% increase for the last four months of the budget year.

PROFESSIONAL DEVELOPMENT. Travel, training and development are budgeted for courses and seminars related to the Commission's computer system, as well as the overall operations of the Commission's facilities.

OTHER PERSONNEL COSTS. These expenses are for employee recruitment and annual physical examinations required for normal operating procedures and confined space entry. Due to retirements, these cost are higher than last fiscal year.

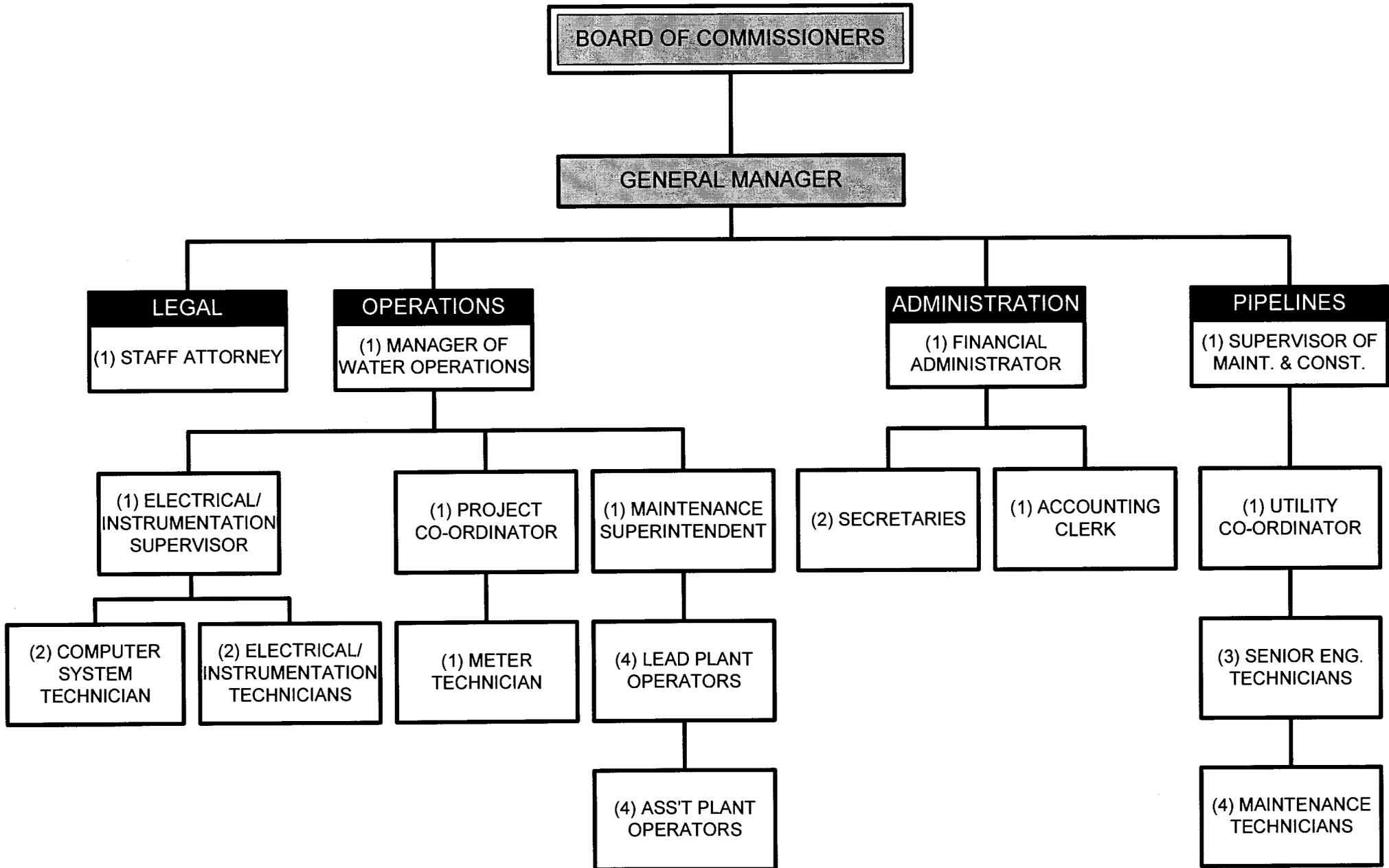
DU PAGE WATER COMMISSION
TENTATIVE DRAFT MANAGEMENT BUDGET
MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
6000	OPERATING EXPENSES				
6100	PERSONAL SERVICES				
6110	SALARIES & WAGES				
6111	ADMINISTRATIVE-REGULAR		1,790,666	606,608	701,468
6112	OPERATIONS-REGULAR		1,649,937	1,152,160	1,226,961
6116	ADMINISTRATIVE - OVERTIME		1,074	1,517	7,015
6117	OPERATIONS - OVERTIME		175,708	110,000	159,505
6120	FRINGE BENEFITS				
6121	PENSION		375,709	224,434	230,445
6122	MEDICAL/LIFE BENEFITS		269,248	306,000	387,840
6123	FEDERAL PAYROLL TAXES		212,548	143,077	160,264
6128	STATE UNEMPLOYMENT TAXES		1,751	1,620	2,822
6130	PROFESSIONAL DEVELOPMENT				
6131	TRAVEL		12,002	15,450	24,750
6132	TRAINING		6,241	14,550	27,950
6133	PROFESSIONAL DEVELOPMENT		1,323	12,100	17,295
6190	OTHER PERSONNEL COSTS				
6191	PERSONNEL RECRUITMENT		6,313	9,900	24,600
	TOTAL PERSONAL SERVICES		4,502,520	2,597,416	2,970,915

PERSONNEL TABLE. The personal service budget is based on the personnel structure in the table below. The total requested personnel under this budget are 32.

DU PAGE WATER COMMISSION
ORGANIZATIONAL CHART
FISCAL YEAR 2004 - 2005



FINANCIAL SERVICES. Provision has been made under general financial consulting for a financial advisor to assist the Commission in its overall financial review (\$60,000). This review may cover bond refunding or retirement, reserve balance appropriateness and insurance coverage concerns. The PA93-0226 pricing study is budgeted for \$50,000 financial consulting and \$10,000 legal consulting. Consulting services are budgeted in the absence of the financial administrator. This has been budgeted for 40 hours per week during the May - July, 2004 audit period, 20 hours per week August - October, 2004 for general transition and casualty insurance procurement and 10 hours per week November, 2004 - February, 2005 for budget preparation.

The budget for bond advisory services is for follow-up as required on the 2001 and 2003 bond refundings. Trust services and bank charges are for revenue and general obligation bonds, as well as investment safekeeping services. The amount budgeted for other financial services is the revenue bond arbitrage rebate annual calculation.

LEGAL SERVICES. The budget for general counsel provides for the legal services of a corporate counsel. This budget item has been reduced due to legal work now performed by the in-house staff attorney. Bond counsel will be utilized for tax abatement and arbitrage issues. Special counsel will provide legal services for non-routine matters such as the water quality issue (\$120,000 annual retainer based on the continuation of the current arrangement). The other legal service line item provides for defense cost should the Commission become involved in unanticipated litigation.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
6200	PROFESSIONAL SERVICES				
6230	FINANCIAL SERVICES				
6231	BOND ADVISORY SERVICES		0	1,000	2,000
6232	GENERAL FINANCIAL CONSULTING		25,370	60,750	235,900
6233	TRUST SERVICES/BANK CHARGES		37,138	34,210	36,300
6239	OTHER FINANCIAL SERVICES		2,570	1,750	1,750
6250	LEGAL SERVICES				
6251	GENERAL COUNSEL		248,507	250,000	60,000
6252	BOND COUNSEL		0	1,600	2,000
6253	SPECIAL COUNSEL		121,399	15,000	135,000
6258	LEGAL NOTICES		651	3,000	3,000
6259	OTHER LEGAL SERVICES		395	25,000	25,000
	TOTAL PROFESSIONAL SERVICES		436,030	392,310	500,950

AUDIT SERVICES. The audit service budget is for the annual audit of fiscal year April 30, 2004, as well as the cash and investment audits for the end of August and December, 2004. These costs have been increased because the requirement of PA93-0226 to have these services provided under the auspices of the Illinois Auditor General.

INSURANCE SERVICES. The work to be performed has been consolidated with the financial advisor budget on page 7.

CONSULTING SERVICES. Most of the costs (\$470,000) in fiscal year 2004-05 relate to the conversion to a Geographical Information System (G.I.S.) for locating the Commission's facilities in order to avoid conflicts with underground excavation contractors. Other major projects requiring consulting services are completion of the corrosion survey (\$132,000) and the Blow-off Valve Repair Project (\$40,000).

CONTRACTUAL SERVICES. Contractual services are for material testing for the blow-off valve repair project, scanning Commission documents to reduce storage space, temporary help and printing of the Commission's annual report.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
6300	PURCHASED SERVICES				
6310	AUDIT SERVICES		44,500	43,500	51,175
6350	INSURANCE SERVICES		0	0	0
6380	CONSULTING SERVICES				
6381	C.A.D.D. MAPPING		0	0	0
6389	OTHER CONSULTING SERVICES		568,615	710,000	704,960
6390	CONTRACTUAL SERVICES				
6391	MATERIAL TESTING		23,534	50,000	50,000
6394	PUBLIC INFORMATION		4,981	3,500	7,000
6395	CONTRACT LABOR		698	3,200	5,000
6399	OTHER CONTRACTUAL SERVICES		9	40,750	65,750
	TOTAL PURCHASED SERVICES		642,337	850,950	883,885

CASUALTY INSURANCE. This covers the Commission against operating liabilities. The budget is based on known costs of current policies for the first six months of the fiscal year. The budget for the second half of the fiscal year allows for a 10% adjustment based on general market conditions.

PROPERTY INSURANCE. This covers the Commission against damage to its physical plant. The budget is based on known costs of current policies for the first six months of the fiscal year. The budget for the second half of the fiscal year allows for a 10% adjustment based on general market conditions. Reduced availability of this type of insurance has caused the Commission to significantly self-insure its underground facilities.

OTHER COVERAGES. The Commission carries deductibles on its property insurance policies. The deductible per above ground incident is \$25,000. Below ground facilities carry a \$1 million deductible per occurrence.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
6400	INSURANCE				
6410	CASUALTY INSURANCE				
6411	GENERAL LIABILITY		186,243	126,857	178,984
6412	PUBLIC OFFICIAL'S LIABILITY		80,050	80,000	80,000
6413	TEMPORARY BONDS		363	688	688
6415	WORKER'S COMPENSATION		62,755	59,607	71,665
6416	UMBRELLA COVERAGE		68,253	0	111,615
6420	PROPERTY INSURANCE				
6421	TANGIBLE PROPERTY		545,053	454,511	627,826
6422	AUTOMOBILE		0	0	0
6490	OTHER COVERAGE				
6491	SELF INSURED CLAIMS		51,715	1,025,000	1,025,000
	TOTAL INSURANCE		<u>994,432</u>	<u>1,746,663</u>	<u>2,095,778</u>

OCCUPANCY COSTS. Amounts have been budgeted for heating the DuPage Pumping Station, as well as for telephone services for that station, mobile telephone communications and the Supervisory Control and Data Acquisition (SCADA) system.

SUPPLIES AND REFERENCES. General supplies include office and computer supplies. Books and publications include the purchase of standard construction books used in determining rates for labor and equipment in conjunction with the Commission's quick response repair contracts. There is also an allowance for the purchase of training and reference manuals for the Commission's safety programs.

PRINTING AND POSTAGE. Printing costs are for blue-line drawings used in construction in and around the Commission's pipeline. This item also includes the printing of letterhead and other business forms. Postage and delivery is for regular Commission mailings and delivery to various consultants working with the Commission.

DUES AND SUBSCRIPTIONS. The most significant outlays for this line item are memberships in the Association of Metro Water Agencies (\$6,883), Water ISAC (\$4,000) and American Water Works Association and Research fund (\$3,250). The Commission's DSL Internet access subscription ((\$2,500) allows for electronic communication between the Commission and its customers and other interested parties.

OFFICE EQUIPMENT REPAIRS. This item is for maintaining the Commission's telephone system, copy and facsimile machines, the educational model and other office machines including the administrative computer system.

OTHER ADMINISTRATIVE EXPENSES. This item includes funds for various meetings and ceremonial expenses related to Commission business. Recently costs have increased due to criminal background checks performed on contractors working on Commission premises.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
6500	ADMINISTRATIVE COSTS				
6510	OCCUPANCY COSTS				
6513	BUILDING HEATING		12,918	32,500	32,500
6514	TELEPHONE		32,973	35,310	37,000
6520	SUPPLIES & REFERENCES				
6521	GENERAL SUPPLIES		11,927	23,350	20,750
6522	BOOKS & PUBLICATIONS		527	3,500	9,290
6530	PRINTING & PUBLICATIONS				
6531	PRINTING EXPENSE		750	5,475	5,625
6532	POSTAGE & DELIVERY		15,386	15,600	19,200
6540	DUES, SUBSCRIPTIONS		7,427	13,755	19,658
6550	OFFICE EQUIPMENT REPAIRS		26,102	15,000	25,338
6590	OTHER ADMINISTRATIVE EXPENSE		3,072	2,630	3,130
	TOTAL ADMINISTRATIVE & MAINTENANCE COSTS		<u>111,082</u>	<u>147,120</u>	<u>172,491</u>

WATER SUPPLY. The fiscal year 2004-05 budget assumes a 0.1% decrease in demand as projected in the IDNR allocations. Water costs from the City of Chicago are budgeted on the assumption that the Commission's customers will use 94.0% (95.7% had been used in prior fiscal years) of the 35.013 billion gallons allocated for the fiscal year (32.913 billion gallons). At 97.1% accountability, this means the Commission will purchase 33.896 billion gallons of water at an average rate of \$1.271 per 1,000 gallons. The City of Chicago raised water rates by 2.5% on January 1, 2004. An additional 2.5% increase is expected for January 1, 2005. In addition, 80% of the electrical costs and 50% of the labor and repair costs for the Lexington Pump Station are included in the water purchases line item. The budget for this item includes the electrical costs of operating the DuPage Pump Station, the elevated tanks and the metering stations as well as water quality chemicals and testing.

PUMP STATION OPERATIONS. This item includes the maintenance and repair of water pumps, reservoirs and the pump station building. Costs of meter testing and instrumentation maintenance are included here. Major cost elements for fiscal year 2004-05 are Replacing seals and bearings on pumps (\$150,000), routine maintenance of the DuPage pumping station building and grounds (\$505,083) and upgrading and maintaining the Supervisory Control and Data Acquisition (SCADA) system (\$336,300).

PIPELINE MAINTENANCE. Repairs to the Commission's pipeline include both the Quick Response contract and work done by the Commission staff. The major expense in this category is the completion of the rehabilitation of approximately 125 blowoff valves (\$750,000 million). Maintenance of remote Commission facilities (standpipes, meter stations and remotely operated valves) is budgeted in this category. Reductions in this budget category come from the completion of standpipe paint repair (\$260,000) and remotely operated valve controls (\$72,000) in the prior fiscal year.

VEHICLES AND EQUIPMENT. Equipment repairs and maintenance includes the cost of gasoline, oil and repairs to the Commission's vehicles.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
6600	DIRECT WATER DISTRIBUTION COSTS				
6610	WATER SUPPLY				
6611	WATER PURCHASES - CHICAGO CONTRACT		40,999,609	43,397,907	44,633,642
6612	ELECTRICITY		1,554,427	2,298,600	2,096,700
6613	WATER CHEMICALS		34,436	45,000	58,000
6614	WATER TESTING		7,791	6,000	8,000
6620	PUMP STATION OPERATIONS				
6621	PUMPING OPERATIONS		71,823	225,000	355,462
6622	BUILDING MAINTENANCE & REPAIR		238,377	715,015	505,083
6623	METER TESTING & REPAIR		56,471	125,000	65,000
6624	SCADA/INSTRUMENTATION		30,666	58,000	336,300
6625	EQUIPMENT RENTAL		1,678	5,000	5,000
6626	UNIFORMS		8,666	8,000	8,000
6630	PIPE LINE MAINTENANCE				
6631	PIPELINE REPAIRS		4,810,523	2,950,000	1,000,000
6632	PIPELINE CORROSION TESTING		0	60,000	35,000
6633	METER STATIONS, ROV, STANDPIPES		460,019	385,000	96,850
6634	PLAN REVIEW - PIPELINE CONFLICTS		64,835	96,000	117,400
6635	EQUIPMENT RENTAL		0	25,000	25,000
6636	UNIFORMS		4,343	3,850	4,500
6637	PIPELINE SUPPLIES		9,118	38,850	38,850
6640	VEHICLES & EQUIPMENT				
6641	REPAIRS		28,959	35,990	54,000
6642	GASOLINE		31,017	31,000	36,000
6643	LICENSES		1,000	961	855
	TOTAL DIRECT WATER DISTRIBUTION COSTS		48,413,758	50,510,173	49,479,642

BOND INTEREST COSTS. With the consolidation of the General Obligation Bond Debt Service Fund into the Water Fund, principal payments on these bonds are no longer a budgeted expense. Water revenue bond principal has never been a GAAP budgeted expense. Interest costs are the only budgeted expenses for both the Water Revenue Bonds and General Obligation Bonds. The budget for this line item has been reduced by \$3.31 million. Reductions in principal outstanding over the past fiscal year by regular maturities as well as the August, 2003 refunding for the water revenue bonds at lower interest rates account for this decrease. Final maturity on the General Obligation Bonds is March 1, 2011. Final maturity on the Water Revenue Bonds was extended by two years in the refunding to May 1, 2016.

LEASES. The amount budgeted for leases include Cook County and Illinois State Toll Highway Authority leases for pipeline crossings and the use of the Illinois Toll Highway Authority's antenna system for the Commission's SCADA radio system.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
6700	BOND INTEREST COSTS				
6720	BOND INTEREST				
6721	GENERAL OBLIGATION BONDS		3,609,320	3,609,321	3,294,220
6722	REVENUE BONDS		10,200,827	8,961,295	5,968,499
	TOTAL PRINCIPAL AND INTEREST EXPENSES		13,810,147	12,570,616	9,262,719
6800	LAND AND RIGHT-OF-WAY				
6810	LEASES		0	1,000	1,000
6820	PERMITS & FEES		0	1,000	1,000
6830	EASEMENTS		2,995	2,995	2,995
6890	RELATED SERVICES		0	1,000	0
	TOTAL LAND AND RIGHT-OF-WAY		2,995	5,995	4,995

WATER MAIN, BUILDING AND PUMPING EQUIPMENT DEPRECIATION. The Commission recognizes depreciation on its water mains, buildings and pumping equipment. Buildings are being depreciated over a 40-year period. Pipelines are estimated to last 80 years. Pumping equipment has a 30-year life.

EQUIPMENT PURCHASES & DEPRECIATION. The Commission budgets for the purchase and depreciation of these items in one section. The purpose of budgeting in this manner is to allow control over the purchase of equipment, as well as to plan for depreciation to conform to accounting principles in the annual audit report. The major outlays for fiscal year 2004-05 are replacing the Commission's radio system (\$78,000), telephone system (\$25,000) and copying equipment (\$43,000). Hardware and software for the Geographical Information System (G.I.S.) is budgeted for \$60,000. Document management software is expected to cost \$20,000. The capitalized equipment budget item is for year-end audit compliance.

VEHICLE PURCHASES & DEPRECIATION. The Commission budgets for the purchase and depreciation of these items in one section. One new vehicle to support the SCADA system electronics is budgeted for fiscal year 2004-05. The capitalized equipment budget item is for year-end audit compliance.

DU PAGE WATER COMMISSION
TENTATIVE DRAFT MANAGEMENT BUDGET
MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
6900	CAPITAL EQUIPMENT/DEPRECIATION				
6920	WATER MAINS		4,298,338	4,285,054	4,298,338
6930	BUILDINGS		2,041,529	2,049,980	2,041,528
6940	PUMPING EQUIPMENT		177,871	232,820	462,571
6950	EQUIPMENT PURCHASES & DEPRECIATION				
6951	DATA PROCESSING PURCHASES		5,632	35,000	122,700
6952	OTHER EQUIPMENT PURCHASES		0	45,000	151,500
6958	CAPITALIZED EQUIPMENT PURCHASES		(5,632)	(80,000)	(274,200)
6959	EQUIPMENT DEPRECIATION		90,951	142,803	106,850
6960	VEHICLE PURCHASES & DEPRECIATION				
6961	MOTOR VEHICLES PURCHASES		50,232	95,000	50,000
6968	CAPITALIZED VEHICLES PURCHASES		(50,232)	(95,000)	(50,000)
6969	VEHICLE DEPRECIATION		54,555	69,642	59,945
	TOTAL CAPITAL EQUIPMENT/DEPRECIATION		6,663,244	6,780,299	6,969,232
	TOTAL OPERATING EXPENSES		75,576,545	75,601,542	72,340,607

METERING STATIONS. All metering station projects are complete. No new customer connections are expected for fiscal year 2004-05.

DU PAGE PUMPING STATION. The capital improvements at the DuPage Pump Station are for the beginning of the reservoir expansion project. Construction should be complete by the middle of fiscal year 2006-07.

SYSTEM STORAGE. Adding pumping stations to Tank Sites #2, #3 and #4 will be in the design phase. Construction will begin in fiscal year 2005-06.

TRANSMISSION MAINS. The budget includes beginning work on Contract TIB-1, which will increase flow in the system in the event of a break on the Northwest or Southwest Transmission Mains. These mains are the primary conduits for water leaving the DuPage Pumping Station. TIB-1 will become the eastern connection between the Southwest and Northwest Transmission Mains along Illinois Route 83. The third leg of the West Transmission Main (TW-3) will also begin in fiscal year 2004-05. This main will improve the Commission's ability to transport water between the West and North Transmission Mains during a break on either transmission main. The West Transmission Main will also reinforce the northwestern limit of the Commission's distribution system, and provide an available supply of water to the northwest section of the County.

FEEDER MAINS. No new feeder mains are planned for fiscal year 2004-05.

ENGINEERING, LEGAL, LAND, CONTINGENCY. The expenditures for engineering, legal, material testing, land and right-of-way and miscellaneous items are all to support the construction of Contracts TIB-1 and TW-3. Outlays in this category will also support the reservoir construction at the DuPage Pumping Station. Design work for the electric generator project and installation of pumps at tank sites #2, #3 and #4 are budgeted here. The capitalized fixed asset budget item is for year-end audit compliance.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
7000	CONSTRUCTION EXPENDITURES				
7100	METERING STATIONS		0	0	0
7300	DU PAGE PUMPING STATION		0	1,099,000	5,694,000
7400	SYSTEM STORAGE		0	350,000	0
7500	TRANSMISSION MAINS		1,464,341	5,795,000	10,095,000
7600	FEEDER MAINS		0	0	0
7910	CONSTRUCTION ENGINEERING				
7912	FACILITIES IMPROVEMENTS		0	1,026,000	1,360,000
7913	PIPELINE IMPROVEMENTS		171,818	600,000	1,375,000
7914	CUSTOMER ADDITIONS		1,704,063	0	0
7915	EMERGENCY CONNECTIONS		(3,712)	0	0
7950	LEGAL				
7951	GENERAL COUNSEL		(700)	30,000	5,000
7958	LEGAL NOTICES		77,774	4,000	4,000
7960	PURCHASED SERVICES				
7961	APPRAISAL SERVICES		3,144	500	500
7962	MATERIAL TESTING SERVICES		0	280,000	650,000
7963	VIDEO TAPING		47,927	7,000	6,000
7970	LAND AND RIGHT-OF-WAY				
7972	PERMITS & FEES		3,645	0	20,000
7973	EASEMENTS		1,885	0	25,000
7974	REAL PROPERTY		0	0	0
7979	RELATED SERVICES		0	500	500
7980	CAPITALIZED FIXED ASSETS		0	(9,242,000)	(19,355,000)
7990	MISCELLANEOUS CONSTRUCTION		(3,470,185)	50,000	120,000
	TOTAL CONSTRUCTION EXPENDITURES		0	0	0

GRANTS. Public Act 93-0226 of the Illinois State Legislature required a \$75 million grant to DuPage County. The full amount was recognized as a liability on July 22, 2003.

DU PAGE WATER COMMISSION
 TENTATIVE DRAFT MANAGEMENT BUDGET
 MAY 1, 2004 TO APRIL 30, 2005

EXHIBIT 1

ACCT #	ACCOUNT TITLE	TOTAL FROM	WATER FUND FY 03-04 FORECASTED	WATER FUND FY 03-04 BUDGET	WATER FUND FY 04-05 BUDGET
8001	GRANT TO DU PAGE COUNTY		75,000,000	0	0

**DU PAGE WATER COMMISSION
2004 - 2005
FIVE YEAR CAPITAL IMPROVEMENT
PLAN**

JANUARY 8, 2004



DuPage Water Commission

MEMORANDUM

TO: Chairman Vondra and Commissioners

FROM: Robert L. Martin, P.E.
Acting General Manager 

DATE: January 8, 2004

SUBJECT: Five-year Capital Improvement Plan

In accordance with Commission policy, the Five-year Capital Improvement Plan is reviewed and evaluated by staff in connection with each new budget cycle. A draft of the updated plan is then submitted to the Commission for its consideration. This annual document is based on the Commission's anticipated needs for normal operations and improvements to the system, which may be required for emergency conditions. It is formulated on the basis of anticipated revenue sources net of routine expenditures needed to keep the Commission in normal operations.

The plan is divided into several operational sections—distribution system improvements, pump station improvements and standpipe improvements. A summary shows the capital outlay (funded by sales tax revenues) and major non-recurring maintenance items (funded by water rates) on a fiscal year basis. Each fiscal year's programmed expenditures are included in the financial projection of Commission revenues and expenditures through fiscal year 2008-09.

The status of five year plan improvements is as follows:

Contract TW-3: presently under design;

Contract TIB-1: has been bid and construction will begin shortly;

30 Million Gallon Reservoir: design engineers have been selected and are performing an evaluation; and

Generator Facility: design engineers have been selected and the feasibility study has begun.

The draft fiscal year 2004-05 planning document represents the ninth consecutive year in which the Commission has evaluated a five-year plan. Utilizing this process over the years has allowed the Commission to have a much better understanding of its long-term capital and operating needs and the level of funding required from various sources.

Current Commission policy reflected in this plan uses sales taxes to pay 50% of the Water Revenue Bonds. Public Act 93-0226, which was enacted on July 22, 2003, requires the Commission to maintain a customer rate of \$1.65 per 1,000 gallons for a period of five years. To accomplish this, it is necessary to use sales taxes beginning in fiscal year 2007-08 to supplement Operation and Maintenance Costs.

Planned improvements accepted by the Board will be included in the 2004-05 budget document. That document will be sent to the Board for its review in February and released, in tentative draft form, to the Charter Customers prior to March 1, 2004.

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

SUMMARY	1
Five Year Projection Assumptions.....	2
Summary of Revenues, Expenditures and Fund Balances.....	3
Summary of Estimated Costs.....	4
DISTRIBUTION SYSTEM IMPROVEMENTS	6
Distribution System Introduction.....	7
Proposed Improvements.	8
Contract TW-3; St. Charles Road to Standpipe No. 1.....	9
Contract TIB-1; Route 83.....	11
Contract BOV-1.....	13
PUMP STATION IMPROVEMENTS	14
30 Million-Gallon Reservoir; Storage Building & Yard.....	15
Generator Facility.....	17
Pump #10.....	19
STANDPIPE IMPROVEMENTS	20
Install Pumps at Standpipes.....	21

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

SUMMARY

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

- Operation and maintenance revenues are based on 94.0% of the IDNR allocation for each fiscal year.
- Fixed cost revenue requirements are 50% of the yearly debt service scheduled for the Commission's outstanding revenue bonds. Sales taxes are used to pay the remaining 50%.
- The total charter customer average water rate remains \$1.65 per thousand gallons.
- Sales tax receipts will be used beginning May 1, 2007 to hold the water rate at \$1.65 per thousand gallons. However, between May 1, 2005 and April 30, 2007, a negative (bracketed) amount appears in this line item. This indicates a temporary use of water revenues to support construction projects. This temporary use is completely reversed prior to April 30, 2009.
- Sales tax receipts pay for general obligation bond debt service requirements allowing the abatement of \$13.1 million of property taxes annually.
- The 15% subsequent customer capital risk factor has been excluded effective August 1, 2003.
- Sales taxes increase 2% annually.
- Interest income is based on prior year's earnings versus prior year's net revenues excluding interest earned applied to the same figure for each projected fiscal year.
- Water purchase expense is based on the Commission billing 97.1% of all water purchased from Chicago and 3% annual increases in the Chicago water rate.
- The 20% water purchase credit is based on annual anticipated purchases. This credit ends during fiscal year 2004-05.
- All other operating expenses, not specifically mentioned above, are anticipated to rise 5% per year.
- Principal and interest costs are the scheduled debt service payments for the Commission's 2003 revenue bonds and general obligation bonds of 2001.
- Construction and major capital repair costs are inflated 2% per year.
- The target fund balance available for emergency repairs will increase by 3% per year. However, once this amount reaches a targeted maximum of \$20 million, the balance will hold at that level. (Presently the Commission indexes its targeted emergency repair balance to be 2% of the original construction costs escalated by the annual increases in the Engineering News Record Construction Index.)
- Sales tax proceeds not needed for immediate appropriation are reserved for construction. Water sales receipts not needed for immediate appropriation are reserved for rate stabilization.

DU PAGE WATER COMMISSION - 5 YEAR PROJECTION
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCES
MAY 1, 2003 TO APRIL 30, 2008

ACCOUNT TITLE	ALL FUNDS FY 02-03 ACTUAL	ALL FUNDS FY 03-04 FORECAST	ASSUMPTION OR % CHGE FY 02-07	ALL FUNDS FY 04-05 FORECAST	ALL FUNDS FY 05-06 FORECAST	ALL FUNDS FY 06-07 FORECAST	ALL FUNDS FY 07-08 FORECAST	ALL FUNDS FY 08-09 FORECAST
REVENUES								
O & M PAYMENTS	42,819,534	42,809,836	CALCULATED	46,935,940	47,496,509	48,231,400	48,632,815	49,030,289
SALES TAXES USED FOR O & M COSTS	0	0	CALCULATED	0	(5,726,626)	(7,692,234)	2,459,232	13,073,972
FIXED COST PAYMENTS (% PAID BY SALES TAX)	10,164,758	8,916,329	50.0%	7,143,969	7,144,469	7,145,094	7,145,344	7,144,719
SUBSEQUENT CUSTOMER DIFFERENTIAL/EMERGENCY SUPPLY	994,590	853,150	1.0%	861,682	870,299	879,002	887,792	896,670
SALES TAXES USED FOR CONSTRUCTION AND BOND PAYMENTS	30,704,457	31,580,715	2.0%	32,212,329	38,583,202	41,205,942	31,724,750	21,793,690
INTEREST INCOME	5,808,624	2,707,302	EXTRAPOLATED	2,758,921	2,646,443	2,247,612	1,974,795	2,028,710
OTHER INCOME	569,493	63,689	0.0%	0	0	0	0	0
TOTAL REVENUE	91,061,456	86,931,021		89,912,841	91,014,296	92,016,816	92,824,728	93,968,050
OPERATING EXPENDITURES								
WATER PURCHASES (3% ANNUAL RATE INCREASES)	39,037,395	39,427,165	CALCULATED	42,966,596	44,779,703	46,502,166	48,280,560	50,148,034
20% CREDIT THRU OCTOBER 2004	(7,807,479)	(7,885,433)	CALCULATED	(4,528,814)	0	0	0	0
5 YEAR CAPITAL PLAN MAJOR REPAIRS	2,041,455	4,810,523	CALCULATED	790,000	0	0	0	0
OTHER OPERATING EXPENSES (EXCL BOND INTEREST/DEPRC)	9,038,873	10,914,451	5.0%	11,460,174	12,033,183	12,634,842	13,266,584	13,929,913
REVENUE BOND PRINCIPAL AND INTEREST COSTS	17,832,908	21,147,964	CALCULATED	14,287,938	14,288,937	14,290,188	14,290,687	14,289,438
G.O. BOND PRINCIPAL AND INTEREST COSTS	13,122,650	13,112,650	CALCULATED	13,122,150	13,124,150	13,117,900	13,117,650	13,116,900
CAPITAL EQUIPMENT	98,591	55,864	5.0%	58,657	61,590	64,670	67,904	71,299
TOTAL OPERATING EXPENDITURES	73,364,393	81,583,184		78,156,701	84,287,563	86,609,766	89,023,385	91,555,584
5 YEAR CAPITAL PLAN NEW CONSTRUCTION	5,448,543	3,470,185	CALCULATED	19,105,000	30,508,000	21,704,000	1,549,000	2,046,000
5 YEAR CONSTRUCTION PLAN (DELAY)-CATCH-UP	0	0	CALCULATED	0	0	0	0	0
OTHER MINOR RELATED OUTLAYS	333,799	0	4.0%	250,000	260,000	270,400	281,216	292,465
DU PAGE COUNTY SALES TAX GRANT	0	75,000,000	PA93-0226	0	0	0	0	0
PRIOR SERVICE PENSION COSTS	3,805,524	0	BOARD POLICY	0	0	0	0	0
WATER QUALITY LOANS	10,000,000	0	BOARD POLICY	0	0	0	0	0
TOTAL CASH OUTLAYS AND COMMITMENTS	92,952,259	160,053,369		97,511,701	115,055,563	108,584,166	90,853,601	93,894,049
NET TRANSACTIONS	(1,890,803)	(73,122,348)		(7,598,860)	(24,041,267)	(16,567,350)	1,971,127	74,001
UNRESTRICTED NET ASSETS - BEGINNING	127,243,034	122,716,067	CALCULATED	69,458,112	61,859,252	37,817,985	21,250,635	23,221,762
CONVERTED (TO) - FROM RESTRICTED OR CAPITAL NET ASSETS	(2,636,164)	19,864,393		0	0	0	0	0
UNRESTRICTED OPERATING NET ASSETS - ENDING	122,716,067	69,458,112		61,859,252	37,817,985	21,250,635	23,221,762	23,295,763
HELD FOR EMERGENCY REPAIRS-TARGET (1)	28,100,000	11,400,000	3.0%	11,700,000	12,100,000	12,500,000	12,900,000	13,300,000
O&M RATE STABILIZATION RESERVE	45,005,162	40,369,977		38,860,701	25,717,985	8,750,635	0	0
CONSTRUCTION RESERVE	49,512,314	17,688,135		11,298,551	0	0	10,321,762	9,995,763
UNRESTRICTED NET ASSETS - ENDING	122,617,476	69,458,112		61,859,252	37,817,985	21,250,635	23,221,762	23,295,763
O & M RATE	1.34	1.38		1.43	1.43	1.44	1.44	1.44
FIXED COST RATE	0.32	0.29		0.22	0.22	0.21	0.21	0.21
TOTAL RATE	1.66	1.67		1.65	1.65	1.65	1.65	1.65

(1) TO MAX OF 20,000,000

SUMMARY OF ESTIMATED NEW CONSTRUCTION COSTS						
BASED ON FY 02-03 COSTS	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09	Total
DISTRIBUTION SYSTEM IMPROVEMENTS						
Contract TW-3; St. Charles Road - Engineering	375,000	750,000	875,000			2,000,000
Contract TW-3; St. Charles Road - Construction (1)	4,250,000	8,500,000	7,451,000			20,201,000
Contract TIB-1; Route 83 - Engineering	1,000,000	250,000				1,250,000
Contract TIB-1; Route 83 - Construction (1)	6,250,000	2,250,000				8,500,000
PUMP STATION IMPROVEMENTS						
30 Million Gallon Reservoir; Storage Building & Yard - Engineering	475,000	200,000	200,000			875,000
30 Million Gallon Reservoir; Storage Building & Yard - Construction (1)	5,895,000	11,250,000	5,625,000			22,770,000
Generator Facility - Engineering	750,000	250,000	250,000			1,250,000
Generator Facility - Construction		5,000,000	5,000,000			10,000,000
Pump #10-Engineering					40,000	40,000
Pump #10-Installation					400,000	400,000
STANDPIPE IMPROVEMENTS						
Install Pumps at Standpipes-Tank Site #2,3,4 Engineering	110,000	110,000	110,000	110,000	100,000	540,000
Install Pumps at Standpipes-Tank Site #2,3,4 Construction (1)		1,350,000	1,350,000	1,350,000	1,350,000	5,400,000
	<u>19,105,000</u>	<u>29,910,000</u>	<u>20,861,000</u>	<u>1,460,000</u>	<u>1,890,000</u>	<u>73,226,000</u>
INFLATION FACTOR 2% PER YEAR	100.0%	102.0%	104.0%	106.1%	108.2%	102.3%
	<u>19,105,000</u>	<u>30,508,000</u>	<u>21,704,000</u>	<u>1,549,000</u>	<u>2,046,000</u>	<u>74,912,000</u>

Note (1) - Includes legal, property acquisition (if any) and soil testing services

SUMMARY OF ESTIMATED MAJOR REPAIR COSTS							
BASED ON FY 02-03 COSTS	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY 08/09	Total	
DISTRIBUTION SYSTEM IMPROVEMENTS							
Contract BOV-1; Rehab 320 Blowoff Valves-Engineering Reviews	40,000					40,000	
Contract BOV-1; Rehab 320 Blowoff Valves-Engineering Tech Observ.	DWC In House					0	
Contract BOV-1; Rehab 320 Blowoff Valves-Construction	750,000					750,000	
Corrosion Survey						0	
PUMP STATION IMPROVEMENTS							
None						0	
STANDPIPE IMPROVEMENTS							
None						0	
	<u>790,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>790,000</u>	
INFLATION FACTOR 2% PER YEAR	100.0%	102.0%	104.0%	106.1%	108.2%	100.0%	
	<u>790,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>790,000</u>	

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

DISTRIBUTION SYSTEM IMPROVEMENTS

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

DISTRIBUTION SYSTEM INTRODUCTION

The Commission operates and maintains 170 miles of pipeline ranging in size from 12" to 90" in diameter. Water supply from Chicago is provided by 90" and 72" Transmission Mains. The 90" Transmission Main, with a C-factor of 120, is sized for the year 2020 maximum day demand for the Commission's service area. The 72" Transmission Main, with a C-factor of 120, is sized to provide year 2020 average day demand. Average day demand is defined as the total amount of water used by a customer within a year divided by 365. The projected average day demand is referred to as the Department of Natural Resources (DNR) allocation. Maximum day demand is defined in the Water Purchase Agreement as 1.7 times average day demand.

The pipeline system within DuPage County is sized in accordance with DNR allocations that were based upon estimates made by Commission customers in the early 1980's. This is also based upon C-factors of 120 for pipelines greater than 20 inches in diameter and 100 for pipelines 20 inches or smaller in diameter. The distribution system is looped to minimize disruption in the event of a break in one of the mains.^{1,2}

The following are the 2004 IDNR allocations for Commission customer utilities:

	MGD		MGD
Addison	4.494	IAWC-Lombard Heights	0.072
Argonne N L	0.758	IAWC-Valley View	0.700
Bensenville	2.694	Itasca	1.742
Bloomington	2.759	Lisle	3.185
Carol Stream	4.463	Lombard	4.875
Clarendon Hills	0.711	Naperville	19.674
Darien	2.750	Oak Brook	4.104
Downers Grove	6.762	Oakbrook Terrace	0.217
Elmhurst	4.669	Roselle	2.204
Glen Ellyn	2.930	Villa Park	2.109
Glendale Heights	3.016	Westmont	2.872
Hinsdale	2.649	Wheaton	5.830
IAWC-Arrowhead	0.196	Willowbrook	1.321
IAWC-Country Club Est	0.117	Winfield	1.113
IAWC-DuPage/Lisle	0.598	Wood Dale	1.639
IAWC-Liberty Ridge East	0.050	Woodridge	3.134
IAWC-Liberty Ridge West	0.344	Total	94.751

¹ Funds are available in the emergency reserve for C-Factor corrective action.

² The hydraulic analysis reflected in this plan was based upon the original design C-Factors and not the present C-Factors.

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PROPOSED IMPROVEMENTS

As approved in previous five-year capital improvement plans, the Commission is constructing a western transmission main. This improvement provides two benefits to the Commission. First, it will provide an additional conduit to improve flow in the southwestern and southern part of the Commission's distribution system. In addition, it will provide a way for water to get to the northern and southern part of the distribution system in the event of a break in the North, the Northwest, the South or the Southwest Transmission Mains. Project TW-3 will complete the western connection between the Northwest and North Transmission Mains.

Project TIB-1, which construction should begin this winter, will increase flow in the system in the event of a break on the Northwest or Southwest Transmission Mains. These mains are the primary conduits for water leaving the DuPage Pumping Station. TIB-1 will become the eastern connection between the Southwest and Northwest Transmission Mains along Illinois Route 83.

To eliminate the need to repair or replace leaking corroded blow-off valves throughout the County during peak and non-peak service periods, the rehabilitation of 320 blow-off valves on the Commission's transmission and feeder mains, project BOV-1, and should be completed this fiscal year.

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PROJECT: Contract TW-3, St. Charles Road to Standpipe No. 1

LOCATION: Wayne and Bloomingdale Townships

DESCRIPTION: Install 50,000 feet of a 48" transmission main and two remotely operated valves. This transmission main will extend the West Transmission Main north and east to the end of the North Transmission Main. This West Transmission Main will be installed from the existing West Transmission Main at St. Charles and Fair Oaks Roads via various roads and areas to the end of the North Transmission Main in Roselle.

PURPOSE: To connect the West and North Transmission Mains, to increase reliability, to provide service in the event of a break on one of the main transmission mains.

BENEFIT: To improve the Commission's ability to transport water between the West and North Transmission Mains during a break on either transmission main. In addition to maintaining a higher level of service during a break of one of the Commission's primary transmission mains, this West Transmission Main will reinforce the northwestern limit of the Commission's distribution system, and provide an available supply of water to the northwest section of the County.

ESTIMATED COST (2003 DOLLARS):

ENGINEERING: \$2,000,000 (Remaining)

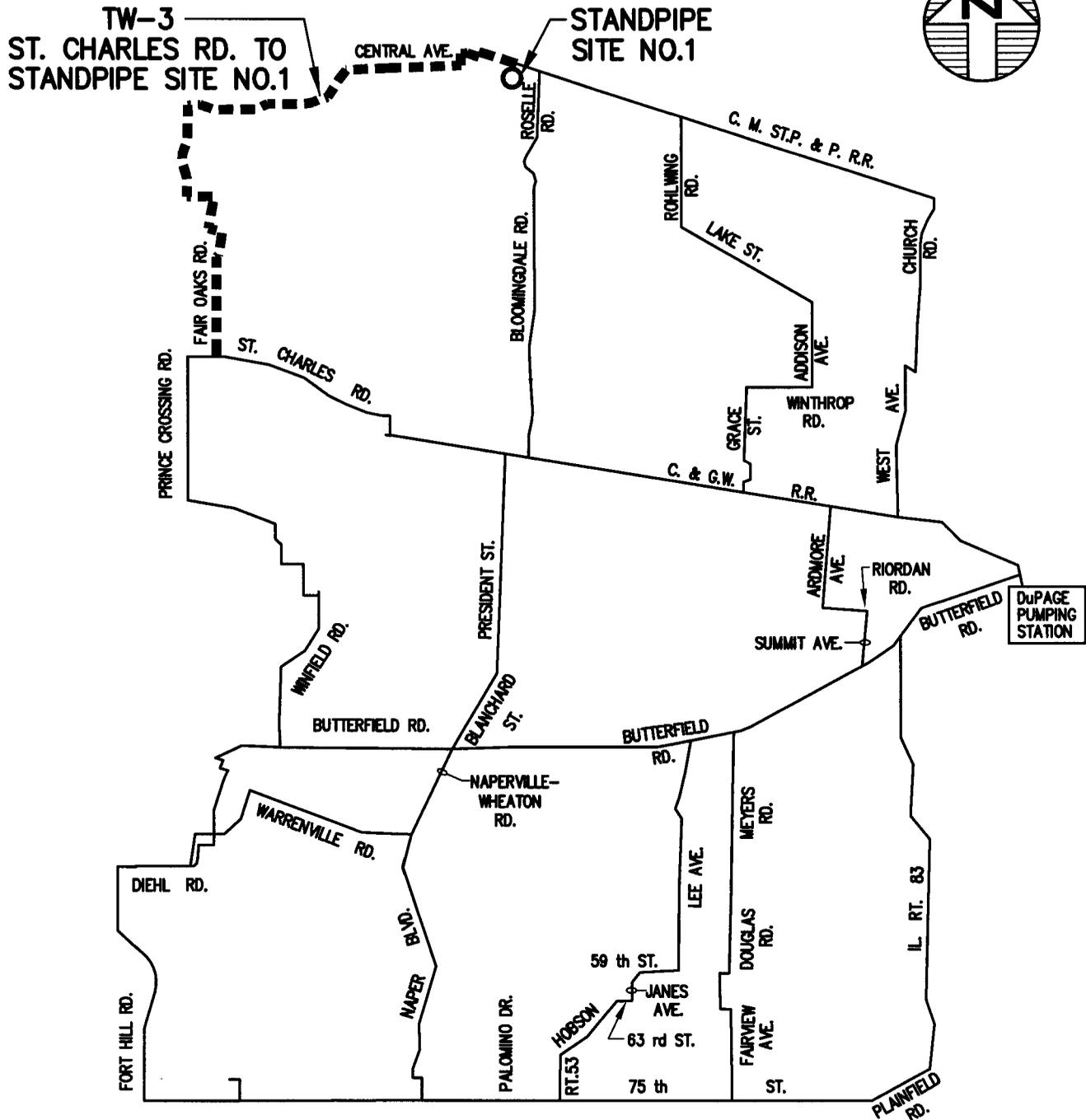
LAND/ROW: Minimal; pipe primarily installed in public rights-of-way.

CONSTRUCTION: \$20,201,000

TIMING: Fiscal year 2004-2005 – Construction begins

See location map on next page.

CONTRACT TW-3 DU PAGE WATER COMMISSION



**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PROJECT: Contract TIB-1; Route 83

LOCATION: Elmhurst and Oakbrook Terrace

DESCRIPTION: Install 11,000 feet of a 72" transmission main and one remotely operated valve. This transmission main will connect the Northwest Transmission Main with Southwest Transmission Main by Route 83.

PURPOSE: To increase flow in the event of a break on the Northwest or Southwest Transmission Mains which are the main conduits for water leaving the DuPage Pumping Station.

BENEFIT: During a break of the Southwest Transmission or Northwest Transmission Main, service is severely disrupted. This improvement minimizes the disruption and provides additional flow to satisfy average day demand during emergency conditions.

ESTIMATED COST (2003 DOLLARS):

ENGINEERING: \$1,250,000 (Remaining)

LAND/ROW: Minimal; pipe installed in public right-of-way

CONSTRUCTION: \$8,500,000 (Remaining)

TIMING: Fiscal year 2005-2006 – Construction completed

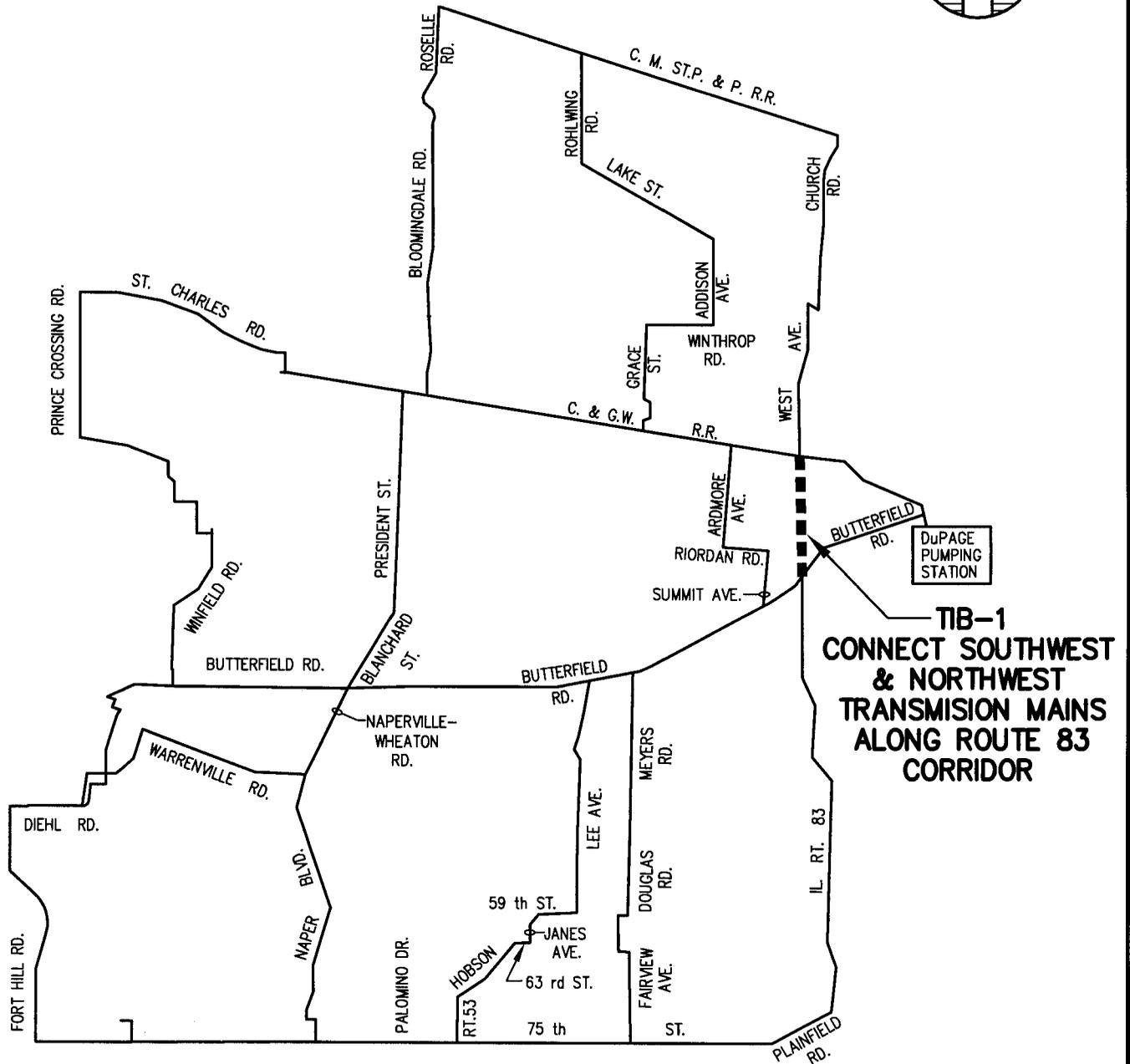
Agreement Date: January 7, 2004

Completion Date: August 29, 2005

Amended Contract Cost: \$12,730,597.31

See location map on next page.

CONTRACT TIB-1 DU PAGE WATER COMMISSION



**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PROJECT: Contract BOV-1; Blow-off Valve Repair

LOCATION: Entire County

DESCRIPTION: Rehabilitate 320 blow-off valves on the Commission's Transmission and Feeder Mains

PURPOSE: To reduce the number of leaking blow-off valves that requires continuous repair and/or replacement by systematically rehabilitating all such valves.

BENEFIT: This rehabilitation will eliminate untimely leaks throughout the County on the Commission's system.

ESTIMATED COST (2003 DOLLARS):

ENGINEERING: \$40,000 (Remaining; reviews only, technical observation by DWC personnel)

LAND/ROW: None; work performed on Commission owned pipe

CONSTRUCTION: \$750,000 (Remaining)

TIMING: Fiscal Year 2004-2005 – Repairs completed

Agreement Date: April 23, 2002

Completion Date: April 27, 2005

Amended Contract Cost: \$7,712,354.30

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PUMP STATION IMPROVEMENTS

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PROJECT: 30 Million-Gallon Reservoir
Storage Building & Yard

LOCATION: South of two existing 15 million-gallon (MG) reservoirs at the
DuPage Pumping Station

DESCRIPTION: Two 15-MG concrete reservoirs with baffled walls to prevent short-circuiting. The reservoirs will operate in series with the existing reservoirs. The influent of the proposed reservoirs will be constructed to allow for the addition of a taste and odor chemical feed system, if needed in the future. Construct a garage type structure to house construction equipment.

PURPOSE: Increase storage capacity in the event of disruption in service from Chicago.

BENEFIT: Provide additional time for the Commission's customer utilities in the event of disruption of supply from Chicago and ability to take more water off peak to decrease power demand charge at Lexington Pumping Station. Protect construction equipment and spare pipe from the elements and decrease material cost by keeping stock material.

ESTIMATED COST (2003 DOLLARS):

ENGINEERING: \$875,000 (remaining)

LAND/ROW: Construction on property owned by Commission

CONSTRUCTION: \$22,770,000

TIMING: Fiscal year 2004-2005 – Construction begins

See location map on next page.

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PROJECT: Generator Facility

LOCATION: On the east side of the DuPage Pumping Station service yard

DESCRIPTION: Building and generators. The capacity of the generation facilities determined from an evaluation study.

PURPOSE: To provide backup electrical power.

BENEFIT: To provide maintain pumping operations during electrical power outages. In addition to providing a backup power supply, the generators can supplement electrical power during high electrical demand periods, which will result in lower electrical rates.

ESTIMATED COST (2003 DOLLARS):

ENGINEERING: \$1,250,000 (Remaining)

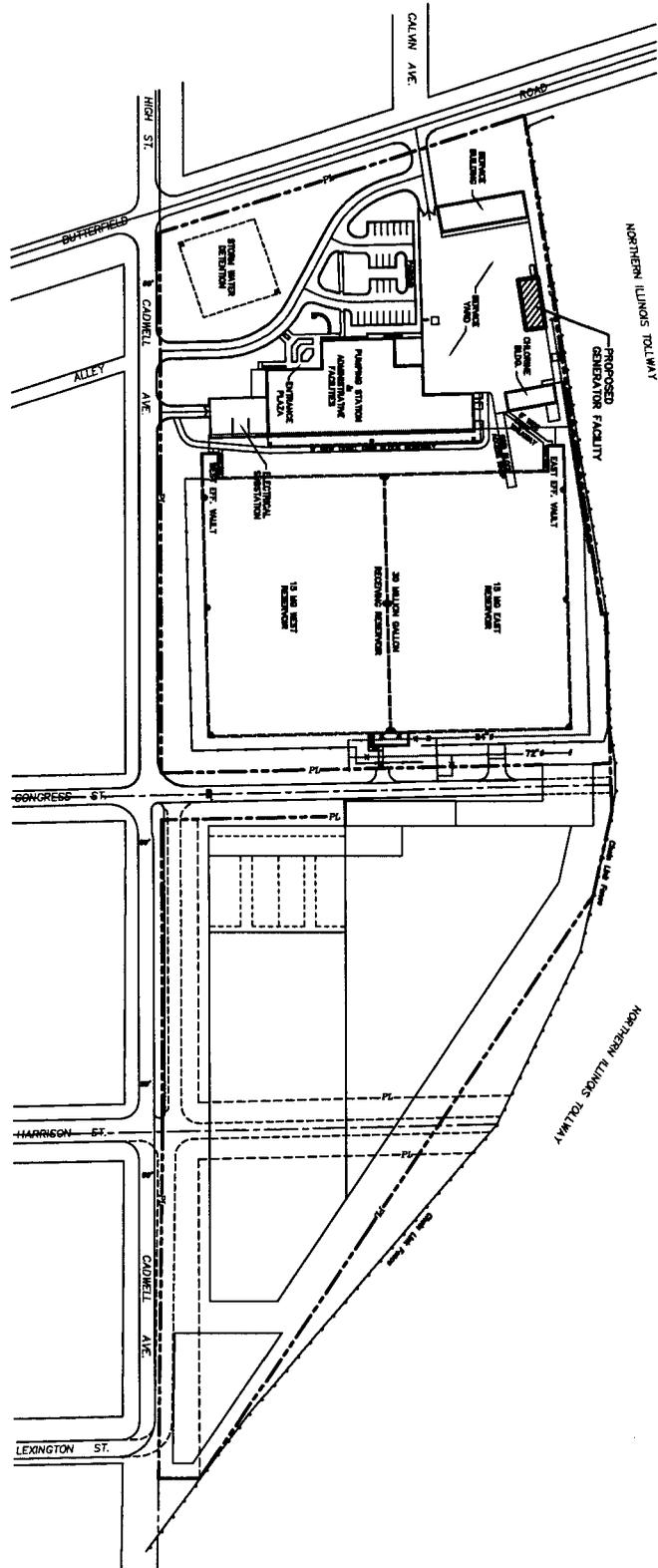
LAND/ROW: Constructed on property owned by Commission

CONSTRUCTION: \$10,000,000

TIMING: Fiscal year 2004-2005 – Design
Fiscal year 2005-2006 – Construction

See site plan on next page.

PROPOSED GENERATOR FACILITY DU PAGE WATER COMMISSION



**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PROJECT: Pump #10

LOCATION: DuPage Pumping Station

DESCRIPTION: Install 30 MGD split case centrifugal pump and associated piping in space reserved for future pump.

PURPOSE: To increase firm pumping capacity from 210 MGD to 240 MGD to satisfy future demand requirements.

BENEFIT: To keep up with current rising water demands, new customers and maintain current ability to remove pumps from service without reducing pumping capacity.

ESTIMATED COST (2003 DOLLARS):

ENGINEERING: \$40,000 (10%)

LAND/ROW: Improvements to be constructed on property presently owned by the Commission

CONSTRUCTION: \$400,000

TIMING: Fiscal year 2008-2009 – Engineering
Fiscal year 2008-2009 – Installation

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

STANDPIPE IMPROVEMENTS

**DU PAGE WATER COMMISSION
2004 – 2005
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

PROJECT: Install Pumps at Standpipes

LOCATION: Tank #2 – Glendale Heights, Tank #3 – Naperville and Tanks #4E & #4W Lisle Township.

DESCRIPTION: Install three 3-MGD pumps and pump house at each standpipe.

PURPOSE: To allow for a monthly draining of the majority of water within a standpipe.

BENEFIT: By allowing water to be recirculated, these pumps will assist in reducing taste and odor problems that result from stale water. The proposed improvements will reduce the age of the water in the tanks. The addition of pumps at the standpipes will also increase water storage within the system to aid in emergency situations. Presently, the bottom two thirds of each standpipe is unusable storage. This installation of the pump station at Tank Site #1 will be used as a model for the other tank sites.

ESTIMATED COST (2003 DOLLARS):

ENGINEERING: \$540,000

LAND/ROW: Improvements to be constructed on property presently owned by the Commission.

CONSTRUCTION: Tank Sites #2, #3 and #4: \$5,400,000 (\$1,800,000 per standpipe site)

TIMING: Fiscal year 2004-2005 – Design
Fiscal year 2005-2006 – Construction

MEMORANDUM

To: Commissioners

From: Chairman Vondra

RE: Committees/Task Force Members

Below is a draft of committee structures and appointments to account for recent changes and vacancies; please note that while Commissioner Mueller's vice-chairman term doesn't expire until April, Commissioner Mueller has indicated that he expects to be replaced at any time, therefore, I recommend moving Commissioner Poole into this position at this time.

Vice-Chairman: Alan Poole
Clerk: Maureen Crowley
Treasurer: Liz Chaplin

Administration

Thorn, Chair
Hartwig
Zeilenga
Benson
Recording Secretary: Kim Godden

Engineering

Wilcox, Chair
Mueller
Benson
Ferraro
Feltes
Recording Secretary: Kim Godden

Finance

Poole, Chair
Janicik's replacement
Chaplin
Murphy
Recording Secretary: Kim Godden

C-Factor Task Force

Vondra, Chair
Green
Hartwig
Poole
Shillerstrom
Thorn
Wilcox
Recording Secretary: Kim Godden

Purchase Order



DU PAGE WATER COMMISSION

600 E. BUTTERFIELD ROAD
 ELMHURST, IL 60126-4642
 (630) 834-0100 • FAX: (630) 834-0120

P.O. No 7909	
DATE 2/12/04	DATE REQUIRED ASAP
TERMS NET 45 DAYS TAX EXEMPT	
SHIP VIA BEST WAY	
FOB	

TO: ATTN: STEVE BURMIESTER KINGSBURY INC.	SHIP TO: ATTN: TERRY MC GHEE
REPAIR AND SERVICE DEPT. 3615 DAVISVILLE ROAD	ABOVE ADDRESS
HATBORO, PA 19040	

215-956-0565

QTY.	UNIT	PLEASE SUPPLY ITEMS BELOW	UNIT PRICE	AMOUNT
5	EA.	SEAL SHAFT NITRILE 555	35.00	\$175.00
1	EA.	BEARING 7.88 X 3.25 JOURNAL SHELL	8,630.00	\$8,630.00
1	EA.	BEARING 7.88 X 3.25 JOURNAL RUNNER	3,100.00	\$3,100.00
		TOTAL.....		\$11,905.00
CONFIRMING - DO NOT DUPLICATE				

IMPORTANT

This Purchase Order Number must appear on all invoices, acknowledgments, bills of lading, correspondence and shipping cartons. Please notify us if you are unable to ship complete order by date specified.

(ACCT. # WF-6621)

Please send 2 copies of your invoice

ROBERT L. MARTIN AUTHORIZED SIGNATURE

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

ACPA0402
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

02/12/04

- a - Subject to submission of all contractually required documentation.
- b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.
- c - Construction items are coded with account numbers in the 7000 series.
- d - WR - Water Revenue, ST - Sales Taxes, DSR - Released Debt Service Reserve Funds

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE (d)	INVOICE AMOUNT	VENDOR AMOUNT
Aerex Pest Control	610854	01/22/04	Exterminator - Service Building: January 2004	WF-6622	WR	45.00	
Aerex Pest Control	610863	01/22/04	Exterminator - Pump & Motor Rooms: January 2004	WF-6622	WR	45.00	
Aerex Pest Control	611238	01/22/04	Exterminator - DPPS: January 2004	WF-6622	WR	48.00	138.00
AGT International, Inc.	10559	12/30/03	Configure J.U.L.I.E. Server	WF-6951	WR	1,035.00	1,035.00
Alvord, Burdick & Howson	78	01/31/04	Naperville Rd. to Diehl Rd.: 12/25/03-01/24/04	WF-7913	DSR	3,900.00	
Alvord, Burdick & Howson	78	01/31/04	Diehl Rd. to 75th: 12/25/03-01/24/04	WF-7913	DSR	5,173.68	
Alvord, Burdick & Howson	78	01/31/04	Butterfield Rd. to Prairie Path: 12/25/03-01/24/04	WF-7913	DSR	8,653.62	
Alvord, Burdick & Howson	2004020	01/31/04	Underground Corrosion Mtg Rep.: 12/25/03-01/24/04	WF-6632	WR	49.30	
Alvord, Burdick & Howson	2004021	01/31/04	Blow-Off Valve Improvement Tsk Odr. #9: 12/25/03-01/24/04	WF-6389	WR	24.65	
Alvord, Burdick & Howson	2004022	01/31/04	Blow-Off Valve Improvement Tsk Odr. #9: 12/25/03-01/24/04	WF-6389	WR	15,393.24	
Alvord, Burdick & Howson	2004023	01/31/04	48" West Transmission Main - TW-3: 12/25/03-01/24/04	WF-7913	DSR	65,411.56	
Alvord, Burdick & Howson	2004024	01/31/04	72" Along Rt. 83 (TIB-1) Task Order # 11: 12/25/03-01/24/04	WF-7913	DSR	25,871.21	
Alvord, Burdick & Howson	2004025	01/31/04	72" Along Rt. 83 (TIB-1) Task Order # 11: 12/25/03-01/24/04	WF-7913	DSR	14,880.00	
Alvord, Burdick & Howson	2004026	01/31/04	Dist. Fac. Update by GPS Tsk Odr. #17: 12/25/03-01/24/04	WF-7913	DSR	13,493.99	152,851.25
Anixter Inc.	181-240026	12/10/03	Freight Charges for Computer Cabinet	WF-6624	WR	121.07	121.07
AT&T	6308340100	01/25/04	Long Dist. Serv. DPPS: 12/25/03-01/25/04	WF-6514	WR	322.19	
AT&T	6308340100	12/25/03	Long Dist. Serv. DPPS: 11/25/03-12/25/03	WF-6514	WR	343.07	665.26
AT&T Wireless Service - Chicago	150038750	01/28/04	Cellular Phone Serv.: 12/27/03-01/26/04	WF-6514	WR	42.34	42.34
Avalon Petroleum Company	442307	01/05/04	Gasoline	WF-6642	WR	1,428.00	
Avalon Petroleum Company	443671	01/27/04	Gasoline	WF-6642	WR	1,701.00	3,129.00
Bank One	311806002454	01/05/04	Administrative Expense	WF-6590	WR	264.83	
Bank One	311806002462	01/05/04	Employee Holiday Luncheon	WF-1391	WR	250.00	
Bank One	311806002462	01/05/04	Employee Holiday Luncheon	WF-6590	WR	579.82	
Bank One	311806002470	01/05/04	Replenish I-PASS: M-134705, M-82136	WF-6131	WR	80.00	
Bank One	311806002470	01/05/04	Domain Name Renewal - 9 Years	WF-6590	WR	135.00	1,309.65

ACPA0402
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

02/12/04

- a - Subject to submission of all contractually required documentation.
- b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.
- c - Construction items are coded with account numbers in the 7000 series.
- d - WR - Water Revenue, ST - Sales Taxes, DSR - Released Debt Service Reserve Funds

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE (d)	INVOICE AMOUNT	VENDOR AMOUNT
Batteries Plus	Various	01/20/04	Vehicle Maintenance	WF-6641	WR	408.50	408.50
Cassidy Tire & Service	2627797	01/19/04	Vehicle Maintenance: M-66159	WF-6641	WR	130.45	130.45
CDW Government, Inc.	LF08861	01/08/04	Computer Monitor	WF-6550	WR	663.99	663.99
Chicago Suburban Express Inc.	629998	01/29/04	Freight on Maintenance Supplies	WF-6622	WR	52.07	52.07
Chicago, City of: Dept. of Water	Ltr.	01/28/04	Operation Costs Lex. Sta.:12/01/03-12/31/03	WF-6611	WR	43,537.35	43,537.35
Chicago, City of: Dept. of Water	Ltr.	01/09/04	Electric Service: 10/28/03-11/27/03	WF-6611	WR	67,286.39	67,286.39
Chicago, City of: Supt. of Wtr. Coll.	Ltr.	02/02/04	Water Supply: 01/01/04-01/31/04	WF-1910	WR	(623,649.60)	
Chicago, City of: Supt. of Wtr. Coll.	Ltr.	02/02/04	Water Supply: 01/01/04-01/31/04	WF-6611	WR	3,118,248.00	2,494,598.40
Cintas First Aid & Safety	343197136	01/08/04	First Aid Supplies	WF-6622	WR	83.15	83.15
Commonwealth Edison	Various	01/05/04	Remote Opr. Valve: 12/02/03-01/05/04	WF-6612	WR	1,093.39	
Commonwealth Edison	Various	01/21/04	CP Station: 12/16/03-01/21/04	WF-6612	WR	260.42	
Commonwealth Edison	Various	01/28/04	Tank Site Serv: 12/26/03-01/28/04	WF-6612	WR	1,909.45	
Commonwealth Edison	Various	01/07/04	Meter Sta. Serv.: 12/05/03-01/07/04	WF-6612	WR	11,082.85	14,346.11
Computer Workshop, Inc.	54034	01/26/04	Excel 2000 - Level 3 Training: J. Salz	WF-6132	WR	195.00	195.00
Constellation NewEnergy, Inc.	0297187001	01/29/04	DPPS Electric Service: 12/23/03-01/27/03	WF-6612	WR	133,043.78	133,043.78
CTE Engineers, Inc.	44140675.1000-1	01/12/04	Eng. Services - Reserv. Feasibility Study: 11/29/03-01/02/04	WF-7912	DSR	13,830.17	13,830.17
Deluxe Business Checks and Solutions	13652081	01/12/04	Office Supplies	WF-6521	WR	123.00	123.00
Downers Grove, Village of		01/16/04	Water Quality Loan - Draw # 5	WF-1932	ST	600,000.00	600,000.00

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

ACPA0402
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

02/12/04

- a - Subject to submission of all contractually required documentation.
- b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.
- c - Construction items are coded with account numbers in the 7000 series.
- d - WR - Water Revenue, ST - Sales Taxes, DSR - Released Debt Service Reserve Funds

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE (d)	INVOICE AMOUNT	VENDOR AMOUNT
Elmhurst Plaza Standard Inc.	25374	01/16/04	Vehicle Maintenance: M-66159	WF-6641	WR	11.95	
Elmhurst Plaza Standard, Inc.	18504	01/27/04	Gasoline	WF-6642	WR	51.06	
Elmhurst Plaza Standard, Inc.	18509	01/27/04	Gasoline	WF-6642	WR	21.00	84.01
Equipment Watch	327797	02/01/04	Blue Book Rental Rates	WF-6540	WR	2,209.00	2,209.00
Errand Boy	77725	02/04/04	Messenger Service	WF-6532	WR	38.44	38.44
Excalibur Refreshment Concepts, Inc.	31401	01/16/04	Coffee	WF-6521	WR	218.45	218.45
Exelon Services, Inc.	57814	01/16/04	DPPS Security System Upgrade	WF-6622	WR	7,130.00	7,130.00
Falcon Associates, Inc.	11069	01/06/04	Employment Ad: General Manager	WF-6191	WR	300.00	300.00
Federal Express Corp.	1-572-48979	01/29/04	Messenger Service	WF-6532	WR	701.45	701.45
Gallagher, AJ Risk Mgmt Svcs PR	207434	01/12/04	Underground Pipe Renewal	WF-1551	WR	1,343.19	
Gallagher, AJ Risk Mgmt Svcs PR	207434	01/12/04	Underground Pipe Renewal	WF-6421	WR	1,314.15	2,657.34
GE Supply	265-453923	01/31/04	Maintenance Supplies	WF-6622	WR	43.98	43.98
Glenbard Electric Supply, Inc.	1036738-05	12/30/03	Meter Station & ROV Maintenance	WF-6633	WR	973.15	973.15
Grainger	001-307988-4	01/26/04	Maintenance Supplies	WF-6622	WR	179.80	
Grainger	320-287555-9	01/26/04	Maintenance Supplies	WF-6622	WR	167.31	347.11
Greenberg Traurig	1153294	01/13/04	"C" Factor Retainer - December, 2003	WF-6253	WR	10,000.00	10,000.00
Hach	3712443	01/08/04	Water Testing	WF-6614	WR	276.82	276.82
Hello Direct Inc.	31421700	01/29/04	Ultralight Premium Headset	WF-6550	WR	214.98	214.98

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

ACPA0402
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

02/12/04

- a - Subject to submission of all contractually required documentation.
- b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.
- c - Construction items are coded with account numbers in the 7000 series.
- d - WR - Water Revenue, ST - Sales Taxes, DSR - Released Debt Service Reserve Funds

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE (d)	INVOICE AMOUNT	VENDOR AMOUNT
Holland & Knight		01/27/04	Legal Services: December 2003	WF-6251	WR	23,302.04	
Holland & Knight		01/27/04	Legal Services: December 2003	WF-7951	DSR	980.00	24,282.04
Holzward, James J.		01/29/04	Retainer	WF-6232	WR	5,000.00	5,000.00
Home Depot	3032381	01/09/04	Batteries for Locator	WF-6634	WR	4.87	
Home Depot	3092070	01/19/04	Meter Station Maintenance	WF-6633	WR	15.93	
Home Depot	5060930	01/07/04	Pipeline Supplies	WF-6637	WR	107.56	
Home Depot	8020327	01/14/04	Maintenance Supplies	WF-6622	WR	23.93	
Home Depot	9051964	01/13/04	Maintenance Supplies	WF-6622	WR	99.83	252.12
HSQ Technology	5948	01/14/04	Repair Circuit Boards	WF-6624	WR	477.70	
HSQ Technology	5966	01/29/04	SCADA Support Service: 01/01/04-01/31/04	WF-6624	WR	450.00	927.70
Illinois Department of Public Health-Plumbing Program		01/21/04	Copy of State Plumbing Manual	WF-6522	WR	40.00	40.00
Illinois EPA		01/15/04	Yearly Cost of Monthly Samples	WF-6614	WR	718.00	718.00
Illinois Institute for Continuing Legal Education		01/19/04	Municipal Law and Practice in Illinois 2003 Supplement	WF-6522	WR	96.04	96.04
Illinois Paper Company	89429-000	01/26/04	Office Supplies	WF-6521	WR	209.90	209.90
International City/County Management Assoc.	301345	01/13/04	Employment Ad: General Manager	WF-6191	WR	400.00	400.00
Island Computers US Corp.	24031	01/15/04	SCADA Hard Drive	WF-6624	WR	106.17	106.17
J.U.L.I.E.	12-03-0432	01/02/04	Utility Locates: December 2003	WF-6634	WR	2,437.20	2,437.20
Kara Company, Inc.	156891	01/21/04	Blu-Ray Model 500 Printer & Printer Stand	WF-6952	WR	2,447.03	2,447.03
Katten Muchin Zavis Rosenman	1300092567	01/16/04	Legal Services PA 93-0226 Pricing Analysis	WF-6253	WR	1,996.00	1,996.00
Lab Safety Supply	1004145230	01/15/04	Maintenance Supplies	WF-6622	WR	27.21	27.21

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

ACPA0402
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

02/12/04

- a - Subject to submission of all contractually required documentation.
- b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.
- c - Construction items are coded with account numbers in the 7000 series.
- d - WR - Water Revenue, ST - Sales Taxes, DSR - Released Debt Service Reserve Funds

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE (d)	INVOICE AMOUNT	VENDOR AMOUNT
Lesman Instrument Company	1/978420	01/27/04	Float Level Switch	WF-6633	WR	431.86	431.86
McMaster-Carr Supply Company	81970692	12/31/03	Office Supplies	WF-6521	WR	77.43	
McMaster-Carr Supply Company	82131526	01/06/04	Maintenance Supplies	WF-6622	WR	86.59	
McMaster-Carr Supply Company	82280711	01/08/04	Pipeline Supplies	WF-6637	WR	86.25	
McMaster-Carr Supply Company	82421323	01/12/04	Plan Rack & Clamps	WF-6634	WR	687.77	
McMaster-Carr Supply Company	82500907	01/13/04	Plan Rack Clamps	WF-6634	WR	475.73	
McMaster-Carr Supply Company	82581942	01/14/04	Pumping Operations	WF-6621	WR	135.92	
McMaster-Carr Supply Company	82654099	01/15/04	Vehicle Maintenance	WF-6641	WR	197.16	
McMaster-Carr Supply Company	83421825	01/29/04	Maintenance Supplies	WF-6622	WR	435.37	2,182.22
Medlin Communications, Inc.	S10444	01/30/04	Repairs to Telephone System	WF-6550	WR	200.00	200.00
Mel's Ace Hardware	Various	01/05/04	Maintenance Supplies	WF-6622	WR	87.12	
Mel's Ace Hardware	Various	01/26/04	Vehicle Maintenance	WF-6641	WR	74.95	162.07
Menards - Hillside	Various	01/28/04	Maintenance Supplies	WF-6622	WR	61.23	61.23
MWH Soft, Inc.	1353AM	01/05/04	Annual Renewal: H2ONET Software Lic. - 02/03/04-02/02/05	WF-6621	WR	1,600.00	1,600.00
Naperville, City of	Various	01/22/04	Meter Sta. Service: 12/12/03-01/15/04	WF-6612	WR	1,330.49	1,330.49
National City Bank	802575001	01/15/04	Investment Safekeeping Fees: 12/01/03-12/31/03	WF-6233	WR	956.20	956.20
Network Technologies Group, LLC	16225	01/27/04	Repairs to RTU-5	WF-6633	WR	150.00	
Network Technologies Group, LLC	20029	01/07/04	Corrosion Telemetry: 12/02/03-01/01/04	WF-6514	WR	42.15	192.15
Neuco Inc.	482870	01/09/04	Maintenance Supplies	WF-6622	WR	335.76	335.76
New Pig Corporation	2989258-00	01/26/04	Maintenance Supplies	WF-6622	WR	626.98	626.98
Nextel Communications	648652511	01/13/04	Cellular Phone Serv.: 12/09/04-01/08/04	WF-6514	WR	434.49	434.49

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

ACPA0402
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

02/12/04

- a - Subject to submission of all contractually required documentation.
- b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.
- c - Construction items are coded with account numbers in the 7000 series.
- d - WR - Water Revenue, ST - Sales Taxes, DSR - Released Debt Service Reserve Funds

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE (d)	INVOICE AMOUNT	VENDOR AMOUNT
Oakfield Ford Inc.	43783	01/21/04	2004 Ford F350 Pickup Truck	WF-6961	WR	30,232.00	30,232.00
Par Group, The		01/09/04	Professional Services - Recruitment & Selection of Gen. Mgr.	WF-6389	WR	4,666.00	4,666.00
PC Magazine		01/16/04	Subscription Renewal	WF-6540	WR	50.00	50.00
Program Professional Service, Inc.	80831	01/16/04	Window Washing DPPS: January 2004	WF-6622	WR	164.00	164.00
Quill	Various	01/28/04	Office Supplies	WF-6521	WR	437.20	437.20
Randall Industries	56376	01/23/04	Battery for Personnel Lift Genie	WF-6622	WR	185.00	185.00
Red Wing Shoe Store	450000000257	01/20/04	Safety Shoes: M. Ladegaard	WF-6636	WR	195.99	195.99
Rosemount Inc.	2099215	01/19/04	Calibrate Pressure Transmitters	WF-6624	WR	5,023.35	5,023.35
Rossi Contractors, Inc.	BOV-1	01/31/04	Cont. BOV-1: Partial Invoice No. 18	WF-3520	WR	(15,748.98) (a)	
Rossi Contractors, Inc.	BOV-1	01/31/04	Cont. BOV-1: Partial Invoice No. 18	WF-3530	WR	(1,620.00) (a)	
Rossi Contractors, Inc.	BOV-1	01/31/04	Cont. BOV-1: Partial Invoice No. 18	WF-6631	WR	157,489.72 (a)	140,120.74
Royal Graphics Printers	63040	01/20/04	Business Cards - Kazmierczak, Schweizer, Crowley	WF-6521	WR	117.40	117.40
Royal Office Products	Various	01/15/04	Office Supplies - Returns	WF-6521	WR	1,404.20	1,404.20
SBC	6308940725	01/04/04	Tank Site #1: 01/04/04-02/03/04	WF-6514	WR	28.48	
SBC	6308340100	01/22/04	Service DPPS: 01/22/04-02/21/04	WF-6514	WR	589.59	
SBC	708Z096241	01/16/04	Backup Telemetry Serv: 01/16/04-02/15/04	WF-6514	WR	705.36	1,323.43
SBC Customer Growth Group		01/20/04	Remove Pedestal & Bury Splice by Driveway & Cadwell	WF-6622	WR	1,424.80	1,424.80
SBC Paging	2220004	02/01/04	Pager Service: 02/01/04-02/29/04	WF-6514	WR	81.11	81.11

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

ACPA0402
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

02/12/04

- a - Subject to submission of all contractually required documentation.
- b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.
- c - Construction items are coded with account numbers in the 7000 series.
- d - WR - Water Revenue, ST - Sales Taxes, DSR - Released Debt Service Reserve Funds

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE (d)	INVOICE AMOUNT	VENDOR AMOUNT
Seeco Consultants, Inc.	11573	01/20/04	Material Testing - BOV-1: 11/16/03-12/15/03	WF-6391	WR	1,789.00 (a)	
Seeco Consultants, Inc.	11589	01/22/04	Material Testing - TW-2: 12/06/03-01/15/04	WF-7962	DSR	280.00 (a)	2,069.00
Slowinski, Bernadette S.		01/31/04	Contract Secretarial Services: January 2004	WF-6395	WR	904.63	904.63
Soooper Lube	Various	01/21/04	Vehicle Maintenance	WF-6641	WR	161.15	161.15
Specialty Mat Service	230446	01/12/04	Floor Mat Service: 01/12/04	WF-6622	WR	58.40	
Specialty Mat Service	232285	01/26/04	Floor Mat Service: 01/26/04	WF-6622	WR	58.40	116.80
SPI Energy Group		01/30/04	Eval. of On-Site Generation Proposals: 01/01/04-01/29/04	WF-6389	WR	1,732.50	1,732.50
State Net		01/19/04	Illinois and Federal Legislative Tracking Service	WF-6522	WR	1,620.00	1,620.00
Stonkus Hydraulic, Inc.	G-040029	01/12/04	Pumping Operations	WF-6621	WR	994.50	994.50
TelSpan	52471	12/31/03	TeleConferencing Charges: 12/01/03-12/31/03	WF-6514	WR	112.66	112.66
ThyssenKrupp Elevator Company	100538	02/01/04	Elevator Maintenance: 02/01/04-02/29/04	WF-6622	WR	218.42	218.42
Total Facility Maintenance, Inc.	113709	01/15/04	Janitorial Supplies	WF-6622	WR	375.08	
Total Facility Maintenance, Inc.	113750	02/01/04	DPPS Cleaning Services: February 2004	WF-6622	WR	1,925.83	2,300.91
Total Fire & Safety, Inc.	RD123003A	12/30/03	Service Hydrostatic Testing for Cylinder	WF-6622	WR	90.00	90.00
Tree Towns Repro Service	690496	01/14/04	Locating Prints	WF-6634	WR	174.87	174.87
Triton Electronics, Inc.	Various	01/30/04	Calibrate Fluke Meters	WF-6624	WR	650.00	650.00
Unique Products & Service Corp.	122588	01/08/04	Maintenance Supplies	WF-6622	WR	401.80	
Unique Products & Service Corp.	123508	01/29/04	Maintenance Supplies	WF-6622	WR	401.80	803.60
United Radio Communications	10412600	01/15/04	Portable Radio Repairs	WF-6641	WR	214.75	214.75

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

ACPA0402
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

02/12/04

- a - Subject to submission of all contractually required documentation.
- b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.
- c - Construction items are coded with account numbers in the 7000 series.
- d - WR - Water Revenue, ST - Sales Taxes, DSR - Released Debt Service Reserve Funds

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE (d)	INVOICE AMOUNT	VENDOR AMOUNT
United States Postal Service		01/08/04	Replenish Postage Meter	WF-6532	WR	3,000.00	3,000.00
USABlueBook	742520	11/25/03	Waterproof Locator & Receiver	WF-6634	WR	1,354.82	
USABlueBook	755691	01/08/04	Waterproof Receiver - Return	WF-6634	WR	(500.22)	854.60
USAutomation LLC	1030	01/21/04	EIM Split Actuator Upgrade	WF-6633	WR	73,610.00	73,610.00
Verizon Wireless	504976418	01/08/04	Cellular Phone Serv.: 01/09/04-02/08/04	WF-6514	WR	45.55	
Verizon Wireless	505077564	01/11/04	Cellular Phone Serv.: 01/12/04-02/11/04	WF-6514	WR	30.23	75.78
Viking Office Products	Various	01/23/04	Office Supplies	WF-6521	WR	323.02	323.02
Virchow, Krause & Company, LLP	VK14986	01/26/04	PA93-0226 Pricing Analysis	WF-6389	WR	6,228.00	6,228.00
Waste Management North	2047732-2008-0	01/16/04	Refuse Disposal	WF-6622	WR	290.00	
Waste Management North	2159577-2008-3	02/01/04	Refuse Disposal	WF-6622	WR	168.37	458.37
Wildman, Harrold, Allen & Dixon LLP	249261	01/21/04	Special Counsel	WF-6253	WR	12.91	12.91
Ziebell Water Service Products, Inc.	163296	01/12/04	Pipeline Supplies	WF-6637	WR	161.10	161.10
Total Accounts Payable							3,882,550.31

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

VENDOR VOLUME
 ACCOUNTS PAYABLE SPREADSHEET
 02/12/04

VENDOR	DESCRIPTION	VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT %
Chicago, City of: Supt. of Wtr. Coll.	Water Supply: 01/01/04-01/31/04	2,494,598.40	2,494,598.40	64.252%
Downers Grove, Village of	Water Quality Loan - Draw # 5	600,000.00	3,094,598.40	79.705%
Alvord, Burdick & Howson	Engineering Services	152,851.25	3,247,449.65	83.642%
Rossi Contractors, Inc.	Cont. BOV-1: Partial Invoice No. 18	140,120.74	3,387,570.39	87.251%
Constellation NewEnergy, Inc.	DPPS Electric Service: 12/23/03-01/27/03	133,043.78	3,520,614.17	90.678%
USAutomation LLC	EIM Split Actuator Upgrade	73,610.00	3,594,224.17	92.574%
Chicago, City of: Dept. of Water	Electric Service: 10/28/03-11/27/03	67,286.39	3,661,510.56	94.307%
Chicago, City of: Dept. of Water	Operation Costs Lex. Sta.: 12/01/03-12/31/03	43,537.35	3,705,047.91	95.428%
Oakfield Ford Inc.	2004 Ford F350 Pickup Truck	30,232.00	3,735,279.91	96.207%
Holland & Knight	Legal Services: December 2003	24,282.04	3,759,561.95	96.832%
Commonwealth Edison	Meter Station, ROV, CP, Tank Site Electric Service	14,346.11	3,773,908.06	97.202%
CTE Engineers, Inc.	Eng. Services - Reserv. Feasibility Study: 11/29/03-01/02/04	13,830.17	3,787,738.23	97.558%
Greenberg Traurig	"C" Factor Retainer - December, 2003	10,000.00	3,797,738.23	97.816%
Exelon Services, Inc.	DPPS Security System Upgrade	7,130.00	3,804,868.23	97.999%
Virchow, Krause & Company, LLP	PA93-0226 Pricing Analysis	6,228.00	3,811,096.23	98.160%
Rosemount Inc.	Calibrate Pressure Transmitters	5,023.35	3,816,119.58	98.289%
Holzwardt, James J.	Retainer	5,000.00	3,821,119.58	98.418%

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

VENDOR VOLUME
 ACCOUNTS PAYABLE SPREADSHEET
 02/12/04

VENDOR	DESCRIPTION	VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT %
Par Group, The	Professional Services - Recruitment & Selection of Gen. Mgr.	4,666.00	3,825,785.58	98.538%
Avalon Petroleum Company	Gasoline	3,129.00	3,828,914.58	98.619%
United States Postal Service	Replenish Postage Meter	3,000.00	3,831,914.58	98.696%
Gallagher, AJ Risk Mgmt Svcs PR	Underground Pipe Renewal	2,657.34	3,834,571.92	98.764%
Kara Company, Inc.	Blu-Ray Model 500 Printer & Printer Stand	2,447.03	3,837,018.95	98.827%
J.U.L.I.E.	Utility Locates: December 2003	2,437.20	3,839,456.15	98.890%
Total Facility Maintenance, Inc.	DPPS Cleaning Services: February 2004, Janitorial Supplies	2,300.91	3,841,757.06	98.949%
Equipment Watch	Blue Book Rental Rates	2,209.00	3,843,966.06	99.006%
McMaster-Carr Supply Company	Maint., Pipe. & Off. Sup., Plan Rack, Clamps, Pump Oper.	2,182.22	3,846,148.28	99.062%
Seeco Consultants, Inc.	Material Testing - TW-2 & BOV-1: 12/06/03-01/15/04	2,069.00	3,848,217.28	99.116%
Katten Muchin Zavis Rosenman	Legal Services PA 93-0226 Pricing Analysis	1,996.00	3,850,213.28	99.167%
SPI Energy Group	Eval. of On-Site Generation Proposals: 01/01/04-01/29/04	1,732.50	3,851,945.78	99.212%
State Net	Illinois and Federal Legislative Tracking Service	1,620.00	3,853,565.78	99.253%
MWH Soft, Inc.	Annual Renewal: H2ONET Software Lic. - 02/03/04-02/02/05	1,600.00	3,855,165.78	99.295%
SBC Customer Growth Group	Remove Pedestal & Bury Splice by Driveway & Cadwell	1,424.80	3,856,590.58	99.331%
Royal Office Products	Office Supplies	1,404.20	3,857,994.78	99.368%
Naperville, City of	Meter Sta. Service: 12/12/03-01/15/04	1,330.49	3,859,325.27	99.402%

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

VENDOR VOLUME
 ACCOUNTS PAYABLE SPREADSHEET
 02/12/04

VENDOR	DESCRIPTION	VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT %
SBC	Tank Site #1, Backup Telemetry, DPPS Service	1,323.43	3,860,648.70	99.436%
Bank One	Domain Name Renewal, Adm. Exp., Emp. Luncheon, I-PASS	1,309.65	3,861,958.35	99.470%
AGT International, Inc.	Configure J.U.L.I.E. Server	1,035.00	3,862,993.35	99.496%
Stonkus Hydraulic, Inc.	Pumping Operations	994.50	3,863,987.85	99.522%
Glenbard Electric Supply, Inc.	Meter Station & ROV Maintenance	973.15	3,864,961.00	99.547%
National City Bank	Investment Safekeeping Fees: 12/01/03-12/31/03	956.20	3,865,917.20	99.572%
HSQ Technology	SCADA Support Service, Repair Circuit Boards	927.70	3,866,844.90	99.595%
Slowinski, Bernadette S.	Contract Secretarial Services: January 2004	904.63	3,867,749.53	99.619%
USABlueBook	Waterproof Locator & Receiver	854.60	3,868,604.13	99.641%
Unique Products & Service Corp.	Maintenance Supplies	803.60	3,869,407.73	99.661%
Illinois EPA	Yearly Cost of Monthly Samples	718.00	3,870,125.73	99.680%
Federal Express Corp.	Messenger Service	701.45	3,870,827.18	99.698%
AT&T	Long Dist. Serv. DPPS: 11/25/03-01/25/04	665.26	3,871,492.44	99.715%
CDW Government, Inc.	Computer Monitor	663.99	3,872,156.43	99.732%
Triton Electronics, Inc.	Calibrate Fluke Meters	650.00	3,872,806.43	99.749%
New Pig Corporation	Maintenance Supplies	626.98	3,873,433.41	99.765%
Waste Management North	Refuse Disposal	458.37	3,873,891.78	99.777%

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

VENDOR VOLUME
 ACCOUNTS PAYABLE SPREADSHEET
 02/12/04

VENDOR	DESCRIPTION	VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT %
Quill	Office Supplies	437.20	3,874,328.98	99.788%
Nextel Communications	Cellular Phone Serv.: 12/09/04-01/08/04	434.49	3,874,763.47	99.799%
Lesman Instrument Company	Float Level Switch	431.86	3,875,195.33	99.811%
Batteries Plus	Vehicle Maintenance	408.50	3,875,603.83	99.821%
International City/County Management Assoc.	Employment Ad: General Manager	400.00	3,876,003.83	99.831%
Grainger	Maintenance Supplies	347.11	3,876,350.94	99.840%
Neuco Inc.	Maintenance Supplies	335.76	3,876,686.70	99.849%
Viking Office Products	Office Supplies	323.02	3,877,009.72	99.857%
Falcon Associates, Inc.	Employment Ad: General Manager	300.00	3,877,309.72	99.865%
Hach	Water Testing	276.82	3,877,586.54	99.872%
Home Depot	Maint. & Pipeline Supplies, MS Maint., Batteries for Locator	252.12	3,877,838.66	99.879%
Excalibur Refreshment Concepts, Inc.	Coffee	218.45	3,878,057.11	99.884%
ThyssenKrupp Elevator Company	Elevator Maintenance: 02/01/04-02/29/04	218.42	3,878,275.53	99.890%
Hello Direct Inc.	Ultralight Premium Headset	214.98	3,878,490.51	99.895%
United Radio Communications	Portable Radio Repairs	214.75	3,878,705.26	99.901%
Illinois Paper Company	Office Supplies	209.90	3,878,915.16	99.906%
Medlin Communications, Inc.	Repairs to Telephone System	200.00	3,879,115.16	99.912%

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

VENDOR VOLUME
 ACCOUNTS PAYABLE SPREADSHEET
 02/12/04

VENDOR	DESCRIPTION	VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT %
Red Wing Shoe Store	Safety Shoes: M. Ladegaard	195.99	3,879,311.15	99.917%
Computer Workshop, Inc.	Excel 2000 - Level 3 Training: J. Salz	195.00	3,879,506.15	99.922%
Network Technologies Group, LLC	Corrosion Telemetry: 12/02/03-01/01/04, Repairs to RTU-5	192.15	3,879,698.30	99.927%
Randall Industries	Battery for Personnel Lift Genie	185.00	3,879,883.30	99.931%
Tree Towns Repro Service	Locating Prints	174.87	3,880,058.17	99.936%
Program Professional Service, Inc.	Window Washing DPPS: January 2004	164.00	3,880,222.17	99.940%
Mel's Ace Hardware	Maintenance Supplies, Vehicle Maintenance	162.07	3,880,384.24	99.944%
Sooper Lube	Vehicle Maintenance	161.15	3,880,545.39	99.948%
Ziebell Water Service Products, Inc.	Pipeline Supplies	161.10	3,880,706.49	99.953%
Aerex Pest Control	Exterminator - DPPS, Serv. Bldg, Pump & Motor Rm: Jan. '04	138.00	3,880,844.49	99.956%
Cassidy Tire & Service	Vehicle Maintenance: M-66159	130.45	3,880,974.94	99.959%
Deluxe Business Checks and Solutions	Office Supplies	123.00	3,881,097.94	99.963%
Anixter Inc.	Freight Charges for Computer Cabinet	121.07	3,881,219.01	99.966%
Royal Graphics Printers	Business Cards - Kazmierczak, Schweizer, Crowley	117.40	3,881,336.41	99.969%
Specialty Mat Service	Floor Mat Service: January 2004	116.80	3,881,453.21	99.972%
TelSpan	TeleConferencing Charges: 12/01/03-12/31/03	112.66	3,881,565.87	99.975%
Island Computers US Corp.	SCADA Hard Drive	106.17	3,881,672.04	99.977%

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 07-Jan-04 TO 06-Feb-04

VENDOR VOLUME
 ACCOUNTS PAYABLE SPREADSHEET
 02/12/04

VENDOR	DESCRIPTION	VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT	CUMULATIVE VENDOR AMOUNT %
Illinois Institute for Continuing Legal Education	Municipal Law and Practice in Illinois 2003 Supplement	96.04	3,881,768.08	99.980%
Total Fire & Safety, Inc.	Service Hydrostatic Testing for Cylinder	90.00	3,881,858.08	99.982%
Elmhurst Plaza Standard, Inc.	Gasoline, Vehicle Maintenance: M-66159	84.01	3,881,942.09	99.984%
Cintas First Aid & Safety	First Aid Supplies	83.15	3,882,025.24	99.986%
SBC Paging	Pager Service: 02/01/04-02/29/04	81.11	3,882,106.35	99.989%
Verizon Wireless	Cellular Phone Serv.: 01/12/04-02/11/04	75.78	3,882,182.13	99.991%
Menards - Hillside	Maintenance Supplies	61.23	3,882,243.36	99.992%
Chicago Suburban Express Inc.	Freight on Maintenance Supplies	52.07	3,882,295.43	99.993%
PC Magazine	Subscription Renewal	50.00	3,882,345.43	99.995%
GE Supply	Maintenance Supplies	43.98	3,882,389.41	99.996%
AT&T Wireless Service - Chicago	Cellular Phone Serv.: 12/27/03-01/26/04	42.34	3,882,431.75	99.997%
Illinois Department of Public Health-Plumbing Progra	Copy of State Plumbing Manual	40.00	3,882,471.75	99.998%
Errand Boy	Messenger Service	38.44	3,882,510.19	99.999%
Lab Safety Supply	Maintenance Supplies	27.21	3,882,537.40	100.000%
Wildman, Harrold, Allen & Dixon LLP	Special Counsel	12.91	3,882,550.31	100.000%
Total Accounts Payable		3,882,550.31		