



DuPage Water Commission

MEMORANDUM

TO: Chairman and Commissioners

FROM: Robert L. Martin, P.E.
Acting General Manager

A handwritten signature in black ink, appearing to be 'R. Martin', is written over the printed name.

DATE: January 6, 2004

SUBJECT: Cancellation of Purchase Order No. 7568

Purchase Order No. 7568 in the amount of \$16,705.00 to Medlin Communications, Inc. is for the upgrade of the Commission's Nortel Meridian telephone system with Nortel Networks Norstar Modular Integrated Communications System. This work was to modify the Commission's Private Branch Exchange (PBX) to support enhanced 9-1-1 service which provides location information and a call back phone number in the event someone needed to dial 9-1-1.

The DuPage Pumping Station is located in Cook County. All phone calls for the pumping station are routed to the Hillside central office then routed to the Elmhurst central office. This routing of phone calls is referred to as a foreign exchange. A foreign exchange cannot facilitate the changing of the Commission's analog telephone service to a T1 digital service, which is needed to support the enhanced 9-1-1. Staff has had several meetings with representatives of SBC and they have agreed to petition the Illinois Commerce Commission to have the DuPage Pump Station designated as part of the Elmhurst central office. We are unsure when this work will be completed.

To prevent the Commission from incurring any expense from Purchase Order No. 7568 I am requesting the Commission cancel the purchase order. When the service from SBC is completed we will solicit costs to have the Commission's PBX modified.

600 E. BUTTERFIELD ROAD
ELMHURST, IL 60126-4642
(630) 834-0100 • FAX: (630) 834-0120

P.O.		No	7568
DATE		DATE REQUIRED	
6/25/03		ASAP	
TERMS		NET 45 DAYS TAX EXEMPT	
SHIP VIA		BEST WAY	
FOB			

TO: Attn: Alan Travis Medlin Communications, Inc.	SHIP TO: Attn: John Schori (R-1083)
16W235 83rd St. Unit C	Above Address
Burr Ridge, IL 60521	

630-242-1243 Fax: 630-734-3377

[illegible]

This Purchase Order Number must appear on all invoices, acknowledgments, bills of lading, correspondence and shipping cartons. Please notify us if you are unable to ship complete order by date specified.

(ACCT. # WF-6952)

Please send 2 copies of your invoice

JAMES T. ROHDE DUBREATURE