



# DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642  
(630) 834-0100 Fax: (630) 834-0120

## AGENDA

**FINANCE COMMITTEE**  
**THURSDAY, NOVEMBER 13, 2008**  
**7:00 P.M.**

**600 EAST BUTTERFIELD ROAD**  
**ELMHURST, IL 60126**

## COMMITTEE MEMBERS

G. Mathews, Chair  
T. Bennington  
F. Saverino  
D. Zeilenga

- I. Roll Call
- II. Approval of Minutes for Committee Meeting of October 9, 2008
- III. Treasurer's Report – October, 2008
- IV. Financial Statements – October, 2008
- V. Accounts Payable
- VI. Other
- VII. Adjournment

Board\Agendas\Finance\FC 2008-11.doc

**MINUTES OF A MEETING OF THE  
FINANCE COMMITTEE  
OF THE DUPAGE WATER COMMISSION  
HELD ON OCTOBER 9, 2008**

The meeting was called to order at 7:00 P.M. at the offices of the DuPage Water Commission, 600 E. Butterfield Rd., Elmhurst, Illinois 60126. Committee members in attendance: Committee Chairman G. Mathews, Commissioner F. Saverino, and Commissioner D. Zeilenga. Also in attendance: Treasurer R. Thorn, Financial Administrator M. Richter, M. Nugent (Nugent Consulting, LLC), J. Evans (McGladrey & Pullen, LLP) and S. Hickey (McGladrey & Pullen, LLP).

**MINUTES OF MEETING – September 11, 2008**

A motion was made by Commissioner Saverino and seconded by Commissioner Zeilenga to approve the minutes of September 11, 2008 Finance Committee meeting. The motion carried unanimously.

**TREASURER'S REPORT – September, 2008**

Treasurer Thorn presented the September 2008 Treasurer's Report for Committee review.

**FINANCIAL STATEMENTS – September, 2008**

The Committee reviewed the September 2008 financial statements. After a brief discussion, the Committee accepted the financial statements for September 2008.

**ACCOUNTS PAYABLE**

The Committee reviewed the Accounts Payable in the amount of \$1,329,708.15; a consensus was agreed for recommendation to the Board for approval.

**RESOLUTION R-46-08 ACTUARIAL SERVICES**

After discussion, a motion was made by Commissioner Saverino and seconded by Commissioner Zeilenga to recommend to the Board for approval.

**RESOLUTION R -54-08 ELECTRONIC FUND TRANSFER**

After discussion, a motion was made by Commissioner Zeilenga and seconded by Commissioner Saverino to recommend to the Board for approval.

**INSURANCE RENEWAL**

After a short presentation by M. Nugent, Commissioner Zeilenga made a motion and was seconded by Commissioner Saverino to recommend to the Board for approval.

**ADJOURNMENT**

With no further business to come before the Committee, the meeting was adjourned at 7:30 P.M.



# DuPage Water Commission

## MEMORANDUM

TO: Robert Martin, General Manager

FROM: R. Max Richter, Financial Administrator *RMR*

DATE: November 7, 2008

SUBJECT: Financial Report – October

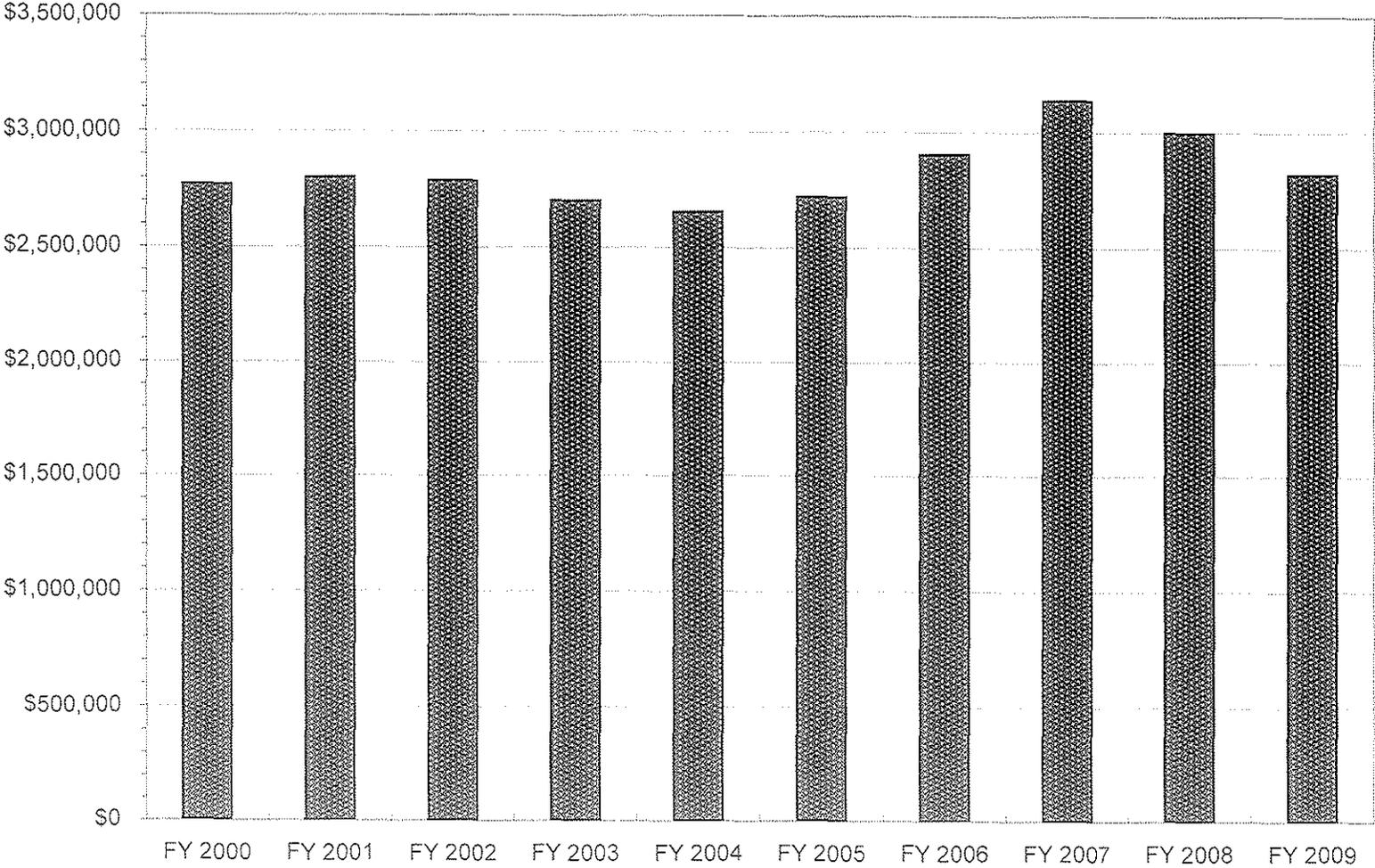
- Water sales for the month are under budget by \$ 0.3 million (7.8%) and for the year under budget by \$6.5 million (27.5%). Water purchases from Chicago are under budget by \$0.7 million (15.6%) and for the year under budget by \$7.8 million (23.3%).
- October sales tax collections (July sales) were \$178,319 (6.0%) less than the same period last fiscal year. Year-to-date sales tax collections are \$1,287,346 (7.1%) less than last year.
- Commission's investment portfolio had a market value of \$74.2 million on October 31, 2008. The original purchase price of the portfolio was \$74.5 million. The portfolio was earning approximately 1.523% based on market yield and 1.725% based on original purchase price.
- Following is a summary of the Historical Check Report and Accounts Payable for the November 13, 2008 Commission meeting:

October A/P History Check Report (1)		\$6,550,645.18
Holland & Knight LLP	3,279.79	
Ridgewood Engineering	23,334.23	
Joliet Junior College	18,367.00	
A/P Regular Open Item Register		<u>44,981.02</u>
	Total	<u>\$6,595,626.20</u>

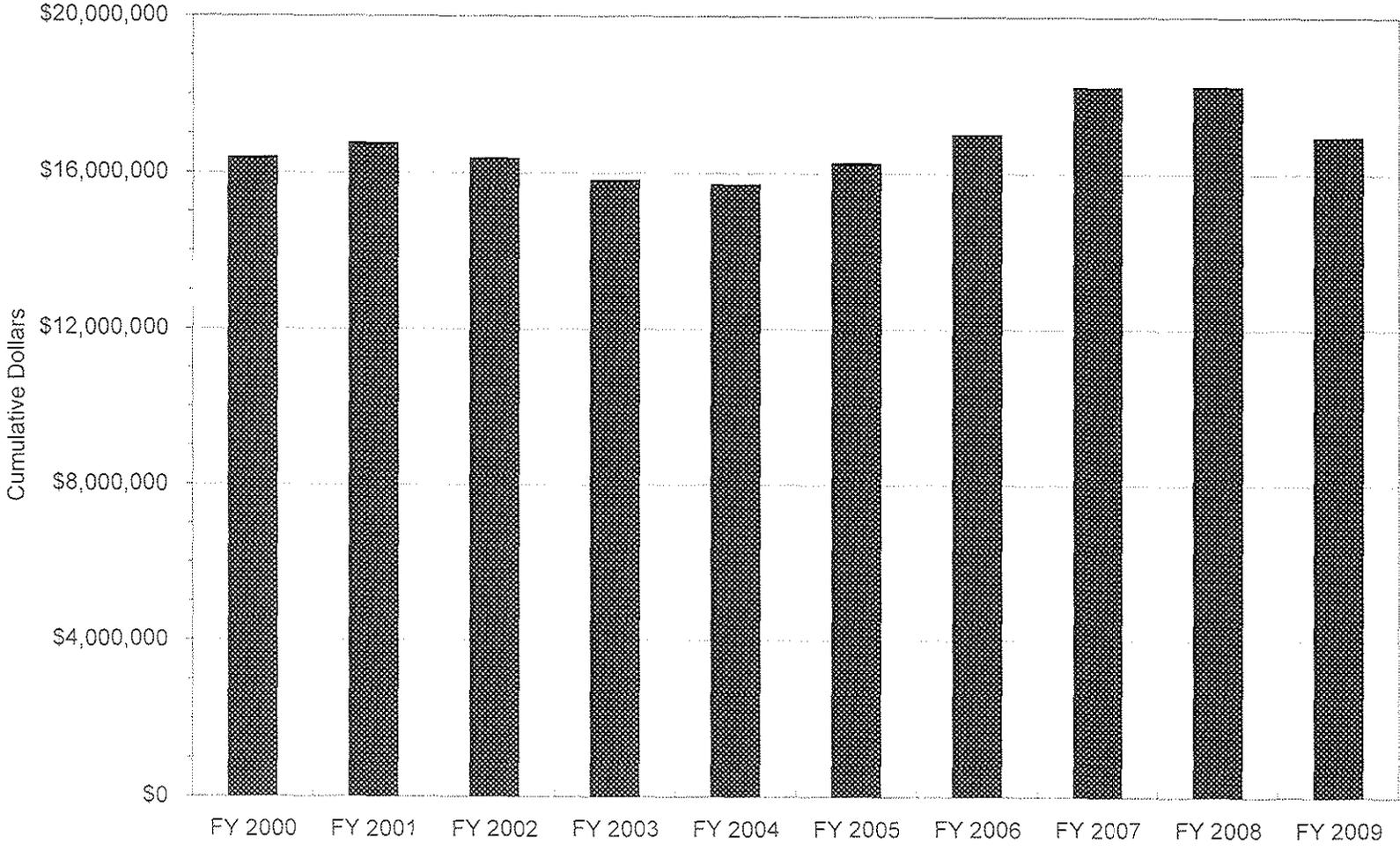
1) Previously authorized.

cc: Chairman and Commissioners

DuPage Water Commission  
Sales Tax Collected - Current Month



DuPage Water Commission  
Sales Tax Collections - Year to Date



DU PAGE WATER COMMISSION  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: OCTOBER 31ST, 2008

01 -WATER FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
WATER SERVICE	48,698,950.00	3,526,808.58	0.00	21,340,114.11	0.00	27,358,835.89	43.82
TAXES	36,268,083.00	2,820,224.25	0.00	16,937,952.71	0.00	19,330,130.29	46.70
OTHER INCOME	4,449,291.00	160,867.43	0.00	1,117,431.22	0.00	3,331,859.78	25.11
TOTAL REVENUES	89,416,324.00	6,507,900.26	0.00	39,395,498.04	0.00	50,020,825.96	44.06
<u>EXPENDITURE SUMMARY</u>							
<u>ADMINISTRATION</u>							
PERSONNEL SERVICES	4,502,215.37	319,546.14	0.00	1,871,103.36	0.00	2,631,112.01	41.56
CONTRACT SERVICES	1,211,665.00	81,334.34	0.00	322,485.15	0.00	889,179.85	25.62
INSURANCE	831,874.00	62,361.79	0.00	369,392.30	0.00	462,481.70	44.40
OPERATIONAL SUPPORT SRVS	966,339.00	26,130.60	0.00	444,617.46	0.00	521,721.54	46.01
WATER OPERATION	65,608,960.00	4,106,301.81	0.00	28,716,499.13	0.00	36,892,460.87	43.77
BOND INTEREST	6,767,972.00	573,712.74	0.00	3,435,313.44	0.00	3,332,658.56	50.76
CAPITAL	6,991,524.00	562,519.93	0.00	3,504,218.19	0.00	3,487,305.81	50.12
WORK IN PROGRESS	17,882,500.00	15,910.91	0.00	1,073,805.75	0.00	16,808,694.25	6.00
TOTAL ADMINISTRATION	4,763,049.37	5,747,818.26	0.00	39,737,434.78	0.00	65,025,614.59	37.93
TOTAL EXPENDITURES	4,763,049.37	5,747,818.26	0.00	39,737,434.78	0.00	65,025,614.59	37.93
REVENUE OVER/(UNDER) EXPENDITURES	(15,346,725.37)	760,082.00	0.00	( 341,936.74)	0.00	(15,004,788.63)	2.23

BALANCE SHEET

AS OF: OCTOBER 31ST, 2008

01 -WATER FUND

ACCOUNT #	ACCOUNT NAME	2007-2008 BALANCE	2008-2009 BALANCE
<u>ASSETS</u>			
=====			
<u>CURRENT</u>			
CASH		148,353.51	187,965.76
INVESTMENTS		86,984,166.00	74,196,189.09
ACCOUNTS RECEIVABLE			
WATER SALES		5,081,508.41	4,879,657.47
INTEREST RECEIVABLE		637,843.18	349,285.93
OTHER		8,737,061.50	8,345,872.88
INVENTORY & PREPAIDS		878,722.70	756,761.82
TOTAL CURRENT ASSETS		<u>102,467,655.30</u>	<u>88,715,732.95</u>
<u>NONCURRENT ASSETS</u>			
FIXED ASSETS		447,605,548.58	448,276,568.01
LESS: ACCUMULATED DEPRECIATION	( 95,841,520.00)		(102,463,199.36)
CONSTRUCTION WORK IN PROGRESS		21,553,558.70	23,871,843.06
LONG TERM RECEIVABLES		5,637,191.54	5,637,191.54
DEFERRED WATER SUPPLY CONTRACTS		0.00	0.00
TOTAL NONCURRENT ASSETS		<u>378,954,778.82</u>	<u>375,322,403.25</u>
TOTAL ASSETS		<u>481,422,434.12</u>	<u>464,038,136.20</u>
=====			
<u>LIABILITIES</u>			
=====			
<u>CURRENT LIABILITIES</u>			
ACCOUNTS PAYABLE		5,705,471.65	4,704,600.12
BONDS PAYABLE		19,840,000.00	20,830,000.00
DUE TO THE COUNTY		0.00	0.00
ACCRUED INTEREST		2,983,285.42	2,665,868.75
CONTRACT RETENTION		143,184.94	138,446.57
DEFERRED REVENUE		2,536,198.65	2,335,206.38
TOTAL CURRENT LIABILITIES		<u>31,208,140.66</u>	<u>30,674,121.82</u>
<u>NONCURRENT LIABILITIES</u>			
REVENUE BONDS		87,859,479.46	78,569,036.16
GENERAL OBLIGATION BONDS		35,647,193.50	24,269,015.76
DUE TO THE COUNTY		0.00	0.00
TOTAL NONCURRENT LIABILITIES		<u>123,506,672.96</u>	<u>102,838,051.92</u>
TOTAL LIABILITIES		<u>154,714,813.62</u>	<u>133,512,173.74</u>
=====			
BEGINNING EQUITY/RESERVES		362,973,609.61	330,867,899.20
TOTAL REVENUE		42,917,617.20	39,395,498.04
TOTAL EXPENSES		39,183,606.31	39,737,434.78
TOTAL EQUITY/RESERVES		<u>3,734,010.89</u>	<u>( 341,936.74)</u>
NET ASSETS		<u>521,422,434.12</u>	<u>464,038,136.20</u>
=====			

\*\*\* AMOUNT OUT OF BALANC 40,000,000.00-

0.00

DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 October 31, 2008

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	PURCHASED TO YIELD	MARKET YIELD	PAR VALUE	MARKET	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 10/31/08	BID PRICE 10/31/08
<b>Water Fund Depository Accounts (01-1210)</b>											
Illinois Funds-Money Market	0.926%	10/31/08	11/01/08	0.926%	0.926%	\$ 995,894.17	\$ 995,894.17	\$ -	\$ 995,894.17	\$ -	100.000
Illinois Funds-Prime Fund	1.026%	10/31/08	11/01/08	1.026%	1.026%	1,223,819.87	1,223,819.87	-	1,223,819.87	-	100.000
				0.981%	0.981%	\$ 2,219,714.04	\$ 2,219,714.04	\$ -	\$ 2,219,714.04	\$ -	
<b>Water Fund Oper. &amp; Maint. Acct. (01-1211)</b>											
Illinois Funds-Money Market	0.926%	10/31/08	11/01/08	0.926%	0.926%	\$ 5,110,563.55	\$ 5,110,563.55	\$ -	\$ 5,110,563.55	\$ -	100.000
Illinois Funds-Prime Fund	1.026%	10/31/08	11/01/08	1.026%	1.026%	6,296,579.87	6,296,579.87	-	6,296,579.87	-	100.000
				0.981%	0.981%	\$ 11,407,143.42	\$ 11,407,143.42	\$ -	\$ 11,407,143.42	\$ -	
<b>Revenue Bond Interest Account (01-1212)</b>											
One Group Government Money Market	0.050%	10/31/08	11/01/08	0.050%	0.050%	\$ 2,565,561.16	\$ 2,565,561.16	\$ -	\$ 2,565,561.16	\$ 3.52	100.000
				0.050%	0.050%	\$ 2,565,561.16	\$ 2,565,561.16	\$ -	\$ 2,565,561.16	\$ 3.52	
<b>Revenue Bond Principal (01-1213)</b>											
One Group Government Money Market	0.050%	10/31/08	11/01/08	0.050%	0.050%	\$ 117,980.64	\$ 117,980.64	\$ -	\$ 117,980.64	\$ 0.16	100.000
U. S. Treas. Notes (JP Morgan)	4.500%	05/07/08	04/30/09	1.915%	0.979%	1,368,000.00	1,391,085.00	(11,115.00)	1,402,200.00	-	101.688
U. S. Treas. Notes (JP Morgan)	4.500%	06/23/08	04/30/09	2.450%	0.979%	780,000.00	793,162.50	(243.75)	793,406.25	-	101.688
U. S. Treas. Notes (JP Morgan)	4.500%	07/16/08	04/30/09	2.076%	0.979%	776,000.00	789,095.00	(1,576.25)	790,671.25	-	101.688
U. S. Treas. Notes (JP Morgan)	4.500%	08/14/08	04/30/09	1.996%	0.979%	775,000.00	788,078.13	(575.19)	788,653.32	-	101.688
U. S. Treas. Notes (JP Morgan)	4.500%	09/12/08	04/30/09	1.910%	0.979%	773,000.00	786,044.38	483.13	785,561.25	-	101.688
U. S. Treas. Notes (JP Morgan)	4.500%	10/09/08	04/30/09	1.136%	0.979%	769,000.00	781,976.88	(1,441.87)	783,418.75	-	101.688
				1.875%	0.959%	\$ 5,358,980.64	\$ 5,447,422.53	\$ (14,468.93)	\$ 5,461,891.46	\$ 0.16	
<b>Revenue Bond Debt Svc. Reserve (01-1214)</b>											
				N/A	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Water Fund Oper. &amp; Maint. Res. (01-1215)</b>											
Illinois Funds-Money Market	0.926%	10/31/08	11/01/08	0.926%	0.926%	\$ 6,548,111.96	\$ 6,548,111.96	\$ -	\$ 6,548,111.96	\$ -	100.000
Illinois Funds-Prime Fund	1.026%	10/31/08	11/01/08	1.026%	1.026%	6,957,448.68	6,957,448.68	-	6,957,448.68	-	100.000
				0.978%	0.978%	\$ 13,505,560.64	\$ 13,505,560.64	\$ -	\$ 13,505,560.64	\$ -	
<b>Water Fund Depreciation Account (01-1216)</b>											
Illinois Funds-Money Market	0.926%	10/31/08	11/01/08	0.926%	0.926%	\$ 996,050.91	\$ 996,050.91	\$ -	\$ 996,050.91	\$ -	100.000
Illinois Funds-Prime Fund	1.026%	10/31/08	11/01/08	1.026%	1.026%	3,863,963.91	3,863,963.91	-	3,863,963.91	-	100.000
				1.006%	1.006%	\$ 4,860,014.82	\$ 4,860,014.82	\$ -	\$ 4,860,014.82	\$ -	

DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 October 31, 2008

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	PURCHASED TO YIELD	MARKET YIELD	PAR VALUE	MARKET	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 10/31/08	BID PRICE 10/31/08
<b>Water Fund General Account (01-1217)</b>											
Illinois Funds-Money Market	0.926%	10/31/08	11/01/08	0.926%	0.926%	\$ -	\$ -	\$ -	\$ -	\$ -	100.000
Illinois Funds-Prime Fund	1.026%	10/31/08	11/01/08	1.026%	1.026%	-	-	-	-	-	100.000
				N/A	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Water Fund General Account (01-1218)</b>											
Illinois Funds-Money Market	0.926%	10/31/08	11/01/08	0.926%	0.926%	\$ -	\$ -	\$ -	\$ -	\$ -	100.000
Illinois Funds-Prime Fund	1.026%	10/31/08	11/01/08	1.026%	1.026%	-	-	-	-	-	100.000
				N/A	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Sales Tax Funds (01-1230)</b>											
Illinois Funds-Money Market	0.926%	10/31/08	11/01/08	0.926%	0.926%	\$ -	\$ -	\$ -	\$ -	\$ -	100.000
Illinois Funds-Prime Fund	1.026%	10/31/08	11/01/08	1.026%	1.026%	-	-	-	-	-	100.000
Cert. of Deposit (Oak Brook Bank)	3.240%	01/15/08	01/14/09	3.240%	3.240%	6,000,000.00	6,000,000.00	-	6,000,000.00	154,454.79	100.000
Cert. of Deposit (Winfield Community Bank)	3.000%	06/17/08	06/15/09	3.000%	3.000%	2,500,000.00	2,500,000.00	-	2,500,000.00	27,945.21	100.000
Cert. of Deposit (West Suburban Bank)	3.100%	07/17/08	07/17/09	3.100%	3.100%	5,935,100.00	5,935,100.00	-	5,935,100.00	53,432.16	100.000
Cert. of Deposit (Suburban Bank & Trust)	3.600%	10/16/08	10/16/09	3.600%	3.600%	6,000,000.00	6,000,000.00	-	6,000,000.00	8,876.71	100.000
Cert. of Deposit (West Suburban Bank)	3.195%	10/17/08	10/17/09	3.195%	3.195%	64,900.00	64,900.00	-	64,900.00	79.53	100.000
				3.275%	3.275%	\$ 20,500,000.00	\$ 20,500,000.00	\$ -	\$ 20,500,000.00	\$ 244,788.40	
<b>2001 G. O. Bonds Debt Service (01-1243)</b>											
FAMGOFIC Money Market	1.438%	10/31/08	11/01/08	1.438%	1.438%	\$ 389,505.92	\$ 389,505.92	\$ -	\$ 389,505.92	\$ 524.27	100.000
U. S. Treas. Notes (U.S. BANK)	4.750%	03/14/08	02/28/09	1.392%	0.640%	13,133,000.00	13,301,266.56	(246,479.26)	13,547,745.82	103,969.58	101.281
				1.393%	0.662%	\$ 13,522,505.92	\$ 13,690,772.48	\$ (246,479.26)	\$ 13,937,251.74	\$ 104,493.85	
<b>TOTAL ALL FUNDS</b>				<b>1.725%</b>	<b>1.523%</b>	<b>\$ 73,939,480.64</b>	<b>\$ 74,196,189.09</b>	<b>\$ (260,948.19)</b>	<b>\$ 74,457,137.28</b>	<b>\$ 349,285.93</b>	
October 31, 2008				<b>90 DAY US TREASURY YIELD</b>		<b>0.485%</b>					